

Board Meeting Date
10-25-23

RESOLUTION

of the
SUMMIT HOUSING AUTHORITY

Date Submitted
10-25-23

RESOLUTION NO. 23-25-10-1

TITLE:

RESOLUTION REQUESTING THE APPROVAL FOR PAYMENT OF INVOICES For SEPTEMBER 28, 2023, THROUGH OCTOBER 25, 2023

Factual Contents Certified to by: 
Budget Authorization Certified
to by: 

Commissioner WHITE Submitted the following Resolution:

WHEREAS, in the course of administering the operations of the Housing Authority of the City of Summit expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SUMMIT:

1. That the attached list of bills, Number 10-23 in the amount of \$189,778.86 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner WALKER seconded the motion.

X – Indicates Vote		A.B. – Absent		N.V. – Not Voting					
RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
Ellis	✓				Whipple Jr.	✓			
Galietti	✓				White	✓			
Kendellen	✓								
Walker	✓								

I Hereby Certify that the above Resolution was adopted at a Commissioners Meeting of the Housing Authority on
10-25-23


Secretary/ Executive Director

SUMMIT HOUSING AUTHORITY BILL APPROVAL					
SEPTEMBER 28, 2023 - OCTOBER 25, 2023					
<u>COMPANY</u>	<u>DESCRIPTION- 1st Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
Advance Communications Inc.	Message service - 10/11/23-11/07/23	\$ 239.50		\$ 239.50	4898
All Jersey Fence Company	Chestnut - New Dumpster Enclosure	\$ 3,300.00		\$ 3,300.00	4899
James A. Burke Electrical Contractors LLC	Chestnut - reconnect newly installed "jockey" panel in utility room - removal of compactor units and disconnect wiring installed and wired 4 new motorized exit/entry doors - wiring and installation of double-sided exit signs repair lighting fixtures in front entranceway - rewire electrical room fixture - Unit: wiring inspection Glenwood - replace 2 exit/emergengy lighting fixtures	\$ 10,030.00		\$ 10,030.00	4900
Central Pro Services	Chestnut - Unit: 435D Tub, surround and countertop Unit: 443E - Tub, surround and countertop Glenwood - 2GW Unit: 1B - misc repair	\$ 1,950.83		\$ 1,950.83	4901
Chatham Disposal	Monthly garbage fee - 09/01/23-09/30/23	\$ 1,495.86		\$ 1,495.86	4902
Corey Coleman	Displaced tenant - Meal expense re-imbursement	\$ 731.59		\$ 731.59	4903
Colline Integrated Security Services	Maintenance materials for all sites	\$ 10.40		\$ 10.40	4904
Comcast Business	Cable, Telephone & Internet Services from 09/24/23-10/23/23 - Chestnut Community room	\$ 295.72		\$ 295.72	4905
Comcast Business	Cable, Telephone & Internet Services from 09/25/23-10/24/23 - Chestnut Office	\$ 256.90		\$ 256.90	4906
Comcast Business	Cable, Telephone & Internet Services from 09/19/23-10/18/23 - Weaver	\$ 382.79		\$ 382.79	4907
William Connelly, LLC	Legal services - October 2023 - Motion to dismiss filing fee and certified mail	\$ 1,345.90		\$ 1,345.90	4908
Document Solutions	Balance due - copier lease	\$ 41.16		\$ 41.16	4909
Door Automation Corp	Chestnut - no power to door - repaired	\$ 509.00		\$ 509.00	4910
E & G Exterminators	Exterminator contract fee	\$ 1,130.00		\$ 1,130.00	4911
	CHECK #4912 - VOID				

<u>COMPANY</u>	<u>DESCRIPTION- 1st Run - September</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
Genserve, LLC	Chestnut - generator service call	\$ 1,746.50		\$ 1,746.50	4913
Global Industrial	Chestnut - garbage can for Broad Street	\$ 462.35		\$ 462.35	4914
Goksu Construction, LLC	Chestnut - leak in vestibule ceiling	\$ 10,255.00		\$ 10,255.00	4915
Hanover Supply Co.	Maintenance materials for all sites	\$ 3,559.04		\$ 3,559.04	4916
HD Supply	Maintenance materials for all sites	\$ 1,992.28		\$ 1,992.28	4917
Jacqueline Grey	Cell phone reimbursement - October 2023	\$ 50.00		\$ 50.00	4918
Jacqueline Grey	Reimbursement for printers, office materials & plaque for DD	\$ 477.48		\$ 477.48	4919
Lacretia Jones	Displaced tenant - Meal expense re-imburement	\$ 1,248.39		\$ 1,248.39	4920
William Katchen, LLC	Accounting services - October 2023	\$ 2,650.00		\$ 2,650.00	4921
Kryston's Hardware	Maintenance materials for all sites	\$ 2,785.87		\$ 2,785.87	4922
Magic Touch Construction Co, inc.	Glenwood - 5GW Units: 1A & 1B repaired backup Weaver - Unit B2 - repaired clogged drain	\$ 2,337.75		\$ 2,337.75	4923
Mava Landscape, Inc.	Contract Lawn service - Chestnut, Glenwood & Weaver	\$ 1,583.00		\$ 1,583.00	4924
McCloskey Mechanical Contractors	Glenwood - Units: 2-1A & 2-1B repaired galvanized drain line	\$ 1,275.83		\$ 1,275.83	4925
Metropolitan Life	Employee Life Insurance premium	\$ 10.72		\$ 10.72	4926
Metro Elevator	Monthly contract - October 2023	\$ 350.00		\$ 350.00	4927
New Jersey American Water	Water services - Chestnut TFS	\$ 2,762.55		\$ 2,762.55	4928
New Jersey American Water	Water services - DCKFS	\$ 8.24		\$ 8.24	4929
New Jersey American Water	Water services - Weaver	\$ 993.57		\$ 993.57	4930
New Jersey American Water	Water services - Glenwood	\$ 1,352.62		\$ 1,352.62	4931
Novogradac	Audit 2022	\$ 12,130.00		\$ 12,130.00	4932
PC Problems, Inc.	IT Contract fee	\$ 3,084.00		\$ 3,084.00	4933
PSE&G	Vacant unit - D-2	\$ 12.58		\$ 12.58	4934
Ramtown Floors by Design	Balance due \$200.00 on old invoice	\$ 100.00		\$ 100.00	4935
Rashan Womack	Reimbursement for meal expenses	\$ 140.96		\$ 140.96	4936
Stanley Champagne	Reimbursement for meal expenses	\$ 33.80		\$ 33.80	4937
Sebco Laundry Systems, Inc.	Chestnut - washers 2nd, 3rd & 4th floors	\$ 213.33		\$ 213.33	4938
Staples	Office supplies for all offices	\$ 480.82		\$ 480.82	4939
State Treasurer	J. Gray - QPA Examination - 12/20/23	\$ 150.00		\$ 150.00	4940

<u>COMPANY</u>	<u>DESCRIPTION- 1st Run - September</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
Sue Fieseler	Reimburse for tenant activity expenses	\$ 594.13		\$ 594.13	4941
Summit Electrical Supply Co.	Maintenance materials for all sites	\$ 1,395.20		\$ 1,395.20	4942
Teknikon Group, Inc	Chestnut - Air handler repair & replace filters & belts	\$ 946.00		\$ 946.00	4943
TTI Environmental, Inc	Glenwood - 5GW Unit: 1A - indoor air quality evaluation	\$ 1,150.00		\$ 1,150.00	4944
Verizon	Camera Lines - 09/17/23-10/16/23	\$ 41.92		\$ 41.92	4945
Verizon	Phone & Fax Lines - 09/17/23-10/16/23	\$ 41.92		\$ 41.92	4946
Verizon Wireless	Cell phone charges	\$ 205.34		\$ 205.34	4947
TOTAL		\$ 78,340.84		\$ 78,340.84	

SUMMIT HOUSING AUTHORITY BILL APPROVAL

SEPTEMBER 28, 2023 - OCTOBER 25, 2023

<u>COMPANY</u>	<u>DESCRIPTION- 2nd Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
AIS - Affordable Interior Systems	Office Work Stations	\$ 26,303.97		\$ 26,303.97	4948
Allstate Office Interiors	Carpeting for main office	\$ 7,869.22		\$ 7,869.22	4949
Central Pro Services	Glenwood - 3GW Unit: 3B - reface cabinets	\$ 507.50		\$ 507.50	4950
City of Summit	P.I.L.O.T. - 12/31/22	\$ 47,822.00		\$ 47,822.00	4951
Comcast Business	Cable, Telephone & Internet Services from 09/10/23-10/09/23 - Chestnut - OFC - MDM 2	\$ 272.34		\$ 272.34	4952
Corey Coleman	Glenwood - Displaced tenant - meal reimbursement	\$ 396.47		\$ 396.47	4953
DKS Cellular Subscription	Intercom service fee - 09/17/23-10/16/23	\$ 53.95		\$ 53.95	4954
Document Solutions	Copier - overage	\$ 99.35		\$ 99.35	4955
GB Design Consultants, LLC	Design fees - Glenwoo Community Room	\$ 375.00		\$ 375.00	4956
Global Furniture Group	Main office - file cabinets	\$ 11,145.05		\$ 11,145.05	4957
Hanover Supply Co.	Maintenance materials for all sites	\$ 77.68		\$ 77.68	4958
HD Supply	Maintenance materials for all sites	\$ 91.12		\$ 91.12	4959
Jacqueline Grey	Reimbursement for printer for mail office	\$ 159.92		\$ 159.92	4960
Jackie Roundtree	Cell phone reimbursement	\$ 50.00		\$ 50.00	4961
Keith Kinard	Dispaced tenant - Corey Coleman - hotel fee	\$ 9,468.80		\$ 9,468.80	4962
Lacretia Jones	Meal re-imburement - 2 GW Unite: 2A - Displaced Tenant	\$ 1,085.11		\$ 1,085.11	4963
Mc Closkey Mechanical Contractors, Inc	Glenwood - Units 2 1A & 2 1B - re-piped drain line	\$ 1,275.83		\$ 1,275.83	4964
Nan Mc Kay & Associates, Inc	HOTMA Training	\$ 475.00		\$ 475.00	4965
PSE&G	Chestnut	\$ 324.33		\$ 324.33	4966
Rashan Womack	Reimburse for new cell phone case	\$ 101.26		\$ 101.26	4967
Ready Refresh	Water cooler rental	\$ 146.13		\$ 146.13	4968
Ready Refresh	Water cooler rental	\$ 63.90		\$ 63.90	4969
Worrall Community Newspapers, Inc.	Public Legal Notices	\$ 90.90		\$ 90.90	4970
SitOnIt Seating	Main Office chairs	\$ 3,033.19		\$ 3,033.19	4971

<u>COMPANY</u>	<u>DESCRIPTION- 2nd Run</u>	<u>PAYABLE</u>	<u>PRE PAID</u>	<u>TO BE PAID</u>	<u>CHECK #</u>
E&G Exterminators, Inc.	Special services	\$ 150.00		\$ 150.00	4972
TOTAL		\$ 111,438.02	\$78,340.84	\$ 189,778.86	