RESOLUTION

Board Meeting Date
07-24-24

of the
SUMMIT HOUSING AUTHORITY

Date Submitted
7-24-24

RESOLUTION NO. 24-24-7-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES
For the PERIOD OF JUNE 27, 2024, THROUGH JULY 24, 2024

Factual Contents Certified to by:

Budget Authorization Certified to by:

Commissioner KENDELLEN **Submitted the following Resolution:**

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 7-24, in the amount of $ 79,545.01 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner WHIPPLE **seconded the motion.**

X – Indicates Vote **A.B. – Absent** **N.V. – Not Voting**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Galietti				✓	Walker	✓			
Kendellen	✓				Whipple	✓			
Ellis				✓					
Kane	✓								
Lee	✓								

Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on 7-24-24.

Secretary/ Executive Director

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
	SUMMIT HOUSING AUTHORITY BILL APPROVAL				
	JUNE 27, 2024 - JULY 24, 2024				
Accurate Electrical & Mechanical	Glenwood - Electric Install - Community Room circuits	$ 3,215.00		$ 3,215.00	5527
Advance Communications	Answering service 05/22/24-06/18/24	$ 351.10		$ 351.10	5528
Central Pro Services	Chestnut - Unit 402A - refurbished tub & surround	$ 609.00		$ 609.00	5529
Chatham Disposal Co.	Monthly garbage removal - 06/01/24 - 06/30/24	$ 1,495.86		$ 1,495.86	5530
City of Summit	Gasoline Usage - 04/01/24-06/30/24	$ 696.05		$ 696.05	5531
Colline Integrated Security Services	Maintenance materials for all sites	$ 33.80		$ 33.80	5532
Comcast Business	Cable, Telephone & Internet Services from 06/20/24-07/19/24 - Main Office	$ 156.85		$ 156.85	5533
Comcast Business	Cable, Telephone & Internet Services from 06/24-24-07/23/24 - Chestnut Community room	$ 324.90		$ 324.90	5534
Comcast Business	Cable, Telephone & Internet Services from 06/25/24-07/24/24 - Chestnut Office	$ 265.39		$ 265.39	5535
Comcast Business	Cable, Telephone & Internet Services from 06/17/24-07/16/24 - Café	$ 183.48		$ 183.48	5536
Comcast Business	Cable, Telephone & Internet Services from 07/04/24-08/03/24 - Glenwood	$ 284.42		$ 284.42	5537
Comcast Business	Cable, Telephone & Internet Services from 06/19/24-07/18/24 - Weaver	$ 284.42		$ 284.42	5538
William R. Connelly, LLC	Legal services - July 2024	$ 1,300.00		$ 1,300.00	5539
Dreyer's Lumber & Hardware, Inc.	Maintenance materials for all sites	$ 78.19		$ 78.19	5540
Door Automation	Chestnut - service call - repaired door bottom track	$ 884.00		$ 884.00	5541
	CHECKS #5542 TO 5572 VOIDED - DATE				
East Gutters	Glenwood & Weaver - gutter cleaning	$ 2,000.00		$ 2,000.00	5573
E&G Exterminators, Inc.	Extermination - special services	$ 90.00		$ 90.00	5574
Global Industrial	Chestnut - replace outdoor umbrella	$ 118.95		$ 118.95	5575
Grainger	Chestnut - flag pole topper	$ 47.41		$ 47.41	5576
Hanover Supply Co.	Maintenance materials for all sites	$ 83.01		$ 83.01	5577

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
HD Supply	Chestnut - heat pump filters	$ 526.36		$ 526.36	5578
Home Depot	Maintenance materials for all sites	$ 2,440.25		$ 2,440.25	5579
Jacqueline Gray	Cell phone reimbursement - July - 2024	$ 50.00		$ 50.00	5580
Jacqueline Gray	Reimbursement for expenses - amex	$ 768.15		$ 768.15	5581
Jacqueline Gray	Reimbursement for expenses - Knox Box 3200	$ 555.51		$ 555.51	5582
Jackie Roundtree	Cell phone reimbursement - July - 2024	$ 50.00		$ 50.00	5583
JCP&L	Electric services for all properties	$ 2,511.09		$ 2,511.09	5584
William Katchen, LLC	Accounting services - July 2024	$ 2,750.00		$ 2,750.00	5585
Kryston's Hardware	Maintenance materials for all sites	$ 81.69		$ 81.69	5586
Mava Landscape, Inc.	Monthly landscape services for all sites & Glenwood & Weaver mulch added to play areas	$ 3,195.00		$ 3,195.00	5587
New Jersey American Water	Water services - Weaver - 06/01/24-07/01/24	$ 1,777.53		$ 1,777.53	5588
New Jersey American Water	Water services DCKFS - 06/01/24-07/01/24	$ 243.57		$ 243.57	5589
New Jersey American Water	Water services Chestnut - 06/01/24-07/01/24	$ 3,140.93		$ 3,140.93	5590
New Jersey American Water	Water services Glenwood - 05/31/24-06/28/24	$ 123.87		$ 123.87	5591
New Jersey American Water	Water services Glenwood - 06/09/24-06/28/24	$ 3,120.01		$ 3,120.01	5592
NJ Advance Media	RFP Advertising	$ 40.42		$ 40.42	5593
National Tenant Network	Tenant Reporting	$ 135.00		$ 135.00	5594
PC Problems, LLC	Quarterly IT service agreement	$ 2,313.00		$ 2,313.00	5595
Ramtown Floors by Design, Inc.	Chestnut - Unit: 402A Weaver - Unit: D5 patch floor	$ 4,072.50		$ 4,072.50	5596
PSE&G	Glenwood & Weaver - gas services	$ 1,898.84		$ 1,898.84	5597
Ready Refresh	Water coolerlease	$ 124.14		$ 124.14	5598
Safe Life Security Corp	Weaver - new hard drive installation	$ 345.00		$ 345.00	5599
Summit Electrical	Maintenance materials for all sites	$ 858.05		$ 858.05	5600
Summit Housing Authority	Escrow correction to tenant acct.	$ 926.00		$ 926.00	5601
Stanley Champagne	Reimbursement for uniform - work pants	$ 57.96		$ 57.96	5602
Staples	Office supplies - main office & social worker office	$ 120.08		$ 120.08	5603
Teknikon Group, Inc	Chestnut - A/C not working in A&B wings	$ 976.00		$ 976.00	5604
Vda Elevator & Escalator Consulting	Checstnu - elevator modernization contract	$ 8,300.00		$ 8,300.00	5605
Verizon	Camera lines for period 06/17/24-07/16/24	$ 67.72		$ 67.72	5606

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Verizon	Phone & Fax lines for period 06/7/24-07/16/24	$ 67.72		$ 67.72	5607
Worrall Community Newspapers, Inc.	Public Notice - Labor Counsel Svs	$ 15.30		$ 15.30	5608
TOTAL		$ 54,153.52		$ 54,153.52	

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
JUNE 27, 2024 - JULY 24, 2024					
COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Accurate Electrical & Mechanical	Glenwood Bldg 2 - installed new timer	$ 415.00		$ 415.00	5609
Advance Communications	Answering service - balance due	$ 275.40		$ 275.40	5610
Document Solutions Leasing	Office copier lease 07/01/24-07/31/24	$ 239.58		$ 239.58	5611
Door Automation	Chestnut - Door 2 - temp repair	$ 759.00		$ 759.00	5612
E&G Exterminators, Inc	Weekely special services - 07/2/24 & 07/9/24	$ 170.00		$ 170.00	5613
Entek Systems	Chestnut - 8 Islandaire PTAC heat pumps	$ 15,167.00		$ 15,167.00	5614
Goldstein Kelin, LLC	Legal fees - to be reimbursed by tenant	$ 660.40		$ 660.40	5615
Hanover Supply Co	Maintenance materials for all sites	$ 495.94		$ 495.94	5616
JCP&L	Chestnut - vacant apt - Unit: 135D - electricity	$ 25.96		$ 25.96	5617
JCP&L	Chestnut - vacant apt - Unit: 101A - electricity	$ 18.13		$ 18.13	5618
JCP&L	Weaver - vacant apt - Unit: D5 - electtricity	$ 11.83		$ 11.83	5619
JCP&L	Weaver - vacant apt - Unit: A5 - electtricity	$ 14.40		$ 14.40	5620
Mayda Kuriawa	Reimbursement for expenses - Resource Fair	$ 83.01		$ 83.01	5621
Pascale Plumbing & Heating	Chestnut - Stack line back up effecting apts 222C, 322C, 422C & 522C - Handicap shower back up Unit: 343E - Weaver - Water heater replacement Unit: D4	$ 2,931.04		$ 2,931.04	5622
PSE&G	Weaver - vacant apartment - D5 - gas services	$ 19.49		$ 19.49	5623
PSE&G	Weaver - vacant apartment - A5 - gas services	$ 15.53		$ 15.53	5624
PSE&G	Chestnut - gas service	$ 186.70		$ 186.70	5625
Ready Refresh	Water Cooler - main office	$ 41.44		$ 41.44	5626
Teknikon Group	Chestnut - B Wing roof top unit no operating properly - Multiple heat pumps repair	$ 3,656.00		$ 3,656.00	5627
Verizon Wireless	Cell phone charge06/02/24-07/01/24	$ 205.64		$ 205.64	5628
TOTAL		$ 25,391.49	$54,153.52	$ 79,545.01	