RESOLUTION

Board Meeting Date
07-26-23

of the
SUMMIT HOUSING AUTHORITY

Date Submitted
7-26-23

RESOLUTION NO. 23-26-7-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES For JUNE 22, 2023, THROUGH JULY 26, 2023

Factual Contents Certified to by:

Budget Authorization Certified to by:

Commissioner WALKER **Submitted the following Resolution:**

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 07-23 in the amount of $52,916.55 be approved for payment.

2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.

3. That this Resolution shall take effect immediately.

Commissioner WHITE **seconded the motion.**

X – Indicates Vote **A.B. – Absent** **N.V. – Not Voting**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dresdale				✓	Walker	✓			
Ellis				✓	Whipple Jr.	✓			
Galietti	✓				White	✓			
Kendellen	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on 7-26-23 **.**

Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
JUNE 22, 2023 - JULY 26, 2023					
COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Charmaine Martin	Clear tenant balance	$ 4.00		$ 4.00	4684
Advance Communications Inc.	Message service - 06/21/23-07/18/23	$ 203.25		$ 203.25	4685
Central Pro Services	Russell Place - Unit: 2B - Tub & surround - Weaver - Unit: C-4 - tub & surraound Unit: B-8 - Tub, surround & countertops	$ 2,269.54		$ 2,269.54	4686
Comcast Business	Cable, Telephone & Internet Services from 06/24/23-07/23/23 - Chestnut Community room	$ 591.44		$ 591.44	4687
Comcast Business	Cable, Telephone & Internet Services from 06/20/23-07/19/23 - Main Office	$ 156.85		$ 156.85	4688
Comcast Business	Cable, Telephone & Internet Services from 06/25/23-07/24/23 - Chestnut Office	$ 256.12		$ 256.12	4689
Comcast Business	Cable, Telephone & Internet Services from 06/19/23-07/18/23 - Weaver	$ 382.79		$ 382.79	4690
Comcast Business	Cable, Telephone & Internet Services from 06/10/23-07/09/23 - 12 Chestnut MDM-2	$ 136.17		$ 136.17	4691
Law Offices of William Connelly, LLC	Legal services - July 2023	$ 1,300.00		$ 1,300.00	4692
CSG Advisors	Consulting Fees - May 2023	$ 5,680.25		$ 5,680.25	4693
DKS Cellular - Door King Inc.	Chestnut - Intercom charge - 05/17/23-06/16/23	$ 53.95		$ 53.95	4694
Document Solutions	Office copier lease	$ 161.52		$ 161.52	4695
GB Design Consultants	Main office design meeting	$ 675.00		$ 675.00	4696
Grainger	Maintenance materials for all sites	$ 311.72		$ 311.72	4697
Hanover Supply Co.	Maintenance materials for all sites	$ 39.24		$ 39.24	4698
HD Supply	Maintenance materials for all sites	$ 362.09		$ 362.09	4699
Home Depot	Maintenance materials for all sites	$ 586.09		$ 586.09	4700
Jacqueline Gray	Cell phone use reimbursement	$ 50.00		$ 50.00	4701
JCP&L	Electric services for all properties	$ 13,468.63		$ 13,468.63	4702
William Katchen	Accountant services - July 2023	$ 2,650.00		$ 2,650.00	4703
Keith Kinard	Reimbursement for signs purchased	$ 51.43		$ 51.43	4704

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Kryston's Hardware	Maintenance materials for all sites	$ 2,380.99		$ 2,380.99	4705
Mava Landscape Inc.	Lawn service for all properties	$ 2,221.00		$ 2,221.00	4706
	CHECK # 4707 - VOID				4707
Mayda B. Kuriawa	Reimburse Petty Cash	$ 340.91		$ 340.91	4708
Mayda B. Kuriawa	Reimbursement for Art Show decorations	$ 110.75		$ 110.75	4709
McCloskey Mechanical Contractors, Inc	Glenwood - Baseboard heat replacement	$ 4,752.40		$ 4,752.40	4710
Metropolitan Life Insurance Company	Life insurance for employees	$ 10.72		$ 10.72	4711
Metro Elevator	Maintenance Contract - July 2023	$ 350.00		$ 350.00	4712
	CHECK #4713 - VOID				
	CHECK #4714 - VOID				
	CHECK #4715 - VOID				
	CHECK #4716 - VOID				
Metro Elevator	Elevator service call - 06/06/23	$ 825.00		$ 825.00	4717
Morristown Housing Authority	Shared services agreement - July 2023	$ 1,000.00		$ 1,000.00	4718
PC Problems, LLC	IT contract service fee	$ 3,084.00		$ 3,084.00	4719
PSE&G	Gas service - Glenwood & Weaver	$ 1,760.14		$ 1,760.14	4720
PSE&G	Gas service - Chestnut	$ 406.29		$ 406.29	4721
PSE&G	Weaver - vacant unit - D2	$ 2.01		$ 2.01	4722
PSE&G	Weaver - vacant unit - B8	$ 42.58		$ 42.58	4723
Ramtown Floors by Design, Inc	Weaver - Unit: B8 - Community bathroom	$ 4,690.00		$ 4,690.00	4724
Sebco Laundry Systems, Inc	Chestnut washer repair - 1st flr W1	$ 163.33		$ 163.33	4725
Stanley Steemer International	Chestnut - Carpet cleaning - Community Room & Broad Street entrance	$ 526.75		$ 526.75	4726
Staples	Office suppliesfor offices	$ 141.13		$ 141.13	4727
Sue Fieseler	Reimburse for tenant activity expenses	$ 576.67		$ 576.67	4728
Teknikon Group, Inc	Balance due	$ 58.00		$ 58.00	4729
Verizon	Camera lines for period 06/17/23-07/16/23	$ 41.90		$ 41.90	4730
Verizon	Phone & fax for period 06/17/23-07/16/23	$ 41.90		$ 41.90	4731
TOTAL		$ 52,916.55		$ 52,916.55	

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
JUNE 22, 2023 - JULY 26, 2023					
COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Chatham Disposal Co.	Monthly garbage fee - 06/01/23-06/30/23	$ 1,495.86		$ 1,495.86	4732
Colline Integrated Security Services	Locksmith materials	$ 290.85		$ 290.85	4733
Comcast	Cable, Telephone & Internet Services from 007/04/23-08/03/23 - Chestnut Community room	$ 552.44		$ 552.44	4734
Document Solutions Leasing	Copier - lease charges	$ 331.97		$ 331.97	4735
Dreyer's Lumber	Maintenance materials for all sites	$ 775.82		$ 775.82	4736
Jacqueline Gray	Cell phone usage reimbursement	$ 50.00		$ 50.00	4737
Jackie Roundtree	Cell phone usage reimbursement	$ 50.00		$ 50.00	4738
New Jersey American Water	Glenwood - Water services	$ 1,528.34		$ 1,528.34	4739
Sebco Laundry Systems, Inc	Glenwood - Washer 3 & Dryer 3 repairs	$ 443.33		$ 443.33	4740
Target Fire Protection	Chestnut - Semi Annual Sprinkler Inspection	$ 430.00		$ 430.00	4741
Teknikon Group, Inc	Preventive Maintenance Service	$ 1,223.00		$ 1,223.00	4742
TOTAL		$ 7,171.61	$52,916.55	$ 60,088.16	