

**STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
CONTRACT MODIFICATION FORM**

**P1.10
ATTCH A**

Provider Agency Name Acenda, Inc. Modification # 4
Fiscal-Year-End December 31 Contract Term 1/1/20 thru 6/30/21
Contract # 20HWDP Cognizant Contract: Yes ☐ No ☐
Division(s) affected by the Modification Division of Family and Community Partnerships
• Date of most recently approved Contract Modification July 1, 2020
• Requested effective date for this Contract Modification September 1, 2020
Check applicable area(s) to be modified:

1. ☒ Changes to the Reimbursable Ceiling: from \$ 5,824,240 to \$8,001,815 .
2. ☐ Increase in Total Cost: from _____ to _____.
3. ☒ Change in the Contract Term: currently from 1/1/20 to 12/31/20 to the revised term 1/1/20 to 6/30/21.
4. ☐ Change exceeding the Flexible Limits.
5. ☐ Transfer of budgeted cost across DCF Contract or Clusters.
6. ☐ Transfer of Federal and/or other revenue across DCF Contracts or Clusters.
7. ☐ Change to the method of allocating G&A, the indirect cost rate and/or its application.
8. ☐ Addition or deletion of an entire Budget category (A through M individually).
9. ☐ Addition of Line Items within Budget Category (B) Consultants and Professional Services.
10. ☐ Equipment not in approved budget above \$5, 000 per item.
11. ☐ Change in payment methodology.
12. ☐ Change in the payment rate (s).
13. ☐ Change in target population.
14. ☐ Change in contracted performance standards.
15. ☐ Change in contracted level of service.
16. ☐ Change in contracted staff/client ratios.
17. ☐ Change of Subcontractors providing direct services or change to subcontracted direct services.
18. ☒ Other:

Please attach an explanation

This form, its attachments and/or revised section(s) of the programmatic Annex and/or the revised itemized Annex B budget or Rate Information Summary, constitute this entire Contract Modification. The persons whose signatures appear below agree to this Contract Modification.

BY: 
(Signature)
Anthony DiFabio, Psy. D
(type name)

BY: 
(Signature)
Juanita Byrd
(type name)

Title President & CEO

Title Business Manager/SBO

Provider Acenda, Inc.

Departmental DCF

Agency: _____

Component: _____

Date: 2/19/2021

Date: 03/02/2021

DATE EFFECTIVE September 1, 2020
(To be completed by the Department)

CONTRACT MODIFICATION P1.10 ATTACHMENT A

Agency Name: Acenda, Inc.

Contract Number: 20HWDP

Program Name: County Councils for Young Children (CCYC)
NFP Legislative Grant
Contract term is being extended for all annualized programs in this contract to 6/30/21.
Lower Cape May Regional HS SBYSP & Cape May Co Technical HS SBYSP

Funding Amount: \$25,000 (CCYC)
\$81,558 (\$27,186 for 10/1/20-12/31/20 and \$54,372 for 1/1/21-6/30/21 – NFP Legislative Grant)
Contract term is being extended for all annualized programs – see SEC.
Adding one-time funding to extend the 2 School Based programs and changing the state vs. federal APU/Funding Source breakdown - see SEC.

Effective Date: September 1, 2020 (CCYC)
October 1, 2020 (NFP Legislative Grant)
January 1, 2021 (Contract extension)
October 1, 2020 (2 School Based programs)

APU: 1630-083 (CCYC)
1620-062 (NFP Legislative Grant)
1630-010, 1630-024, 1630-039, 1630-040, 1610-062, 1630-032 (Contract extension)
1630-013, 1630-033 (2 School Based programs)

Reason for Modification:

1. Adding one-time funding for CCYC (Component #22) in the amount of \$25,000. The funding period for this CCYC funding is 9/1/20 to 12/31/20. There is no match required. This will change the CCYC ceiling from \$45,900 to \$70,900. Effective 9/1/20.

This is a Preschool Development Grant Birth through Five (PDG B-5) from the Administration for Children and Families. The guidance from the Administration for Children and Families (ACF) regarding the Preschool Development Grant Birth through Five (PDG B-5) has set the cap for G&A cost for programs at 10%.

2. Also adding one-time funding for NFP Legislative Aid (Component #29) in the amount of \$81,558 for funding period 10/1/20 to 6/30/21. \$27,186 will be added to this contract for funding period 10/1/20 to 12/31/20. \$54,372 will be added to this contract for funding period 1/1/21 to 6/30/21. There is no match

required. This will change the NFP Legislative Grant ceiling in this contract from \$69,322 to \$150,880. Effective 10/1/20.

The breakdown of the 11.5 FTE staffing and \$81,558 funding is as follows per county. Atlantic and Cape May share one FT supervisor. Atlantic has 1.66 FTE nurses and \$15,318.72 funding. Cape May has 1.84 FTE nurses and \$16,595.28 funding. Cumberland/Gloucester/Salem share one FT supervisor. Cumberland has 3.51 FTE nurses and \$27,256.92 funding. Gloucester has 1.66 FTE nurses and \$14,136.72 funding. Salem has .83 FTE nurses and \$8250.36 funding.

- 3. Adding funding to extend the contract term currently from 1/1/20-12/31/20 to 1/1/20-6/30/21. Effective 1/1/21. See SEC for new program ceilings.**
- 4. Adding one-time funding to extend the contract term through 6/30/21 for Lower Cape May Regional HS SBYSP (Component #26) & Cape May Co Technical HS SBYSP (Component #27). All of the funding in these 2 components are one-time funding. Also changing the state vs. federal APU/Funding Source breakdown effective 10/1/20. A 25% match is required. See SEC.**
- 5. Also, your agency will be responsible for submitting Monthly Service Report(s) to capture data regarding the level of service delivered by providers operating direct service programs pursuant to cost reimbursement contracts with DCF. The letter attached to your P1.10 has the pertinent information regarding the Monthly Service Report requirements.**

The reimbursable ceiling in the Annex B from 1/1/20-12/31/20 will be \$5,876,423.

The reimbursable ceiling in the Annex B from 1/1/21-6/30/21 will be \$2,125,392.

The total reimbursable ceiling will change in this contract's modification from \$5,824,240 to \$8,001,815.

ACENDA

Executive Director

Dr. Anthony	DiFabio	adifabio@acendahealth.org
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Program Contacts Receiving Report Link 10/26/2020

Atlantic County CCYC	Dr. Monica	Lallo	mlallo@acendahealth.org
Birdseye Family Success Center	Dr. Monica	Lallo	mlallo@acendahealth.org
Cape May Co. Technical HS SBYSP-SEC	Jennifer	Kugler	jkugler@acendahealth.org
Children's Partial Care (formerly Cape Counseling)	Lauren	Snyder	lsnyder@acendahealth.org
Children's Partial Care formerly NewPoint)	Lauren	Snyder	lsnyder@acendahealth.org
Connect to Home	Elizabeth (Liz)	Meenan	emeenan@acendahealth.org
Creative Visitation - SEC	Lisa	Haya	lhaya@acendahealth.org
EPY Housing Program	Elizabeth (Liz)	Meenan	emeenan@acendahealth.org
Family Connections - Cumberland - SEC	Lisa	Haya	lhaya@acendahealth.org
Family Connections Gloucester - SEC	Lisa	Haya	lhaya@acendahealth.org
Family Counseling Program - SEC	Lisa	Haya	lhaya@acendahealth.org
Family Outreach - Gloucester - SEC	Lisa	Haya	lhaya@acendahealth.org
Family Outreach II - SEC	Lisa	Haya	lhaya@acendahealth.org
Family Ties - SEC	Lisa	Haya	lhaya@acendahealth.org
Family Ties Therapy - SEC	Lisa	Haya	lhaya@acendahealth.org
FPS - Salem - SEC	Lisa	Haya	lhaya@acendahealth.org
FPS-Atlantic-SEC	Lisa	Haya	lhaya@acendahealth.org
FPS-Cape May-SEC	Lisa	Haya	lhaya@acendahealth.org
FPS-Mercer-SEC	Lisa	Haya	lhaya@acendahealth.org
FPS-Monmouth-SEC	Lisa	Haya	lhaya@acendahealth.org

FPS-Ocean-SEC	Lisa	Haya	lhaya@acendahealth.org
Functional Family Therapy-Atlantic Cape	Lauren	Ruef	lruef@acendahealth.org
Functional Family Therapy-Cumberland Gloucester Salem	Courtney	Louis	clouis@acendahealth.org
Healthy Families/TIP - SEC	Dr. Monica	Lallo	mlallo@acendahealth.org
Independent Living Assistance-SEC	Dr. Monica	Lallo	mlallo@acendahealth.org
IOP Mothers and Children	Laura	Auble	lauble@acendahealth.org
KFT Atlantic	Christina	Jackey	cjackey@acendahealth.org
KFT Cape May	Christina	Jackey	cjackey@acendahealth.org
KFT Cumberland	Christina	Jackey	cjackey@acendahealth.org
KFT Gloucester	Christina	Jackey	cjackey@acendahealth.org
KFT Salem	Christina	Jackey	cjackey@acendahealth.org
Life Link Homes	Elizabeth (Liz)	Meenan	emeenan@acendahealth.org
Life-Set-SEC	Dr. Monica	Lallo	mlallo@acendahealth.org
Lower Cape May Regional HS SBYS-SEC	Jennifer	Kugler	jkugler@acendahealth.org
Mosaic Family Success Center	Dr. Monica	Lallo	mlallo@acendahealth.org
Nurse Family Partnership - SEC	Dr. Monica	Lallo	mlallo@acendahealth.org
Oasis Family Success Center	Dr. Monica	Lallo	mlallo@acendahealth.org
Oceanside 1	Dr. Monica	Lallo	mlallo@acendahealth.org
Oceanside 2	Dr. Monica	Lallo	mlallo@acendahealth.org
Orchards Family Success Center	Dr. Monica	Lallo	mlallo@acendahealth.org
PACES REGION 5	Dr. Monica	Lallo	mlallo@acendahealth.org
PACES REGION 6	Dr. Monica	Lallo	mlallo@acendahealth.org
Parent Support Services - SEC	Lisa	Haya	lhaya@acendahealth.org
Parents as Teachers (PAT) - SEC	Dr. Monica	Lallo	mlallo@acendahealth.org
Riverview FSC	Dr. Monica	Lallo	mlallo@acendahealth.org
SFCF-SEC	Lisa	Haya	lhaya@acendahealth.org
Shore FSC	Dr. Monica	Lallo	mlallo@acendahealth.org
Steps Towards Independence	Elizabeth (Liz)	Meenan	emeenan@acendahealth.org
Strive to Thrive	Dr. Monica	Lallo	mlallo@acendahealth.org

Transitional Living Program (frmly Cape Counslng)	Kathy	Reeves	kreeves@acendahealth.org
Trauma Treatment and Supportive Services SEC	Laura	Auble	lauble@acendahealth.org
TVS - Atlantic County - SEC	Lisa	Haya	lhaya@acendahealth.org
TVS - Camden County - SEC	Lisa	Haya	lhaya@acendahealth.org
TVS - Cape May County- SEC	Lisa	Haya	lhaya@acendahealth.org
TVS - Salem County - SEC	Lisa	Haya	lhaya@acendahealth.org
TVS Therapy - Camden County - SEC	Lisa	Haya	lhaya@acendahealth.org
TVS Therapy - Cape May - SEC	Lisa	Haya	lhaya@acendahealth.org
TVS Therapy Atlantic County - SEC	Lisa	Haya	lhaya@acendahealth.org
TVS Therapy- Salem County - SEC	Lisa	Haya	lhaya@acendahealth.org
Youth Supports Housing SEC	Lisa	Haya	lhaya@acendahealth.org

Subject: Instructions for DCF Monthly Service Report DO NOT REPLY

Dear Provider,

On October 21, 2020, Commissioner Beyer hosted a call announcing the Department of Children and Families' (DCF) decision to institute a Monthly Service Report to capture data regarding the level of service delivered by providers operating direct service programs pursuant to cost reimbursement contracts with DCF. As was described during calls with providers on October 22nd, DCF will be emailing a link to the Monthly Service Report to each organization.

You are receiving this email because you are listed as the Executive Director/CEO in our contract office files. In the attached document, we are providing a list of each program operating within your organization for which a Monthly Service Report needs to be completed. And, we are providing the name of the contact for that program that we have on file. If we do not have a contact in our file for a given program, your name is listed instead. In the event that the point of contact information DCF has on file is outdated, we ask that you forward the link to the appropriate person in your organization to complete it by the November 6th deadline.

On October 26th, DCF sent an email with a link to the Service Report to the individuals listed. We ask that you coordinate with your staff to ensure that:

- Reports for your organization's programs are submitted by November 6th. You may forward the link we provided to you/your staff to those within your organization who will complete the report.
- You know who in your organization will be submitting the Monthly Service Report this month, and on an ongoing basis
- Only one (1) Service Report is submitted for each required program.

During the week of November 2nd, DCF will provide information regarding how to update the program contact lists for your organization.

All questions regarding the Service Report should be submitted to the DCF Helpdesk at njspirithelpdesk@dcf.nj.gov. Please add "Service Report" in the subject line of the email to ensure a prompt response.

Sincerely,

New Jersey Department of Children and Families