

RESOLUTION

Board Meeting Date
10-23-24

of the
SUMMIT HOUSING AUTHORITY

Date Submitted
10-23-24

RESOLUTION NO. 24-23-10-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES
For the PERIOD OF SEPTEMBER 26, 2024, THROUGH OCTOBER 23, 2024

Factual Contents Certified to by: [Signature]
Budget Authorization Certified
to by: [Signature]

Commissioner KENNELLEN Submitted the following Resolution:

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

- 1. That the attached list of bills, Number 10-24, in the amount of \$ 189,260.20 be approved for payment.
- 2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
- 3. That this Resolution shall take effect immediately.

Commissioner WHIPPLE seconded the motion.

X – Indicates Vote				A.B. – Absent			N.V. – Not Voting		
RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Gallietti	X				Walker				X
Kendellen	X				Whipple	X			
Ellis	X								
Kane				X					
Lee	X								

I hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on
10-23-24

[Signature]
Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
SEPTEMBER 26, 2024 - OCTOBER 23, 2024					
COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Advance Communications	Message Service - 09/11/24-10/08/24	\$ 155.20		\$ 155.20	5805
AVS Technology	Chestnut - service call - FOBS not reading	\$ 135.00		\$ 135.00	5806
Central Pro Services	Glenwood - 4GW Unit:2A - tub & surround, countertop 3GW Unit:3B - tub & surround, countertop Chestnut - Unit:313B - countertop	\$ 2,180.22		\$ 2,180.22	5807
Chatham Disposal	Garbage removal for all sites - 09/01/24-09/30/24	\$ 1,495.86		\$ 1,495.86	5808
City of Summit	Gasoline usage - 07/01/24-09/30/24	\$ 390.27		\$ 390.27	5809
Comcast Business	Cable, Telephone & Internet Services from 09/20/24-10/19/24 - Main Office	\$ 156.85		\$ 156.85	5810
Comcast Business	Cable, Telephone & Internet Services from 09/24/24-10/23/24 - Chestnut Community room	\$ 324.91		\$ 324.91	5811
Comcast Business	Cable, Telephone & Internet Services from 09/24/24-10/24/24 - Chestnut Office	\$ 265.77		\$ 265.77	5812
Comcast Business	Cable, Telephone & Internet Services from 10/4/24-11/03/24 - Glenwood	\$ 284.42		\$ 284.42	5813
DLR Home Improvements	Emergency sanitation - Social Worker Office	\$ 878.76		\$ 878.76	5814
Document Solutions Leasing	Office copier lease	\$ 239.58		\$ 239.58	5815
DoorKing	Chestnut - Intercom monthly fee	\$ 53.95		\$ 53.95	5816
Door Automation Corp	Chestnut - inner entrance door repair - replacement check	\$ 3,652.59		\$ 3,652.59	5817
E&G Exterminators, Inc.	Extermination - special services	\$ 220.00		\$ 220.00	5818
Genserve, LLC	Chestnut - Generator repair	\$ 785.00		\$ 785.00	5819
Goldstein Kelin LLC	Legal fees - to be reimbursed by tenants	\$ 639.30		\$ 639.30	5820
Hanover Supply Co.	Maintenance materials for all sites	\$ 330.87		\$ 330.87	5821
HD Supply	Maintenance materials for all sites	\$ 1,203.66		\$ 1,203.66	5822
Home Depot	Maintenance materials for all sites	\$ 3,457.40		\$ 3,457.40	5823
Jacqueline Gray	Cell phone reimbursement - October 2024	\$ 50.00		\$ 50.00	5824
Jacqueline Gray	Reimbursement for expenses - amex	\$ 706.82		\$ 706.82	5825
Jacqueline Gray	Reimbursement for expenses	\$ 28.73		\$ 28.73	5826

<u>COMPANY</u>	<u>DESCRIPTION- 1st Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
JCP&L	Electric services for all properties - 08/05/24-09/04/24	\$ 22,845.20		\$ 22,845.20	5827
JCP&L	Weaver Unit: D2 - electric services - vacant unit	\$ 15.10		\$ 15.10	5828
JCP&L	Chestnut - Unit: 101A	\$ 24.10		\$ 24.10	5829
JCP&L	Chestnut - Unit: 111B	\$ 18.72		\$ 18.72	5830
JCP&L	Chestnut - Unit: 321C	\$ 49.70		\$ 49.70	5831
JCP&L	Chestnut - Unit: 320C	\$ 15.74		\$ 15.74	5832
JCP&L	Chestnut - Unit: 313B	\$ 16.40		\$ 16.40	5833
Kryston's Hardware	Maintenance materials for all sites	\$ 223.30		\$ 223.30	5834
Mava Landscape, Inc.	Monthly landscape services for all sites	\$ 1,780.00		\$ 1,780.00	5835
Metro Fire & Communications Systems. Inc	Preventive maintenance - replaced batteries in main panel	\$ 1,047.51		\$ 1,047.51	5836
Metropolitan Life	Employee benefit - life insurance policy	\$ 11.12		\$ 11.12	5837
MIT	Mold re-inspection - Social worker office	\$ 410.00		\$ 410.00	5838
NJ Advance Media	Newspaper advertisement	\$ 102.00		\$ 102.00	5839
	Water services - Weaver - 08/31/24-10/01/24	\$ 2,115.48		\$ 2,115.48	5840
New Jersey American Water	Water services DCKFS - 08/31/24-10/01/24	\$ 261.54		\$ 261.54	5841
New Jersey American Water	Water services Chestnut TFS - 08/31/24-10/01/24	\$ 3,667.24		\$ 3,667.24	5842
New Jersey American Water	Water services Glenwood - 08/30/24-09/30/24	\$ 358.58		\$ 358.58	5843
New Jersey American Water	Water services Glenwood - 08/30/24-09/30/24	\$ 1,912.25		\$ 1,912.25	5844
NJLM	Classified ad - Assistant Director/Property Mgr	\$ 115.00		\$ 115.00	5845
Pascale Plumbing & Heating	Chestnut - cleared clogged laundry drain Glenwood - GW5 - service to water heater Weaver - Unit A4 - water heater replacement	\$ 3,140.00		\$ 3,140.00	5846
PC Problems, LLC	IT Maintenance contract	\$ 2,313.00		\$ 2,313.00	5847
PC Problems, LLC	On-site computer support	\$ 120.00		\$ 120.00	5848
PSE&G	Glenwood & Weaver - gas services	\$ 1,225.43		\$ 1,225.43	5849
PSE&G	Weaver - Unit: A5 - vacant unit	\$ 8.88		\$ 8.88	5850
The Sherwin Williams Co.	Maintenance materials for all sites	\$ 870.37		\$ 870.37	5851
Slade Industries, Inc.	Chestnut elevator - App 4 & 5	\$ 93,864.00		\$ 93,864.00	5852
Slade Industries, Inc.	Elevator Maintenance - October 2024	\$ 515.00		\$ 515.00	5853
Staples	Office supplies for main & social services office	\$ 267.71		\$ 267.71	5854

<u>COMPANY</u>	<u>DESCRIPTION- 1st Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
State of New Jersey - Dept of Labor	Deficit balance due	\$ 84.06		\$ 84.06	5855
Teknikon Group, Inc	Chestnut - service call - odor from heat pump	\$ 610.00		\$ 610.00	5856
Verizon	Camera lines for period 009/17/24-10/16/24	\$ 67.73		\$ 67.73	5857
Verizon	Phone, Fax & Elevator lines for period 09/17/24-10/16/24	\$ 135.45		\$ 135.45	5858
Verizon Wireless	Cell phone charge - 10/02/24-11/01/24	\$ 212.78		\$ 212.78	5859
TOTAL		\$ 156,058.55		\$ 156,058.55	

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
SEPTEMBER 26, 2024 - OCTOBER 23, 2024					
<u>COMPANY</u>	<u>DESCRIPTION- 2nd Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
Comcast Business	Cable, Telephone & Internet Services from 10/10/24-11/09/24 - Chestnut - MDM2	\$ 139.37		\$ 139.37	5860
William R. Connelly, LLC	Legal services - October 2024	\$ 1,300.00		\$ 1,300.00	5861
E&G Exterminatorss, Inc.	Exterminator monthly fee - September 2024	\$ 1,130.00		\$ 1,130.00	5862
Goksu Construction, LLC	Chestnut - concrete sidewalk & curb	\$ 25,450.00		\$ 25,450.00	5863
Jackie Roundtree	Cell phone re-imbursement - October 2024	\$ 50.00		\$ 50.00	5864
NTN	Tenant background charge	\$ 81.00		\$ 81.00	5865
PSE&G	Chestnut - gas charge - 09/06/24-10/04/24	\$ 680.41		\$ 680.41	5866
PSE&G	Weaver Unit: C2 - gas charge vacant apartment 09/06/24-10/04/24	\$ 14.51		\$ 14.51	5867
PSE&G	Weaver Unit: D5 - gas charge vacant apartment 09/06/24-10/04/24	\$ 27.30		\$ 27.30	5868
William Katchen	Accountant services - October 2024	\$ 2,750.00		\$ 2,750.00	5869
Rashan Womack	Reimbursement for expenses - autumn flowers	\$ 106.52		\$ 106.52	5870
Ready Refresh	Water cooler monthly fee	\$ 141.34		\$ 141.34	5871
Teknikon Group, Inc.	Preventive maintenance service - filters	\$ 1,270.00		\$ 1,270.00	5872
Worrall Community Newspaper, Inc.	Public notice - 2023 audit report	\$ 61.20		\$ 61.20	5873
TOTAL		\$ 33,201.65	\$156,058.55	\$ 189,260.20	