RESOLUTION

Board Meeting Date 01-25-23 | **of the** | **Date Submitted** ________

SUMMIT HOUSING AUTHORITY

RESOLUTION NO. 23-25-1-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES For DECEMBER 22, 2022, THROUGH JANUARY 25, 2023

Factual Contents Certified to by: ________

Budget Authorization Certified to by: ________

Commissioner DRESDALE **Submitted the following Resolution:**

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 01-25 in the amount of $ 191,572.71 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner WALKER **seconded the motion.**

X – Indicates Vote A.B. – Absent N.V. – Not Voting

RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE

COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Dresdale	✓				Walker	✓			
Ellis				✓	Whipple Jr.	✓			
Galietti	✓				White	✓			
Kendellen	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on 1/25/23.

____
Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
DECEMBER 22, 2022 - JANUARY 25, 2023					
COMPANY	**DESCRIPTION- 1st Run**	**PAYABLE**	**PRE PAID**	**TO BE PAID**	**CHECK #**
Advance Communications Inc.	Message service 01/04/23-01/31/23	$ 184.40		$ 184.40	4270
AMC Precision Glass Inc	Glenwood - Install safety glass door - laundry	$ 1,146.22		$ 1,146.22	4271
Aramark	Maintenance uniforms	$ 312.37		$ 312.37	4272
Central Pro Services	Glenwood - Units 1GW #1A 3 GW #2C	$ 3,502.69		$ 3,502.69	4273
Chatham Disposal Co	Monthly garbage fee - 12/01/22-12/31/22	$ 1,495.86		$ 1,495.86	4274
CIT	Office computer lease	$ 91.99		$ 91.99	4275
Comcast Business	Cable, Telephone & Internet Services from 12/24/22-01/23/23 - Chestnut -Comm Room	$ 20.47		$ 20.47	4276
Comcast Business	Cable, Telephone & Internet Services from 12/20/22-01/19/23 - Main Office	$ 0.02		$ 0.02	4277
Comcast Business	Cable, Telephone & Internet Services from 12/19/22-01/18/23 - Weaver	$ 286.22		$ 286.22	4278
Comcast Business	Cable, Telephone & Internet Services from 12/25/22-01/24/23 - Chestnut Office	$ 5.00		$ 5.00	4279
Comcast Business	Cable, Telephone & Internet Services from 12/10/22-01/09/23 - MDM 2	$ 267.34		$ 267.34	4280
Law Offices of William R. Connelly, LLC	Legal services - January 2023	$ 1,300.00		$ 1,300.00	4281
DLR Home Improvements	Weaver - leak repair	$ 2,102.45		$ 2,102.45	4282
Document Solutions	Office copier - lease	$ 149.55		$ 149.55	4283
Elizabeth Kozlowski	Reimbursement for art supplies	$ 134.99		$ 134.99	4284
Grainger	Maintenance materials for all sites	$ 482.06		$ 482.06	4285
HD Supply	Maintenance materials for all sites	$ 339.61		$ 339.61	4286
HD Supply	Replacement of equipment	$ 3,557.98		$ 3,557.98	4287
Home Depot	Maintenance materials for all sites	$ 1,204.34		$ 1,204.34	4288
Jacqueline Gray	Reimbursement for eyeglasses	$ 279.97		$ 279.97	4289
Jacqueline Gray	Reimbursement - Shop Rite gift cards	$ 250.00		$ 250.00	4290
JAD	Rodent Repellent bags	$ 183.00		$ 183.00	4291
JCP&L	Electric service for all properties	$ 14,705.88		$ 14,705.88	4292

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
William Katchen	Accountant services - January 2023	$ 2,650.00		$ 2,650.00	4293
Public Housing Authorities Directors Asc	Membership - 02/01/23-02/01/24	$ 405.00		$ 405.00	4294
Konica Minolta	Monthly fee for IT services	$ 439.00		$ 439.00	4295
Konica Minolta	Fortinet Forticare extended service agreement	$ 798.00		$ 798.00	4296
Management Computer Services Inc	PHA Web support 01/01/23-12/31/23	$ 4,127.00		$ 4,127.00	4297
Mava Landscape Inc	Lawn service - December - Chestnut - french drainage rear of building	$ 8,280.00		$ 8,280.00	4298
McCloskey Mechanical Contrators Inc	Weaver - Unit B4 - bathroom repair	$ 969.39		$ 969.39	4299
Metropolitan Life Insurance Co.	Employee life insurance policy	$ 10.72		$ 10.72	4300
Metro Elevator	Elevator maintenance contract - January 2023	$ 300.00		$ 300.00	4301
Metro Fire & Communications Systems	Chestnut - service call - alarms	$ 1,243.20		$ 1,243.20	4302
Morristown Housing Authority	Shared agreement services January 2023	$ 1,000.00		$ 1,000.00	4303
New Jersey American Water	Water services - Weaver	$ 1,007.29		$ 1,007.29	4304
New Jersey American Water	Water services - Chestnut	$ 2,786.22		$ 2,786.22	4305
New Jersey American Water	Water services - Main office - DCKFS	$ 221.34		$ 221.34	4306
New Jersey American Water	Water services - Glenwood	$ 1,313.62		$ 1,313.62	4307
National Tenant Network	Comprehensive tenant reporting fees	$ 27.00		$ 27.00	4308
Pat Forsyth	Reimbursement for Stanley Steemer fee Unit#101B	$ 213.25		$ 213.25	4309
New Jersey Public Housing Auth - JIF	Insurance - General Liability policy - 1/2	$ 54,523.50		$ 54,523.50	4310
PSE&G	Gas services - Glenwood & Weaver	$ 9,393.53		$ 9,393.53	4311
Ramtown Floors by Design, Inc.	Glenwood - 1GW Unit# 1A	$ 6,907.00		$ 6,907.00	4312
Rashan Womack	Reimbursement for workboots	$ 179.97		$ 179.97	4313
Rashan Womack	Reimbursement work phone cell case	$ 53.28		$ 53.28	4314
Rutgers University	Courses for Jaqueline Gray	$ 205.00		$ 205.00	4315
Safe Life Security Copt.	Contract - closed circuit tv service	$ 294.00		$ 294.00	4316
Salerno Duane	Housing vehicle repair - VIN #1196	$ 3,875.60		$ 3,875.60	4317
Sue Fieseler	Reibursement for expenses	$ 57.14		$ 57.14	4318
Stanley Champagne	Reimbursement for work boots	$ 240.97		$ 240.97	4319
Teknikon	Heat pump repairs/D Wing repair	$ 5,792.00		$ 5,792.00	4320
Teknikon	Chestnut - maintenance materials	$ 1,080.00		$ 1,080.00	4321
Teknikon	Preventive maintenance service	$ 1,088.00		$ 1,088.00	4322

COMPANY	DESCRIPTION- 1st Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Verizon	Camera lines for period 12/17/22-01/16/23	$ 45.82		$ 45.82	4323
Verizon	Phone & Fax for period 12/17/22-01/16/23	$ 40.80		$ 40.80	4324
John Williams	Reimbursement for uniforms	$ 101.41		$ 101.41	4325
Worrall Community Newspapers Inc.	Public Notices advertisements	$ 103.50		$ 103.50	4326
TOTAL		$ 141,774.96		$ 141,774.96	

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
DECEMBER 22, 2022 - JANUARY 25, 2023					
COMPANY	DESCRIPTION- 2nd Run	PAYABLE	PRE PAID	TO BE PAID	CHECK #
Hanover Sypply Co.	Maintenance materials for all sites	$ 343.42		$ 343.42	4327
HD Supply	Replacement of equipment	$ 3,066.20		$ 3,066.20	4328
HD Supply	Maintenance materials for all sites	$ 397.30		$ 397.30	4329
JCP&L	Electric services for all properties	$ 18,001.32		$ 18,001.32	4330
Kryston's Hardware	Maintenance materials for all sites	$ 4,055.53		$ 4,055.53	4331
McCloskey Mechanical Contrators Inc	Chestnut - Unit 244E Glenwood 1GW & 2GW	$ 7,589.45		$ 7,589.45	4332
PSE&G	Gas services - Chestnut	$ 2,329.39		$ 2,329.39	4333
PSE&G	Gas services - Glenwood & Weaver	$ 6,741.84		$ 6,741.84	4334
R&J Control Inc,	Chestnut - Preventive Maintenance on Emergecy Genarator	$ 367.75		$ 367.75	4335
RPMC Services, Inc	Chestnut - heavy duty door hinges	$ 319.88		$ 319.88	4336
Safe Life Security Corp.	Service call - camera repair	$ 150.00		$ 150.00	4337
Safe Life Security Corp.	Contract - closed circuit tv service	$ 294.00		$ 294.00	4338
Sage	Annual Premium Subscription 03/06/23-03/05/23	$ 1,570.00		$ 1,570.00	4339
Staples	Office supplies	$ 796.27		$ 796.27	4340
Teknikon Group, Inc.	Chestnut - heat pump repairs & materials	$ 3,761.00		$ 3,761.00	4341
Worrall Community Newspaper, Inc.	Legals - public notices	$ 14.40		$ 14.40	4342
TOTAL		$ 49,797.75	$141,774.96	$ 191,572.71	