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Job Specification

SENIOR MAINTENANCE REPAIRER ELECTRICIAN

DEFINITION:

Under direction, performs routine general electrical work and the less difficult tasks involved in the maintenance, installation, inspection, repair, and servicing of electrical circuits and equipment; works with various hand tools and basic testing equipment common to the electrical trade; may take the lead in a small maintenance unit and may be called on to do other types of general maintenance work; does other related duties as required.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK:

Replaces switches, fixtures, bulbs, cords, circuits, bells, buzzers, outlets, control equipment, and appliances.
Uses soldering equipment.

Makes splices.

Troubleshoots malfunctions with the use of a test light or other simple testing equipment.

Oils, greases, and maintains appliances and equipment.

Sets up and adjusts portable light and sound systems.

Works with drills, chisels, screw drivers, pliers, wire cutters, and other basic hand tools,

May replace or install boxes and conduit.

Cleans tools and equipment.

Works from simple sketches or work orders.

May take the lead over a small maintenance unit..

Keeps records.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS:

EXPERIENCE:

One (1) year of experience in electrical work involving a variety of installation and/or maintenance tasks.

LICENSE:

Appointees will be required to possess a driver=s license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

KNOWLEDGE AND ABILITIES:

Knowledge of standard tools, materials, methods, practices,

occupational hazards, and safety precautions involved in electrical and general maintenance work.

Knowledge of basic color coding and cable types used in house circuits.

Ability to understand, remember, and carry out oral and written directions.

Ability to take needed safety precautions in performing the work.

Ability to obtain, store, safeguard, distribute, and properly use needed equipment, materials, and supplies.

Ability to take the lead over assigned employees.

Ability to maintain simple records.

Ability to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

This job specification is applicable to the following title code:

Job Spec Code	Variant	State, Local or Common	Class of Service	Work Week	State Class Code	Local Class Code	Salary Range	Note
03430		L	C		N/A	04		-

This job specification is for **local** government use only.

Salary range is only applicable to state government.

Local salaries are established by individual local jurisdictions.

10/09/1997
