

DASTI & ASSOCIATES

Christopher J. Dasti

Joseph C. Falk*

Jeffrey D. Cheney

A Professional Corporation

Attorneys At Law

310 Lacey Road

P.O. Box 779

Forked River, New Jersey 08731

609-549-8990

Fax: 609-549-5043

www.DastiLaw.com

*Rule 1:40 Mediator

June 8, 2020

Patrick DeGeorge, Business Administrator/Secretary
Lacey Township Board of Education
200 Western Blvd.,
Lanoka Harbor, NJ 08734

Re: Request for Proposal for Board of Education Attorney 2020

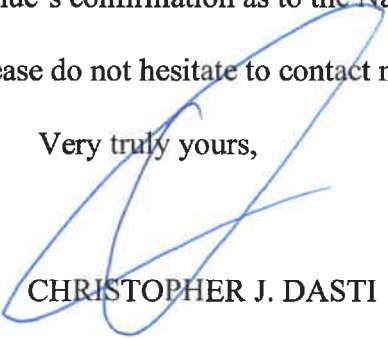
Dear Mr. DeGeorge:

Enclosed please find an original, one copy, and one USB drive of our proposal and all documents requested in the Request for Proposals for Board Attorney.

Please note that in March of 2020 the name of the firm changed from The Law Offices of Christopher J. Dasti to Dasti & Associates and we changed the address to our new office. The name was formally changed with the IRS and the State. However, as a result of the COVID-19 pandemic, the State has lagged behind with filing and forwarding all of the documentation to us. I have attached the Division of Revenue's confirmation as to the Name and Address change.

If you have any questions, please do not hesitate to contact me.

Very truly yours,



CHRISTOPHER J. DASTI

CJD:bm

Encl.

New Jersey Division of Revenue & Enterprise Services
Certificate of Amendment for Domestic Corporations
NJSA 14A:9-2
New Jersey Profit Corporation Act

State of New Jersey
Department of the Treasury
Division of Revenue & Enterprise Service
Business Amendments
Filed

Validation Number: 4103759371
06/03/20 11:50:48

Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.j

This Domestic Corporation filed with the Division of Revenue and Enterprise Services to amend its Certificate of Formation. The filer is responsible for ensuring strict compliance with NJSA 14A:9-2.

1. Name of Domestic Corporation: THE LAW OFFICES OF CHRISTOPHER J. DASTI INC
2. Business ID Number: 0450287048
3. Date of the Filing of the Original Certificate: 07/11/2018
4. Amendments:

Article 1, Business Name is amended as follows:

Previous Name: THE LAW OFFICES OF CHRISTOPHER J. DASTI INC
Amended Name: DASTI & ASSOCIATES INC.

Article 3, the Registered Office is amended to the following:

310 LACEY ROAD
P.O. BOX 779
FORKED RIVER, NJ 08731

Article 8, the Officers and Directors are amended to the following:

CHRISTOPHER J DASTI, PRESIDENT
714 JOSEPH AVE
LANOKA HARBOR, NJ 08734-0873

Article 10, the Business Address is amended to the following:

Main Business Address

310 LACEY ROAD
P.O. BOX 779
FORKED RIVER, NJ 08731

Principal Business Address

310 LACEY ROAD
P.O. BOX 779
FORKED RIVER, NJ 08731

6. Adoption Proceedings:

Shares Outstanding at Time of Adoption: 100
Voting For: 100
Voting Against: 0
Date of Adoption: 03/31/2020

The undersigned represent(s) that this filing complies with State law as detailed in NJSA 14A:9-2 and that they are authorized to sign this form on behalf of the NJ Domestic Corporation on June 03, 2020.

Continued on next page...

***New Jersey Division of Revenue & Enterprise Services
Certificate of Amendment for Domestic Corporations
NJSA 14A:9-2
New Jersey Profit Corporation Act***

Signature

CHRISTOPHER DASTI, PRESIDENT

DASTI ASSOCIATES

Christopher J. Dasti

- - -

Joseph C. Falk*

Jeffrey D. Cheney

A Professional Corporation

Attorneys At Law

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June 8, 2020

Patrick DeGeorge, Business Administrator/Secretary
Lacey Township Board of Education
200 Western Blvd.,
Lanoka Harbor, NJ 08734

Re: Request for Proposal for Board of Education Attorney 2020

Dear Mr. DeGeorge:

Please accept this letter and accompanying documents in support of our request to be considered for the position of Board of Education Attorney for the Lacey Township Board of Education for 2020-2021.

Attached herewith, please find a copy of my personal resume as well as the resumes of all of our attorneys, references, list of representative clients, and all documents required by the Request for Proposals. If we are appointed to serve as Board of Education Attorney, I will be the primary contact person for all issues related to that position. My Associates, Jeffrey Cheney and Joseph Falk will serve in my absence.

I have devoted my legal career to representing public entities. I currently serve as the Board Attorney for the Central Regional School District and have served as special counsel to other boards of education throughout my legal career. I have also been fortunate enough to serve as the municipal attorney for Point Pleasant Borough, Barnegat Township, Stafford Township, Ocean Township, Manchester Township, as well as countless others. Additionally, throughout my career I have represented numerous public entity boards.

In my role as general counsel to municipalities and boards of education, I handle all aspects of legal representation to the public entities. These include, but are not limited to, day to day legal issues, representing the board at public meetings, labor negotiations, internal legal investigations, representing the board in litigation, providing legal counsel to all issues relating to public entities.

Patrick DeGeorge, Business Administrator/Secretary
Lacey Township Board of Education
Re: Request for Proposal for Board of Education Attorney 2020
June 8, 2020
Page 2

I believe the most important aspects of representing a public entity are responsiveness and tenacity. At the cornerstone of this philosophy is a proactive approach to identify small issues before they become large ones. I apply strict attention to detail and work closely with board members to ensure a strong attorney-client relationship and meet the needs of our clients.

My firm has adequate support staff to meet the needs of the District. Our practice is devoted to representing public entities, including boards of education. My staff is well-versed in the areas of local government law and school law and completes all tasks timely with attention to detail. We are a growing law firm that is continuing to expand. We pride ourselves on being responsive and always completing tasks assigned in a timely fashion.

Since founding this firm approximately two years ago, I am proud to say we have continued to expand and have earned dozens of local government and school board appointments. I have been appointed Special/Conflict Attorney for Berkeley Township Board of Education as well as the Board Attorney for Central Regional School District. As you can see from the list of representative clients submitted herewith, I have experience representing numerous public entities and boards of education.

We propose a structured hourly rate. Partners will charge an hourly rate of \$145.00 per hour for general legal services. Associates will render services at the hourly rate of \$135.00 per hour for general legal services. Our direct expense costs, such as postage, court filing fees, etc., will be billed out at the actual cost incurred to the firm. Unlike other firms, we do not charge for secretarial time.

Neither I nor any member of the firm has been the subject of any professional disciplinary action. There are no existing or potential conflicts of interest that would prevent our ability to serve in this capacity. I have attached herewith a list of references that you or the Board may find helpful in contacting that can attest to my firm's competence, attention to detail, and professionalism.

I am proud to say that I was born and raised in Lacey Township and live here with my young family. I am proud to have founded my law firm in my hometown and we continue to grow and contribute to the community. It would be my honor to serve as the Board Attorney.

If you or if any member of the Board has any questions, please do not hesitate to contact me.

Very truly yours,

CHRISTOPHER J. DASTI

CJD:bm

DASTI & ASSOCIATES

Christopher J. Dasti

Joseph C. Falk*

Jeffrey D. Cheney

A Professional Corporation

Attorneys At Law

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P.O. Box 779

Forked River, New Jersey 08731

609-549-8990

Fax: 609-549-5043

www.DastiLaw.com

*Rule 1:40 Mediator

REFERENCES

Kevin O'Shea, Business Administrator
Central Regional School District
509 Forest Hills Parkway
Bayville, NJ 08721

Phone: 732-269-1100

Louis Tuminaro, Board President
Central Regional School District
509 Forest Hills Parkway
Bayville, NJ 08721

Phone: 732-269-1100 (office)
732-644-3410 (cell)

Martin Lisella, Township Administrator
Township of Barnegat
900 W. Bay Avenue
Barnegat, NJ 08005

Phone: 609-698-0080

John Camera, Township Administrator
Township of Berkeley
627 Pinewald-Keswick Road
P.O. Box B
Bayville, NJ 08721

Phone: 732-244-7400

Jennifer Bacchione, Board President
Berkeley Township Board of Education
53 Central Parkway
Bayville, NJ 08721

Phone: 732-269-2321

Dr. Brian Latwis, Superintendent
Barnegat Township School District
550 Barnegat Blvd. N.
Barnegat, NJ 08805

Phone: 609-698-5800

Joseph Clark, Esq., Township Attorney
Howell Township
4567 Route 9 North, 2nd Floor
Howell, NJ 07731

Phone: 732-938-4500

Diane Ambrosio, Township Administrator
Township of Ocean
50 Railroad Avenue
Waretown, NJ 08758

Phone: 609-693-3302

Joseph Kostecki, Borough Administrator
Borough of South Toms River
19 Double Trouble Road
South Toms River, NJ 08757

Phone: 732-349-0403

Christopher J. Dasti, Esq.

714 Joseph Avenue
Lanoka Harbor, New Jersey 08734
Cell: 609-221-5873

Bar Admission	New Jersey (2010) United States District Court for the District of New Jersey (2010) United States Court of Appeals for the Third Circuit (2014)
Education	Barry University School of Law Juris Doctor, May 2009 Hofstra University Bachelor of Business Administration, May 2006
Experience	Dasti & Associates, P.C. Founding Partner, 2018 – Present • Local Government/Public Entity Law • Civil Litigation • Commercial & Residential Real Estate • Estate Planning & Litigation • Corporate Law & Litigation Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors, P.C. Partner, August 2012 – July 2018 • Local Government/Public Entity Law • Civil Litigation • Commercial & Residential Real Estate • Estate Planning & Litigation • Corporate Law & Litigation Carluccio, Leone, Dimon, Doyle, & Sacks, LLC Associate, September 2010 – August 2012 • Civil Litigation • Commercial & Residential Real Estate • Estate Planning & Litigation • Corporate Law & Litigation Superior Court of NJ, Chancery Division, General Equity, Ocean County Law Clerk to The Honorable Frank A. Buczynski, P.J.Ch. September 2009 – August 2010
Reported Decisions	Gripenburg v. Twp. of Ocean, 220 N.J. 239 (2015)
Community Involvement	Lacey Township Economic Development Commission Commissioner, 2012-Present Ocean County College Foundation Board Member, 2019-Present Ocean County Board of Health Commissioner, 2016-2020 Lacey Township Republican Organization Executive Board Member, 2014-Present Ocean County Young Republican Organization Executive Board Member, 2010-Present

REPRESENTATIVE CLIENTS

<u>Name</u>	<u>Position</u>	<u>Year</u>
Barneгат Township	Township Attorney	2019-Present
Barneгат Township	COAH Counsel	2019-Present
Barneгат Township	Water-Sewer Attorney	2020-Present
Ocean Township	Township Attorney	2020-Present
Borough of South Toms River	Borough Attorney	2020-Present
Central Regional School District	Board Attorney	2020-Present
Lakewood Township	Special Counsel	2020-Present
Point Pleasant Borough	Borough Attorney	2015-2018
Berkeley Township	Special Counsel	2015-Present
Berkeley Township	Labor Counsel	2015-Present
Berkeley Township	Tax Appeal Counsel	2016-Present
Point Pleasant Beach	Tax Appeal Counsel	2013-Present
Point Pleasant Beach	Special Counsel	2013-Present
Lacey Township	Public Defender	2020-Present
Lakehurst Borough	Alternate Prosecutor	2012-2018
Manchester Township	Special Counsel	2014-Present
Manchester Township	Water & Sewer Dept. Counsel	2014-2018
Ocean County Board of Social Services	Special Counsel	2012-2020
Ocean County Municipal Joint Insurance Fund	Defense Counsel	2012-Present
Borough of Seaside Park	Special Counsel	2019-Present
Howell Township	Special Counsel	2019-Present
Jackson Township	Special Labor Counsel	2020-Present
Berkeley Township Board of Education	Conflict Counsel	2019-Present
Stafford Township	Labor Counsel	2019-Present
Toms River Planning Board	Board Counsel	2013-2018
Toms River Zoning Bd. of Adjustment	Board Counsel	2016-2018
Berkeley Planning Board	Board Counsel	2013-2018
Lakewood Zoning Bd. of Adjustment	Board Counsel	2014-2018

<u>Name</u>	<u>Position</u>	<u>Year</u>
Lacey Municipal Utilities Authority	Authority Attorney	2020-Present
Central Regional School District	Special Counsel	2015-2018
Lakewood Municipal Utilities Authority	Conflict Counsel	2020-Present
South Harrison Township Planning/Zoning Board	Board Attorney	2020-Present
Old Bridge Township Rent Leveling Board	Board Attorney	2020-Present

Joseph C. Falk

455 Lambertville Hopewell Road, Lambertville, New Jersey 08530
Tel. (609) 213-4097, E-mail: JoeCFalk@gmail.com

Education

Quinnipiac University School of Law, Hamden, Connecticut

Juris Doctor Degree, December 2004

Graduated with Honors

Student Bar Association: Senator 2003-2004; Justice-2004

The College of New Jersey, Ewing, New Jersey

Master of Arts in Teaching Degree, Education, May 2001

New Jersey K-8 Certification, 2001

Bachelor of Arts Degree, History, December 1997

Phi Alpha Theta- Honor Society Member

Professional Experience

Dasti & Associates, P.C., Forked River, New Jersey

Attorney and Court Approved Mediator R. 1:40

12/19 – Present

- Commercial and Residential real estate contracts, closings for purchases, sales, and refinances
- Commercial lease review
- Commercial loan document review for banking institutions
- Landlord/Tenant Law
- Land Use and Planning
- Municipal Law
- Prepared wills, credit shelter trusts and other estate planning documents; administered estates
- Court Appointed Mediator- employment, contract, construction and real estate law

Law Office of Joseph C. Falk, LLC, Lambertville, New Jersey

Attorney and Court Approved Mediator R. 1:40

12/15 – 12/19

- Commercial and Residential real estate contracts, closings for purchases, sales, and refinances
- Commercial lease review
- Commercial loan document review for banking institutions
- Landlord/Tenant Law
- Land Use and Planning
- Municipal Law
- Prepared wills, credit shelter trusts and other estate planning documents; administered estates
- Divorces, custody, support modifications and guardianships
- Court Appointed Mediator- employment, contract, construction and real estate law

Kenny Chase Costa (formerly Hartsough Kenny Chase), Hamilton, New Jersey

Attorney and Court Approved Mediator R. 1:40

10/14 – 10/15

- Workers' Compensation litigation, case management, strategy and settlement negotiations
- Contract Law litigation and research

- Commercial and Residential real estate contracts, closings for purchases, sales, and refinances
- Commercial lease review
- Commercial loan document review for banking institutions
- Landlord/Tenant Law
- Land Use and Planning
- Municipal Law
- Court Appointed Mediator- employment, contract, construction and real estate law

Katz and Dougherty, LLC, Lawrenceville, New Jersey
Attorney and Court Approved Mediator R. 1:40

07/08-09/14

- Employment Law litigation and research
- Contract Law litigation and research
- Construction Law litigation and research
- Prepared wills, credit shelter trusts and other estate planning documents; administered estates including preparation of federal and state death tax returns
- Real Estate contracts, closings for purchases, sales, and refinances, research title issues
- Landlord/Tenant Law
- Land Use and Planning
- Municipal Law
- Rendered family law legal advice by conducting legal research
- Divorces, custody and support modifications representation
- Court Appointed Mediator- employment, contract, construction and real estate law

Law Offices of Joseph C. Falk, Pennington, New Jersey
Attorney

06/05- 07/08

- Prepared wills, credit shelter trusts and other estate planning documents; administered estates including preparation of federal and state death tax returns
- Real Estate contracts, closings for purchases, sales, and refinances, research title
- Practiced family and matrimonial law; Division of Youth and Family Services litigation
- Legal research on a variety of issues for civil litigation.

Law Offices of Kenneth J. Ginsberg, Monroe, Connecticut
Law Clerk

05/03- 05/05

- Performed real estate title searches, prepared and analyzed real estate contracts, handled closings for purchases, sales, and refinances, research title issues.

Quinnipiac University School of Law Civil Clinic, Hamden, Connecticut
Certified Legal Intern

09/04- 12/04

- Performed legal research on variety of housing and family issues
- Prepared memoranda of law to be filed with the courts
- Drafted complaints, answers, motions and interrogatories
- Assisted with the evaluation of cases and evidence by providing written summaries
- Assisted with case management by interviewing clients and witnesses.

Quinnipiac University School of Law, Hamden, Connecticut
Student Research Assistant, Professor Wenig

09/02-05/03

- Researched trust and estate cases from a tax perspective in preparation for Professor's publication.

errill Lynch, Plainsboro, New Jersey

Real Estate Planning Coordinator (Corporate Real Estate Planning Dept.)

01/98-01/99

- Prepared appropriation requests for re-stacks, re-locations, expansions and lease renewals for executive committee review
- Conducted extensive research, wrote financial analysis reports.

Credentials:

Admitted to the New Jersey State Bar – 2005
Court Appointed Mediator- R. 1:40- 2013

Memberships:

New Jersey State Bar Association
Mercer County Bar Association

Jeffrey D. Cheney
470 Magnolia Ave
Brick, NJ 08723
Jeffrey.d.cheney@gmail.com
207-380-2753

EDUCATION

University of New Hampshire Franklin Pierce School of Law

Juris Doctor, May 2019

- GPA: 3.12

Coastal Carolina University

Bachelor of Science, Recreation and Sport Management, August 2016

- GPA: 3.49

EXPERIENCE

Dasti & Associates

Forked River, NJ

Associate Attorney, December 2019 – Present

Primary areas of focus are civil litigation, personal injury litigation, real estate transactions, public entity law, and land use.

Hewlett Packard Enterprise

New York, NY

Trademarks and Copyrights Legal Intern, January 2019 – May 2019

Drafted and revised HPE's global reputation affidavit that is submitted to trademark offices as evidence of the acquired distinctiveness of the company's marks and logos. Conducted and presented an audit of HPE's house marks and logos, including the status of the marks and filing recommendations for the marks in almost 200 countries using the ANAQUA IP management platform.

UNH School of Law Intellectual Property and Transaction Clinic

Concord, NH

Legal Intern, August 2018 – December 2018

Provided legal counsel to entrepreneurial clients on business formation and issues arising from actual or anticipated trademark and copyright litigation or required trademark maintenance. Drafted and filed documents to the USPTO, including trademark applications, responses to office actions, Statements of Use, and Identification of Services.

Howard & Bowie, P.A.

Damariscotta, ME

Legal Intern, May 2018 – August 2018

Conducted legal research and wrote memoranda on a variety of civil issues including employee embezzlement, fraud, Maine Home Construction Act, bankruptcy, zoning regulations, and unfair trade practices. Drafted legal documents including motion for summary judgment, motion for sanctions, demand letters, FOIA requests, qualified domestic relations orders, answers, and complaints.

Southern New Hampshire University

Hooksett, NH

Athletic Compliance Intern, May 2017 – August 2017

Assisted with daily athletic compliance activities in accord with NCAA D-II bylaws, including roster management using the Compliance Assistant and Front Rush platforms. Drafted LGBTQ Inclusion Policy for the SNHU Athletic Department. Prepared survey detailing the viability of an E-Sports team and possible intellectual property issues.

BAR ADMISSION

New Jersey
2019

Supreme Court of New Jersey



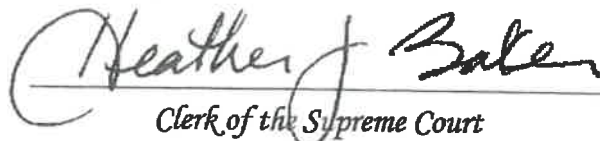
Certificate of Good Standing

This is to certify that **CHRISTOPHER J DASTI**
(No. **013802010**) was constituted and appointed an Attorney at Law of New
Jersey on **December 20, 2010** and, as such,
has been admitted to practice before the Supreme Court and all other courts of this State
as an Attorney at Law, according to its laws, rules, and customs.

I further certify that as of this date, the above-named is an Attorney at Law in
Good Standing. For the purpose of this Certificate, an attorney is in "Good Standing" if
the Court's records reflect that the attorney: 1) is current with all assessments imposed as a
part of the filing of the annual Attorney Registration Statement, including, but not
limited to, all obligations to the New Jersey Lawyers' Fund for Client Protection; 2) is not
suspended or disbarred from the practice of law; 3) has not resigned from the Bar of this
State; and 4) has not been transferred to Disability Inactive status pursuant to Rule 1:20-
12.

Please note that this Certificate does not constitute confirmation of an attorney's
satisfaction of the administrative requirements of Rule 1:21-1(a) for eligibility to practice
law in this State.

In testimony whereof, I have
hereunto set my hand and
affixed the Seal of the
Supreme Court, at Trenton, this
5TH day of February, 20 20.


Clerk of the Supreme Court

Supreme Court of New Jersey



Certificate of Good Standing

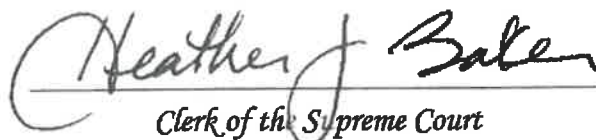
This is to certify that **JOSEPH C FALK**
(No. **004872005**) was constituted and appointed an Attorney at Law of New Jersey on **June 21, 2005** and, as such, has been admitted to practice before the Supreme Court and all other courts of this State as an Attorney at Law, according to its laws, rules, and customs.

I further certify that as of this date, the above-named is an Attorney at Law in Good Standing. For the purpose of this Certificate, an attorney is in "Good Standing" if the Court's records reflect that the attorney: 1) is current with all assessments imposed as a part of the filing of the annual Attorney Registration Statement, including, but not limited to, all obligations to the New Jersey Lawyers' Fund for Client Protection; 2) is not suspended or disbarred from the practice of law; 3) has not resigned from the Bar of this State; and 4) has not been transferred to Disability Inactive status pursuant to Rule 1:20-12.

Please note that this Certificate does not constitute confirmation of an attorney's satisfaction of the administrative requirements of Rule 1:21-1(a) for eligibility to practice law in this State.

In testimony whereof, I have
hereunto set my hand and
affixed the Seal of the
Supreme Court, at Trenton, this

19TH day of December, 2019


Clerk of the Supreme Court

Supreme Court of New Jersey



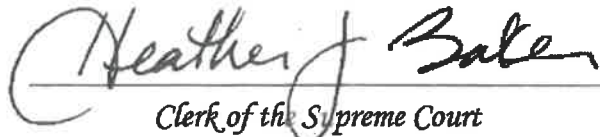
Certificate of Good Standing

This is to certify that **JEFFREY D CHENEY**
(No. **307862019**) was constituted and appointed an Attorney at Law of New Jersey on **November 08, 2019** and, as such, has been admitted to practice before the Supreme Court and all other courts of this State as an Attorney at Law, according to its laws, rules, and customs.

I further certify that as of this date, the above-named is an Attorney at Law in Good Standing. For the purpose of this Certificate, an attorney is in "Good Standing" if the Court's records reflect that the attorney: 1) is current with all assessments imposed as a part of the filing of the annual Attorney Registration Statement, including, but not limited to, all obligations to the New Jersey Lawyers' Fund for Client Protection; 2) is not suspended or disbarred from the practice of law; 3) has not resigned from the Bar of this State; and 4) has not been transferred to Disability Inactive status pursuant to Rule 1:20-12.

Please note that this Certificate does not constitute confirmation of an attorney's satisfaction of the administrative requirements of Rule 1:21-1(a) for eligibility to practice law in this State.

In testimony whereof, I have
hereunto set my hand and
affixed the Seal of the
Supreme Court, at Trenton, this
day of , 20
19TH December 19


Clerk of the Supreme Court

LACEY TOWNSHIP BOARD OF EDUCATION



**Request for Proposal
Board Attorney**

**PROPOSAL DOCUMENTS
REQUIRED DOCUMENTATION**

All documents in this section shall be completed, signed and submitted with the proposal package – Failure to submit the proposal documents and other documents so specified may be cause to reject the proposal for being non-responsive (N.J.S.A. 18A:18A-2(y)).



Patrick S. DeGeorge
School Business Administrator/Board Secretary

THIS FORM IS TO BE COMPLETED, SIGNED AND SUBMITTED WITH THE PROPOSAL.

PROPOSAL FORM

Board Attorney – RFP 21-02

The respondent by signing this proposal form, acknowledges that he/she has carefully examined the proposal specifications and documents; and further acknowledges he/she understands and is able to render the scope of activity and services outlined in the proposal.

It is the intention of the Board of Education to award the contract to the respondent(s) whose response is the most advantageous to the board, price and other factors considered, and who will provide the highest quality service at fair and competitive prices. The Board reserves the right to award contracts to multiple contractors when it is in the best interests of the Board.

Category	Hourly Rate
Partner	\$ 145 . ____
Associate	\$ 135 . ____
Administrative Assistant	\$ 0 . ____

THIS FORM IS TO BE COMPLETED, SIGNED AND SUBMITTED WITH THE PROPOSAL.

PROPOSAL FORM

Board Attorney – RFP 21-02

(Continued)

Name Dasti & Associates

Address 310 Lacey Road, Forked River NJ 08731 P.O. Box 779

City, State, Zip Code _____

Federal Tax ID Number 83-1186106

Phone Number (609) 549-8990 Extension _____

Fax No. (609) 549-5043 E-Mail cdasti@dastilaw.com

Authorized Agent Christopher J Dasti Title Managing Partner

Agent's Signature  Date 6/5/20

All proposals must be received no later than **Tuesday, June 9, 2020 at 10:00 a.m.** All proposals are to be sent to:

**Mr. Patrick S. DeGeorge, Business Administrator
Board Secretary, Purchasing Agent
Lacey Township School District Board of Education
200 Western Boulevard
Lanoka Harbor, New Jersey 08734**

Phone #(609) 971-2000 x 1001 / Fax # (609) 693-9638

To be completed, signed below & returned with proposal.

ACKNOWLEDGEMENT OF ADDENDA

RFP **21-02**

Proposal Date: **Tuesday, June 9, 2020**

The Respondent acknowledges receipt of the hereinafter enumerated Addenda which have been issued during period of bidding and agrees that said Addenda shall become a part of this contract. The respondent shall list below the numbers and issuing dates of the Addenda.

ADDENDA NO.

ISSUING DATES

☒ **No Addenda Received**

Name of Company Dasti & Associates

Address 310 Lacey Road, Forked River NJ 08731 P.O. Box 779

City, State, Zip Code

Name of Authorized Representative Christopher J. Dasti

Signature  Date 6/5/20

To be completed and signed below & returned with proposal.

AFFIRMATIVE ACTION QUESTIONNAIRE

RFP 21-02

Date: Tuesday, June 9, 2020

This form is to be completed and returned with the proposal. However, the Board will accept in lieu of this Questionnaire, a current Affirmative Action Evidence—Certificate of Employee Information Report.

1. Our company has a federal Affirmative Action Plan approval. ☐ Yes ☒ No

If yes, please attach a copy of the plan to this questionnaire.

2. Our company has a N.J. State Certificate of Employee Information Report ☒ Yes ☐ No

If yes, please attach a copy of the certificate to this questionnaire.

3. If you answered “NO” to both questions No. 1 and 2, you must apply for an Affirmative Action Employee Information Report – Form AA302.

Please visit the New Jersey Department of Treasury website for the Division of Public Contracts Equal Employment Opportunity Compliance: www.state.nj.us/treasury/contract/compliance/

- Click on “Employee Information Report”
- Complete and submit the form with the appropriate payment to:

Department of Treasury
Division of Public Contracts/EEO Compliance
P.O. Box 209
Trenton, NJ 08625-0002

All fees for this application are to be paid directly to the State of New Jersey. A copy shall be submitted to the Board of Education within seven (7) days of the notice of the intent to award the contract or the signing of the contract.

I certify that the above information is correct to the best of my knowledge.

Name: Christopher J Dasti

Signature 

Title Managing Partner

Date 6/5/20

Name of Company Dasti & Associates

Address 310 Lacey Road, P.O. Box 779

City, State, Zip Forked River, NJ 08731

Certification 59744

CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-Sept-2015 to 15-AUG-2025

THE LAW OFFICES OF CHRISTOPHER J. DASTI, P.C.
900 NEWARK AVENUE
FORKED RIVER NJ 08731



Elizabeth Maher Muoio

ELIZABETH MAHER MUOIO
State Treasurer

To be completed, signed below & returned with proposal.

LACEY TOWNSHIP BOARD OF EDUCATION

Chapter 271

Political Contribution Disclosure Form

(Contracts that Exceed \$17,500.00)

Ref. N.J.S.A. 52:34-25

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Dasti & Associates (Business Entity) has made the following **reportable** political contributions to any elected official, political candidate or any political committee as defined in N.J.S.A.

19:44-20.26 during the twelve (12) months preceding this award of contract:

Reportable Contributions

<u>Date of Contribution</u>	<u>Amount of Contribution</u>	<u>Name of Recipient Elected Official/ Committee/Candidate</u>	<u>Name of Contributor</u>
		See attached.	

The Business Entity may attach additional pages if needed.

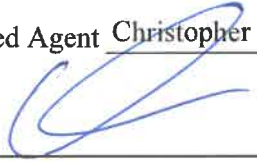
☐ **No Reportable Contributions** (Please check (✓) if applicable.)

I certify that _____ (Business Entity) made no reportable contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26.

Certification

I certify, that the information provided above is in full compliance with Public Law 2005—Chapter 271.

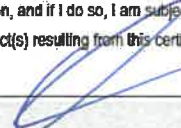
Name of Authorized Agent Christopher J Dasti

Signature  Title Managing Partner

Business Entity Dasti & Associates

<u>Contributor Name</u>	<u>Recipient Name</u>	<u>Date</u>	<u>Amount</u>
Law Offices of Christopher J. Dasti, P.C.	CTE Kelly & Haines	5/9/2019	\$750.00
Law Offices of Christopher J. Dasti, P.C.	CTE Al Bille	5/14/2019	\$2,600.00
Law Offices of Christopher J. Dasti, P.C.	Mo Hill for Mayor	6/19/2019	\$300.00
Law Offices of Christopher J. Dasti, P.C.	Mo Hill for Mayor	8/14/2019	\$1,000.00
Law Offices of Christopher J. Dasti, P.C.	CTE Al Bille	9/10/2019	\$2,000.00
Law Offices of Christopher J. Dasti, P.C.	Citizens for Responsible Government	10/25/2019	\$2,000.00
Law Offices of Christopher J. Dasti, P.C.	Gloucester County GOP	2/4/2020	\$500.00
Law Offices of Christopher J. Dasti, P.C.	CTE Cirulli & Marte	4/16/2020	\$3,000.00
Law Offices of Christopher J. Dasti, P.C.	CTE Ken Baulderstone	4/16/2020	\$1,500.00

To be completed, signed below & returned with proposal.

STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN									
Quote Number: RFP 21-02	Bidder/Officer: Dasti & Associates, P.C.								
PART 1: CERTIFICATION BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX. FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.									
Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party PLEASE CHECK THE APPROPRIATE BOX: ☒ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below. OR ☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. <u>Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.</u>									
PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.									
EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, CLICK THE "ADD AN ADDITIONAL ACTIVITIES ENTRY" BUTTON.									
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; padding: 5px;">Name</td><td style="width: 50%; padding: 5px;">Relationship to Bidder/Officer</td></tr><tr><td style="padding: 5px;">Description of Activities</td><td></td></tr><tr><td style="padding: 5px;">Duration of Engagement</td><td style="padding: 5px;">Anticipated Cessation Date</td></tr><tr><td style="padding: 5px;">Bidder/Officer Contact Name</td><td style="padding: 5px;">Contact Phone Number</td></tr></table> ADD AN ADDITIONAL ACTIVITIES ENTRY		Name	Relationship to Bidder/Officer	Description of Activities		Duration of Engagement	Anticipated Cessation Date	Bidder/Officer Contact Name	Contact Phone Number
Name	Relationship to Bidder/Officer								
Description of Activities									
Duration of Engagement	Anticipated Cessation Date								
Bidder/Officer Contact Name	Contact Phone Number								
Certification: I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder; that the State of New Jersey is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.									
Full Name (Print): Christopher J Dasti	Signature: 								
Title: Managing Partner	Date: 6/5/20								
Do Not Enter PIN as a Signature									

To be completed, signed below & returned with proposal.

NON-COLLUSION AFFIDAVIT

Board Attorney

Re: Proposal for the Lacey Township Board of Education.

STATE OF New Jersey)

Date: 6/5/20

:ss:

COUNTY OF Ocean)

I, Christopher J Dasti of the City of Township of Lacey

in the County of Ocean

and the State of New Jersey

of full age, being duly sworn according to law on my oath depose and say that:

I am Managing Partner of

Position in Company

the firm of Dasti & Associates and the respondent making the Proposal for the above names contract, and that I executed the said Proposal with full authority so to do; that I have not, directly or indirectly, entered into any agreement, participated in any collusion, discussed any or all parts of this proposal with any potential bidders, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named bid, and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the Board of Education relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said proposal.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees of bona fide established commercial or selling agencies maintained by

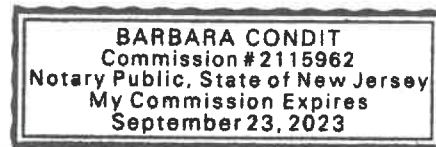
Dasti & Associates

(Print Name of Contractor/Vendor)

Subscribed and sworn to: _____

(SIGNATURE OF CONTRACTOR/VENDOR) Christopher J Dasti

before me this 5th day of June, 2020 .
Month Year



Barbara Condit
NOTARY PUBLIC SIGNATURE

BARBARA Condit
Print Name of Notary Public

My commission expires September 23, 2023 - Seal
Month Day Year

To be completed, signed below & returned with proposal.

STOCKHOLDER/PARTNERSHIP DISCLOSURE AND STATEMENT OF OWNERSHIP

Board Attorney

No corporation, partnership or limited liability company, shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any material or supplies, the cost of which is to be paid with or out of any public funds, by the State or any county, municipality or school district, or any subsidiary or agency of the State, or by an authority, board or commission which exercises governmental functions, unless prior to the receipt of the bid or accompanying the bid of said corporation, said partnership, said limited liability company, there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. If one or more such stockholder, partner or member is itself a corporation or partnership or limited liability company, the stockholder holding 10 percent or more of that corporation's stock or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company as the case may be, shall also be listed. The disclosure shall be, continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established in this act, has been listed.

Please check one type of Ownership, complete the form, and execute where provided.

- | | |
|---|---|
| ☐ <u>Corporation--</u> | ☐ <u>Limited Partnership--</u> |
| ☐ <u>Partnership--</u> | ☐ <u>Limited Liability Company--</u> |
| ☐ <u>Sole Proprietorship--</u> | ☐ <u>Limited Liability Partnership--</u> |
| ☒ <u>Subchapter S Corp.--</u> | ☐ <u>Other-_____</u> |

IT IS MANDATORY THAT THIS FORM BE COMPLETED AND SUBMITTED WITH BID/PROPOSAL. In the event that there are no persons who own ten percent or more of the stock or ownership of the bidder, then such fact should be certified below as part of this disclosure.

Name of Company Dasti & Associates, P.C.

List of Owners with Ten Percent (10%) or More Interest

<u>Owner's Name</u>	<u>Home Address</u>
Christopher J Dasti	714 Joseph Avenue, Lanoka Harbor, NJ 08734

NOTE: If you need more space than that provided above, please use an extra sheet for furnishing the above required information for any remaining persons or entities.

Signature _____

Date _____

This form shall be completed, signed and submitted with the bid/proposal. The form continues on the next page.

STOCKHOLDER/PARTNERSHIP DISCLOSURE AND STATEMENT OF OWNERSHIP (cont.)

If your firm is not a corporation and/or partnership, please explain below how your firm is organized and include a list of the various principals.

Our firm, _____, is organized

N/A

Names of Principals

Title

Use additional paper if needed. Check here ☐ if additional sheets are attached.

Name of Company Dasti & Associates, P.C.

Address 310 Lacey Road, Forked River, NJ 08731

City, State, Zip

Authorized Agent Christopher J Dasti Title Managing Partner



SIGNATURE OF AUTHORIZED AGENT

This form shall be completed, signed and submitted with the bid/proposal.

To be completed, signed below & returned with proposal.

CONTRACTOR/VENDOR QUESTIONNAIRE CERTIFICATION

**Board Attorney
RFP 21-02**

Name of Company Dasti & Associates
Street Address 310 Lacey Road PO Box 779
City, State, Zip Forked River, NJ 08731
Business Phone Number (609) 549-8990 Ext. _____
Emergency Phone Number (609) 221-5873
FAX No. (609) 549-5043 Email cdasti@dastilaw.com FEIN No. 83-1186106

Years in Business 2 Number of Employees 5

References – Work previously done for School Systems in New Jersey See also References & Client list submitted herewith.

<u>Name of District</u>	<u>Address</u>	<u>Contact Person/Title</u>	<u>Phone</u>
1. Central Regional School District	509 Forest Hills Parkway Bayville, NJ 08721	Lou Tuminaro Board President	732-644-3410
2. Barnegat School District	600 Barnegat Blvd. N. Barnegat, NJ 08005	Dr. Brian Latwis Superintendent	609-660-5974
3. Berkeley School District	53 Central Parkway Bayville, NJ 08721	Jennifer Bacchione Board President	732-269-2321

Vendor Certification

Direct/Indirect Interests

I declare and certify that no member of the Lacey Township Board of Education, nor any officer or employee or person whose salary is payable in whole or in part by said Board of Education or their immediate family members are directly or indirectly interested in this bid or in the supplies, materials, equipment, work or services to which it relates, or in any portion of profits thereof. If a situation so exists where a Board member, employee, officer of the board has an interest in the bid, etc., then please attach a letter of explanation to this document, duly signed by the president of the firm or company.

Gifts: Gratuities: Compensation

I declare and certify that no person from my firm, business, corporation, association or partnership offered or paid any fee, commission or compensation, or offered any gift, gratuity or other thing of value to any school official, board member or employee of the Lacey Township Board of Education.

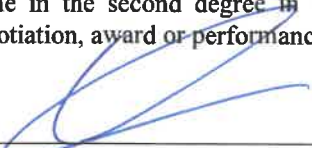
Vendor Certifications

I declare and certify that I fully understand N.J.A.C. 6A:23A-6.3(a) (1-4) concerning vendor contributions to school board members.

I certify that my company is not debarred from doing business with any public entity in New Jersey or the United States of America.

I further certify that I understand that it is a crime in the second degree in New Jersey to knowingly make a material representation that is false in connection with the negotiation, award or performance of a government contract.

President or Authorized Agent



SIGNATURE

6/9/20

EXHIBIT A
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval;
- Certificate of Employee Information Report; or
- Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: [http:// www.state.nj.us/treasury/contract_compliance/](http://www.state.nj.us/treasury/contract_compliance/)).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

(Revised: January, 2016)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: Dasti & Associates

SIGNATURE: 

PRINT NAME: Christopher J. Dasti, Esq.

TITLE: Partner

DATE: 6/5/20

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, NJ 08646-0252

TAXPAYER NAME:

TRADE NAME:

THE LAW OFFICES OF CHRISTOPHER J. DASTI

ADDRESS:

SEQUENCE NUMBER:

900 NEWARK AVENUE
FORKED RIVER NJ 08731

2251415

EFFECTIVE DATE:

ISSUANCE DATE:

07/12/18

11/29/18

James J. Dastis
Director
New Jersey Division of Revenue

FORM BRG



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Daniels Head Insurance Agency, Inc. P.O. Box 160730 Austin, TX 78716-0730	CONTACT NAME: Julie A. Houck PHONE (A/C, No, Ext): (800) 950-0551 E-MAIL ADDRESS: julie@dhia.com FAX (A/C, No): (877) 839-6107														
INSURED Dasti & Associates PO Box 779 Forked River, NJ 08731	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : United States Fire Insurance Company</td><td></td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : United States Fire Insurance Company		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : United States Fire Insurance Company															
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☐ OCCUR ☐ GEN'L AGGREGATE LIMIT APPLIES PER: POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ☐					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$ ☐					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N ☐ N / A If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	Lawyers Professional Liability Insurance Policy		580-327802-1	7/11/2019	7/11/2020	Each Claim \$ 1,000,000 Aggregate \$ 2,000,000 Deductible \$ 1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Lacey Township School District Board of Education
200 Western Boulevard
Lanoka Harbor, New Jersey 08734

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/02/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Considine Sharer & Associates Inc 5 Lacey Road Forked River, NJ	CONTACT NAME: Kyle Grieshaber PHONE (A/C, No, Ext): 609-971-8300 E-MAIL ADDRESS: kgrieshaber@allstate.com FAX (A/C, No): 609-971-0621																					
INSURED Dasti & Associates PO Box 779 Forked River, NJ 08731	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A :</td><td>The Hartford</td><td></td></tr><tr><td>INSURER B :</td><td>The Hartford</td><td></td></tr><tr><td>INSURER C :</td><td></td><td></td></tr><tr><td>INSURER D :</td><td></td><td></td></tr><tr><td>INSURER E :</td><td></td><td></td></tr><tr><td>INSURER F :</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	The Hartford		INSURER B :	The Hartford		INSURER C :			INSURER D :			INSURER E :			INSURER F :		
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INSURER F :																						

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☒ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		01 SBM BZ9483 DW	07/26/2019	07/26/2020	EACH OCCURRENCE \$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
		MED EXP (Any one person) \$ 10,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
					GENERAL AGGREGATE \$ 2,000,000	
					PRODUCTS - COMP/OP AGG \$ 2,000,000	
						\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB ☐ EXCESS LIAB DED RETENTION \$	☐ OCCUR ☐ CLAIMS-MADE				EACH OCCURRENCE \$
						AGGREGATE \$
						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☒ N	01 WEC AB9FMI	08/15/2019	08/15/2020	PER STATUTE OTH-ER \$
		E.L. EACH ACCIDENT \$ 100,000				
		E.L. DISEASE - EA EMPLOYEE \$ 100,000				
		E.L. DISEASE - POLICY LIMIT \$ 500,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Lacey Township School District Board of Education
200 Western Blvd
Lanoka Harbor, NJ 08743

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kyle Grieshaber

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Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Dasti & Associates, P.C.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☒ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

310 Lacey Road, P.O. Box 779

6 City, state, and ZIP code

Forked River, NJ 08731

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

8 3 - 1 1 8 6 1 0 6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.