

RESOLUTION

Board Meeting Date

4-23-25

of the
SUMMIT HOUSING AUTHORITY

Date Submitted

4-23-25

RESOLUTION NO. 25-23-4-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES For the PERIOD OF MARCH 27, 2025, THROUGH APRIL 23, 2025

Factual Contents Certified to by:

Budget Authorization Certified

to by:

Commissioner Whipple Submitted the following Resolution:

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 4-25, in the amount of \$62,184.45 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner Galiethi seconded the motion.

X - Indicates Vote				A.B. - Absent		N.V. - Not Voting			
RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Fortune	X				Walker	X			
Galietti	X				Whipple	X			
Kane	X								
Kendellen	X								
Lee	X								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on

4/23/25
Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY
Cash Disbursements Journal
For the Period From Apr 1, 2025 to Apr 30, 2025

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amou
4/21/25	6244	4430	INVOICE # 042003262025 - EMERGENCY	199.63	
		1111	MAINTENANCE CALL SERVICE Advance Communications, Inc.		199.63
4/21/25	6245	4190.1	INVOICE # 1N3J-6HFF3-NKXT	179.00	
		4190.1	PRIME MEMBERSHIP FEE		
		4190.14	INVOICE # 1N6Q-C6RR-7MWT	45.99	
		4190.14	OFFICE SUPPLIES		224.99
		1111	AMAZON CAPITAL SERVICES		
4/21/25	6246	4610	INVOICE # 99013 - 2 WEAVER, B-3	919.59	
		4610	COUNTERTOP & TUB		919.59
		1111	Central Pro Services		
4/21/25	6247	4430	ACCT. # 11348	1,602.86	
		4430	GARBAGE DISPOSAL SERVICES		1,602.86
		1111	Chatham Disposal Co.		
4/21/25	6248	4420	INVOICE # 021025-10	1,685.00	
		4420	PTAC - REMAINING BALANCE		1,685.00
		1111	Comaire Distributors Inc.		
4/21/25	6249	4190	ACCT. # 8499 05 329 0174564	354.48	
		4190	CHESTNUT COMMUNITY ROOM		354.48
		1111	COMCAST		
4/21/25	6250	4190	ACCT. # 8499 05 329 0320498	211.40	
		4190	CHESTNUT CAFE		211.40
		1111	COMCAST		
4/21/25	6251	4190	ACCT. # 8499 05 329 0169911	277.09	
		4190	CHESTNUT OFFICE		277.09
		1111	COMCAST		
4/21/25	6252	4190	ACCT. # 8499 05 329 0201052	290.50	
		4190	WEAVER COMMUNITY ROOM		290.50
		1111	COMCAST		
4/21/25	6253	4190	ACCT. # 8499 05 329 0136456	156.85	
		4190	MAIN OFFICE		156.85
		1111	COMCAST		
4/21/25	6254	4190	ACCT. # 8499 05 329 0200062	290.50	
		4190	GLENWOOD		290.50
		1111	COMCAST		
4/21/25	6255	4610	INVOICE # 280803	253.35	
		4610	SPECIAL AH COUNSEL		
		4610	INVOICE # 281017	560.00	
		4610	LABOR COUNSEL		813.35
		1111	Decotiis, Fitzpatrick, Cole & Giblin		
4/21/25	6256	4610	INVOICE # 115 - UNIT 231D	4,383.75	
		4610	FLOORING REPLACEMENT		4,383.75
		1111	DLG Flooring LLC		
4/21/25	6257	4190.1	INVOICE # 589901847	243.73	
		4190.1	OFFICE COPIER LEASE		243.73
		1111	DOCUMENT SOLUTIONS		
4/21/25	6258	4430	INVOICE # 42304 - CHESTNUT	1,150.89	
		4430	REPAIRS TO AUTOMATIC DOOR		1,150.89
		4430	CHARGED TO TENANT		
		1111	DOOR AUTOMATION CORP.		

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4/21/25	6259	4420 1111	INVOICE # 780418 - MAINTENANCE MATERIALS DREYER'S LUMBER COMPANY	37.65	37.65
4/21/25	6260	4430 4430 4430 4430 1111	WEEKLY EXTERMINATION SERVICES INVOICE # 662239 INVOICE # 662447 INVOICE # 663111 E&G Exterminators, Inc.	80.00 60.00 80.00	220.00
4/21/25	6261	4430 4430 1111	INVOICE # 12980849 FIRE DAMPER INSPECTION - CHESTNUT ENCORE FIRE PROTECTION	1,387.50	1,387.50
4/21/25	6262	4190.1 4190.1 1111	INVOICE # 5170 DESIGN CONSULTANT FEES GB Design Consultants LLC	450.00	450.00
4/21/25	6263	4430 4430 4430 1111	INVOICE # 0511550-IN EMERGENCY GENERATOR PREVENTATIVE MAINTENANCE Genserve, LLC	390.00	390.00
4/21/25	6264	4130 4130 4130 1111	INVOICE # 43708 LANDLORD-TENANT LEGAL SERVICES CHARGED TO TENANTS Goldstein Kelin LLC	818.60	818.60
4/21/25	6265	4420 4420 1111	INVOICE # W3092620 MAINTENANCE MATERIALS Hanover Supply Co.	288.40	288.40
4/21/25	6266	4420 4420 4420 1111	MAINTENANCE MATERIALS INVOICE # 9233638190 INVOICE # 9235889538 HD Supply Facilities Maintenance	44.61 145.29	189.90
4/21/25	6267	4190.1 1111	REIMBURSEMENT FOR CELL PHONE USAGE JACKIE ROUNDTREE	50.00	50.00
4/21/25	6268	4190.1 4190.1 4190.1 1111	REIMBURSEMENTS CELL PHONE USAGE AMEX PURCHASES Jacqueline Gray	50.00 902.81	952.81
4/21/25	6269	4320 1111	ELECTRIC - ALL SITES Jersey Central Power & Light	15,719.57	15,719.57
4/21/25	6270	4320 4320 1111	ACCT. # 100 159 481 447 ELECTRIC - APT. 134D Jersey Central Power & Light	14.07	14.07
4/21/25	6271	4320 4320 1111	ACCT. # 100 160 386 171 ELECTRIC - APT. 320C Jersey Central Power & Light	29.22	29.22
4/21/25	6272	4320 4320 1111	ACCT. # 100 162 053 126 ELECTRIC - APT. 433D Jersey Central Power & Light	17.68	17.68
4/21/25	6273	4320 4320 1111	ACCT# 100 161 085 517 ELECTRIC - 503A Jersey Central Power & Light	189.55	189.55

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4/21/25	6274	4320 4320 1111	ACCT. # 100 162 425 811 ELECTRIC - APT. B3 Jersey Central Power & Light	12.72	12.72
4/21/25	6275	4320 4320 1111	ACCT. # 100 161 999 303 ELECTRIC - APT. B5 Jersey Central Power & Light	9.83	9.83
4/21/25	6276	4430 4430 1111	INVOICE # 83498 A & E SERVICES LAN Associates	340.00	340.00
4/21/25	6277	4140 4140 4140 1111	INVOICE # 10930 PHM MANAGEMENT TRAINING FOR MICHELLE WHITE NanMcKay and Associates Store	1,215.00	1,215.00
4/21/25	6278	4310 4310 1111	ACCT. # 1018-210023343569 WATER SERVICE - CHESTNUT TFS NEW JERSEY AMERICAN WATER CO.	3,320.09	3,320.09
4/21/25	6279	4310 4310 1111	ACCT. # 1018-210025248813 WATER SERVICE - DCKFS NEW JERSEY AMERICAN WATER CO.	277.40	277.40
4/21/25	6280	4310 4310 1111	ACCT. # 1018-220040728636 WATER SERVICE - GLENWOOD NEW JERSEY AMERICAN WATER CO.	181.38	181.38
4/21/25	6281	4310 4310 1111	ACCT. # 1018-210023343460 WATER SERVICE - GLENWOOD NEW JERSEY AMERICAN WATER CO.	1,755.78	1,755.78
4/21/25	6282	4310 4310 1111	ACCT. # 1018-210028363964 WATER SERVICE - WEAVER NEW JERSEY AMERICAN WATER CO.	1,856.73	1,856.73
4/21/25	6283	4430 4430 1111	INVOICE # 915950 QUARTERLY COMPUTER SERVICES PC Problems, LLC	3,459.00	3,459.00
4/21/25	6284	4610 4610 4610 4610 1111	PLUMBING SERVICES INVOICE # 5834 - APT. C-4 REPLACED CIRCULATOR PUMP INVOICE # 5836 - APT. 233D & 333D UNCLOGGED DRAINS Pascale Plumbing & Heating	545.00 875.00	1,420.00
4/21/25	6285	4330 4330 1111	ACCT. # 72 231 528 18 - GAS CHESTNUT P.S.E & G.	758.31	758.31
4/21/25	6286	4330 4330 1111	ACCT. # 67 708 808 06 - GAS APT. B-3 P.S.E & G.	65.92	65.92
4/21/25	6287	4330 4330 1111	ACCT. # 67 708 803 18 - GAS APT. B-5 P.S.E & G.	48.20	48.20
4/21/25	6288	4190.1 4190.1 1111	INVOICE # 163492 - WEAVER REPAIRS TO CAMERA SYSTEM SAFE LIFE SECURITY CORP	150.00	150.00

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4/21/25	6289	4420	LAUNDRY MACHINE REPAIRS - SERVICE		
		4420	INVOICE # 145112 - WEAVER, W5	240.00	
		4420	INVOICE # 145203 - CHESTNUT, W1	170.00	
		4420	INVOICE # 145204 - WEAVER, W5	230.00	
		1111	SEBCO Laundry Systems Inc.		640.00
4/21/25	6290	4420	LAUNDRY MACHINE REPAIRS		
		4420	INVOICE # 145210 - GLENWOOD, W3	200.00	
		4420	INVOICE # 145223 - WEAVER; W5, D1 & D2	206.67	
		4420	INVOICE # 145257 - WEAVER, W5	537.14	
		1111	SEBCO Laundry Systems Inc.		943.81
4/21/25	6291	4420	INVOICE # 5128-9 & 0339-9		
		4420	MAINTENANCE MATERIALS	138.51	
		1111	THE SHERWIN-WILLIAMS CO		138.51
4/21/25	6292	4190.1	INVOICE # 6028832918		
		4190.1	OFFICE SUPPLIES	198.50	
		1111	Staples Advantage		198.50
4/21/25	6293	4420	ACCT. # 1193 - MAINTENANCE MATERIALS		
		4420	INVOICE # 155231-1	314.00	
		4420	INVOICE # 155235-1	79.30	
		1111	SUMMIT ELECTRICAL SUPPLY CO		393.30
4/21/25	6294	4430	INVOICE # 35083		
		4430	REPAIRS TO 2 HEAT PUMPS	504.00	
		4430	INVOICE # 35339		
		4430	HEAT PUMP REPAIRS	690.00	
		4430	INVOICE # 35374		
		4430	REPAIRS TO CAFE UNIT	1,214.00	
		1111	Teknikon Group Inc.		2,408.00
4/21/25	6295	4190	CAMERA LINES		
		1111	VERIZON	68.02	
					68.02
4/21/25	6296	4190	PHONE, FAX & ELEVATOR LINES		
		1111	VERIZON	137.00	
					137.00
4/21/25	6297	4190	ACCT. # 942359821-00001		
		4190	CELL PHONES FOR SHA STAFF	257.30	
		1111	VERIZON WIRELESS		257.30
4/21/25	6298	4420	MAINTENANCE UNIFORMS		
		4420	INVOICE # 27151700	81.94	
		4420	INVOICE # 27112946	176.75	
		1111	Vestis		258.69
4/21/25	6299	4130	APRIL 2025 LEGAL SERVICES		
		1111	WILLIAM R. CONNELLY LLC	1,300.00	
					1,300.00
4/21/25	6300	4170	APRIL 2025		
		4170	ACCOUNTING SERVICES	2,750.00	
		1111	WILLIAM KATCHEN		2,750.00
4/21/25	6301	4190.1	CLASSIFIED ADS		
		4190.1	INVOICE # 309904		
		4190.1	PART-TIME INTERIM SOCIAL WORKER	59.00	
		4190.1	INVOICE # 309905		
		4190.1	ADMINISTRATIVE SPECIALIST	118.00	
		1111	WORRALL COMMUNITY NEWSPAPERS		177.00
4/22/25	6302	4190	ACCT. # 8499 05 329 0172501		
		4190	MDM 2	150.45	

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		1111	COMCAST		150.45
4/22/25	6303	4190	ACCT. # 8499 05 329 0201052		
		4190	WEAVER COMMUNITY ROOM	290.50	
		1111	COMCAST		290.50
4/22/25	6304	4330	ACCT. # 1301254207 - GAS		
		4330	WEAVER & GLENWOOD	3,643.45	
		1111	P.S.E & G.		3,643.45
Total				62,184.45	62,184.45