

Board Meeting Date
06-26-24

RESOLUTION

of the
SUMMIT HOUSING AUTHORITY

RESOLUTION NO. 24-26-6-1

Date Submitted
6-26-24

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES
For the PERIOD OF MAY 23, 2024 THROUGH JUNE 26, 2024

Factual Contents Certified to by:

Budget Authorization Certified

to by:

Commissioner RENDRESEN Submitted the following Resolution:

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 6-26, in the amount of \$ 243,294.21 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner WHIPPLE seconded the motion.

X – Indicates Vote				A.B. – Absent		N.V. – Not Voting			
RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Galletti	✓				Walker				✓
Kendellen	✓				Whipple	✓			
Ellis	✓								
Lee	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on

6-26-24

Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
MAY 23, 2024 - JUNE 26, 2024					
COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
H. John Williams	Bus charter for Atlantic City - senior bus ride Reimbursed by ticket sales	\$ 1,700.00		\$ 1,700.00	5451
NJ Public Housing Authority JIF	Insurance - 2nd installment - 2024	\$ 66,410.50		\$ 66,410.50	5452
City of Summit	Weaver - sewer tax	\$ 11,370.00		\$ 11,370.00	5453
City of Summit	Glenwood - sewer tax	\$ 15,160.00		\$ 15,160.00	5454
Blinds to Go	Chestnut - blinds for Community Room - Year 49 CDBG	\$ 1,807.82		\$ 1,807.82	5455
Chatham Disposal Co.	Monthly garbage removal - 05/01/24-05/31/24	\$ 1,495.86		\$ 1,495.86	5456
Colline Integrated Security Services	Maintenance materials for all sites	\$ 18.50		\$ 18.50	5457
Comcast Business	Cable, Telephone & Internet Services from 05/20/24- 06/19/24 - Main Office	\$ 156.85		\$ 156.85	5458
Comcast Business	Cable, Telephone & Internet Services from 05/24/24- 06/23/24 - Chestnut Community room	\$ 324.90		\$ 324.90	5459
Comcast Business	Cable, Telephone & Internet Services from 05/25/24- 06/24/24 - Chestnut Office	\$ 265.39		\$ 265.39	5460
Comcast Business	Cable, Telephone & Internet Services from 05/17/24- 06/16/24 - Café	\$ 183.48		\$ 183.48	5461
Comcast Business	Cable, Telephone & Internet Services from 06/04/24- 07/03/24 - Glenwood	\$ 284.42		\$ 284.42	5462
Comcast Business	Cable, Telephone & Internet Services from 05/10/24- 06/09/24 - MDM2	\$ 139.37		\$ 139.37	5463
William R. Connelly, LLC	Legal services - June 2024	\$ 1,300.00		\$ 1,300.00	5464
DoorKing Inc	Chestnut - Monthly entry access fee	\$ 53.95		\$ 53.95	5465
E&G Exterminators, Inc.	Extermination - special services	\$ 80.00		\$ 80.00	5466
Hanover Supply Co.	Maintenance materials for all sites	\$ 156.38		\$ 156.38	5467
HD Supply	Maintenance materials for all sites	\$ 1,367.29		\$ 1,367.29	5468
Home Depot	Maintenance materials for all sites	\$ 2,285.89		\$ 2,285.89	5469
Jacqueline Grey	Cell phone reimbursement - May 2024	\$ 50.00		\$ 50.00	5470
Jacqueline Grey	Reimbursement for expenses	\$ 1,684.82		\$ 1,684.82	5471

<u>COMPANY</u>	<u>DESCRIPTION- 1st Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
Jackie Roundtree	Cell phone reimbursement - May 2024	\$ 50.00		\$ 50.00	5472
JCP&L	Electric services for all properties	\$ 16,205.53		\$ 16,205.53	5473
JCP&L	Chestnut vacancy - Unit:135D	\$ 10.29		\$ 10.29	5474
JCP&L	Weaver - vacancy - Unit: D5	\$ 21.21		\$ 21.21	5475
JCP&L	Weaver - vacancy - Unit: A5	\$ 13.13		\$ 13.13	5476
William Katchen, LLC	Accounting services - Mayda 2024	\$ 2,750.00		\$ 2,750.00	5477
Kryston's Hardware	Maintenance materials for all sites	\$ 264.74		\$ 264.74	5478
Mava Landscape, Inc.	Landscape services - May 2024	\$ 1,620.00		\$ 1,620.00	5479
Mayda Kuriawa	Reimbursement for glasses	\$ 350.00		\$ 350.00	5480
Metro Fire & Communications Systems	Chestnut - monitoring - June 2024	\$ 672.00		\$ 672.00	5481
New Jersey American Water	Water services - Weaver - 05/02/24-05/31/24	\$ 1,318.25		\$ 1,318.25	5482
New Jersey American Water	Water services DCKFS - 05/02/24-05/31/24	\$ 242.58		\$ 242.58	5483
Northeastern Utility Consultants, LLC	Section 8 - Tenant Utility Allowance Rev 2024-25	\$ 675.00		\$ 675.00	5484
National Tenant Network	Tenant Reporting	\$ 70.00		\$ 70.00	5485
Pascale Plumbing	Glenwood - 6 Unit: 1D repair leaking sink/drain	\$ 700.00		\$ 700.00	5486
PSE&G	Glenwood & Weaver - gas services	\$ 2,040.68		\$ 2,040.68	5487
Staples	Office supplies - main office & social worker office	\$ 123.46		\$ 123.46	5488
State of New Jersey	Reimbursement charge	\$ 148.77		\$ 148.77	5489
Teknikon Group, Inc	Chestnut - heat pump repair	\$ 244.00		\$ 244.00	5490
Vda Elevator & Escalator Consulting	Chestnut - Contract review/construction site visits	\$ 4,900.00		\$ 4,900.00	5491
Verizon	Camera lines for period 05/17/24-06/16/24	\$ 67.72		\$ 67.72	5492
Verizon	Phone & Fax lines for period 005/17/24-06/16/24	\$ 67.72		\$ 67.72	5493
Verizon Wireless	Cell phone charge - 06/02/24-07/01/24	\$ 205.60		\$ 205.60	5494
Dreyer's Lumber & Hardware, Inc.	Maintenance materials for all sites	\$ 111.90		\$ 111.90	5495
Slade Industries, Inc.	Chestnut - first installment for elevator modernization	\$ 83,000.00		\$ 83,000.00	5496
TOTAL		\$ 222,168.00		\$ 222,168.00	

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
MAY 23, 2024 - JUNE 26, 2024					
COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Central Pro Servces	Central Pro Services - Chestnut Unit 402A - new tub and countertop Unit 135D - new tub <u>Weaver</u> - Unit: B4 new tub	\$ 1,660.54		\$ 1,660.54	5497
Cheryl Crutchfield	GW - Reimbursement for movie night expenses	\$ 16.25		\$ 16.25	5498
Comcast Business	Cable, Telephone & Internet Services from 006/10/24-07/09/24 - MDM2	\$ 278.74		\$ 278.74	5499
E&G Exterminators, Inc	Monthly contract service fee - May 2024	\$ 1,130.00		\$ 1,130.00	5500
E&G Exterminators, Inc	Weekly service call	\$ 80.00		\$ 80.00	5501
D&B Building Solutions	Chestnut - Islandaire PTAC Unit	\$ 1,900.00		\$ 1,900.00	5502
DoorKing, Ing	Chestnut - Intercom monthly service fee	\$ 53.95		\$ 53.95	5503
Document Solutions Leasing	Copier lease	\$ 251.56		\$ 251.56	5504
Document Solutions, Inc.	Copier - overage	\$ 236.17		\$ 236.17	5505
Door Automation	Chestnut - Wing A magnetic lock door repair	\$ 759.00		\$ 759.00	5506
	CHECK # 5507 - VOIDED				
Genserve	Chestnut - generator repair	\$ 2,912.58		\$ 2,912.58	5508
Goldstein Kelin, LLC	Legal fees - to be reimbursed by tenant	\$ 2,189.90		\$ 2,189.90	5509
Hanover Supply Co	Maintenance materials for all sites	\$ 322.46		\$ 322.46	5510
HD Supply	Maintenance materials for all sites	\$ 79.95		\$ 79.95	5511
Krystons Hardware	Maintenance materials for all sites	\$ 12.99		\$ 12.99	5512
Mava Landscape, Inc.	Weaver - new planting beds	\$ 3,000.00		\$ 3,000.00	5513
New Jersey American Water	Water services - 05/02/24-05/31/24	\$ 2,968.19		\$ 2,968.19	5514
PSE&G	Weaver - vacant apartment - D5	\$ 73.85		\$ 73.85	5515
PSE&G	Weaver - vacant apartment - A5	\$ 18.51		\$ 18.51	5516
PSE&G	Chestnut - gas service	\$ 266.37		\$ 266.37	5517
Rashan Womack	Reimbursement for mileage - Leadership Training	\$ 50.12		\$ 50.12	5518
Ready Refresh	Water Cooler - main office	\$ 40.47		\$ 40.47	5519
Safe Life Security Corp.	Closed circuit TV service contract	\$ 294.00		\$ 294.00	5520
Sebco Laundry Systems Inc.	Chestnut - 2nd flr - W1 repair	\$ 286.67		\$ 286.67	5521

<u>COMPANY</u>	<u>DESCRIPTION- 2nd Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
Sherwin Williams	Maintenance materials for all sites	\$ 826.70		\$ 826.70	5522
Slade Industries	Elevator maintenance contract April/May/June	\$ 772.50		\$ 772.50	5523
Summit Electrical	Maintenance materials for all sites	\$ 529.00		\$ 529.00	5524
Tamika Fitzgerald	GW - Reimbursement for movie night expnses	\$ 19.69		\$ 19.69	5525
Esther Ellis	GW - Reimbursement for movie night expenses	\$ 96.05		\$ 96.05	5526
TOTAL		\$ 21,126.21	\$222,168.00	\$ 243,294.21	