



350 Hudson Ave, Twp. of Washington, NJ 07676-4799, Tel: 201-664-4425 Fax 201-664-8281
Office of the Township Clerk, Susan Witkowski



October 22, 2024/OPRA 544

Blueraspberry lemonade

Sent electronically to:

blueraspberry lemonade <opra+request-67332-8ba131bc@requests.opramachine.com>

Dear blueraspberry lemonade,

The Township of Washington received your Open Public Records Act (OPRA) request on September 30, 2024. The official Records Custodian, Susan Witkowski received your OPRA request on September 30, 2024. As such, an extension was requested to respond to your request is October 23, 2024.

OPRA allows public agencies to impose special service charges whenever the nature, format, manner of collation, or volume of a government record embodied in the form of printed matter to be inspected, examined, or copied pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or when fulfilling a request requires an extraordinary expenditure of time and effort. See N.J.S.A. 47:1A-5.c. Special service charges must be based upon the actual direct cost of providing the copy or copies.

OPRA mandates that the requestor shall have the opportunity to review and object to the charge prior to it being incurred. See N.J.S.A. 47:1A-5.c. As such, a detailed estimate is provided below:

Assistant to the Clerk/\$30.00 per hour/3 hours

TOTAL ESTIMATED SPECIAL SERVICE CHARGE AMOUNT DUE: \$90.00

(cash or checks made payable to: Twp. of Washington, we do not accept credit cards)

Kindly respond in writing with your acceptance or rejection of this estimated charge. We will not begin to process this request until we receive your written acceptance.

If you reject the estimated charge and you wish to challenge the special service charge, you have a right to challenge the decision. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Susan Witkowski, RMC

Township of Washington

switkowski@twpofwashington.us

201-664-4425



350 Hudson Ave, Twp. of Washington, NJ 07676-4799, Tel: 201-664-4425 Fax 201-664-8281
Office of the Township Clerk, Susan Witkowski



October 9, 2024/OR-544-Part 2 of 2

Blueraspberry lemonade

Sent electronically to:

blueraspberry lemonade <opra+request-67332-8ba131bc@requests.opramachine.com>

Dear blueraspberry lemonade,

The Township of Washington received your Open Public Records Act (OPRA) request on September 30, 2024. The official Records Custodian Susan Witkowski received your OPRA request on September 30, 2024. As such, the seven (7) business day deadline to respond to your request was October 9, 2024, 2024. This response to your request is being provided to you on the 7th business day after the custodian's receipt of said request.

Your OPRA request sought access to the following:

Documents, correspondences, letters, messages, emails, signed application forms, unsigned application forms, completed application forms, copies of the permits themselves, copies of training certificates, licenses, and records or documents generated in the process of any red light or blue light permits issued, maintained, renewed, or duplicated to any person by your municipality between January 1, 2013, and December 31, 2023-

List of all emergency calls in your municipality that were handled by an outside agency or mutual aide in the timeframe of July 31, 2019, and July 31, 2024

any agreements entered or contracts signed by your municipality for the provision of emergency services in the timeframe of July 31, 2019, and July 31, 2024

Your request requires additional time beyond the seven (7) business days to the information to respond to your request. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied.

I request an extension to gather those records and if it is anticipated that this will create a voluminous number of responsive records, we reserve the right to implement a special service charge once the initial search has been completed.

Your request requires an extension of time until October 23, 2024.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Washington to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Susan Witkowski, RMC

Township of Washington

switkowski@twpofwashington.us

201-664-4425

OR-544

-----Original Message-----

From: blueraspberry lemonade <opra+request-67332-8ba131bc@requests.opramachine.com>

Sent: Monday, September 30, 2024 9:51 AM

To: Town Clerk <townclerk@twpofwashington.us>

Subject: OPRA request - Request for emergency services

RECEIVED

SEP 30 2024

TOWNSHIP CLERK

Caution: External E-mail

Dear Washington Township (Bergen),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

A list of any red light or blue light permits issued, maintained, renewed, or duplicated to any person by your municipality between January 1, 2013, and December 31, 2023, including the document type, document number, issue date, the first name, middle name or initial, and last name, rank or title, license number, vehicle number, vehicle type, vehicle description, department or organization name, circumstances for issuance, and name and signature of person(s) approving. Documents, correspondences, letters, messages, emails, signed application forms, unsigned application forms, completed application forms, copies of the permits themselves, copies of training certificates, licenses, and records or documents generated in the process of any red light or blue light permits issued, maintained, renewed, or duplicated to any person by your municipality between January 1, 2013, and December 31, 2023.

A list of vehicles that were issued to any individual for that individual's regular use, including the make, model, year, license number, identification number, type, and description of the vehicle and to whom it was issued (name, department, title, rank), and circumstances for issuance, owned, leased, or provided by your municipality between July 31, 2019, and July 31, 2024

Any and all reports made to the municipality or contracted by the municipality to be made into the emergency services, law enforcement, fire, emergency medical services, first aid, rescue, emergency management organizations, in the timeframe of January 1, 2013, and December 31, 2023. This includes any studies or analysis of the actions or responses of the agencies.

List of all emergency calls in your municipality that were handled by an outside agency or mutual aid in the timeframe of July 31, 2019, and July 31, 2024.

any agreements entered or contracts signed by your municipality for the provision of emergency services in the timeframe of July 31, 2019, and July 31, 2024.

any awards, complaints, compliments, citations, comments, reports or commendations made regarding a first responder, police officer, dispatcher, EMT, paramedic, firefighter, code enforcement officer, law enforcement officer between June 30, 2014 to June 30, 2024. any accident reports, incident reports, aided reports, operations reports, internal affairs records, investigation reports, citations, summonses issued, charge sheets, disposition of charges, court records, legal actions, lawsuits filed, settlement agreements, judgements, CAD / dispatcher / police journal entry records, ambulance reports, patient care reports, fire department response reports, sobriety test results, total station diagrams, accident reconstruction diagrams and reports, 911 tapes, any dispatch calls, images, recordings, video recordings, surveillance video, dashboard camera video, body worn camera video of any incidents itself or any persons being interviewed by the police, and email or other written communications relating to any awards, complaints, compliments, citations, comments, reports made regarding a first responder, police officer, dispatcher, EMT, paramedic, firefighter, code enforcement officer, law enforcement officer between June 30, 2014 to June 30, 2024.

records regarding the administration of your municipality's stipend, rewards, compensation, incentive or "Length of Service Awards Program" for volunteer personell from January 1, 2013 to June 31, 2024, to include a year by year list of persons, their title(s), department, amounts or descriptions of the award, any certification forms, application forms, certification lists, vesting documents, letters, emails, correspondences, agreements, contracts related to your municipality's incentive programs for volunteers from January 1, 2013 to June 31, 2024.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

blueraspberry lemonade

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-67332-8ba131bc@requests.opramachine.com

Is townclerk@twpofwashington.us the wrong address for OPRA requests to Washington Township (Bergen)? If so, please contact us using this form:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_change-5Frequest_new-3Fbody-3Dwashington-5Ftownship-5Fbergen&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbil5ts&m=ll5mUjl_mdTT2sBU2p35O8-ZMr16QRHSRkAlrj66AG99VucAeT5bCzzWQcx7BEMa&s=yR32l6ujGR6WWCkLdbi7pBMp2sJn7IA dt8A--Z917Cs&e=

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_help_officers&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbil5ts&m=ll5mUjl_mdTT2sBU2p35O8-ZMr16QRHSRkAlrj66AG99VucAeT5bCzzWQcx7BEMa&s=ntBSwPSuDQF3OZyQMcnLaRDL9NtmgrOwxargMTH-ol0&e=

View this OPRA request & responses online:

https://urldefense.proofpoint.com/v2/url?u=https-3A_opramachine.com_request_request-5Ffor-5Femergency-5Fservices-5F2&d=DwlFaQ&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_Cdp gnVfiiMM&r=xe6LILGY4fBqf2qF2SfWyQPyzkOmFj7ck01xsbil5ts&m=ll5mUjl_mdTT2sBU2p35O8-ZMr16QRHSRkAlrj66AG99VucAeT5bCzzWQcx7BEMa&s=xvN9Szz8fwMocotVEw9AEFT3rk3yWzsf sBsr lp3W1p4&e=

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
