

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT INFORMATION FORM
PAGE 1 OF 33

Agency: Robins' Nest Inc
Address: 42 S Delsea Drive
Glassboro, NJ 08028
Phone: 856-881-8689
Chief Executive Officer: Anthony DiFabio, Psy. D.

Prepared By: Jeremy P. Wampler, CPA

Date: 11/28/2018

Agency Federal ID#: 23-7001477
Charities Registration #: 1881-00959
☒ Non-Profit Agency ☐ For-Profit Agency ☐ Public Agency
Agency Fiscal Year End: December
Schedules Completed: 1 2 3 4 5 6
☐ Cash Basis ☒ Accrual Basis

Budget Period: 1/1/2019 - 12/31/2019

Contracting Division	Contract #	Column # and Program Name	Reimbursable Ceiling	Type of Service	Contract Type	Payment Method	Division Contact Person	Provider Agency Contact Person and Telephone #
DFCP	19HWD	#2- Central Intake	\$ 120,000	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8689
DFCP	19HWD	#3-Family Success Center - Atlantic	\$ 500,000	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8690
DFCP	19HWD	#4-Family Success Center - Camden	\$ 240,000	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8691
DFCP	19HWD	#5-Family Success Center - Gloucester	\$ 240,000	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8692
DFCP	19HWD	#6-Family Success Center - Ocean	\$ 324,000	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8693
DFCP	19HWD	#7-Family Success Center - Pennsville	\$ 300,000	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8694
DFCP	19HWD	#8-Family Success Center - Riverview	\$ 240,000	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8695
DFCP	19HWD	#9-Healthy Families	\$ 1,091,225	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8696
DFCP	19HWD	#10-Nurse-Family Partnership	\$ 1,339,489	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8697
DFCP	19HWD	#11-Parents As Teachers	\$ 377,865	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8698
DFCP	19HWD	#12-County Council for Young Children	\$	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8699
DFCP	19HWD	#13-ECCS Impact Grant	\$ 11,667	CORE	Cost Related	Scheduled Installments	Madeline Myles	Kathy Wingate, CFO (856) 881-8700

Division Use Only:
Contract # _____
Effective Dates _____ to _____
Division _____

Budget: I certify that the cost data used to prepare this contract budget is current, complete, and in accordance with the governing principles for determining costs.

Agency Authorized Signatory

Expenditure Report: I certify that the expenditures reported herein are current, accurate, and in accordance with the contract budget and the governing principles for determining costs.

Fiscal Officer

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT INFORMATION FORM
PAGE 1 OF 33

Agency: Robins' Nest Inc
Address: 42 S Deisea Drive
Glassboro, NJ 08028
Phone: 856-881-8689
Chief Executive Officer: Anthony DiFabio, Psy. D.

Prepared By: Jeremy P. Wampler, CPA

Date: 11/29/2018

Agency Federal ID#: 23-7001477
Charities Registration #: 1881-00959
☒ Non-Profit Agency ☐ For-Profit Agency ☐ Public Agency
Agency Fiscal Year End: December
Schedules Completed: 1 2 3 4 5 6
☐ Cash Basis ☒ Accrual Basis

Budget Period: 1/1/2019 - 12/31/2019

Contracting Division	Contract #	Column # and Program Name	Reimbursable Ceiling	Type of Service	Contract Type	Payment Method	Division Contact Person	Provider Agency Contact Person and Telephone #
DFCP	19HWDP	#2- Central Intake	\$ 120,000	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8689
DFCP	19HWDP	#3-Family Success Center - Oceanside 1 & 2	\$ 500,000	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8690
DFCP	19HWDP	#4-Family Success Center - Winslow	\$ 240,000	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8691
DFCP	19HWDP	#5-Family Success Center - Glassboro	\$ 240,000	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8692
DFCP	19HWDP	#6-Family Success Center - Ocean	\$ 324,000	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8693
DFCP	19HWDP	#7-Family Success Center - Pennsville	\$ 300,000	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8694
DFCP	19HWDP	#8-Family Success Center - Riverview	\$ 240,000	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8695
DFCP	19HWDP	#9-Healthy Families	\$ 1,091,225	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8696
DFCP	19HWDP	#10-Nurse-Family Partnership	\$ 1,339,489	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8697
DFCP	19HWDP	#11-Parents As Teachers	\$ 377,865	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8698
DFCP	19HWDP	#12-County Council for Young Children	\$ -	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8699
DFCP	19HWDP	#13-ECCS Impact Grant	\$ 11,667	CORE	Cost Related	Scheduled Installments	Madeleine Myles	Kathy Wingate, CFO (856) 881-8700

Division Use Only

Contract # _____
Effective Dates _____ to _____
Division _____

Budget: I certify that the cost data used to prepare this contract budget is current, complete, and in accordance with the governing principles for determining costs.

Expenditure Report: I certify that the expenditures reported herein are current, accurate, and in accordance with the contract budget and the governing principles for determining costs.

Agency Authorized Signatory

Fiscal Officer

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE SUMMARY
PAGE 2 OF 35

Agency: Robins' Nest Inc
Contract#: 19HWDP

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PURPOSE

- ☒ BUDGET PREPARATION
☐ MODIFICATION BUDGET
☐ EXPENDITURE REPORT

PERIOD COVERED 1/1/2019 - 12/31/20[illegible]

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE SUMMARY
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Agency: Robins' Nest Inc
Contract#: 19HWDP

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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
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Agency: Robins' Nest Inc
Contract#: 19HWDP

PURPOSE
☒ BUDGET PREPARATION
☐ MODIFICATION BUDGET
☐ EXPENDITURE REPORT
PERIOD COVERED: 1/1/2019 - 12/31/2019

A BUDGET CATEGORY: PERSONNEL																						
	Position Number	Date Employed	Hours/Week	TOTAL	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Position Title/ Name of Employee				Cental Intake	Family Success Center - Oceanside 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	ECOS Impact Grant						
1	Program Director/ Hoffman, Gina	1	6/22/15	40	\$ 46,117	\$ 2,343							\$ 40,408		\$ 2,342		\$ 1,024					
2	Central Intake Specialist/ Simon, Jody	2	11/30/15	40	\$ 42,603	\$ 38,627											\$ 3,976					
3	Administrative Assistant/ Otero, Marysol	3	5/18/09	40	\$ 31,385	\$ 20,834							\$ 9,816				\$ 935					
4	Program Director/ Burke, Carl	4	1/10/11	40	\$ 58,224		\$ 9,316	\$ 7,278	\$ 7,278	\$ 7,278	\$ 7,278	\$ 7,278										
5	Program Supervisor/ Jones, Kia	5	10/19/15	40	\$ 44,251		\$ 44,251															
6	Program Supervisor/ Reamer, Christina	6	9/4/12	40	\$ 51,919		\$ 51,919															
7	Family Partner/ Figaro, Bre'Ana	7	9/18/17	40	\$ 32,777		\$ 32,777															
8	Family Partner/ Morales, Dellmaris	8	1/2/18	40	\$ 35,972		\$ 35,972															
9	Vol. Comm. & Fam. Partner/ Alameda, Inesbel	9	8/11/14	40	\$ 37,675		\$ 37,675															
10	Vol. Comm. & Fam. Partner/ Herring, Alisha	10	5/22/17	40	\$ 32,777		\$ 32,777															
11	Program Supervisor/ Mitchell, Danielle	11	7/29/13	40	\$ 43,400		\$ 43,400															
12	Family Partner/ Soria, Lizette	12	9/11/17	40	\$ 35,972		\$ 35,972															
13	Vol. Comm. & Fam. Partner/ Walker Eric	13	3/12/18	40	\$ 32,777		\$ 32,777															
14	Program Supervisor/ Frasca, Alyssa	14	7/31/17	40	\$ 41,738			\$ 41,738														
15	Family Partner/ Gibbons, Lindsay	15	6/11/18	40	\$ 32,777			\$ 32,777														
16	Vol. Comm. & Fam. Partner/ DeSimone Jewell, Jennife	16	8/21/17	40	\$ 32,777			\$ 32,777														
17	Program Supervisor/ Kertis, Alyssa	17	4/2/18	40	\$ 44,805				\$ 44,805													
18	Family Partner/ Isaacs, Justin	18	10/2/17	40	\$ 32,777				\$ 32,777													
19	Family Partner/ O'Rourke-Gomez, Kerri	19	10/8/18	40	\$ 32,777				\$ 32,777													
20	Vol. Comm. & Fam. Partner/ Ellis, Tara	20	5/22/17	40	\$ 32,777				\$ 32,777													
21	Program Supervisor/ Taylor, Stephanie	21	10/3/16	40	\$ 43,400					\$ 43,400												
22	Family Partner/ McCormick, Tara	22	12/8/14	40	\$ 34,332					\$ 34,332												
23	Family Partner/ Forcinito, Lauren	23	1/17/17	40	\$ 32,777					\$ 32,777												
SUBTOTAL (pg. 1)				\$ 886,786	\$ 81,804	\$ 244,887	\$ 119,427	\$ 114,570	\$ 150,414	\$ 117,787	\$ 7,278	\$ 50,024	\$ -	\$ 2,342	\$ -	\$ 5,935	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
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Agency: Robins' Nest Inc
Contract#: 19HWDP

A BUDGET CATEGORY: PERSONNEL				17	18	19	20	21	22	23	24	25	26	27	28	29
Position Title/ Name of Employee	Position Number	Date Employed	Hours /Week											OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
1 Program Director/ Hoffman, Gina	1	6/22/15	40													
2 Central Intake Specialist/ Simon, Jody	2	11/30/15	40													
3 Administrative Assistant/ Otero, Marysol	3	5/18/09	40													
4 Program Director/ Burke, Carl	4	1/10/11	40											\$ 12,518		
5 Program Supervisor/ Jones, Kia	5	10/19/15	40													
6 Program Supervisor/ Reamer, Christina	6	9/4/12	40													
7 Family Partner/ Figaro, Bre'Ana	7	9/18/17	40													
8 Family Partner/ Morales, Delmaris	8	1/2/18	40													
9 Vol. Comm. & Fam. Partner/ Alameda, Ineabel	9	8/11/14	40													
10 Vol. Comm. & Fam. Partner/ Herring, Atisha	10	5/22/17	40													
11 Program Supervisor/ Mitchell, Danielle	11	7/29/13	40													
12 Family Partner/ Soria, Lizette	12	9/11/17	40													
13 Vol. Comm. & Fam. Partner/ Walker Eric	13	3/12/18	40													
14 Program Supervisor/ Fresca, Alyssa	14	7/31/17	40													
15 Family Partner/ Gibbons, Lindsay	15	6/11/18	40													
16 Vol. Comm. & Fam. Partner/ DeSimone Jewell, Jennife	16	8/21/17	40													
17 Program Supervisor/ Kertis, Alyssa	17	4/2/18	40													
18 Family Partner/ Isaacs, Justin	18	10/2/17	40													
19 Family Partner/ O'Rourke-Gomez, Kerri	19	10/8/18	40													
20 Vol. Comm. & Fam. Partner/ Ella, Tara	20	5/22/17	40													
21 Program Supervisor/ Taylor, Stephanie	21	10/3/16	40													
22 Family Partner/ McCormick, Tana	22	12/8/14	40													
23 Family Partner/ Forcinito, Lauren	23	1/17/17	40													
SUBTOTAL (pg. 1)				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 12,518	\$	\$

STATE OF NEW JERSEY
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ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
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BUDGET CATEGORY: PERSONNEL					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Position Title/ Name of Employee		Position Number	Date Employed	Hours /Week	TOTAL	Costal Intake	Family Success Center - Ocean side 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennsville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	ECCS Impact Grant			
24	Vol. Comm. & Fam. Partner/ Hall, Ayrica	24	1/9/17	40	\$ 32,777						\$ 32,777									
25	Program Supervisor/ Komegay, Michelle	25	10/3/16	40	\$ 43,400							\$ 43,400								
26	Family Partner/ Lee, Lisa	26	8/7/17	40	\$ 32,777							\$ 32,777								
27	Vol. Comm. & Fam. Partner/ Harold, Eros	27	8/20/18	40	\$ 32,777							\$ 32,777								
28	Program Supervisor/ Hayes, Carmen	28	1/20/04	40	\$ 47,045								\$ 47,045							
29	Program Supervisor/ Muraoka, Nicole	29	10/22/18	40	\$ 40,716								\$ 40,716							
30	Family Support Worker/ Aguilera, Fabiola	30	3/14/11	40	\$ 35,392								\$ 35,392							
31	Family Support Worker/ Andelz, Nancy	31	11/5/18	40	\$ 32,729								\$ 32,729							
32	Family Support Worker/ Carr, Pamela	32	9/4/18	40	\$ 29,535								\$ 29,535							
33	Family Support Worker/ Channel, Nichole	33	9/4/18	40	\$ 28,752								\$ 28,752							
34	Family Support Worker/ Chavez-Hernandez, Jessica	34	10/17/18	40	\$ 31,946								\$ 31,946							
35	Family Support Worker/ Gossop, Carlissa	35	1/16/18	40	\$ 28,752								\$ 28,752							
36	Family Support Worker/ Hare, Tiffany	36	4/8/13	40	\$ 31,617								\$ 31,617							
37	Family Support Worker/ Hernandez, Mariela	37	10/18/10	40	\$ 36,175								\$ 36,175							
38	Family Support Worker/ Parson, Shakira	38	7/29/13	40	\$ 30,834								\$ 30,834							
39	Family Support Worker/ Ramos, Yanitza	39	5/28/18	40	\$ 31,946								\$ 31,946							
40	Family Support Worker/ Solorzano, Isabel	40	10/17/18	40	\$ 31,946								\$ 31,946							
41	Family Assessment Worker/ Tapia Pilego, Irma	41	8/23/10	40	\$ 35,477								\$ 35,477							
42	Family Assessment Worker/ Tapia Pilego, Karla	42	8/10/09	40	\$ 36,345								\$ 36,345							
43	Program Director/ Williams, Tiffani	43	6/24/09	40	\$ 78,205									\$ 78,205						
44	Program Supervisor/ Grimm Friend, Shelle	44	4/10/15	40	\$ 70,363									\$ 68,294		\$ 2,069				
45	Nurse Home Visitor/ Amidon, Dana	45	4/25/16	40	\$ 63,547									\$ 63,547						
46	Nurse Home Visitor/ Crane, Janette	46	10/14/13	40	\$ 64,740									\$ 64,740						
47	Nurse Home Visitor/ Gervasi, Ta'Nia	47	2/22/10	40	\$ 67,168									\$ 67,168						
SUBTOTAL (pg. 2)					\$ 994,961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,777	\$ 108,954	\$ 509,207	\$ 341,954	\$ -	\$ 2,069	\$ -	\$ -	\$ -	\$ -

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
7 OF 35

[illegible]

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
8 OF 35

A	BUDGET CATEGORY: PERSONNEL				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	Position Title/ Name of Employee	Position Number	Date Employed	Hours /Week	TOTAL	Central Intake	Family Success Center - Oceanside 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennsville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	ECOS Impact Grant			
48	Nurse Home Visitor/ Hagerman, Dawn	48	4/15/13	40	\$ 64,740									\$ 64,740						
49	Nurse Home Visitor/ Johnson, Michaela	49	4/23/18	40	\$ 61,444									\$ 61,444						
50	Nurse Home Visitor/ Jones, Heather	50	10/16/17	40	\$ 62,376									\$ 62,376						
51	Nurse Home Visitor/ Raube, April	51	1/8/14	40	\$ 64,740									\$ 64,740						
52	Nurse Home Visitor/ Reich, Shannon	52	4/18/13	23	\$ 37,521									\$ 37,521						
53	Nurse Home Visitor/ Spencer, Stacy	53	8/17/15	40	\$ 63,547									\$ 63,547						
54	Nurse Home Visitor/ Vacant	54		40	\$ 62,218									\$ 62,218						
55	Administrative Assistant/ Price, Venus	55	8/25/14	40	\$ 27,389									\$ 27,389						
56	Fund Administrator/ Moore, Joann	56	7/14/03	40	\$ 34,098									\$ 34,098						
57	Program Supervisor/ Bulch, Paige	57	3/20/17	40	\$ 40,912										\$ 40,912					
58	Parent Educator/ Dennie, Maria	58	8/13/18	40	\$ 35,072									\$ 35,072						
59	Parent Educator/ Lamb, Courtney	59	11/28/16	40	\$ 35,072									\$ 35,072						
60	Parent Educator/ Van Meter, Erika	60	7/2/18	40	\$ 35,072									\$ 35,072						
61	Parent Educator/ Vanaman, Rebecca	61	9/18/17	40	\$ 35,855									\$ 35,855						
62	Program Coordinator/ Kammer, Nicole	62	3/26/18	40	\$ 33,539											\$ 33,539				
63	Director of Risk Mitigation/ Cornelius, Debra	63	4/18/05	40	\$ 84,334	\$ 337	\$ 1,341	\$ 683	\$ 683	\$ 894	\$ 894	\$ 683	\$ 3,508	\$ 2,783	\$ 1,098	\$ 228	\$ 30			
64	Director of Compliance/ Derelanko, Margarita	64	11/30/15	40	\$ 60,544	\$ 242	\$ 963	\$ 490	\$ 490	\$ 642	\$ 642	\$ 490	\$ 2,518	\$ 1,988	\$ 787	\$ 163	\$ 21			
65	Director of Quality/ George, Lisa	65	11/14/16	40	\$ 59,373	\$ 237	\$ 944	\$ 481	\$ 481	\$ 629	\$ 629	\$ 481	\$ 2,470	\$ 1,980	\$ 772	\$ 160	\$ 21			
66	Privacy Specialist/ Hewitt, Victoria	66	4/25/16	40	\$ 42,817	\$ 170	\$ 678	\$ 345	\$ 345	\$ 452	\$ 452	\$ 345	\$ 1,773	\$ 1,408	\$ 554	\$ 115	\$ 15			
67	EHR Quality Coordinator/ Smith, Nicole	67	6/23/97	40	\$ 47,259	\$ 189	\$ 751	\$ 383	\$ 383	\$ 501	\$ 501	\$ 383	\$ 1,966	\$ 1,560	\$ 614	\$ 128	\$ 18			
68	IT Manager/ Thor, Karig	68	9/24/07	40	\$ 57,670	\$ 231	\$ 917	\$ 467	\$ 467	\$ 611	\$ 611	\$ 467	\$ 2,399	\$ 1,903	\$ 750	\$ 152	\$ 21			
69	Chief Executive Officer/ DiFazio, Anthony	69	8/8/05	40	\$ 341,152															
70	Chief Financial Officer/ Wingate, Kathy	70	1/17/94	40	\$ 201,480															
71	Chief Operations Officer/ Fox, Melissa	71	12/12/16	40	\$ 213,522															
72	Sr. VP of Marketing and Dev./ Considine, Mari	72	8/19/03	40	\$ 113,404															
73	Sr. VP of QCR/ Foy, Katherine	73	1/16/18	40	\$ 108,293															
74	VP of Child Protection & Permanency/ Hays, Lisa	74	1/16/92	40	\$ 100,008															
	SUBTOTAL (pg. 3)				\$ 2,123,251	\$ 1,408	\$ 5,594	\$ 2,849	\$ 2,849	\$ 3,729	\$ 3,729	\$ 2,849	\$ 14,634	\$ 484,108	\$ 186,556	\$ 34,485	\$ 124	\$ -	\$ -	\$ -

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
9 OF 35

A BUDGET CATEGORY: PERSONNEL				17	18	19	20	21	22	23	24	25	26	27	28	29
Position Title/ Name of Employee	Position Number	Date Employed	Hours /Week											OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
48 Nurse Home Visitor/ Hagerman, Dawn	48	4/15/13	40													
49 Nurse Home Visitor/ Johnson, Michele	49	4/23/18	40													
50 Nurse Home Visitor/ Jones, Heather	50	10/16/17	40													
51 Nurse Home Visitor/ Reube, April	51	1/6/14	40													
52 Nurse Home Visitor/ Reich, Shannon	52	4/18/13	23													
53 Nurse Home Visitor/ Spencer, Stacy	53	8/17/15	40													
54 Nurse Home Visitor/ Vacant	54		40													
55 Administrative Assistant/ Price, Venus	55	8/25/14	40													
56 Fund Administrator/ Moore, Joann	56	7/14/03	40											\$ 25,574		
57 Program Supervisor/ Bulch, Paige	57	3/20/17	40													
58 Parent Educator/ Dennis, Maria	58	8/13/18	40													
59 Parent Educator/ Lamb, Courtney	59	11/28/16	40													
60 Parent Educator/ Van Meter, Erika	60	7/2/18	40													
61 Parent Educator/ Vanaman, Rebecca	61	9/18/17	40													
62 Program Coordinator/ Kammer, Nicole	62	3/25/18	40													
63 Director of Risk Mitigation/ Cornelius, Debra	63	4/18/05	40											\$ 63,217	\$ 329	\$ 7,628
64 Director of Compliance/ Derelanko, Margarita	64	11/30/15	40											\$ 45,386	\$ 236	\$ 5,476
65 Director of Quality/ George, Lisa	65	11/14/16	40											\$ 44,506	\$ 232	\$ 5,370
66 Privacy Specialist/ Hewitt, Victoria	66	4/25/16	40											\$ 31,958	\$ 166	\$ 3,845
67 EHR Quality Coordinator/ Smith, Nicole	67	6/23/97	40											\$ 35,435	\$ 184	\$ 4,264
68 IT Manager/ Thor, Kang	68	9/24/07	40											\$ 43,242	\$ 225	\$ 5,207
69 Chief Executive Officer/ DiFabio, Anthony	69	8/8/05	40													\$ 341,152
70 Chief Financial Officer/ Wingate, Kathy	70	1/17/94	40													\$ 201,480
71 Chief Operations Officer/ Fox, Melissa	71	12/12/16	40													\$ 213,522
72 Sr. VP of Marketing and Dev/ Considine, Mari	72	8/19/03	40												\$ 56,702	\$ 56,702
73 Sr. VP of QOR/ Foy, Katherine	73	1/16/18	40													\$ 108,293
74 VP of Child Protection & Permanency/ Hays, Lisa	74	1/16/92	40													\$ 100,008
SUBTOTAL (pg. 3)				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 289,317	\$ 59,074	\$ 1,062,947

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
10 OF 35

A BUDGET CATEGORY: PERSONNEL					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Position Title/ Name of Employee		Position Number	Date Employed	Hours /Week	TOTAL	Central Intake	Family Success Center - OceanSide 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennaville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	ECCS Impact Grant			
75	VP of Finance/ Wampler, Jeremy	75	8/31/09	40	\$ 107,000															
76	VP of HR & Administrative Services, Royal, Kathy	76	10/23/00	40	\$ 77,582															
77	VP of Integrated Health/ DeFaccio, Bridget	77	12/5/11	40	\$ 91,234															
78	VP of Prevention Services/ Louis, Nurca	78	7/28/08	40	\$ 90,084															
79	Director of Development/ Boyce, Cassandra	79	1/2/18	40	\$ 62,227															
80	Development & Comm. Coord./ Graham, Caitlin	80	4/4/16	40	\$ 40,955															
81	Development & Comm. Coord./ Manzo, Marissa	81	9/17/18	40	\$ 39,422															
82	Executive Assistant/ McFarland, Alyssa	82	11/18/16	40	\$ 50,342															
83	Administrative Coordinator/ London, Ruth	83	3/24/73	4	\$ 11,960															
84	Facilities Coordinator/ Karwowski, John	84	4/9/18	40	\$ 57,094															
85	Property Coordinator/ Joslin, Linda	85	5/4/05	40	\$ 37,202															
86	Maintenance Worker/ Offenbacher, Ryan	86	6/18/18	40	\$ 36,989															
87	Senior Accountant/ Coyle, Kalia	87	8/8/16	40	\$ 65,767															
88	Senior Accountant/ Fantine, Jeffrey	88	6/26/17	40	\$ 65,528															
89	Accountant/ Smith Zina	89	9/17/18	40	\$ 52,222															
90	Bookkeeper/ Jernegan, Victoria	90	8/14/17	40	\$ 35,375															
91	Bookkeeper/ Mroz, Jason	91	10/29/18	40	\$ 32,777															
92	Payroll Specialist/ Wagner, Kelly	92	9/17/18	40	\$ 44,533															
93	Human Resource Generalist/ Fowles, Denise	93	10/6/08	40	\$ 47,702															
94	Human Resource Assistant/ Midill, Donna	94	10/8/77	40	\$ 52,712															
95	Administrative Operations Coord./ Green, Rachel	95	11/5/18	40	\$ 49,155															
96	Office Manager/ Brooks, Theresa	96	6/21/91	40	\$ 42,531															
97	Office Manager/ Weikel, Carlissa	97	9/5/09	40	\$ 54,027															
98	Central Intake Specialist/ Force, Rebecca	98	8/17/15	40	\$ 25,463															
99	Administrative Assistant/ Gates, Bonnie	99	1/10/11	23	\$ 16,373															
100	Other Personnel - Additional Sheet Totals				\$ 13,099,418	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL (pg. 4)					\$ 14,385,674	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BUDGET CATEGORY A: EMPLOYEE SUBTOTAL					\$ 18,390,672	\$ 63,210	\$ 250,281	\$ 122,276	\$ 117,419	\$ 154,143	\$ 154,293	\$ 119,081	\$ 673,866	\$ 806,063	\$ 188,898	\$ 38,554	\$ 6,059	\$ -	\$ -	\$ -

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
11 OF 35

A BUDGET CATEGORY: PERSONNEL				17	18	19	20	21	22	23	24	25	26	27	28	29
Position Title/ Name of Employee	Position Number	Date Employed	Hours /Week											OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
75 VP of Finance/ Wampler, Jeremy	75	8/31/08	40													\$ 107,000
76 VP of HR & Administrative Services, Royal, Kathy	76	10/23/00	40													\$ 77,582
77 VP of Integrated Health/ DeFaccio, Bridget	77	12/5/11	40													\$ 91,234
78 VP of Prevention Services/ Louis, Nurca	78	7/28/08	40													\$ 90,084
79 Director of Development/ Boyce, Cassandra	79	1/2/18	40												\$ 62,227	
80 Development & Comm. Coord./ Graham, Caitlin	80	4/4/16	40													\$ 40,955
81 Development & Comm. Coord./ Manzo, Marissa	81	9/17/18	40													\$ 39,422
82 Executive Assistant/ McFarland, Alyssa	82	11/16/16	40													\$ 50,342
83 Administrative Coordinator/ London, Ruth	83	3/24/73	4											\$ 5,980		\$ 5,980
84 Facilities Coordinator/ Karwowski, John	84	4/9/18	40													\$ 57,094
85 Property Coordinator/ Joslin, Linda	85	5/4/05	40													\$ 37,202
86 Maintenance Worker/ Offenbacher, Ryan	86	6/18/18	40													\$ 36,989
87 Senior Accountant/ Coyle, Kellie	87	8/8/16	40													\$ 65,767
88 Senior Accountant/ Fantine, Jeffrey	88	8/26/17	40													\$ 65,528
89 Accountant/ Smith Zina	89	9/17/18	40													\$ 52,222
90 Bookkeeper/ Jernegan, Victoria	90	8/14/17	40													\$ 35,375
91 Bookkeeper/ Mroz, Jason	91	10/29/18	40													\$ 32,777
92 Payroll Specialist/ Wagner, Kelly	92	9/17/18	40													\$ 44,533
93 Human Resource Generalist/ Fowles, Denise	93	10/6/08	40													\$ 47,702
94 Human Resource Assistant/ Midill, Donna	94	10/8/77	40													\$ 52,712
95 Administrative Operations Coord./ Green, Rachel	95	11/5/18	40													\$ 49,155
96 Office Manager/ Brooks, Theresa	96	6/21/91	40													\$ 42,531
97 Office Manager/ Welkel, Carissa	97	9/8/09	40													\$ 54,027
98 Central Intake Specialist/ Force, Rebecca	98	8/17/15	40													\$ 25,463
99 Administrative Assistant/ Gates, Bonnie	99	1/10/11	23													\$ 16,373
100 Other Personnel - Additional Sheet Totals				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,061,984	\$ 37,454
SUBTOTAL (pg. 4)				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,067,944	\$ 1,255,503
BUDGET CATEGORY A: EMPLOYEE SUBTOTAL				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,368,778	\$ 2,308,450

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
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Agency: Robins' Nest Inc
Contract#:

PURPOSE
☒ BUDGET PREPARATION
☐ MODIFICATION BUDGET
☐ EXPENDITURE REPORT
 PERIOD COVERED 1/1/2019 - 12/31/2019

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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
PERSONNEL
13 OF 35

Agency: Robins' Nest Inc
Contract#:

BUDGET CATEGORY: PERSONNEL				17	18	19	20	21	22	23	24	25	26	27	28	29
Position Title/ Name of Employee	Position Number	Date Employed	Hours /Week											OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
1 Receptionist/ McLachlan, Sally	100	10/2/17	40													\$ 28,241
2 Billing Specialist/ Robbins, Abigail	101	3/12/18	40											\$ 36,853		\$ 9,213
3 Other Services														\$ 13,025,111		
4																
5																
6																
7																
8																
9																
10																
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13																
14																
15																
16																
17																
18																
19																
20																
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22																
23																
SUBTOTAL (pg. 1)				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 13,061,964	\$	\$ 37,454
BUDGET CATEGORY A: EMPLOYEE SUBTOTAL				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 13,061,964	\$	\$ 37,454

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
A. PERSONNEL (FRINGE)
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Agency: Robins' Nest Inc
Contract#: 19HWDP

PURPOSE
☒ BUDGET PREPARATION
☐ MODIFICATION BUDGET
☐ EXPENDITURE REPORT
PERIOD COVERED 1/1/2019 - 12/31/2

BUDGET CATEGORY- A. PERSONNEL- FRINGE		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	Central Intake	Family Success Center - Oceanside 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennsville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	ECGS Impact Grant	0	0
Social Security/Medicare Tax	7.65% of taxable salaries	\$ 1,385,087	\$ 4,836	\$ 19,146	\$ 9,354	\$ 8,983	\$ 11,792	\$ 11,803	\$ 9,110	\$ 43,901	\$ 61,723	\$ 14,451	\$ 2,796	\$ 464		
NJ Disability Tax	0.65% of taxable salaries	\$ 86,410	\$ 338	\$ 1,365	\$ 690	\$ 685	\$ 908	\$ 907	\$ 684	\$ 3,437	\$ 2,928	\$ 1,141	\$ 228	\$ 31		
Unemployment Tax	0.75% of total gross wages	\$ 137,953	\$ 474	\$ 1,877	\$ 917	\$ 881	\$ 1,156	\$ 1,157	\$ 893	\$ 4,304	\$ 5,051	\$ 1,417	\$ 274	\$ 45		
Medical, Dental, Life & LTD Benefits	15.85% of Full-Time Salaries	\$ 2,929,751	\$ 17,938	\$ 40,039	\$ 19,550	\$ 19,357	\$ 24,684	\$ 24,693	\$ 19,045	\$ 143,302	\$ 120,684	\$ 38,404	\$ 6,663	\$ 1,194		
401(k) Match	75% of the employee deduction up to 3% of salary	\$ 466,874	\$ 1,582	\$ 4,652	\$ 3,624	\$ 2,618	\$ 2,769	\$ 3,510	\$ 3,282	\$ 10,579	\$ 19,498	\$ 3,647	\$ 821	\$ 149		
Workers' Comp. Insurance	1.18% for professional staff/ 6.13% for non-professional	\$ 233,266	\$ 746	\$ 2,953	\$ 1,443	\$ 1,386	\$ 1,819	\$ 1,821	\$ 1,405	\$ 6,735	\$ 9,419	\$ 2,211	\$ 431	\$ 71		
Professional Liability Insurance	.42% of Direct Service Staff Salaries	\$ 61,271	\$ 167	\$ 1,008	\$ 492	\$ 472	\$ 620	\$ 621	\$ 479	\$ 1,804	\$ 3,115	\$ 744	\$ 144	\$ 20		
Temporary Services	Temporary costs of Employee Coverage	\$ 36,426	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
		\$ -														
		\$ -														
		\$ -														
FRINGE SUBTOTAL		\$ 5,337,038	\$ 28,081	\$ 71,040	\$ 36,070	\$ 34,382	\$ 43,746	\$ 44,512	\$ 34,898	\$ 214,062	\$ 223,418	\$ 62,015	\$ 11,357	\$ 1,974	\$ -	\$ -
BUDGET CATEGORY A. PERSONNEL TOTAL		\$ 23,727,710	\$ 88,291	\$ 321,321	\$ 158,346	\$ 151,801	\$ 197,889	\$ 198,805	\$ 153,979	\$ 787,927	\$ 1,029,481	\$ 250,913	\$ 47,811	\$ 8,033	\$ -	\$ -

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
A. PERSONNEL (FRINGE)
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Agency: Robins' Nest Inc
Contract#: 19HWDP

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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
B. CONSULTANTS AND PROFESSIONAL FEES
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Agency: Robins' Nest Inc
Contract#: 19HWDP

PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
EXPENDITURE REPORT

PERIOD COVERED 1/1/2019 - 12/31/2019

BUDGET CATEGORY- B. CONSULTANTS AND PROFESSIONAL FEES		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	Cental intake	Family Success Center - Oceanside 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennsville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	ECCS Impact Grant	0	0	0
Audit/tax return & Legal fees	Allocated across audited programs	\$ 54,226	\$ 513	\$ 513	\$ 513	\$ 513	\$ 513	\$ 513	\$ 513	\$ 513	\$ 513	\$ 513	\$ 513				
Deferred Comp./Pension Report/Other Benefit Fees	Fees per participant allocated by FTE's	\$ 28,086	\$ 89	\$ 353	\$ 179	\$ 179	\$ 236	\$ 236	\$ 179	\$ 928	\$ 733	\$ 289	\$ 59	\$ 8			
IT Consultants	PCS Monthly Agreement for IT services allocated by FTE's	\$ 199,596	\$ 571	\$ 2,271	\$ 1,152	\$ 1,152	\$ 1,521	\$ 1,521	\$ 1,152	\$ 5,960	\$ 4,718	\$ 1,862	\$ 379	\$ 51			
Other-Consultants		\$ 27,712															
Therapeutic Services		\$ 12,000															
Leveraged Professional Services	In-kind services provided by community supporters	\$ 33,215		\$ 9,300	\$ 4,900	\$ 7,115	\$ 1,000	\$ 2,000	\$ 8,900								
NSO Professional Fees	NSO Program support and nurse consultation fees	\$ 32,628									\$ 32,628						
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BUDGET CATEGORY B. TOTAL		\$ 387,463	\$ 1,173	\$ 12,437	\$ 6,744	\$ 8,959	\$ 3,270	\$ 4,270	\$ 10,744	\$ 7,399	\$ 38,582	\$ 2,664	\$ 951	\$ 59	\$ -	\$ -	\$ -

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
B. CONSULTANTS AND PROFESSIONAL FEES
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Agency: Robins' Nest Inc
Contract#: 19HWDP

BUDGET CATEGORY- B. CONSULTANTS AND PROFESSIONAL FEES		17	18	19	20	21	22	23	24	25	26	27	28	29
LINE ITEM	BASIS FOR ALLOCATION	0	0	0	0	0	0	0	0	0	0	OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
Audit/tax return & Legal fees	Allocated across audited programs											\$ 33,232		\$ 15,351
Deferred Comp./Pension Report/Other Benefit Fees	Fees per participant allocated by FTE's											\$ 16,107	\$ 86	\$ 8,427
IT Consultants	PCS Monthly Agreement for IT services allocated by FTE's											\$ 111,939	\$ 553	\$ 64,794
Other-Consultants												\$ 15,712	\$ -	\$ 12,000
Therapeutic Services												\$ 12,000		
Leveraged Professional Services	In-kind services provided by community supporters													
NSO Professional Fees	NSO Program support and nurse consultation fees													
BUDGET CATEGORY B. TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 188,990	\$ 639	\$ 100,572

PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
EXPENDITURE REPORT

PERIOD COVERED 1/1/2019 - 12/31/2[illegible]

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
C. MATERIALS AND SUPPLIES
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Agency: Robins' Nest Inc
Contract#: 19HWDP

2019

BUDGET CATEGORY- C. MATERIALS AND SUPPLIES		16	17	18	19	20	21	22	23	24	25	26	27	28	29
LINE ITEM	BASIS FOR ALLOCATION	0	0	0	0	0	0	0	0	0	0	0	OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
Office Supplies	Paper, pens, staples, paperclips, post-it notes, file folders, binders, etc.												\$ 103,386	\$ 183	\$ 30,624
Office Furniture													\$ 14,000	\$ -	\$ 5,000
Equipment/ Copier Rental	Copy Machines												\$ 59,799	\$ 398	\$ 11,777
Program Expense/ Events	Direct cost of supplies for recreational and Center Activities												\$ 34,865	\$ -	\$ -
Educational Resources/Supplies	Toys, craft supplies, resources, workshop material, diapers, etc.												\$ 14,870	\$ -	\$ -
Household Supplies													\$ 6,175	\$ -	\$ -
Technology	Technology (i.e. hardware and software) and Cloud (i.e. EHR, HR platform, etc.) costs allocated by FTE's												\$ 341,481	\$ 538	\$ 74,016
Medical Supplies	Direct Cost for program												\$ (539)	\$ -	
Food (Clients)													\$ 29,650	\$ -	
Printing and Publishing													\$ 7,500		\$ 25,876
BUDGET CATEGORY C. TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 610,287	\$ 1,119	\$ 147,293

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PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
EXPENDITURE REPORT

PERIOD COVERED 1/1/2019-12/31/2019

BUDGET CATEGORY D. FACILITY COSTS		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	Central Intake	Family Success Center - Oceanside 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennsville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	EGCS Impact Grant	0	0
Depreciation	Cost per Square Foot of office space used by this program	\$ 260,114	\$ 2,334	\$ -	\$ -	\$ 13,275	\$ -	\$ 3,787	\$ -	\$ 5,072	\$ 2,632	\$ -	\$ 48	\$ -		
Rent	Cost per Square Foot of office space used by this program	\$ 582,115	\$ -	\$ 61,009	\$ 27,282	\$ -	\$ 47,991	\$ 27,456	\$ 22,244	\$ -	\$ 9,877	\$ 9,079	\$ 3,302	\$ -		
Building Maintenance	Cost per Square Foot of office space used by this program	\$ 410,067	\$ 1,020	\$ 15,016	\$ 7,008	\$ 11,907	\$ 7,435	\$ 6,956	\$ 9,190	\$ 8,858	\$ 6,364	\$ 4,393	\$ 812	\$ 109		
Utilities	Cost per Square Foot of office space used by this program	\$ 301,044	\$ 978	\$ 6,407	\$ 4,372	\$ 4,509	\$ 1,648	\$ 6,920	\$ 10,082	\$ 4,477	\$ 3,722	\$ 4,783	\$ 393	\$ 34		
Insurance	Cost per Square Foot of office space used by this program	\$ 117,287	\$ 273	\$ 4,277	\$ 1,471	\$ 1,662	\$ 1,446	\$ 2,366	\$ 2,245	\$ 2,440	\$ 2,586	\$ 1,273	\$ 266	\$ 24		
Mortgage Interest	Cost per Square Foot of office space used by this program	\$ 31,254	\$ -	\$ -	\$ -	\$ 3,478	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
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BUDGET CATEGORY D. TOTAL		\$ 1,701,881	\$ 4,805	\$ 88,709	\$ 40,143	\$ 34,831	\$ 58,621	\$ 47,495	\$ 43,761	\$ 20,647	\$ 25,081	\$ 19,525	\$ 4,621	\$ 167	\$ -	\$ -

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
D. FACILITY COSTS
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Agency: Robins' Nest Inc
Contract#: 19HWDP

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BUDGET CATEGORY D. FACILITY COSTS		16	17	18	19	20	21	22	23	24	25	26	27	28	29
LINE ITEM	BASIS FOR ALLOCATION	0	0	0	0	0	0	0	0	0	0	0	OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
Depreciation	Cost per Square Foot of office space used by this program												\$ 74,167	\$ -	\$ 158,879
Rent	Cost per Square Foot of office space used by this program												\$ 373,888	\$ -	\$ -
Building Maintenance	Cost per Square Foot of office space used by this program												\$ 224,190	\$ 2,970	\$ 104,038
Utilities	Cost per Square Foot of office space used by this program												\$ 178,113	\$ 2,440	\$ 70,166
Insurance	Cost per Square Foot of office space used by this program												\$ 77,371	\$ 670	\$ 18,917
Mortgage Interest	Cost per Square Foot of office space used by this program												\$ 14,776	\$ -	\$ 13,000

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
E. SPECIFIC ASSISTANCE
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PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
EXPENDITURE REPORT
PERIOD COVERED 11/1/2019 - 12/31/2019

BUDGET CATEGORY E. SPECIFIC ASSISTANCE TO CLIENTS		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
LINE ITEM	BASIS FOR ALLOCATION	TOTAL	Central intake	Family Success Center - Oceanside 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennsville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	ECC's Impact Grant	0	0
Client Engaging	Items used to promote program participation and client engagement (i.e. baby items, books, educational toys, etc.)	\$ 124,865								\$ 5,300	\$ 1,000	\$ 6,800				
Wrap-Around Services/ Enrichment	Purchased services to provide enrichment to client and/or family respite	\$ 466,645											\$ 360			
Allowances/ Incentives		\$ 160,800														
Recreation		\$ 15,965														
Family Conference/ Groups		\$ 2,500														
Other Specific Assistance to Clients		\$ 537,901														
		\$ -														
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BUDGET CATEGORY E. TOTAL		\$ 1,308,676	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,300	\$ 1,000	\$ 6,800	\$ 360	\$ -	\$ -	\$ -

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
E. SPECIFIC ASSISTANCE
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Agency: Robins' Nest Inc
Contracts: 19HWDP

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BUDGET CATEGORY E. SPECIFIC ASSISTANCE TO CLIENTS		16	17	18	19	20	21	22	23	24	25	26	27	28	29
LINE ITEM	BASIS FOR ALLOCATION	0	0	0	0	0	0	0	0	0	0	0	OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
Client Engaging	Items used to promote program participation and client engagement (i.e. baby items, books, educational toys, etc.)												\$ 111,765		
Wrap-Around Services/ Enrichment	Purchased services to provide enrichment to client and/ or family respite												\$ 496,265		
Allowances/ Incentives													\$ 160,800		
Recreation													\$ 15,965		
Family Conference/ Groups													\$ 2,500		
Other Specific Assistance to Clients													\$ 537,901		
BUDGET CATEGORY E. TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,295,216	\$ -	\$ -

PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
EXPENDITURE REPORT
PERIOD COVERED 1/1/2019 - 12/31/201:

Agency: Robins' Nest Inc
Contract#: 19HWDP

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Agency: Robins' Nest Inc
Contract#: 19HWDP

BUDGET CATEGORY F: OTHER		06	17	18	19	20	21	22	23	24	25	26	27	28	29	30
LINE ITEM	BASIS FOR ALLOCATION	0	0	0	0	0	0	0	0	0	0	0	OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS	
Mileage Reimbursement	Direct cost of operating vehicles for program travel @ \$0.555/mile												\$ 458,747	\$ -	\$ 13,255	
Vehicle Maintenance	Direct cost of maintaining vehicles for program travel												\$ 163,821	\$ -	\$ 29,069	
Depreciation and Interest - Vehicles	Direct cost for program vehicles												\$ 172,312		\$ 5,667	
Insurance - Vehicle	Direct cost of insuring vehicles for program travel												\$ 167,809		\$ 3,178	
AAA Membership	Direct cost of providing AAA to staff												\$ 12,462	\$ 59	\$ 1,193	
Tolls	Direct cost of providing tolls for program travel												\$ 27,535		\$ 1,650	
Communications	Cell Phone and Internet Connectivity												\$ 73,356	\$ 61	\$ 6,634	
Postage	Postage costs														\$ 23,850	
Training	Direct cost for staff education												\$ 121,012	\$ 2,124	\$ 76,560	
Student Stipend	Direct cost of student provided												\$ 5,000		\$ 1,000	
Employee Recruitment	Advertising and Employee Recruitment												\$ 228		\$ 221	
Insurance - Other	Cyber Liab & Volunteer Insurance allocated by FTE's												\$ 16,327	\$ 84	\$ 29,982	
Affiliation/Accreditation/Registration Fees	Annual fees required by program												\$ 329	\$ 100	\$ 12,348	
Marketing/Advertising	Direct cost of promoting the program via marketing & advertising materials (brochure, book orders, etc.)												\$ 21,720		\$ 12,586	
Bank/ Other Charges													\$ 3,180		\$ 23,263	
Fundraising Expenses														\$ 100,600		
Business Meetings													\$ 2,740	\$ 7,500	\$ 17,100	
BUDGET CATEGORY F TOTAL:		\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 1,246,648	\$ 110,528	\$ 257,555	

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B: CONTRACT EXPENSE DETAIL
G. GENERAL AND ADMINISTRATIVE COST ALLOCATION
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Agency: Robins' Nest Inc
Contract#: 19HWDP

PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
EXPENDITURE REPORT
PERIOD COVERED 1/1/2019 - 12/31/2019

BUDGET CATEGORY G, GENERAL AND ADMINISTRATIVE COST ALLOCATION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	TOTAL	Central Intake	Family Success Center - Oceanside 1 & 2	Family Success Center - Winslow	Family Success Center - Glassboro	Family Success Center - Ocean	Family Success Center - Pennsville	Family Success Center - Riverview	Healthy Families	Nurse-Family Partnership	Parents as Teachers	County Council for Young Children	ECOS Impact Grant	0	0
Total: Categories A-F	\$ 29,984,766	\$ 104,783	\$ 470,089	\$ 227,867	\$ 215,779	\$ 289,174	\$ 278,487	\$ 228,386	\$ 952,850	\$ 1,207,279	\$ 329,949	\$ 65,490	\$ 10,187	\$ -	\$ -
	>>>>>>>>>														
General and Administrative Costs		\$ 15,217	\$ 68,268	\$ 33,092	\$ 31,336	\$ 41,995	\$ 40,443	\$ 33,167	\$ 138,375	\$ 175,325	\$ 47,916	\$ 9,510	\$ 1,480		
BUDGET CATEGORY G, GENERAL AND ADMINISTRATIVE COST ALLOCATION CONTINUED	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
	0	0	0	0	0	0	0	0	0	0	0	OTHER SERVICES	UNALLOWABLE COSTS	GENERAL & ADMINISTRATIVE COSTS	
Total: Categories A-F	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,529,583	\$ 272,559	\$ 3,802,304	
General and Administrative Costs												\$ 3,126,168	\$ 40,012	\$ (3,802,304)	

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PURPOSE
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STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 1-COST ALLOCATION DATA
PAGE 28 OF 35

Agency: Robins' Nest Inc
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[illegible]

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 2-REVENUE
PAGE 29 OF 35

1 THIS SCHEDULE
Agency: Robins' Nest Inc
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PURPOSE
BUDGET PREPARATION
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EXPENDITURE REPORT
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DESCRIPTION	1 TOTAL	2 Cental Intake	3 Family Success Center - Oceanside 1 & 2	4 Family Success Center - Winslow	5 Family Success Center - Glassboro	6 Family Success Center - Ocean	7 Family Success Center - Pennsville	8 Family Success Center - Riverview	9 Healthy Families	10 Nurse-Family Partnership	11 Parents as Teachers	12 County Council for Young Children	13 ECCS Impact Grant	14 0	15 0
Leveraged In-Kind Donations	\$ 33,215		\$ 9,300	\$ 4,900	\$ 7,115	\$ 1,000	\$ 2,000	\$ 8,900							
Other Revenue	\$ -														
Unrestricted Agency Funds	\$ 25,167,305		\$ 29,057	\$ 16,059		\$ 6,169	\$ 16,930	\$ 12,653		\$ 43,115		\$ 75,000			
	\$ -														
	\$ -														
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Total K. Revenue	\$ 25,200,520	\$ -	\$ 38,357	\$ 20,959	\$ 7,115	\$ 7,169	\$ 18,930	\$ 21,553	\$ -	\$ 43,115	\$ -	\$ 75,000	\$ -	\$ -	\$ -

Supporting documentation is required to substantiate the allocations.

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 2-REVENUE
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THIS SCHEDULE
Agency: Robins' Nest Inc
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DESCRIPTION	16	17	18	19	20	21	22	23	24	25	26	27	28	29
	0	0	0	0	0	0	0	0	0	0	0	OTHER SERVICES	UNALLOWABLE COSTS	GENERAL AND ADMINISTRATIVE COSTS
Leveraged In-Kind Donations														
Other Revenue														
Unrestricted Agency Funds												\$ 24,555,751	\$ 312,571	
Total K. Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,555,751	\$ 312,571	\$ -

Supporting documentation is req

Agency: Robins' Nest Inc
Contract#: 19HWDP
☐ THIS SCHEDULE IS NOT

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 3-APPLICABLE CREDITS
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PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
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PERIOD COVERED

1/1/2019 - 12/31/2019

#	DESCRIPTION OF CREDIT/INCOME	AMOUNT	TREATMENT (EXPENSE ITEM OR CATEGORY OFFSET)	EXPLANATORY NOTES
1				
2				
3				
4				
5				
6				
7				
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10				
11				
12				
13				
14				
15				
16				
17				
18				

Contract# 19HWBP

DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 4 - RELATED ORGANIZATION
PAGE 30 OF 33

☒ ☐ ☐

PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
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[illegible]

[illegible]

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PURPOSE
BUDGET PREPARATION
MODIFICATION BUDGET
EXPENDITURE REPORT
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[illegible]

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
ANNEX B
SCHEDULE 6-COST OF EQUIPMENT
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Agency: Robins' Nest Inc
Contract#: 19HWDP

[illegible]