

RESOLUTION

Board Meeting Date

5-28-25

of the
SUMMIT HOUSING AUTHORITY

Date Submitted

5-28-25

RESOLUTION NO. 25-28-5-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES For the PERIOD OF APRIL 24, 2025, THROUGH MAY 28, 2025

Factual Contents Certified to by:

Budget Authorization Certified

to by:

Commissioner Lee Submitted the following Resolution:

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 5-25, in the amount of \$143,810.51 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner Whipple seconded the motion.

X – Indicates Vote

A.B. – Absent

N.V. – Not Voting

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Fortune	✓				Whipple	✓			
Galietti				✓					
Kane	✓								
Kendellen	✓								
Lee	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on

5-28-25.

Secretary/ Executive Director

5/23/25 at 15:31:38.69

SUMMIT HOUSING AUTHORITY
Cash Disbursements Journal
For the Period From May 1, 2025 to May 28, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check	Account ID	Line Description	Debit Amount	Credit Amount
5/21/25	6305	4430 4430 1111	INVOICE # 042004232025 EMERGENCY MAINTENANCE CALL SERVICE Advance Communications, Inc.	128.42	128.42
5/21/25	6306	4190.1 4190.1 4190.1 1111	EVENTS SUPPLIES INVOICE # 1CVY-DMNY-DM94 INVOICE # 1RKF-FKFQ-9X9M AMAZON CAPITAL SERVICES	24.97 19.99	44.96
5/21/25	6307	4610 4610 4610 4610 1111	INVOICE # 98387 6 GLENWOOD PLACE, 1-E INVOICE # 100195 CHESTNUT, UNIT 303 Central Pro Services	289.27 919.59	1,208.86
5/21/25	6308	4430 4430 1111	INVOICE # 32398 GARBAGE DISPOSAL SERVICES Chatham Disposal Co.	1,602.86	1,602.86
5/21/25	6309	4220.3 4220.3 1111	REIMBURSEMENT FOR PURCHASE OF EVENT SUPPLIES Cheryl Crutchfield	64.48	64.48
5/21/25	6310	4190.1 4190.1 1111	GASOLINE USAGE 12/1/24 - 3/31/25 City of Summit	958.40	958.40
5/21/25	6311	4190.1 4190.1 4190.1 4190.1 1111	SEWER ACCT. # 14735-0; CHESTNUT ACCT. # 14650-0; GLENWOOD ACCT. # 6025-0; WEAVER City of Summit	49,875.00 15,960.00 11,970.00	77,805.00
5/21/25	6312	4420 4420 4420 1111	INVOICE # 251222 INVOICE # 251224 INVOICE # 251341 Colline Bros. Lock & Safe Co.,LLC	18.20 10.75 10.40	39.35
5/21/25	6313	4190 1111	MAIN OFFICE COMCAST	156.85	156.85
5/21/25	6314	4190 1111	GLENWOOD PL. FRNT OFC COMCAST	290.50	290.50
5/21/25	6315	4190 1111	12 CHESTNUT AVENUE COMCAST	353.77	353.77
5/21/25	6316	4190 1111	12 CHESTNUT AVE OFC COMCAST	276.73	276.73
5/21/25	6317	4190 1111	12 CHESTNUT AVE OFC MDM2 COMCAST	150.45	150.45
5/21/25	6318	4190 4190 1111	12 CHESTNUT AVE. RM COMMUNITY 2 COMCAST	421.17	421.17
5/21/25	6319	4610 4610 1111	INVOICE # 281792 LABOR COUNSEL SERVICES Decotiis, Fitzpatrick, Cole & Giblin	752.50	752.50
5/21/25	6320	4190 4190 1111	INVOICE # 2483151 INVOICE # 2504845 DoorKing Inc.	57.95 57.95	115.90

5/23/25 at 15:31:38.72

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5/21/25	6321	4190.1 1111	INVOICE # 590211543 DOCUMENT SOLUTIONS	268.11	268.11
5/21/25	6322	4430 4430 4430 4430 1111	INVOICE # 662242 INVOICE # 664552 INVOICE # 665392 INVOICE # 666130 E&G Exterminators, Inc.	80.00 40.00 40.00 40.00	200.00
5/21/25	6323	4130 4130 1111	INVOICE # 44611 J.S. LEGAL FEES - CHARGED TO TENANT Goldstein Kelin LLC	100.00	100.00
5/21/25	6324	4420 4420 4420 1111	INVOICE # W3092693 INVOICE # W3093204 INVOICE # W3093852 Hanover Supply Co.	31.36 52.35 125.01	208.72
5/21/25	6325	4420 4420 4420 1111	INVOICE # 9236588058 INVOICE # 9236767087 INVOICE # 9236952662 HD Supply Facilities Maintenance	77.37 41.59 94.12	213.08
5/21/25	6326	4420 1111	ACCT. # 6035 3225 3921 1627 HOME DEPOT Credit Svs.	1,277.65	1,277.65
5/21/25	6327	4190.1 4190.1 1111	INVOICE # 11684 REMOTE SUPPORT Hunter Technologies	87.50	87.50
5/21/25	6328	4190.1 4190.1 4190.1 1111	REIMBURSEMENTS MILEAGE - 109 MILES @ .67 CELL PHONE USAGE JACKIE ROUNDTREE	73.03 50.00	123.03
5/21/25	6329	4190.1 4190.1 4190.1 1111	AMEX PURCHASES CELL PHONE USAGE COMMISSIONER WALKER FAREWELL DINNER Jacqueline Gray	294.42 50.00 203.82	548.24
5/21/25	6330	4320 1111	ELECTRIC - APT. 134D Jersey Central Power & Light	12.40	12.40
5/21/25	6331	4320 4320 1111	ELECTRIC - APT. 503A CHARGED TO TENANT Jersey Central Power & Light	29.58	29.58
5/21/25	6332	4320 1111	ELECTRIC - UNIT B5 Jersey Central Power & Light	19.02	19.02
5/21/25	6333	4320 1111	ELECTRIC - UNIT B3 Jersey Central Power & Light	10.32	10.32
5/21/25	6334	4430 4430 1111	INVOICE # 84002 A & E SERVICES LAN Associates	2,720.00	2,720.00
5/21/25	6335	4130 1111	GENERAL LEGAL SERVICES WILLIAM R. CONNELLY LLC	1,300.00	1,300.00
5/21/25	6336	4430 1111	LANDSCAPING SERVICES Mava Landscape Inc.	2,466.33	2,466.33

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5/21/25	6337	4310 1111	12 CHESTNUT AVE. TFS NEW JERSEY AMERICAN WATER CO.	4,088.68	4,088.68
5/21/25	6338	4310 1111	GLENWOOD PLACE NEW JERSEY AMERICAN WATER CO.	181.38	181.38
5/21/25	6339	4310 1111	GLENWOOD PLACE NEW JERSEY AMERICAN WATER CO.	1,755.78	1,755.78
5/21/25	6340	4310 1111	SPRINGFIELD AVE DCKFS NEW JERSEY AMERICAN WATER CO.	277.40	277.40
5/21/25	6341	4310 1111	2 WEAVER STREET NEW JERSEY AMERICAN WATER CO.	1,917.96	1,917.96
5/21/25	6342	4190.1 4190.1 1111	INVOICE # 3097859 ADMINISTRATIVE SPECIALIST AD NJ ADVANCE MEDIA	1,282.50	1,282.50
5/21/25	6343	4140 1111	ADMINISTRATIVE SPECIALIST AD New Jersey State League of Minicipality	160.00	160.00
5/21/25	6344	4190.1 4190.1 1111	ACCOUNT # NJ 6413-03 UTILITY ALLOWANCE ANALYSIS Northeastern Utility Consultants, LLC	750.00	750.00
5/21/25	6345	4430 4430 4430 1111	COMPUTER SERVICES INVOICE # 915799 INVOICE # 915988 PC Problems, LLC	1,419.90 420.00	1,839.90
5/21/25	6346	4430 4430 4430 1111	INVOICE # 916016 DIGITAL SIGNAGE PROJECT TO BE REIMBURSED BY CDBG PC Problems, LLC	2,599.75	2,599.75
5/21/25	6347	4420 4420 1111	INVOICE # 047-0692296 4 - ELECTRIC RANGES PC RICHARD	2,929.40	2,929.40
5/21/25	6348	4330 1111	GAS - 2 WEAVER STREET, FL. B3 P.S.E & G.	50.60	50.60
5/21/25	6349	4330 1111	GAS - ALL SITES P.S.E & G.	962.80	962.80
5/21/25	6350	4190.1 4190.1 1111	REIMBURSEMENT FOR PURCHASE OF MAINTENANCE MATERIALS Rashan Womack	9.77	9.77
5/21/25	6351	4190.1 4150 4190.1 1111	REIMBURSEMENTS NJNAHRO CONFERENCE HOTEL FEES COMMISSIONER WALKER'S FAREWELL DINNER ROSALIND KENDELLEN	165.48 386.00	551.48
5/21/25	6352	4420 4420 4420 4420 1111	INVOICE # 145257 WEAVER ST. - W5 INVOICE # 145232 CHESTNUT - 2ND FL - W1 SEBCO Laundry Systems Inc.	572.72 955.69	1,528.41
5/21/25	6353	4190.1 4190.1 4190.1	ELEVATOR MAINTENANCE INVOICE # 01294-Y6F1 - APRIL 2025 INVOICE # 03364-C3RO - MAY 2025	515.00 515.00	

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		1111	Slade Industries, Inc.		1,030.00
5/21/25	6354	4190.1	OFFICE SUPPLIES	81.79	
		4190.1	INVOICE # 6030455206	100.82	
		4190.1	INVOICE # 6030455205		182.61
		1111	Staples Advantage		
5/21/25	6355	4190	ACCT. # 550543554000128	137.09	
		1111	VERIZON		137.09
5/21/25	6356	4190	ACCT. # 350543569000156	68.04	
		1111	VERIZON		68.04
5/21/25	6357	4190		257.30	
		1111	VERIZON WIRELESS		257.30
5/21/25	6358	4190.14	MILEAGE REIMBURSEMENT - NJNAHRO CONF.	81.94	
		4150	122.3 MILES @ .67	59.91	
		4190.14	SUPPLIES FOR MOTHER'S DAY EVENT		141.85
		1111	Michelle White		
5/21/25	6359	4170	ACCOUNTING SERVICES	2,750.00	
		4170	MAY 2025	45.76	
		4170	REIMBURSEMENT FOR 1099 MAILING		2,795.76
		1111	WILLIAM KATCHEN		
5/21/25	6360	4190.14	INVOICE # 253900321	243.95	
		4190.14	OFFICE SUPPLIES		243.95
		1111	W.B. MASON CO., INC.		
5/21/25	6361	4190.1	REIMBURSEMENT - PURCHASE FOR MOTHER'S	48.92	
		4190.1	DAY EVENT		48.92
		1111	LISA ZELASKO		
5/21/25	6362	7520	INVOICE # 45649		
		7520	13 PTAC UNITS	24,065.00	
		7520	CDBG YEAR 50 REIMBURSEMENT		24,065.00
		1111	Entek Systems		
Total				143,810.51	143,810.51