

**NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING  
9 CAMPUS DRIVE – SUITE 216  
PARSIPPANY, NJ 07044-4412**

November 27, 2019

Ms. Kate Delany  
126 East Palmer Avenue  
Collingswood, NJ 08108  
[opra+request-7799-d027e207@requests.opramachine.com](mailto:opra+request-7799-d027e207@requests.opramachine.com)

**RE: OPRA Request**

Dear Ms. Delany:

We received a request for information from you dated November 19, 2019 under the Open Public Records Act (“OPRA”). Please accept this correspondence as our response pursuant to OPRA.

In your request, you seek the following:

- 1) *A copy of the SEM Entity Insurance coverage policy from January 2017 to date of response. Invoices and cancelled checks for all amounts including compensation fees paid on EPL/POL and cyber security policies from January 1, 2017 to date of response.*

Response: Attached you will find policies for all years requested. Also included are invoices indicating the commission paid for the placement of General Liability, Auto and EPL coverages.

- 2) *Documents sufficient to show the salary or compensation of all State Reps and Alternate Reps, such as contracts, employment agreements or salary resolutions from January 1, 2017 to date of response.*

Response: State Representatives or Alternates do not get compensated for serving on the board.

- 3) *Documents sufficient to show the salary or compensation of all appointed officials, such as contracts, employment agreements or salary resolutions from January 1, 2017 to date of response.*

Response: Attached please find contracts for fund professionals for 2017 thru 2019.

- 4) *The NJSEM annual budgets, showing receipts and expenditures, for each of the last three fiscal years.*

Response: Attached please find budgets for 2017-2019. Also attached are the Fund’s bills list from Jan 2017 to present. Also included are Treasurers reports that indicates all receipts the fund received.

- 5) *All invoices, checks, purchase orders, and remittances, paid by the Borough of Collingswood to NJSEM from January 1, 2017 to date of response.*

Response: Please be advised that there are no such documents

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the denial of access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the GRC by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at xxx@xxx.xxxxxx.xx.xx, or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc).

The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Yours truly,

*Bradford Stokes*

Bradford Stokes, Account Manager