

Board Meeting Date
03-27-24

RESOLUTION

of the
SUMMIT HOUSING AUTHORITY

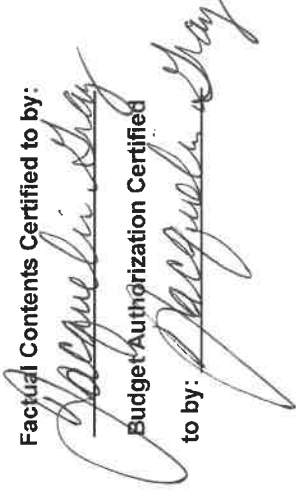
Date Submitted
3-27-24

RESOLUTION NO. 24-27-3-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES
For FEBRUARY 29, 2024, THROUGH MARCH 27, 2024

Factual Contents Certified to by:


Budget Authorization Certified

to by:

Commissioner WALKER Submitted the following Resolution:

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

- That the attached list of bills, Number 03-27 in the amount of \$76,078.44 be approved for payment.
- That the proper officers of the Authority be authorized to pay all items on the list of invoices.
- That this Resolution shall take effect immediately.

Commissioner ELIOT seconded the motion.

X – Indicates Vote				A.B. – Absent		N.V. – Not Voting			
RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Eliot	✓				Lee	✓			
Ellis				✓	Walker	✓			
Galletti	✓				Whipple Jr.				✓
Kendallen	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on
3-27-24


Secretary Interim Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
FEBRUARY 29, 2024 - MARCH 27, 2024					
<u>COMPANY</u>	<u>DESCRIPTION- 1st Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
Advanced Communication Inc	Message service - 02/28/24-03/26/24	\$ 165.90		\$ 165.90	5259
Artie's Garage	Maintenance truck repairs	\$ 984.83		\$ 984.83	5260
Blinds to Go	Chestnut - blinds for community room	\$ 3,047.71		\$ 3,047.71	5261
Central Pro Services	Chestnut - Unit: 221C - new countertop	\$ 341.04		\$ 341.04	5262
Chatham Disposal Co.	Monthly garbage removal - 02/01/24-02/29/24	\$ 1,495.86		\$ 1,495.86	5263
Colline Integrated Security Services	Maintenance materials for all sites	\$ 24.10		\$ 24.10	5264
Comcast Business	Cable, Telephone & Internet Services from 02/20/24-03/19/24 - Main Office	\$ 156.85		\$ 156.85	5265
Comcast Business	Cable, Telephone & Internet Services from 02/24/24-03/23/24 - Chestnut Community room	\$ 324.73		\$ 324.73	5266
Comcast Business	Cable, Telephone & Internet Services from 02/25/24-03/24/24 - Chestnut Office	\$ 265.55		\$ 265.55	5267
Comcast Business	Cable, Telephone & Internet Services from 03/04/24-04/03/24 - Glenwood	\$ 284.42		\$ 284.42	5268
Comcast Business	Cable, Telephone & Internet Services from 02/19/24-03/18/24 - Weaver	\$ 284.42		\$ 284.42	5269
William R. Connelly, LLC	Legal services - March 2024	\$ 1,300.00		\$ 1,300.00	5270
E & G Exterminators	Special services	\$ 60.00		\$ 60.00	5271
	CHECK # 5272 - VOIDED				
Ferguson Facilities Supply	Maintenance materials for all sites	\$ 918.53		\$ 918.53	5273
FP Mailing Solutions	Postage meter lease - 02/24/24-05/23/24	\$ 98.85		\$ 98.85	5274
Grainger	Main office - storage cabinet	\$ 369.84		\$ 369.84	5275
Hanover Supply Co.	Maintenance materials for all sites	\$ 131.46		\$ 131.46	5276
HD Supply	Maintenance materials for all sites	\$ 595.05		\$ 595.05	5277
Jacqueline Grey	Cell phone reimbursement - March 2024	\$ 50.00		\$ 50.00	5278
Jackie Roundtree	Cell phone reimbursement - March 2024 & frame for main office entrance	\$ 180.03		\$ 180.03	5279
Jerry's Artarama	Art supplies for Art class	\$ 483.18		\$ 483.18	5280

<u>COMPANY</u>	<u>DESCRIPTION- 1st Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	
William Katchen, LLC	Accounting services - March 2024	\$ 2,750.00		\$ 2,750.00	5281
William Katchen, LLC	NAHRO Membership dues	\$ 175.00		\$ 175.00	5282
Kryston's Hardware	Maintenance materials for all sites	\$ 1,443.30		\$ 1,443.30	5283
Mayda Kuriawa	Reimbursement for expenses	\$ 91.69		\$ 91.69	5284
MARCHAHRO	NAHRO Trade show registration for J. Gray & J. Roundtree	\$ 845.00		\$ 845.00	5285
Metro Elevator	Monthly Maintenance Contract - March 2024	\$ 350.00		\$ 350.00	5286
Murray Hill Hospitality	Hotel expense for displaced tenants	\$ 3,848.00		\$ 3,848.00	5287
New Jersey American Water	Water services - Weaver - 02/01/24-03/01/24	\$ 990.31		\$ 990.31	5288
New Jersey American Water	Water services - Glenwood - 01/31/24-02/29/24	\$ 1,592.37		\$ 1,592.37	5289
New Jersey American Water	Water services - 02/01/24-03/01/24	\$ 2,904.31		\$ 2,904.31	5290
New Jersey American Water	Water services - 02/01/24-03/01/24	\$ 0.19		\$ 0.19	5291
Pascale Plumbing & Heating	Chestnut - 3rd floor laundry room drain repair & repaired leak in lobby ceiling	\$ 2,905.00		\$ 2,905.00	5292
Pryor Learning Solutions	Jackie Roundtree - training course	\$ 299.00		\$ 299.00	5293
Safe Life Security Corp.	Closed circuit tv service contract	\$ 294.00		\$ 294.00	5294
Sebco Laundry Systems	Washer/dryer repairs - balance due	\$ 530.00		\$ 530.00	5295
State of New Jersey	Department of Labor reimbursement	\$ 27.30		\$ 27.30	5296
Staples	Office supplies - main office & social worker office	\$ 245.74		\$ 245.74	5297
Teknikon Group, Inc	Chestnut - heat pump repairs	\$ 2,152.00		\$ 2,152.00	5298
Worrall Community Newspapers Inc.	Executive Director - classified ad	\$ 142.50		\$ 142.50	5299
TOTAL		\$ 33,148.06		\$ 33,148.06	

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
FEBRUARY 29, 2024 - MARCH 27, 2024					
COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Ace Walco Termite and Pest Control	Final bill - materials	\$ 500.00		\$ 500.00	5300
Aramark	Employee uniforms	\$ 134.93		\$ 134.93	5301
AVS Technology Security System	Chestnut - surveillance system installation	\$ 13,375.08		\$ 13,375.08	5302
Colline Integrated Security Services	Maintenance materials for all sites	\$ 180.00		\$ 180.00	5303
Comcast Business	Cable, Telephone & Internet Services from 03/10/24-04/09/24 - MDM2	\$ 139.37		\$ 139.37	5304
Dreyer's Lumber & Hardware	Maintenance materials for all sites	\$ 54.96		\$ 54.96	5305
Document Solutions	Copier Lease	\$ 251.56		\$ 251.56	5306
Door King Inc.	Monthly Intercom fee - 02/17-24-03/16/24	\$ 53.95		\$ 53.95	5307
E&G Exterminators. Inc.	Special treatment service call	\$ 80.00		\$ 80.00	5308
Elizabeth Kozlowski	Reimburse for Art Supplies	\$ 78.32		\$ 78.32	5309
Jacqueline Gray	Reimbursement for expenses	\$ 549.16		\$ 549.16	5310
JCP&L	Electric services for all sites 01/06/24-02/06/24	\$ 15,387.82		\$ 15,387.82	5311
JCP&L	Electric services - vacancy - Unit: 221C Chestnut	\$ 147.50		\$ 147.50	5312
JCP&L	Electric services - vacancy - Unit 405A Chestnut	\$ 17.53		\$ 17.53	5313
JCP&L	Electric services - vacancy - Unit: D2 Weaver	\$ 0.17		\$ 0.17	5314
Magic Touch Construction Co.	Chestnut - 2nd flr laundry drain repair - Weaver - Unit D5 - no heat, baseboeard assessment	\$ 2,161.00		\$ 2,161.00	5315
PSE&G	Gas services - Chestnut	\$ 3,513.01		\$ 3,513.01	5316
PSE&G	Gas services - Weaver - vacant apt - D2	\$ 88.72		\$ 88.72	5317
PSE&G	Gas services - Weaver - vacant apt - D5	\$ 10.17		\$ 10.17	5318
Ramtown Floors by Design	Chestnut - new flooring Unit: 221C	\$ 3,968.00		\$ 3,968.00	5319
Ready Refresh - Nestle	Water cooler charges - main office	\$ 37.85		\$ 37.85	5320
Safe Life Security Corp.	Re-proammed new router	\$ 95.00		\$ 95.00	5321
Teknikon Group, Inc	Chestnut - heat pump repairs & replace defective thermostat	\$ 1,695.00		\$ 1,695.00	5322
Verizon Wireless	Cell phone charges - 03/02/24-04/01/24	\$ 411.28		\$ 411.28	5323
TOTAL		\$ 42,930.38	\$33,148.06	\$ 76,078.44	