

LAW OFFICES
STEIN, SUPSIE & TEDESCHI

AN ASSOCIATION CONSISTING OF A LIMITED LIABILITY COMPANY

CHRISTOPHER M. SUPSIE†
STEVEN V. TEDESCHI°

ARTHUR STEIN*
OF COUNSEL

†MEMBER NJ & PA BARS

°MEMBER NJ BAR

*MEMBER NJ & DC BARS

1041 W. LACEY ROAD
P.O. BOX 1070
FORKED RIVER, NEW JERSEY 08731-6070
(609) 693-6200

TELEFAX: (609) 693-6202

E-MAIL: csupsie@steinlawnj.com

OUR FILE: 15277CMS

June 4, 2020

BY HAND DELIVERY

Patrick S. DeGeorge
Business Administrator/Board Secretary
Lacey Township Board of Education
200 Western Boulevard
Lanoka Harbor, New Jersey 08734

Re: Response to Request for Proposal For
Board Attorney, RFP: 21-02

Dear Mr. DeGeorge:

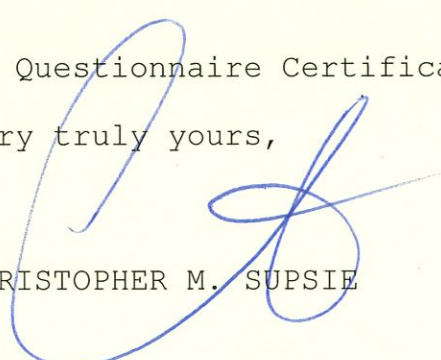
In response to the Request for Proposals for Board Attorney issued by the Lacey Township Board of Education, enclosed are original and one copy of the following:

1. Response to Request for Proposal for Board Attorney.
2. Business Registration Certificate of Christopher Supsie & Associates, LLC.
3. Proposal Form consisting of two pages.
4. Acknowledgment of Addenda.
5. Affirmative Action Questionnaire.
6. Political Contribution Disclosure Form.
7. Disclosure of Investment Activities in Iran Form.
8. Non-Collusion Affidavit.
9. Stockholder/Partnership Disclosure and Statement of Ownership consisting of two pages.

Patrick DeGeorge
Business Administrator/Board Secretary
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June 4, 2020

10. Contractor/Vendor Questionnaire Certification.

Very truly yours,



CHRISTOPHER M. SUPSIE

CMS:jb

Enclosures

F:\CMS\Stein & Supsie - 2020 - 15277\06-04-20 Cover Letter - Response to RFP - Lacey BOE.docx

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AN ASSOCIATION CONSISTING OF A LIMITED LIABILITY COMPANY

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June 4, 2018

Patrick S. DeGeorge
Business Administrator/Board Secretary
Lacey Township Board of Education
200 Western Boulevard
Lanoka Harbor, New Jersey 08734

LACEY TOWNSHIP BOARD OF EDUCATION
LANOKA HARBOR, NEW JERSEY

RESPONSE TO REQUEST FOR PROPOSAL FOR
BOARD ATTORNEY, RFP: 21-02

1. A. Description of Services.

The Attorney shall provide all legal services required and necessary as School Board Attorney including, but not limited to, the following:

- Provide legal research and/or advisory opinions as needed.
- Review and/or draft contracts, Inter-Local and Inter-Agency agreements as needed.
- Attend any meetings of the Board of Education as directed.
- Be readily available for meetings with the President, representatives of the Board of Education or district administrators upon request.
- Advise the Board of Education of changes in state and federal law and regulations, as well as court decisions, which will impact the district.

Response to Request for Proposal
For Board Attorney, RFP: 21-02
June 4, 2020

- Review and advise for legal notices, resolutions, Board policies and matters of district governance as needed.
- Review and advise with matters including, but not limited to, procurement and service contracts, bid specifications, bidding matters, preparation and execution of contracts and contract disputes solution.
- Provide advice and counsel on all matters related to regular students including discipline, attendance, adherence to rules and regulations, etc.
- Representation of the Board with respect to matters involving interface with the municipal governing body, including planning and adjustment boards, financial matters, jurisdictional matters, etc. and with state agencies such as the EDA, DOE, EPA, as needed.
- Provide assurance statements as required for financial audits, bonding matters and grant compliance.

II. A. Business Organization Capacity.

- Christopher Supsie & Associates, LLC
D/B/A Stein, Supsie & Tedeschi
1041 W. Lacey Road
P.O. Box 1070
Forked River, NJ 08732-6070
Phone: (609) 693-6200
Fax: (609) 693-6202
Email: csupsie@steinlawnj.com
Web Site: www.steinandsupsie.com

Arthur Stein founded the firm in 1974 in Forked River, New Jersey. Since its beginning, our firm has dedicated itself to maintaining its strong local roots by supporting local schools and organizations, while reaching outside of the community to provide high quality representation to corporate and individual clients in and

Response to Request for Proposal
For Board Attorney, RFP: 21-02
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around the greater Ocean County area and throughout New Jersey.

We are aggressive, forward-looking attorneys seeking to represent clients to the best of our ability with their ultimate objective as our goal. Our firm is a full-service law firm, successfully establishing a strong background in corporate/commercial/business matters, school law, real estate, personal injury, estates, and legal matters encountered by our individual clients. We hope this website gives you a general overview of who we are, what we believe, and what you can expect from Stein, Supsie & Tedeschi.

- Christopher M. Supsie, Esq., is the sole and managing member of Christopher Supsie & Associates, LLC.
- Mr. Supsie was admitted to practice law in New Jersey in 1994. Mr. Supsie will be the lead attorney responsible for the services required by the Board of Education. Before joining Stein, Supsie & Tedeschi in December, 2000, Mr. Supsie was previously associated with the law offices of A. Joseph Guarino. During his time with the firm, Mr. Supsie has participated in numerous matters relating to school law, land use and real estate. Mr. Supsie has an active real estate practice that includes representing developers. Mr. Supsie received his undergraduate B.A. degree in political science with honors from Rutgers University in 1991. He received his law degree from Villanova University in 1994. He completed an internship with the United States Department of Environmental Protection, Region III, in 1994. He was admitted to practice in the States of New Jersey and Pennsylvania in 1994.

Steven Tedeschi, Esq., is admitted to practice law in New Jersey since 2014. Mr. Tedeschi is a graduate of Rutgers University - New Brunswick (B.A., 2006) and Widener Law School (Delaware School of Law; J.D., 2014). During law school, Mr. Tedeschi was a member of the Phi Alpha Delta law fraternity, participated in the Martin Luther King,

Response to Request for Proposal
For Board Attorney, RFP: 21-02
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Jr. Semester of Service, assisted with the Wills for Heroes program, and remained active in other school programs. Mr. Tedeschi also studied international law for a semester abroad in Lausanne, Switzerland, and interned at the Ocean County Prosecutor's Office - Domestic Violence Division. After graduating law school, he was a law clerk for the Hon. Arnold B. Goldman, J.S.C. (Ocean County Superior Court - Civil Division). Mr. Tedeschi currently focuses on Elder Law, Estate Planning and Administration, Estate litigation, residential real estate, guardianships, and education law.

Arthur Stein, Esq., has been Of Counsel to the firm since July of 2016. Mr. Stein has represented boards of education since 1987. He has represented boards of education at all levels of the New Jersey Superior Court, the New Jersey Supreme Court, the Office of Administrative Law, the School Ethics Commission, the Commission on Civil Rights, the Equal Employment Opportunity Commission and the New Jersey Public Employment Relations Commission. Mr. Stein has years of experience providing general counseling to school boards dealing with formulation of policy and numerous other matters including compliance with various federal and state laws and regulations. Mr. Stein has served as counsel to boards of education on numerous construction projects including new buildings and both major and less substantial renovation projects. Mr. Stein's work as counsel to a number of land use boards and developers before various land use boards and agencies lends itself well to construction matters. Mr. Stein has lectured as an expert in various matters and has also testified before the Superior Court as an expert in various legal matters. He lectured at the School Law Forum held on June 14, 2006, by the New Jersey School Boards Association. Mr. Stein has also served for more than six years as Secretary of the Supreme Court of New Jersey District III Joint Ethics Committee. Mr. Stein attended Seton Hall University and received his undergraduate B.S. degree in 1966 and his law degree in 1969.

Response to Request for Proposal
For Board Attorney, RFP: 21-02
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B. Qualifications/Relevant Experience.

Mr. Supsie has performed legal services for the following
Boards of Education, County and Local Governing Bodies:

Lacey Township Board of Education;
Plumsted Township Board of Education;
Borough of Ocean Gate Board of Education.

Mr. Tedeschi has performed legal services for the
following Boards of Education, County and Local Governing
Bodies:

Lacey Township Board of Education;
Plumsted Township Board of Education;

Mr. Stein and the firm have represented the following
Boards of Education, County and Local agencies:

Lacey Township Board of Education, Pre-K through 12,
1987 to present.

Ocean Gate Board of Education, Pre-K through 6, 1991 to
1993, 1998 to present.

Plumsted Township Board of Education, Pre-K through 12,
2001 to 2007, Special Counsel; 2007 to present, General
Counsel.

Central Regional Board of Education, 7 through 12,
1992, 2005 to 2017, Special Counsel.

Island Heights Board of Education, K through 6, 2003-
2005, Board Attorney.

Stafford Township Board of Education, Pre-K through 6,
1999-2004, Board Attorney, 2004-2006, Special Counsel.

North Shore Jointure Commission for Child Study Team
Services, 1993-1994, Commission Attorney.

Response to Request for Proposal
For Board Attorney, RFP: 21-02
June 4, 2020

Seaside Heights Board of Education, 1997, Special Counsel.

Barnegat Township Board of Education, 1995, Special Counsel.

Jackson Township Mobile Home Park Rent Leveling Board, 1999-2001, Board Attorney.

Jackson Township Apartment Rent Leveling Board, 1999-2001, Board Attorney.

Township of Berkeley, Board of Adjustment, 1983-1991, 1999-2001 Board Attorney.

Township of Lacey, 1976-1989, Planning Board Attorney.

Township of Ocean, Board of Adjustment, 1984-1991, Board Attorney

Township of Toms River, formerly Dover Township, 1980-1985, Planning Board Attorney,

Township of Toms River, formerly Dover Township, Board of Adjustment, 1983, Special Counsel,

Township of Berkeley, 1982-1983, Planning Board Attorney.

Borough of Seaside Heights, 1979-1980, Planning Board Attorney.

Borough of Beachwood, Board of Adjustment, 1983-1985, Special Counsel

Township of Barnegat, 2010, Rent Leveling Board Attorney

Stein, Supsie & Tedeschi has been continually representing public entities since 1978 with particular emphasis on boards of education since 1987.

Response to Request for Proposal
For Board Attorney, RFP: 21-02
June 4, 2020

Stein, Supsie & Tedeschi is a general practice law firm with substantial emphasis on school and municipal law, construction, labor, zoning, land use and real estate matters since 1974, with significant experience in arbitration and other forms of alternate dispute resolution.

- Stein, Supsie & Tedeschi is a full service law firm maintaining offices at 1041 West Lacey Road, Forked River, New Jersey. The office is supported by a well-trained and experienced support staff. Each lawyer of the firm has full secretarial support. The office is fully computerized and networked. Having served as Counsel to boards of education for more than 30 years, Stein, Supsie & Tedeschi is familiar with and able to provide the type of services required by the Lacey Township Board of Education. In this regard, it is noted that the firm's office is located less than two miles from the Lacey Township School District making in person response time to the District very short.

Stein, Supsie & Tedeschi has made it a practice to promptly return and respond to telephone calls of its clients.

Additional personnel employed by the firm:

- Jennifer Bruno. Ms. Bruno is a legal secretary. She serves mainly as secretary for Christopher Supsie. She has worked as a legal secretary for over 27 years and she has been with the firm for over 10 years.

Kathleen McAndrew. Ms. McAndrew is a certified paralegal who joined our staff in 2014. She is secretary for Christopher M. Supsie and Steven Tedeschi. She came to us with 20 years of previous paralegal/legal secretary experience.

Rosanne Hogenbirk. Ms. Hogenbirk is the receptionist for the firm. Her duties also include billing and reminders. She started with us in March, 2005. She came to us with 9 years of previous experience in a law firm.

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For Board Attorney, RFP: 21-02
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Regina Fuchs. Ms. Fuchs is responsible for our law library, filing and general clerical work. She also works as a legal secretary to Arthur Stein. She has worked for the firm since 2015. She came to us with 6 years of previous experience in a law firm.

B. References:

Jerry North, Superintendent of Schools
Plumsted Township School District
117 Evergreen Road
New Egypt, NJ 08533

Sandra Soles, Board Vice President
Plumsted Township Board of Education
333 Fieldcrest Drive
New Egypt, NJ 08533

John Failla, Business Administrator
Ocean Gate School District
West Arverne Avenue
PO Box 478
Ocean Gate, NJ 08740

III. Cost Criteria

A. Fee Proposal.

See attached Proposal Form.

B. Contract Expenses.

The firm shall be reimbursed for all disbursements which include but are not limited to telephone, postage, telefax, photocopying, mileage, LexisNexis, etc.

Stein, Supsie & Tedeschi has achieved and maintained an "AV" rating from Martindale-Hubbell Publishing Company, Inc., for twenty-five years. Martindale-Hubbell is the quintessential law directory in the United States. "A" rating stands for very high to preeminent legal

Response to Request for Proposal
For Board Attorney, RFP: 21-02
June 4, 2020

ability. "V" represents faithful adherence to professional standards and ethics, professional ability and diligence and standards relevant to the discharge of professional responsibilities assigned to the attorney. The rating is obtained by confidential opinions given by practicing lawyers as to ability and ethical standards.

RECEIVED

07/14/16

JUL 20 2016

Taxpayer Identification# 813-129-032/000

STEIN & SUPSIE

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

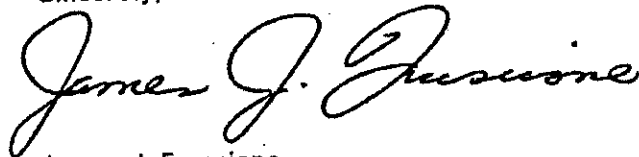
Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 232 TRENTON, NJ 08646-0252
TAXPAYER NAME: CHRISTOPHER SUPSIE AND ASSOCIATES LLC	TRADE NAME:	
ADDRESS: 1041 LACEY ROAD FORKED RIVER NJ 08731	SEQUENCE NUMBER: 2058364	
EFFECTIVE DATE: 07/14/16	ISSUANCE DATE: 07/14/16	
 Director New Jersey Division of Revenue		

THIS FORM IS TO BE COMPLETED, SIGNED AND SUBMITTED WITH THE PROPOSAL.

PROPOSAL FORM

Board Attorney – RFP 21-02

The respondent by signing this proposal form, acknowledges that he/she has carefully examined the proposal specifications and documents; and further acknowledges he/she understands and is able to render the scope of activity and services outlined in the proposal.

It is the intention of the Board of Education to award the contract to the respondent(s) whose response is the most advantageous to the board, price and other factors considered, and who will provide the highest quality service at fair and competitive prices. The Board reserves the right to award contracts to multiple contractors when it is in the best interests of the Board.

Category	Hourly Rate
Partner	\$ 150 .00
Associate	\$ 150 .00
Administrative Assistant	\$ 60 .00

THIS FORM IS TO BE COMPLETED, SIGNED AND SUBMITTED WITH THE PROPOSAL.

PROPOSAL FORM

Board Attorney – RFP 21-02

(Continued)

Name Christopher Supsie & Associates, LLC d/b/a Stein, Supsie & Tedeschi

Address 1041 W. Lacey Road P.O. Box 1070

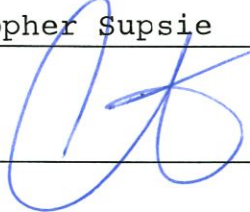
City, State, Zip Code Forked River, NJ 08731-6070

Federal Tax ID Number 81-3129032

Phone Number (609) 693-6200 Extension _____

Fax No. (609) 693-6202 E-Mail csupsie@steinlawnj.com

Authorized Agent Christopher Supsie Title Managing Member

Agent's Signature  Date 6/4/20

All proposals must be received no later than **Tuesday, June 9, 2020 at 10:00 a.m.** All proposals are to be sent to:

**Mr. Patrick S. DeGeorge, Business Administrator
Board Secretary, Purchasing Agent
Lacey Township School District Board of Education
200 Western Boulevard
Lanoka Harbor, New Jersey 08734**

Phone #(609) 971-2000 x 1001 / Fax # (609) 693-9638

To be completed, signed below & returned with proposal.

ACKNOWLEDGEMENT OF ADDENDA

RFP **21-02**

Proposal Date: **Tuesday, June 9, 2020**

The Respondent acknowledges receipt of the hereinafter enumerated Addenda which have been issued during period of bidding and agrees that said Addenda shall become a part of this contract. The respondent shall list below the numbers and issuing dates of the Addenda.

ADDENDA NO.

ISSUING DATES

☐ **No Addenda Received**

Name of Company Christopher Supsie & Associates, LLC d/b/a Stein, Supsie
& Tedeschi

Address 1041 W. Lacey Road P.O. Box 1070

City, State, Zip Code Forked River, NJ 08731-6070

Name of Authorized Representative

Signature  Date 6/4/20

To be completed and signed below & returned with proposal.

AFFIRMATIVE ACTION QUESTIONNAIRE

RFP 21-02

Date: Tuesday, June 9, 2020

This form is to be completed and returned with the proposal. However, the Board will accept in lieu of this Questionnaire, a current Affirmative Action Evidence—Certificate of Employee Information Report.

1. Our company has a federal Affirmative Action Plan approval. ☐ Yes ☒ No

If yes, please attach a copy of the plan to this questionnaire.

2. Our company has a N.J. State Certificate of Employee Information Report ☐ Yes ☒ No

If yes, please attach a copy of the certificate to this questionnaire.

3. If you answered “NO” to both questions No. 1 and 2, you must apply for an Affirmative Action Employee Information Report – Form AA302.

Please visit the New Jersey Department of Treasury website for the Division of Public Contracts Equal Employment Opportunity Compliance: www.state.nj.us/treasury/contract/compliance/

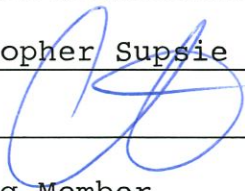
- Click on “Employee Information Report”
- Complete and submit the form with the appropriate payment to:

Department of Treasury
Division of Public Contracts/EEO Compliance
P.O. Box 209
Trenton, NJ 08625-0002

All fees for this application are to be paid directly to the State of New Jersey. A copy shall be submitted to the Board of Education within seven (7) days of the notice of the intent to award the contract or the signing of the contract.

I certify that the above information is correct to the best of my knowledge.

Name: Christopher Supsie

Signature 

Title Managing Member

Date 6/4/20

Name of Company Christopher Supsie & Associates, LLC d/b/a Stein, Supsie & Tedeschi

Address 1041 W. Lacey Road, PO Box 1070

City, State, Zip Forked River, NJ 08731-6070

To be completed, signed below & returned with proposal.

LACEY TOWNSHIP BOARD OF EDUCATION

Chapter 271

Political Contribution Disclosure Form

(Contracts that Exceed \$17,500.00)

Ref. N.J.S.A. 52:34-25

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Christopher Supsie & Associates, LLC d/b/a Stein, Supsie & Tedeschi (Business Entity) has made the following reportable political contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26 during the twelve (12) months preceding this award of contract:

*Stein, Supsie & Tedeschi **Reportable Contributions**

<u>Date of Contribution</u>	<u>Amount of Contribution</u>	<u>Name of Recipient Elected Official/ Committee/Candidate</u>	<u>Name of Contributor</u>

The Business Entity may attach additional pages if needed.

☐ **No Reportable Contributions** (Please check (✓) if applicable.)

I certify that Christopher Supsie & Associates, LLC d/b/a Stein, Supsie & Tedeschi (Business Entity) made no reportable contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26.

Certification

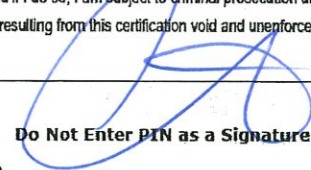
I certify, that the information provided above is in full compliance with Public Law 2005—Chapter 271.

Name of Authorized Agent Christopher Supsie

Signature  Title Managing Member

Business Entity Christopher Supsie & Associates, LLC d/b/a Stein, Supsie & Tedeschi

To be completed, signed below & returned with proposal.

STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN									
Quote Number: RFP: 21-02	Bidder/Officer: Christopher Supsie & Associates, LLC d/b/a Stein, Supsie & Tedeschi								
PART 1: CERTIFICATION BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX. FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.									
Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party PLEASE CHECK THE APPROPRIATE BOX: I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is <u>listed</u> on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below. OR I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. <u>Failure to provide such will result in the proposal being rendered as non-responsive</u> and appropriate penalties, fines and/or sanctions will be assessed as provided by law.									
PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below. EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, CLICK THE "ADD AN ADDITIONAL ACTIVITIES ENTRY" BUTTON.									
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; padding: 5px;">Name</td><td style="width: 50%; padding: 5px;">Relationship to Bidder/Officer</td></tr><tr><td style="width: 50%; padding: 5px;">Description of Activities</td><td style="width: 50%; padding: 5px;"></td></tr><tr><td style="width: 50%; padding: 5px;">Duration of Engagement</td><td style="width: 50%; padding: 5px;">Anticipated Cessation Date</td></tr><tr><td style="width: 50%; padding: 5px;">Bidder/Officer Contact Name</td><td style="width: 50%; padding: 5px;">Contact Phone Number</td></tr></table> ADD AN ADDITIONAL ACTIVITIES ENTRY		Name	Relationship to Bidder/Officer	Description of Activities		Duration of Engagement	Anticipated Cessation Date	Bidder/Officer Contact Name	Contact Phone Number
Name	Relationship to Bidder/Officer								
Description of Activities									
Duration of Engagement	Anticipated Cessation Date								
Bidder/Officer Contact Name	Contact Phone Number								
Certification: I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder; that the State of New Jersey is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.									
Full Name (Print): Christopher Supsie	Signature: 								
Title: Managing Member	Date: 6/4/20								

Do Not Enter PIN as a Signature

To be completed, signed below & returned with proposal.

NON-COLLUSION AFFIDAVIT

Board Attorney

Re: Proposal for the Lacey Township Board of Education.

STATE OF New Jersey)

Date:

:SS:

COUNTY OF Ocean)

I, Christopher Supsie of the City of Township of Lacey

in the County of Ocean

and the State of New Jersey

of full age, being duly sworn according to law on my oath depose and say that:

I am Managing Member

of

Position in Company

Stein, Supsie &

the firm of Christopher Supsie & Associates d/b/a Tedeschi and the respondent making the Proposal for the above names contract, and that I executed the said Proposal with full authority so to do; that I have not, directly or indirectly, entered into any agreement, participated in any collusion, discussed any or all parts of this proposal with any potential bidders, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named bid, and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the Board of Education relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said proposal.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees of bona fide established commercial or selling agencies maintained by

Christopher Supsie & Associates d/b/a Stein, Supsie & Tedeschi

(Print Name of Contractor/Vendor)

Subscribed and sworn to: _____

(SIGNATURE OF CONTRACTOR/VENDOR)

before me this 4th day of June, 2020

Month

Year

JENNIFER BRUNO

NOTARY PUBLIC

STATE OF NEW JERSEY

ID # 2428258

Print Name of Notary Public

My Commission Expires 12/26/2024

My commission expires 12 Month 26 Day 2022 Year - Seal

To be completed, signed below & returned with proposal.

STOCKHOLDER/PARTNERSHIP DISCLOSURE AND STATEMENT OF OWNERSHIP

Board Attorney

No corporation, partnership or limited liability company, shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any material or supplies, the cost of which is to be paid with or out of any public funds, by the State or any county, municipality or school district, or any subsidiary or agency of the State, or by an authority, board or commission which exercises governmental functions, unless prior to the receipt of the bid or accompanying the bid of said corporation, said partnership, said limited liability company, there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. If one or more such stockholder, partner or member is itself a corporation or partnership or limited liability company, the stockholder holding 10 percent or more of that corporation's stock or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company as the case may be, shall also be listed. The disclosure shall be, continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established in this act, has been listed.

Please check one type of Ownership, complete the form, and execute where provided.

- | | |
|---|---|
| ☐ <u>Corporation--</u> | ☐ <u>Limited Partnership--</u> |
| ☐ <u>Partnership--</u> | ☒ <u>Limited Liability Company.--</u> |
| ☐ <u>Sole Proprietorship--</u> | ☐ <u>Limited Liability Partnership--</u> |
| ☐ <u>Subchapter S Corp.--</u> | ☐ Other-_____ |

IT IS MANDATORY THAT THIS FORM BE COMPLETED AND SUBMITTED WITH BID/PROPOSAL. In the event that there are no persons who own ten percent or more of the stock or ownership of the bidder, then such fact should be certified below as part of this disclosure.

Name of Company

List of Owners with Ten Percent (10%) or More Interest

<u>Owner's Name</u>	<u>Home Address</u>
Christopher Supsie	727 Princeton Road
	Lanoka Harbor, NJ 08734

NOTE: If you need more space than that provided above, please use an extra sheet for furnishing the above required information for any remaining persons or entities.

Signature _____ **Date** 6/4/20

This form shall be completed, signed and submitted with the bid/proposal. The form continues on the next page.

STOCKHOLDER/PARTNERSHIP DISCLOSURE AND STATEMENT OF OWNERSHIP (cont.)

If your firm is not a corporation and/or partnership, please explain below how your firm is organized and include a list of the various principals.

Our firm, Christopher Supsie & Associates, LLC, is organized
as a limited liability company under the laws of the State of
New Jersey.

Names of Principals

Title

<u>Christopher Supsie</u>	<u>Managing Member</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

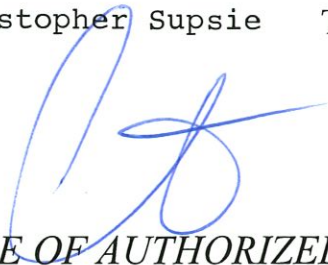
Use additional paper if needed. Check here ☐ if additional sheets are attached.

Name of Company Christopher Supsie & Associates, LLC d/b/a Stein, Supsie
& Tedeschi

Address 1041 W. Lacey Road, PO Box 1070

City, State, Zip Forked River, NJ 08731-6070

Authorized Agent Christopher Supsie Title Managing Member


SIGNATURE OF AUTHORIZED AGENT

This form shall be completed, signed and submitted with the bid/proposal.

To be completed, signed below & returned with proposal.

CONTRACTOR/VENDOR QUESTIONNAIRE CERTIFICATION

**Board Attorney
RFP 21-02**

Name of Company Christopher Supsie & Associates, LLC d/b/a Stein, Supsie & Tedeschi
Street Address 1041 W. Lacey Road PO Box 1070
City, State, Zip Forked River, NJ 08731-6070
Business Phone Number (609) 693-6200 Ext. _____
Emergency Phone Number (609) 709-9595
FAX No. (609) 693-6202 Email csupsie@steinlawnj.com
FEIN No. 81-3129032

Years in Business 4 years Number of Employees 6
but Christopher Supsie has been practicing school law for 20 years
References - Work previously done for School Systems in New Jersey

<u>Name of District</u>	<u>Address</u>	<u>Contact Person/Title</u>	<u>Phone</u>
1. Plumsted Tp.	117 Evergreen Rd. New Egypt, NJ	Jerry North Superintendent	609-758-6800
2. Plumsted Tp.	333 Fieldcrest Dr. New Egypt, NJ	Sandra Soles Board VP	609-306-3693
3. Ocean Gate	West Arverne Ave. Ocean Gate, NJ	John Failla Business Administrator	732-269-3023

Vendor Certification

Direct/Indirect Interests

I declare and certify that no member of the Lacey Township Board of Education, nor any officer or employee or person whose salary is payable in whole or in part by said Board of Education or their immediate family members are directly or indirectly interested in this bid or in the supplies, materials, equipment, work or services to which it relates, or in any portion of profits thereof. If a situation so exists where a Board member, employee, officer of the board has an interest in the bid, etc., then please attach a letter of explanation to this document, duly signed by the president of the firm or company.

Gifts; Gratuities; Compensation

I declare and certify that no person from my firm, business, corporation, association or partnership offered or paid any fee, commission or compensation, or offered any gift, gratuity or other thing of value to any school official, board member or employee of the Lacey Township Board of Education.

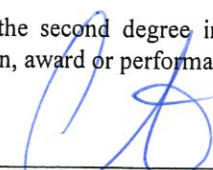
Vendor Certifications

I declare and certify that I fully understand N.J.A.C. 6A:23A-6.3(a) (1-4) concerning vendor contributions to school board members.

I certify that my company is not debarred from doing business with any public entity in New Jersey or the United States of America.

I further certify that I understand that it is a crime in the second degree in New Jersey to knowingly make a material representation that is false in connection with the negotiation, award or performance of a government contract.

President or Authorized Agent



SIGNATURE