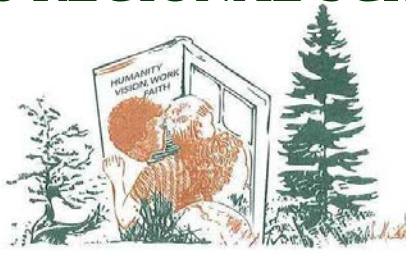


PINELANDS REGIONAL SCHOOL DISTRICT

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MARYANN BANKS Ed. D.
Interim-Superintendent

STEPHEN J. BRENNAN, M.B.A., C.P.A.
*Business Administrator/
Board Secretary*

November 30, 2017

Via E-Mail (citizensmediatv@gmail.com)

Mr. Jeff Epstein

Re: Open Public Records Act Request

Dear Mr. Epstein:

As you know, I am the Business Administrator and Custodian of Records for the Pinelands Regional School District Board of Education (the "Board" or the "District"). On November 16, 2017, I received your November 10, 2017 request for records (the "Request") pursuant to the Open Public Records Act ("OPRA" or the "Act"). The Request seeks the following:

1. Please send this email [as referenced by Mr. Bonicky in November 6, 2017 Board meeting]
Please see attached
2. For the date range of September 12 through October 10th, please send all subsequent emails, from and to all elected and non-elected members of the Board of Education, that contain the same subject line as Mr. Brennan's original email (perhaps proceeded with "Re" or "Fwd"), or are otherwise continuation of this chain of discussion.
No such document exists

Circumstances beyond my control caused a delay in this response. I appreciate your patience. Upon your review of the above should you have any further questions please do not hesitate to contact me.

Sincerely,

Stephen J. Brennan, MBA, CPA
Business Administrator/Board Secretary



Steve Brennan <sbrennan@prsdnj.org>

Roof Meeting

Steve Brennan <sbrennan@prsdnj.org>

Tue, Sep 12, 2017 at 5:58 PM

To: Board Members <board-members@prsdnj.org>, Betti Anne McVey <bmcvey@twp.stafford.nj.us>, Amy Houck Elco <aelco@cooperlevenson.com>

Good Afternoon Board of Education,

I wanted to provide you an update on the meeting today with our roofing contractor. Those in attendance included:

Dr. Banks (departed due to meeting conflict)

Myself

Rich Mueller

Brooks Garrison

Chuck Romanoii

Bob Prate

Shaun Banin

Darren Hickman

Kobithen Roofing

Mike Kobithen

Pat Kobithen

Mike Kobithen, Jr.

Alex Wagner

Robert Kamersky, Tremco Roofing

The meeting went very well. We dedicated the beginning portion of the meeting to the normal course of business (reviewing status, progress, clarifying questions, addressing concerns, etc.). The latter half of the meeting focused on the issue discussed at the Board meeting last night. Much of our conversations centered on the scope of the problem with D-wing and other areas with acoustical deck. Kobithen Roofing understood and accepted a problem existed but wanted more information on its enormity. We expressed our dissatisfaction over the quality of their work and the lack of attention to cleanliness. After some general discussion on the problem and potential solutions, a group of us decided to head up to the roof to cut test holes for visual inspection. The group on the roof included:

Myself

Brooks Garrison

Chuck Romanoii

Bob Prate

Bob Sannino

Kobithen Roofing

Mike Kobithen

Mike Kobithen, Jr.

Alex Wagener

Robert Kamersky, Tremco Roofing

Our optimistic objective was to eliminate areas of concern so work could continue as planned. I, along with the group, observed six CLEAN test holes. Kobithen Roofing cut openings in the areas of above the gymnasium, commons area, auditorium and music room. Based on those tests, the group deemed a large portion of the high school roof acceptable and clean. However, D wing remained an area of interest.

At that point, the group decided to break to give Kobithen Roofing some time to determine a course of action and consider our position. Additionally, focus on advancing their work (installing cap sheet, masonry walls, etc.) in the acceptable areas. We did not conduct further examination in D-Wing areas because we thought it best to include Epic Environmental to immediately test any material we may come across in that area. Any D-Wing work remained off limits until we develop a final solution

While more dialogue will continue throughout the week, the group will meet again next Tuesday to discuss a detailed course of action. The Board should expect to hear the results of those plans through a presentation at Wednesday Night's meeting (presumably in executive).

To summarize, while we find ourselves in an unfortunate situation, it appears the system set up for our construction project worked to address these mistakes. The team is working to resolve the immediate matter and develop corrective action to prevent anything similar occurring in the future. Should the work on this concern progress in the same positive manner it did today, I believe the Board will be pleased with the ultimate cure.

See you all next week

Steve

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