RESOLUTION

of the

SUMMIT HOUSING AUTHORITY

Board Meeting Date
04-26-23

Date Submitted
4/26/23

RESOLUTION NO. 23-26-4-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES
For MARCH 23, 2023, THROUGH APRIL 26, 2023

Factual Contents Certified to by:

Budget Authorization Certified to by:

Commissioner DRESDALE **Submitted the following Resolution:**

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 04-23 in the amount of $ 159,436.06 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner KENDELLEN **seconded the motion.**

X – Indicates Vote **A.B. – Absent** **N.V. – Not Voting**

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dresdale	✓				Walker	✓			
Ellis	✓				Whipple Jr.				✓
Galietti	✓				White	✓			
Kendellen	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on 4/26/23.

Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL

MARCH 23, 2023 - APRIL 26, 2023

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Advance Communications Inc.	Message service - 03/29/23-04/25/23 & Easter	$ 238.80		$ 238.80	4458
Colline Integrated Security Services	Locksmith services for all sites	$ 180.00		$ 180.00	4459
Comcast Business	Cable, Telephone & Internet Services from 03/24/23-04/23/23 - Chestnut -Comm Room	$ 295.87		$ 295.87	4460
Comcast Business	Cable, Telephone & Internet Services from 03/20/23-04/19/23 - Main Office	$ 156.85		$ 156.85	4461
Comcast Business	Cable, Telephone & Internet Services from 03/10/23-04/09/23 - Chestnut Office	$ 136.17		$ 136.17	4462
	CHECK #4463 - VOIDED				
Comcast Business	Cable, Telephone & Internet Services from 03/19/23-04/18/23 - Weaver	$ 266.22		$ 266.22	4464
DLR Home Improvements	Chestnut Unit: 307A & 412B GW 3 Unit: 3B	$ 6,506.31		$ 6,506.31	4465
Door King, Inc	Monthly intercom charge - 02/17/23-03/16/23	$ 53.95		$ 53.95	4466
Document Solutions	Fax machine lease 03/01/23-03/31/23	$ 243.84		$ 243.84	4467
Document Solutions	Fax machine overages	$ 94.20		$ 94.20	4468
CSG Advisors	Consulting fees - RAD II Redevelopment	$ 10,357.34		$ 10,357.34	4469
Feinstein,Raiss,Kelin,Booker & Goldstein	Legal fees	$ 634.50		$ 634.50	4470
Goksu Construction, LLC	Remodeling of bathrooms - 5GW 1B & 2GW 1B	$ 32,428.00		$ 32,428.00	4471
Hanover Supply Co.	Maintenance materials for all sites	$ 3,163.43		$ 3,163.43	4472
HD Supply	Maintenance materials for all sites	$ 698.38		$ 698.38	4473
Home Depot	Maintenance materials for all sites	$ 4,571.69		$ 4,571.69	4474
Jacqueline Gray	Reimbursement for telephone	$ 50.00		$ 50.00	4475
Jacqueline Gray	Emergency hotel stay for tenants (4) Weaver staircase repair	$ 762.09		$ 762.09	4476
Jackie Roundtree	NJ Division & Enterprises Services report fee	$ 33.00		$ 33.00	4477
Jerry's Artarama	Chestnut - Art supplies	$ 397.64		$ 397.64	4478
Konica Minolta	Final IT bill	$ 2,358.90		$ 2,358.90	4479
Metropolitan Life Insurance Company	Life insurance for employees	$ 10.72		$ 10.72	4480

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Metro Elevator	Chestnut - Elevator repair	$ 687.50		$ 687.50	4481
PC Problems, LLC	Main office - IT support Pryor Lean	$ 199.95		$ 199.95	4482
Pryor Learning	On Line Seminar - Rashan Womack	$ 149.00		$ 149.00	4483
PSE&G	Gas service - Chestnut	$ 3,930.13		$ 3,930.13	4484
PSE&G	Gas service - Glenwood & Weaver	$ 6,236.70		$ 6,236.70	4485
Salerno Duane	Truck repair	$ 702.90		$ 702.90	4486
Sebco Laundry Systems, Inc.	Chestnut & Glenwood washing machines repair	$ 817.19		$ 817.19	4487
Staples	Office supplies for offices	$ 348.33		$ 348.33	4488
Sue Fieseler	Reimbursement for expenses	$ 366.79		$ 366.79	4489
State of NJ DCA ELSA	Elevator Safety Inspection	$ 592.00		$ 592.00	4490
Teknikon	Chestnut - replace defective condenser	$ 1,375.00		$ 1,375.00	4491
Teknikon	Prevebtive Maintenance Service fee	$ 1,216.00		$ 1,216.00	4492
Verizon	Camera lines for period 003/17/23-04/16/23	$ 42.23		$ 42.23	4493
Verizon	Phone & fax for period 03/17/23-04/16/23	$ 42.23		$ 42.23	4494
TOTAL		$ 80,343.85		$ 80,343.85	

SUMMIT HOUSING AUTHORITY BILL APPROVAL
MARCH 23, 2023 - APRIL 26, 2023

COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
AMC Precision Glass	Chestnut - new windows Units 411B & 207A	$ 950.00		$ 950.00	4495
Central PRO Services	Chestnut - Units 132D & 314B - Glenwood BLDG 4 1B & BLDG 2 1B	$ 4,825.63		$ 4,825.63	4496
Chatham Disposal Co.	Monthly garbage fee - March 2023	$ 1,495.86		$ 1,495.86	4497
City of Summit	Gasoline Usage 12/1/22 - 03/31/23	$ 823.38		$ 823.38	4498
CM3 Building Solutions	Chestnut - Intersom System - parts & labor	$ 5,950.00		$ 5,950.00	4499
Comcast Business	Cable, Telephone & Internet services from 04/04/23-05/03/23 - Glenwood	$ 276.22		$ 276.22	4500
Comcast Business	Cable, Telephone & Internet services from 04/04/23-05/03/23 - Chestnut Office MDM 2	$ 272.34		$ 272.34	4501
William R. Connelly, LLC	Legal services - April 2023	$ 1,300.00		$ 1,300.00	4502
E & G Exterminators, Inc	Contract fee - March & April	$ 2,300.00		$ 2,300.00	4503
Feinstein, Raiss, Kelin,Booker & Goldstein	Legal fees	$ 1,007.30		$ 1,007.30	4504
Goksu Construction, Inc.	Emergency work - Weaver staircase	$ 6,972.00		$ 6,972.00	4505
Hanover Supply Co.	Maintenance materials for all sites	$ 150.96		$ 150.96	4506
HD Supply	Maintenance materials for all sites	$ 1,460.70		$ 1,460.70	4507
Jackie Roundtree	Cell phone fee	$ 50.00		$ 50.00	4508
JCP&L	Electric services charge - all sites	$ 17,647.32		$ 17,647.32	4509
William Katchen	Accountant services - April 2023	$ 2,650.00		$ 2,650.00	4510
Keith Kinard	Reimbursement for charges	$ 506.56		$ 506.56	4511
Kryston's Hardware	Maintenance materials for all sites	$ 2,276.64		$ 2,276.64	4512
McCloskey Mechanical Contractors, Inc	Glenwood BLDG 3 3C - plumbing repair service	$ 980.13		$ 980.13	4512
Metro Elevator	Elevator Maintenance Contract - April 2023	$ 300.00		$ 300.00	4513
Morristown Housing Authority	Shared Agreement Services	$ 1,000.00		$ 1,000.00	4514
Nan McKay & Associates	Training course - Jacqueline Gray	$ 100.00		$ 100.00	4515
New Jersey American Water	Water services - DCKFS	$ 233.36		$ 233.36	4516
New Jersey American Water	Water services - Weaver	$ 957.01		$ 957.01	4517
New Jersey American Water	Water services - Chestnut	$ 2,813.43		$ 2,813.43	4518

COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
New Jersey American Water	Water services - Glenwood	$ 1,343.41		$ 1,343.41	4519
NJ Advance Media	Advertisement - Elevator RFP	$ 36.98		$ 36.98	4520
National Tenant Network	Comprehensive Tenant Reports	$ 146.00		$ 146.00	4521
Pryor Learning, Inc.	12 month course access	$ 499.00		$ 499.00	4522
Ramtown Floors by Design, Inc	Flooring - Glenwood BLDG 6 Unit 2E BLDG 4 Unit 1B Chestnut - Units 314B & 132D	$ 14,230.00		$ 14,230.00	4523
Ready Refresh	Water/cooler charges	$ 63.90		$ 63.90	4524
Sebco Laundry Systems	Washing machine and dryer assessmant - all sites	$ 665.67		$ 665.67	4525
Stanley Champagne	Reimburse for maintenance materials	$ 20.25		$ 20.25	4526
Staples	Office supplies	$ 92.04		$ 92.04	4527
Sue Fieseler	Reimburse for activities expense	$ 214.80		$ 214.80	4528
Target Fire Protection	Semi-Annual Fire Sprinkler Inspection fee	$ 430.00		$ 430.00	4529
Teknikon	Chestnut - heat pump repairs	$ 3,641.00		$ 3,641.00	4530
Verizon Wireless	Cell phone fee - 04/02/23 - 05/01/23	$ 410.32		$ 410.32	4531
TOTAL		$ 79,092.21	$80,343.85	$ 159,436.06	