RESOLUTION

Board Meeting Date
05-22-24

of the
SUMMIT HOUSING AUTHORITY

Date Submitted
5-22-24

RESOLUTION NO. 24-22-5-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES For APRIL 25, 2024 THROUGH MAY 22, 2024

Factual Contents Certified to by: J. Gray

Budget Authorization Certified to by: J. Gray

Commissioner LEE **Submitted the following Resolution:**

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 05-22 in the amount of $100,092.36 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner KENDELLEN **seconded the motion.**

X – Indicates Vote **A.B. – Absent** **N.V. – Not Voting**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Ellis	X				Walker	X			
Galietti	X				Whipple Jr.	X			
Kendellen	X								
Lee	X								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on 5/22/24.

Jacquelyn Gray
Secretary/ Interim Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
APRIL 25, 2024 - MAY 22, 2024					
COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Action Termite & Pest Control	BB Sweep of all units - 3 units treated	$ 3,500.00		$ 3,500.00	5394
Advanced Communication Inc	Emergency call service - 04/24/24-05/21/24	$ 121.90		$ 121.90	5395
Central Pro Services	Chestnut - Unit- 420C - countertops Weaver- Unit D5 - tub & countertops	$ 1,321.53		$ 1,321.53	5396
Chatham Disposal Co.	Monthly garbage removal - 04/01/24-04/30/24	$ 1,495.86		$ 1,495.86	5397
Cheryl Dagner	Reimbursement for expenses - Woman's Day Lunch - 05/11/24	$ 247.12		$ 247.12	5398
Colline Integrated Security Services	Maintenance materials for all sites	$ 31.20		$ 31.20	5399
Comcast Business	Cable, Telephone & Internet Services from 04/20/24-05/19/24 - Main Office	$ 156.85		$ 156.85	5400
Comcast Business	Cable, Telephone & Internet Services from 04/24/24-05/23/24 - Chestnut Community room	$ 324.90		$ 324.90	5401
Comcast Business	Cable, Telephone & Internet Services from 04/25/24-05/24/24 - Chestnut Office	$ 265.39		$ 265.39	5402
Comcast Business	Cable, Telephone & Internet Services from 04/17/24-05/16/24 - Café	$ 20.98		$ 20.98	5403
Comcast Business	Cable, Telephone & Internet Services from 005/04/24-06/03.24 - Glenwood	$ 284.42		$ 284.42	5404
Comcast Business	Cable, Telephone & Internet Services from 04/19/24-05/18/24 - Weaver	$ 568.84		$ 568.84	5405
William R. Connelly, LLC	Legal services - May 2024	$ 1,300.00		$ 1,300.00	5406
Dreyer's Lumber & Hardware, Inc.	Maintenance materials for all sites	$ 25.98		$ 25.98	5407
E&G Exterminators, Inc.	Extermination - special services	$ 80.00		$ 80.00	5408
Goksu Construction, LLC	Glenwood - ground drain repair	$ 4,690.00		$ 4,690.00	5409
Hanover Supply Co.	Maintenance materials for all sites	$ 133.65		$ 133.65	5410
HD Supply	Maintenance materials for all sites	$ 57.10		$ 57.10	5411
Jacqueline Gray	Cell phone reimbursement - May 2024	$ 50.00		$ 50.00	5412
Jacqueline Gray	Reimbursement for mileage to conference	$ 156.11		$ 156.11	5413
Jackie Roundtree	Cell phone reimbursement - May 2024	$ 50.00		$ 50.00	5414

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
JCP&L	Chestnut vacancy - Unit:221C	$ 33.42		$ 33.42	5415
JCP&L	Chestnut vacancy - Unit: 135D	$ 6.18		$ 6.18	5416
JCP&L	Weaver - vacancy - Unit: D5	$ 21.81		$ 21.81	5417
William Katchen, LLC	Accounting services - May 2024	$ 2,750.00		$ 2,750.00	5418
Kryston's Hardware	Maintenance materials for all sites	$ 757.76		$ 757.76	5419
Mava Landscape, Inc.	Landscape services - April 2024	$ 2,285.00		$ 2,285.00	5420
Mava Landscape, Inc.	Chestnut - mulch beds	$ 350.00		$ 350.00	5421
Metro Fire & Communications Systems	Chestnut - install new devices for elevator equipment	$ 4,915.95		$ 4,915.95	5422
New Jersey American Water	Water services - Weaver - 04/03/24-05/01/24	$ 950.60		$ 950.60	5423
New Jersey American Water	Water services - Glenwood - 04/02/24-04/30/24	$ 1,721.76		$ 1,721.76	5424
New Jersey American Water	Water services DCKFS - 04/03-24-05/01/24	$ 242.58		$ 242.58	5425
New Jersey American Water	Water services TFS - 04/03/24-05/01/24	$ 3,542.08		$ 3,542.08	5426
National Tenant Network	Comprehensive Tenant Reporting	$ 130.00		$ 130.00	5427
Pascale Plumbing & Heating	Glenwood - (3) emergency repair to 3rd flr boiler following CO2 leak	$ 1,959.00		$ 1,959.00	5428
PC Problems. LLC	On-site computer support	$ 149.90		$ 149.90	5429
PSE&G	Glenwood & Weaver - gas services	$ 8,981.95		$ 8,981.95	5430
Sebco Laundry Systems	Washer/dryer repairs at all sites & senior presentation for seniors	$ 1,711.89		$ 1,711.89	5431
Staples	Office supplies - main office & social worker office	$ 269.10		$ 269.10	5432
Summit Housing Authority	Security deposit correction	$ 60.00		$ 60.00	5433
Teknikon Group, Inc	Chestnut - heat pump repairs	$ 1,260.00		$ 1,260.00	5434
Verizon	Camera lines for period 04/17/24-05/16/24	$ 62.72		$ 62.72	5435
Verizon	Phone & Fax lines for period 04/17/24-05/16/27	$ 62.72		$ 62.72	5436
Verizon Wireless	Cell phone expense - 05/02/24-06/01/24	$ 295.53		$ 295.53	5437
Village Hardware	Maintenance materials for all sites	$ 179.95		$ 179.95	5438
TOTAL		$ 44,081.73		$ 44,081.73	

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
APRIL 25, 2024 - MAY 22, 2024					
COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
City of Summit	Chestnut - sewer bill - 2024	$ 47,375.00		$ 47,375.00	5439
Document Solutions	Office copier lease - May 2024	$ 239.58		$ 239.58	5440
Dreyer's Lumber & Hardware Inc	Maintenance materials for all sites	$ 111.90		$ 111.90	5441
Goldstein Kelin - Attorneys at Law	Legal fees through 04/30/24 - charged to tenants	$ 2,602.30		$ 2,602.30	5442
PC Problems LLC	On site Computer support	$ 120.00		$ 120.00	5443
PSE&G	Vacant unit - Weaver A5	$ 12.57		$ 12.57	5444
PSE&G	Vacant unit - Weaver D5	$ 86.29		$ 86.29	5445
PSE&G	Chestnut - gas service	$ 1,176.99		$ 1,176.99	5446
Ramtown Floors By Design Inc	Chestnut - new floors - Unit: 420C	$ 3,647.50		$ 3,647.50	5447
Ready Refresh	Water cooler charge - Main Office & SS office	$ 40.47		$ 40.47	5448
Staples	Office supplies for main office & SS office	$ 168.03		$ 168.03	5449
Target Fire Protection	Semi-annual Fire Sprinkler Inspection	$ 430.00		$ 430.00	5450
TOTAL		$ 56,010.63	$44,081.73	$ 100,092.36	