RESOLUTION

Board Meeting Date
05-24-23

of the
SUMMIT HOUSING AUTHORITY

Date Submitted ______________

RESOLUTION NO. 23-24-5-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES
For APRIL 27, 2023, THROUGH MAY 24, 2023

Factual Contents Certified to by:

Budget Authorization Certified to by:

Commissioner WHITE **Submitted the following Resolution:**

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 05-23 in the amount of $ 183,554.65 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner KENDELLEN **seconded the motion.**

X – Indicates Vote A.B. – Absent N.V. – Not Voting

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dresdale	✓				Walker	✓			
Ellis	✓				Whipple Jr.	✓			
Galietti	✓				White	✓			
Kendellen	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on 5/4/23.

Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL
APRIL 27, 2023 - MAY 24, 2023

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAI	TO BE PAID	CHECK #
ABL Appliance Brokers LTD.	Appliances for properties - 3 refrigerators & 6 stoves	$ 5,140.00		$ 5,140.00	4534
Advance Communications Inc.	Message service - 04/26/23-05/23/23	$ 184.45		$ 184.45	4535
Barco Products	Chestnut - custom parking sign	$ 168.76		$ 168.76	4536
Joseph M. Billy Jr.	Sage - annual SAGE Software charge	$ 1,570.00		$ 1,570.00	4537
CIT	Computer lease purchase	$ 417.96		$ 417.96	4538
City of Summit	Russell Place - sewer bill - 2023	$ 714.00		$ 714.00	4539
City of Summit	Glenwood - sewer bil - 2023	$ 14,280.00		$ 14,280.00	4540
City of Summit	Chestnut - sewer bill - 2023	$ 44,625.00		$ 44,625.00	4541
City of Summit	Weaver - sewer bill - 2023	$ 10,710.00		$ 10,710.00	4542
Colline Integrated Security Services	Locksmith services for all sites	$ 659.50		$ 659.50	4543
Comcast Business	Cable, Telephone & Internet Services from 04/24/23-05/23/23 - Chestnut community room	$ 295.64		$ 295.64	4544
Comcast Business	Cable, Telephone & Internet Services from 04/20/23 -05/19/23- Main Office	$ 156.85		$ 156.85	4545
Comcast Business	Cable, Telephone & Internet Services from 04/25/23-05/24/23 - Chestnut Office	$ 512.40		$ 512.40	4546
Comcast Business	Cable, Telephone & Internet Services from 04/19/23-05/18/23 - Weaver	$ 276.22		$ 276.22	4547
CSG Advisors	Consulting fees - RAD II Redevelopment - March	$ 5,593.75		$ 5,593.75	4548
DKS Cellular - Door King Inc.	Chestnut - Intercom charge - 03/17/23-04/16/23	$ 53.95		$ 53.95	4549
DLR Home Improvements	Chestnut - Unit:412B - sheetrock repair/painting Weaver - Laundry room beam repair	$ 5,852.65		$ 5,852.65	4550
Document Solutions	Fax machine lease	$ 652.23		$ 652.23	4551
Door Automation Corp	Chestnut - door service repair	$ 665.25		$ 665.25	4552
Door Automation Corp	Chesnut - Broad St door tune up	$ 540.25		$ 540.25	4553
HD Supply	Maintenance materials for all sites	$ 1,234.11		$ 1,234.11	4554
HD Supply	Replacement of equipment - gas ranges	$ 2,647.65		$ 2,647.65	4555

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Jacqueline Gray	Reimbursement for cell phone usage	$ 50.00		$ 50.00	4556
William Katchen, CPA	E-file 2022 1099 NJ state and 1099 mailing	$ 37.60		$ 37.60	4557
Kryston's Hardware	Maintenance materials for all sites	$ 1,634.33		$ 1,634.33	4558
Mava Landscape Inc.	Lawn service - April/Spring clean up	$ 3,083.00		$ 3,083.00	4559
McCloskey Mechanical Contracts	Glenwood - Unit: 2 2B - clogged drain repair Weaver - boiler repair - Unit: A8 - replaced hot water heater Unit: A1 - repaired clogged kitchen sink Unit: A6 - replaced hot water heater	$ 7,531.75		$ 7,531.75	4560
Metropolitan Life Insurance Company	Life insurance for employees	$ 21.44		$ 21.44	4561
Metro Elevator	Chestnut - Elevator repair	$ 350.00		$ 350.00	4562
MS&B	Review of Articles of Incorporation	$ 2,760.00		$ 2,760.00	4563
National Tenant Network	Background check charges	$ 284.00		$ 284.00	4564
PSE&G	Gas service - Glenwood & Weaver	$ 4,775.44		$ 4,775.44	4565
PSE&G	Gas service - Chestnut	$ 3,349.52		$ 3,349.52	4566
R&J Control, Inc.	Chestnut - generator service call	$ 582.75		$ 582.75	4567
R&J Control, Inc.	Chestnut - Preventive Maintenance on emergency generator	$ 367.75		$ 367.75	4568
Sue Fieseler	Reimburse for tenant activity expenses	$ 343.93		$ 343.93	4569
Summit Electrical	Maintenance materials for all sites	$ 327.60		$ 327.60	4570
Stanley Champagne	Reimburse for cell phone case & screen protector	$ 36.64		$ 36.64	4571
Staples	Office supplies for offices	$ 389.07		$ 389.07	4572
Verizon	Camera lines for period 04/17/23-05/16/23	$ 41.80		$ 41.80	4573
Verizon	Phone & fax for period 04/17/23-05/16/23	$ 41.90		$ 41.90	4574
TOTAL		$ 122,959.14		$ 122,959.14	

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
APRIL 27, 2023 - MAY 24, 2023					
COMPANY	**DESCRIPTION- 2nd Run**	**PAYABLE**	**PRE PAID**	**TO BE PAID**	**CHECK #**
All City Electrical Lighting Generators	Chestnut - Lighting - Labor & materials	$ 17,000.00		$ 17,000.00	4575
Chatham Disposal Co.	Monthly garbage fee - 04/01/23-04/30/23	$ 1,495.86		$ 1,495.86	4576
Comcast Business	Cable, Telephone & Internet Services from 05/04/23-06/03/23 - Glenwood	$ 276.22		$ 276.22	4577
William R. Connelly, LLC	Legal services May 2023 - postage certified mail	$ 1,316.68		$ 1,316.68	4578
Document Solutions Leasing	Copier - lease charges	$ 495.18		$ 495.18	4579
E & G Exterminators, Inc	Contract fee - January 2023	$ 1,130.00		$ 1,130.00	4580
Feinstein,Raiss,Kelin,Booker & Goldstein	Legal Fees	$ 59.00		$ 59.00	4581
FP Mailing Solutions	Postage meter rental 05/24/23-08/03/23	$ 125.04		$ 125.04	4582
Hanover Supply Co.	Maintenance materials for all sites	$ 671.68		$ 671.68	4583
Home Depot	Maintenance materials for all sites	$ 233.03		$ 233.03	4584
Jackie Roundtree	Personal cell phone fee - 05/2023	$ 50.00		$ 50.00	4585
JCP&L	Electric services charge - all sites Chestnut 03/08/23-04/05/23 Glenwood 03/07/23-04/04/23 Weaver 03/08/23-04/05/23	$ 14,032.55		$ 14,032.55	4586
JCP&L	Electric services - vacancies Chestnut Unit 132D Weaver Unit C6	$ 42.77		$ 42.77	4587
William Katchen	Accountant services - May 2023	$ 2,650.00		$ 2,650.00	4588
Mack Glass and Gutters	Weaver - gutter cleaning A,B,C,D & Community Room	$ 1,400.00		$ 1,400.00	4589
Metro Elevator	Chestnut - elevator repair	$ 687.50		$ 687.50	4590
Morristown Housing Authority	Shared Services Agreement - May 2023	$ 1,000.00		$ 1,000.00	4591
MS&B	Review Articles of Incorporation	$ 4,857.59		$ 4,857.59	4592
New Jersey American Water	Water services - Glenwood 03/31/23-05/01/23	$ 1,439.22		$ 1,439.22	4593
New Jersey American Water	Water services - DCKFS 04/01/23-05/02/23	$ 241.60		$ 241.60	4594
New Jersey American Water	Water services - Weaver 04/01/23-05/02/23	$ 1,002.54		$ 1,002.54	4595
New Jersey American Water	Water services - Chestnut 04/01/23-05/02/23	$ 3,221.61		$ 3,221.61	4596
Safe Life Security Corp.	Glenwood - Camera service update	$ 3,345.00		$ 3,345.00	4597

COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Staples	Office Supplies - Main Office/Social Svc Office	$ 358.66		$ 359.66	4598
Sue Fieseler	Reimbursement for activities expenses	$ 632.03		$ 632.03	4599
Summit Electrical Supply Company	Maintenance materials for all sites	$ 1,672.83		$ 1,672.83	4600
Tree Top Products	Glenwood/Weaver - two 18 bike racks	$ 1,158.92		$ 1,158.92	4601
TOTAL		$ 60,595.51	$122,959.14	$ 183,554.65	