RESOLUTION

Board Meeting Date 06-21-23

of the

SUMMIT HOUSING AUTHORITY

Date Submitted 6-21-23

RESOLUTION NO. 23-21-6-1

TLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES For MAY 25, 2023, THROUGH JUNE 21, 2023

Factual Contents Certified to by:

Budget Authorization Certified to by:

Commissioner DRESDALE **Submitted the following Resolution:**

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 06-23 in the amount of $374,023.58 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner WALKER **seconded the motion.**

X – Indicates Vote **A.B. – Absent** **N.V. – Not Voting**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dresdale	✓				Walker	✓			
Ellis	✓				Whipple Jr.	✓			
Galietti	✓				White	✓			
Kendellen	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on 6-21-23.

Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
MAY 25, 2023 - JUNE 21, 2023					
COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Advance Communications Inc.	Message service - 05/24/23-06/20/23	$ 160.90		$ 160.90	4603
All Flow Sewer & Drain Service	Bathroom sink line repair - main office	$ 284.00		$ 284.00	4604
All Risk Inc	Glenwood - 1 GW Unit: 1B - relocation of subfloor and flange replacement	$ 30,144.87		$ 30,144.87	4605
AVS Technology	Annual TSG Cloud Access Control Chestnut - A Wing door repair.	$ 1,155.00		$ 1,155.00	4606
Central Pro Services	Glenwood - 1GW Unit: 1A & 6 GW Unit 3A Weaver - Unit A1 & Unit A3	$ 2,512.13		$ 2,512.13	4607
Colline Ingrated Security Services	Locksmith materials for all sites	$ 111.80		$ 111.80	4608
Comcast Business	Cable, Telephone & Internet Services from 05/24/23-06/23/23 - Chestnut community room	$ 295.72		$ 295.72	4609
Comcast Business	Cable, Telephone & Internet Services from 05/20/23-06/19/23 - Main Office	$ 156.85		$ 156.85	4610
Comcast Business	Cable, Telephone & Internet Services from 05/25/23-06/24/23 - Chestnut Office	$ 256.12		$ 256.12	4611
Comcast Business	Cable, Telephone & Internet Services from 05/19/23-06/18/23 - Weaver	$ 276.22		$ 276.22	4612
Law Offices of William Connelly, LLC	Legal services - June 2023	$ 1,300.00		$ 1,300.00	4613
CSG Advisors	Consulting Fees - June 2023	$ 3,757.75		$ 3,757.75	4614
DKS Cellular - Door King Inc.	Chestnut - Intercom charge - 04/17/23-05/16/23	$ 53.95		$ 53.95	4615
Door Automation Corp	Chestnut - Broad street door had time delay	$ 713.00		$ 713.00	4616
FP Mailing Solutions	Postage machine lease - 05/24/23-08/23/23	$ 98.85		$ 98.85	4617
Hanover Supply Co.	Maintenance materials for all sites	$ 574.03		$ 574.03	4618
Home Depot	Maintenance materials for all sites	$ 1,037.74		$ 1,037.74	4619
Morristown Housing Authority	Shared services agreement - June 2023	$ 1,000.00		$ 1,000.00	4620
Jacqueline Gray	Reimbursement for tenant gift cards (5)	$ 100.00		$ 100.00	4621
	CHECK # 4622 - VOIDED				

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Jackie Roundtree	Reimbursement for cell phone usage	$ 50.00		$ 50.00	4623
Keith Kinard	Reimbursement for room/board for displaced Weaver tenants - replacement of staircases	$ 555.57		$ 555.57	4624
Konica Minolta	Balance on final IT service contract bill	$ 87.42		$ 87.42	4625
Kryston's Hardware	Maintenance materials for all sites	$ 2,497.65		$ 2,497.65	4626
Mayda B. Kuriawa	Rembursement for staff meeting refreshments	$ 27.98		$ 27.98	4627
McCloskey Mechanical Contracts	Glenwood - Unit: 3 3B - repaired steel drain 3GW 3B - repaired broken toilet flange Weaver - Unit: D2 - cleared drain line Unit: A8 - replaced water heater	$ 3,222.85		$ 3,222.85	4628
Metropolitan Life Insurance Company	Life insurance for employees	$ 21.44		$ 21.44	4629
Metro Elevator	Maintenance contract - June 2023	$ 350.00		$ 350.00	4630
Metro Fire & Communications Systems	Annual monitoring of fire alarm system	$ 446.00		$ 446.00	4631
Murray Hill Hospitality	Room/board for displaced Weaver tenants	$ 1,430.52		$ 1,430.52	4632
New Jersey American Water	Water services DCKFS - 04/01/23-05/02/23	$ 241.60		$ 241.60	4633
New Jersey Public Housing Authority - JIF	Second installment - -JIF	$ 54,523.50		$ 54,523.50	4634
National Tenant Network	Background check charges	$ 81.00		$ 81.00	4635
PSE&G	Gas service - Glenwood & Weaver	$ 3,085.20		$ 3,085.20	4636
PSE&G	Gas service - Chestnut	$ 1,392.55		$ 1,392.55	4637
PSE&G	Gas service - balance due	$ 21.85		$ 21.85	4638
Ready Refresh - Nestle	Water cooler - main office	$ 224.80		$ 224.80	4639
Ready Refresh - Nestle	Water cooler - SS office	$ 3.99		$ 3.99	4640
R&J Control, Inc.	Chestnut - generator service call	$ 1,513.00		$ 1,513.00	4641
Safe Life Security Corp	Closed circuit TV service contract	$ 294.00		$ 294.00	4642
Salerno Duane Ford	Maintenance truck repair	$ 1,029.29		$ 1,029.29	4643
Stanley Champagne	Reimburmsent for charges - uniform/gas	$ 100.86		$ 100.86	4644
Staples	Office suppliesfor offices	$ 575.15		$ 575.15	4645
Sue Fieseler	Reimburse for tenant activity expenses	$ 700.70		$ 700.70	4646

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Target Fire Protection	Chestnut - jockey pump controller replacement	$ 2,458.00		$ 2,458.00	4647
Uline	Tables for all properties	$ 689.67		$ 689.67	4648
Verizon	Camera lines for period 05/17/23-06/16/23	$ 41.90		$ 41.90	4649
Verizon	Phone & fax for period 05/17/23-06/16/23	$ 41.90		$ 41.90	4650
Verizon Wireless	Business cell phones 05/02/23-06/01/23	$ 410.24		$ 410.24	4651
Comcast	Bill Balance is $295.72 check was cut for $275.72	$ 20.00		$ 20.00	4652
	in error				
TOTAL		$ 120,127.56		$ 120,127.56	

SUMMIT HOUSING AUTHORITY BILL APPROVAL

MAY 25, 2023 - JUNE 21, 2023

COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Action Termite Pest Control	Bed Sweeps for Chestnut, Glenwood & Weaver	$ 3,000.00		$ 3,000.00	4653
Central Pro Services	Glenwood - 1 IB - countertop	$ 341.04		$ 341.04	4654
Chatham Disposal Co.	Monthly garbage fee - 05/05/23-05/31/23	$ 1,495.86		$ 1,495.86	4655
Comcast Business	Cable, Telephone & Internet Services from 06/04/23-07/03/23 - Glenwood	$ 276.22		$ 276.22	4656
Document Solutions Leasing	Copier - lease charges	$ 245.90		$ 245.90	4657
Door Automation Corp	Chestnut - Broad St door repair	$ 509.00		$ 509.00	4658
Door King Inc.	Chestnut - Intercom service 04/17/23-05/16/23	$ 53.95		$ 53.95	4659
Dreyers Lumber & Hardware, Inc.	Maintenance materials for all sites	$ 775.92		$ 775.92	4660
E & G Exterminators, Inc	Contract fee - May 2023	$ 1,130.00		$ 1,330.00	4661
Feinstein,Raiss,Kelin,Booker & Goldstein	Legal Fees	$ 552.50		$ 552.50	4662
GB Design Consultants, LLC	Office remodeling design consultation fee	$ 975.00		$ 975.00	4663
Goksu Construction, LLC	Weaver - sink hole repair	$ 9,767.00		$ 9,767.00	4664
Goksu Construction, LLC	Glenwood - sidewalk repair	$ 55,800.00		$ 55,800.00	4665
Goksu Construction, LLC	Weaver - Stairway repair (Bldgs A, B & C)	$ 150,960.00		$ 150,960.00	4666
Hanover Supply Co.	Maintenance materials for all sites	$ 821.67		$ 821.67	4667
JAD Building Maintenance Supplies	Maintenance materials for all sites	$ 325.86		$ 325.86	4668
JCP&L	Electric services charge - all sites Chestnut 04/0705/05/23 Glenwood 04/05/23-05/04/23 Weaver 04/06/23-05/05/23	$ 13,425.75		$ 13,425.75	4669
William Katchen	Accountant services - June 2023	$ 2,650.00		$ 2,650.00	4670
Mava Landscape Inc.	Contract fee - May 2023	$ 1,583.00		$ 1,583.00	4671
MS&B	Professional services	$ 1,450.00		$ 1,450.00	4672
New Jersey American Water	Water services - Glenwood 05/02/23-05/30/23	$ 1,401.03		$ 1,401.03	4673
New Jersey American Water	Water services - DCKFS 05/03/23-05/31/23	$ 241.69		$ 241.69	4674
New Jersey American Water	Water services - Weaver 05/03-23-05/31/23	$ 993.65		$ 993.65	4675
New Jersey American Water	Water services - Chestnut 05/03-23-05/31/03	$ 2,945.71		$ 2,945.71	4676
Northeastern Utility Consultants, LLC	Section 8 Utility Rate Survey	$ 625.00		$ 625.00	4677

COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Safe Life Security Corp.	Glenwood - Camera service update	$ 790.00		$ 790.00	4678
Safe Life Security Corp.	Closed circuit service contract	$ 294.00		$ 294.00	4679
Staples	Office Supplies - Main Office/Social Svc Office	$ 47.06		$ 47.06	4680
Sue Fieseler	Reimbursement for activities expenses	$ 204.72		$ 204.72	4681
Verizon Wireless	Office cell phone lines	$ 205.04		$ 205.04	4682
Worrall Community Newspaper, LLC	Legal Notice - Board Mtg date change	$ 9.45		$ 9.45	4683
TOTAL		$ 253,896.02	$120,127.56	$ 374,023.58	