

TOWNSHIP OF LAWRENCE

2207 Lawrence Road
Lawrence Township, New Jersey 08648

609-844-7008
ymartinette@lawrencetwp.com

Job Posting

Position: Fire Prevention Specialist

Posting Date: May 9, 2022

Closing Date: May 31, 2022

Salary Range: \$54,909 - \$75,431

Lawrence Township is seeking a full-time Fire Prevention Specialist to work under the direction of the Fire Official. Immediate opening, applicants must possess a valid Fire Inspector and/or Fire Official Certification issued by the New Jersey Division of Fire Safety. Hotel and Multiple Dwelling Certification issued by the New Jersey Department of Community Affairs is required. Candidates must have knowledge in enforcement of New Jersey Fire Codes and be computer proficient, knowledge of ESP software a plus. Employment application are available on our website:

<https://www.lawrencetwp.com/ApplicationEmployment>, please upload resume to application.

Complete job description available on the New Jersey Civil Service Commission website:

<https://info.csc.state.nj.us/obspec/06356.htm>

TOWNSHIP OF LAWRENCE

2207 Lawrence Road
Lawrence Township, New Jersey 08648

609-844-7005
ymartinette@lawrencetwp.com

Job Posting

Position: Fire Prevention Specialist

Posting Date: June 17, 2022

Closing Date: July 15, 2022

Salary Range: \$54,909 - \$75,431

Lawrence Township is seeking a full-time Fire Prevention Specialist to work under the direction of the Fire Official. Immediate opening, applicants must possess a valid Fire Inspector and/or Fire Official Certification issued by the New Jersey Division of Fire Safety. Hotel and Multiple Dwelling Certification issued by the New Jersey Department of Community Affairs is required. Candidates must have knowledge in enforcement of New Jersey Fire Codes and be computer proficient, knowledge of ESP software a plus. Employment application are available on our website:

<https://www.lawrencetwp.com/ApplicationEmployment>, please upload resume to application.

Complete job description available on the New Jersey Civil Service Commission website:

<https://info.csc.state.nj.us/jobspec/06356.htm>

TOWNSHIP OF LAWRENCE

2207 Lawrence Road
Lawrence Township, New Jersey 08648

609-844-7005
ymartINETte@lawrencetwp.com

Job Posting

Position: Payroll Clerk

Posting Date: June 1, 2022

Closing Date: June 30, 2022

Salary Range: \$58,815 - \$83,707

Lawrence Township is seeking a full-time Payroll Clerk position in the Finance Department. Responsible for payroll and attendance administration. Includes computing payroll checks, retroactive salary payments, pension calculation and reporting. Excellent organizational skills and have the ability to multi-task. Responsibilities will include, but not limited to, providing office support and general clerical tasks such as answering phones, filing and copying. Experience with PrimePoint Payroll and Time and Labor Modules preferred. Proficiency with Microsoft Outlook, Word, Excel and Access. Applicant must be detail oriented, accurate, self-directed and able to maintain confidentiality. Ability to keep accurate records and willing to work productively with minimal direction.

<https://www.lawrencetwp.com/ApplicationEmployment>, please upload resume to application.

TOWNSHIP OF LAWRENCE

2207 Lawrence Road
Lawrence Township, New Jersey 08648

609-844-7008
ymartinette@lawrencetwp.com

Job Posting

Position: Tax Assessment Clerk

Posting Date: July 29, 2022

Closing Date: August 30, 2022

Salary Range: \$28,616 - \$41,280

LAWRENCE TOWNSHIP (Mercer County) is seeking an Account Clerk in the Tax Assessor's Office. Monday through Friday, 8:30 am to 4:30 pm. Candidate must have strong prioritizing skills with focus on deadlines. Responsibilities will include but not limited to correspondence composition, filing and data input. Must possess strong customer service skills, organized, detail oriented, have excellent verbal and written skills. Proficient in Microsoft Excel and Word, knowledge of BRT a plus. Salary range \$28,616 to \$41,280 annually.

<https://www.lawrencetwp.com/ApplicationEmployment>, please upload resume to application.

JOB POSTING

DEPARTMENT: TOWNSHIP OF LAWRENCE – Municipal Court

TITLE: CASHIER – Full Time

Salary Range \$33,645 - \$49,131 Annually

(AFSCME Local 2257 Schedule B)

SCHEDULE: MONDAY-FRIDAY

HOURS 8:00AM TO 4:00PM

DEFINITION

Under supervision, performs varied assignments of limited complexity, involved in the receipt and disbursement of money; answers routine inquiries; may issue receipts and post, bill, and/or maintain accounts; adds and subtracts totals manually and/or uses a cash register, calculator, and/or other type of office machine; does other related duties as required.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

NOTE: Appointments may be made to positions requiring bilingual skills.

00978 - Bilingual in Spanish and English

SPECIAL SKILL

Applicants must be able to read, write, speak, understand, or communicate in Spanish and English sufficiently to perform the duties of this position.

EXAMPLES OF WORK:

Through the mail and over the counter, receives cash and/or checks for payment of rental fees, taxes, water fees, licenses, electric services, hospital bills, and so forth.

Operates a cash register to list and total the price of individual items purchased, collect cash and make change, and reconcile cash receipts with the cash register tape.

May prepare simple financial statements by adding or subtracting totals to provide specific information needed.

Totals cash and/or checks received and verifies amount with either register tape, receipts, terminal, and so forth, to ensure correct amount received.

Totals cash and checks for bank deposit.

Follows established guidelines and computes interest of bills which are delinquent.

Posts items to accounts manually or uses bookkeeping machine, terminal, and so forth.

May answer the phone and transfer calls.

Answers routine inquiries from customers at the counter or over the phone, such as late charge fee, price of licenses, cost of items, closing time, and so forth.

Maintains records and files.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS:

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

KNOWLEDGE AND ABILITIES:

Knowledge of arithmetic computation such as discount and interest, and of how to add, subtract, multiply, and divide all units of measure.

Ability to count and record numerical data.

Ability to perform basic arithmetic computations such as addition, subtraction, division, and multiplication.

Ability to follow detailed oral and written directions.

Ability to establish and maintain good working relationships with coworkers.

Ability to deal courteously with the general public.

Ability to maintain records and files.

Ability to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

Posted 06/08/2022

JOB POSTING

DEPARTMENT: TOWNSHIP OF LAWRENCE – Municipal Clerk

TITLE: CASHIER – Full Time

Salary Range \$32,985 - \$48,168 Annually

(AFSCME Local 2257 Schedule B)

SCHEDULE: MONDAY-FRIDAY

HOURS 8:30AM TO 4:30PM

DEFINITION

Under supervision, performs varied assignments of limited complexity, involved in the receipt and disbursement of money; answers routine inquiries; may issue receipts and post, bill, and/or maintain accounts; adds and subtracts totals manually and/or uses a cash register, calculator, and/or other type of office machine; does other related duties as required.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

NOTE: Appointments may be made to positions requiring bilingual skills.

00978 - Bilingual in Spanish and English

SPECIAL SKILL

Applicants must be able to read, write, speak, understand, or communicate in Spanish and English sufficiently to perform the duties of this position.

EXAMPLES OF WORK:

Through the mail and over the counter, receives cash and/or checks for payment of rental fees, taxes, water fees, licenses, electric services, hospital bills, and so forth.

Operates a cash register to list and total the price of individual items purchased, collect cash and make change, and reconcile cash receipts with the cash register tape.

May prepare simple financial statements by adding or subtracting totals to provide specific information needed.

Totals cash and/or checks received and verifies amount with either register tape, receipts, terminal, and so forth, to ensure correct amount received.

Totals cash and checks for bank deposit.

Follows established guidelines and computes interest of bills which are delinquent.

Posts items to accounts manually or uses bookkeeping machine, terminal, and so forth.

May answer the phone and transfer calls.

Answers routine inquiries from customers at the counter or over the phone, such as late charge fee, price of licenses, cost of items, closing time, and so forth.

Maintains records and files.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS:

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

KNOWLEDGE AND ABILITIES:

Knowledge of arithmetic computation such as discount and interest, and of how to add, subtract, multiply, and divide all units of measure.

Ability to count and record numerical data.

Ability to perform basic arithmetic computations such as addition, subtraction, division, and multiplication.

Ability to follow detailed oral and written directions.

Ability to establish and maintain good working relationships with coworkers.

Ability to deal courteously with the general public.

Ability to maintain records and files.

Ability to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

Posted 04/29/2022

JOB POSTING

DEPARTMENT: TOWNSHIP OF LAWRENCE – TAX ASSESSOR

TITLE: ACCOUNT CLERK FULL TIME

Hourly Rate: \$15.72/35 hours per week

(AFSCME Local 2257 Schedule B)

SCHEDULE: MONDAY-FRIDAY

HOURS 8:30AM TO 4:30PM

DEFINITION:

Under direction performs a variety of routine, repetitive, noncomplex clerical tasks which involve computing, classifying, verifying, and recording numerical data and the reconciliation of accounts, records, and documents to keep sets of financial records complete; does other related duties as required.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK:

- Examines and verifies that entries, postings, and totals are accurate and supporting documents are included.
- Performs routine arithmetic calculations and tabulates by hand or with the aid of machines.
- Performs varied clerical tasks involved in keeping accounts of a simple, routine, and repetitive nature.
- Posts entries in cash books, journals, ledgers, and/or other records.
- Prepares records of cash receipts and disbursements.
- Makes copies and redacts personal information from reports.
- Files reports in sequential order.
- Checks and compares for completeness various types of documents.
- Examines report to ensure that they have the necessary approvals.
- In person and phone contact with citizens to assist with questions and requests.
- Refers errors and irregularities to supervisor.
- Gives routine information in person and over the telephone.
- Maintains established records/files where selection and classification of data does not require difficult decisions and where procedures are routinized.
- Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.
- Compiling of statistical information upon request.

REQUIREMENTS:**LICENSE:**

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

KNOWLEDGE AND ABILITIES:

- Knowledge of office methods, practices, and equipment and of performing routine, repetitive, and noncomplex tasks involved in keeping financial and/or other records of a mathematical nature.
- Knowledge of basic arithmetic functions.
- Ability to understand, remember, and carry out oral and written directions.
- Ability to perform routine/repetitive tasks, compare numerical/verbal data, and select appropriate information for forms.
- Ability to add, subtract, multiply, divide, and find averages/percentages.
- Ability to apply arithmetic principles and to correct computational errors.
- Ability to acquire an understanding of numerical record keeping and data gathering and other clerical procedures used in a specific establishment.
- Ability to perform work requiring constant/close attention to clerical and numerical detail.
- Ability to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.
- Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.
- Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

POSTED: 07/25/2022

Job description

Hours: Monday - Friday, 8:30 a.m. - 4:30 p.m. Must be available to work weekends, evenings and holidays when necessary for programs or special events.

The Lawrence Township Recreation Department is seeking a full time Recreation Leader. Job duties and responsibilities include but are not limited to organize and implement a variety of community-based recreation and aquatic programs for youth, adult and seniors. This also includes implementing and creating new programs including but not limited to art, fitness, nature programs, and special events. The Recreation Leader responsibilities will also include recruiting and evaluating seasonal staff. The Recreation Leader will prepare program budgets and requisitions, monitors expenditures, timekeeping, timesheets, scheduling the use of recreation facilities; and performs related work as required. This individual will promote programs, provide assistance to community-initiated programs as needed including through advertising and promotional efforts. The position works with leadership in creating content, maintaining, and promoting recreation social media account and website page. Applicants should be high energy and creative. Strong background in organization, planning and execution a must.

Preferred Certifications/Experience: Minimum of one (1) year of experience in the field(s) of municipal/county/state recreation; online registration systems/software experience desired/Community Pass system experience a plus. Relevant certifications/licenses preferred but not required, such as state or national certifications and CPR, and/or First Aid/AED. A Bachelor's Degree in Community Recreation, Recreation Management, or associated field preferred. Must have a valid NJ driver's license. Must satisfy employer paid physical, drug screen and criminal background check. NJ residency required by State Statute. R.S.52:14-7.

Send cover letter, resume and Lawrence Township employment application to:

Township of Lawrence

2207 Lawrence Road

Lawrence Township, New Jersey 08648.

Attn: Manager's Office

The Township reserves the right to interview candidates prior to the closing date for responses. Employment applications can be found on the Lawrence Township website.

Deadline: September 17, 2021

Job Type: Full-time

Salary: \$40,042.00 - \$61,461.00 per year

Benefits:

- Dental insurance
- Employee assistance program
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off
- Retirement plan

Schedule:

- Holidays
- Monday to Friday
- Overtime
- Weekend availability

Work Location:

- Multiple locations

Work Remotely:

- No

Work Location: Multiple Locations

Details

Created: August 25, 2021

Views: 633

Candidates: 47 total

Budget

Job budget: Not sponsored

Promote this job for more candidates:

©2022 Indeed

Job description

Mechanic – Full Time Position – Must have two (2) years of experience in the installation, maintenance and repair of engines, motor vehicles and equipment. CDL Class “A” is desired. (ASE) Certifications desirable (Engine Repair, Electrical, Engine Performance). Successful completion of (1) year of training in automotive technology at an accredited community college or vocational school. Must be available for emergency snow and ice removal. Provisional appointment pending a Civil Service Examination. Individuals who accept provisional appointments and have no permanent underlying status are not provided the rights and protection under Title 4A of the New Jersey Administrative Code. Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under law. If you already work for State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011 or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position or employment. Applications are available on the Lawrence Township website.

Job Type: Full-time

Salary: \$45,821.00 - \$75,154.00 per year

Benefits:

- Dental insurance
- Employee assistance program
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off

Schedule:

- 8 hour shift

Ability to commute/relocate:

- Township of Lawrence, NJ: Reliably commute or planning to relocate before starting work (Preferred)

Experience:

- Diesel Engine, Truck & Heavy Equipment Mechanics: 1 year (Preferred)
- Diesel engine repair: 1 year (Preferred)
- Mechanical knowledge: 1 year (Preferred)

Work Location: One location

Details

Created: April 21, 2022

Views: 95

Candidates: 6 total

Budget

Job budget: Not sponsored

Promote this job for more candidates:

©2022 Indeed

-

Job description

PUBLIC HEALTH NURSE DEFINITION: Under direction, teaches, counsels, conducts epidemiological investigations, and provides public health nursing services in homes, clinics, and schools to individuals and families in the community for a public health agency; uses knowledge from nursing, social and public health sciences to promote and protect the health of populations through the performance of core public health functions and the delivery of essential public health services; does related work as required. **NOTE:** The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed. **NOTE:** Appointments may be made to positions requiring bilingual skills. **07186- Bilingual in Spanish and English. SPECIAL SKILL** Applicants must be able to read, write, speak, understand, or communicate in Spanish and English sufficiently to perform the duties of this position

EXAMPLES OF WORK: Responds to health questions by individuals and/or families during home visits, in clinics or schools or, while giving health demonstrations and lectures to community groups to educate the public on preventive health measures. Visits homes of individuals and/or families in the community and gathers initial background information used to assess their health needs and problems to develop a health care plan. Interviews patients and/or families to evaluate health needs or environmental hazards in the homes. Evaluates effectiveness of a family care plan and nursing services provided. Implements actions to curtail the spread of communicable diseases by instructing high-risk individuals or groups in the proper control measures. Develops health care plans for resolving complex and/or multifaceted problems as part of a team of health care professionals. Conducts investigations of suspected disease outbreaks; visits suspected areas and interviews persons who have contracted the disease to compile information on symptoms and environmental factors. Measures patients' temperature, blood pressure, pulse, height, and weight to record the patients' vital signs and growth process. Administers hearing and vision tests to screen possible hearing and vision problems and refers these problems to the physician. Administers medication in homes and/or clinics as prescribed by the physician to implement and maintain the health care treatment plan. Observes patients' reactions to prescribed medication to manage the stable phase of chronic illnesses such as diabetes, hypertension, and/or tuberculosis. Maintains medical records and files. Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units.

REQUIREMENTS: EDUCATION: Graduation from an accredited college or university with a Bachelor's degree in Nursing or Public Health.

EXPERIENCE: One (1) year of experience in a public health field or, nursing experience gained while working under the close supervision of a licensed public health nurse. **NOTE:** Nursing experience in a public health field may include experience with volunteer work, community service, or employment with a Visiting Nurse Association, hospital or other community-based public health partner agency, organization or health department that provides direct public health services to the population or, that contracts such services to local health departments. **NOTE:** Appointees are required to complete a course in population-based public health nursing within one (1) year of appointment.

LICENSE: Applicants must possess a current and valid registration as a Professional Nurse in the State of New Jersey. Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

KNOWLEDGE AND ABILITIES: Knowledge of the principles and practices of public health nursing. Knowledge of pharmaceuticals, side effects, and possible complications of use. Knowledge of health counseling methods. Knowledge of standard nursing procedures. Knowledge of interview techniques, and the methods used to gather data. Knowledge of community resources likely to be needed by the client population served. Knowledge of first aid procedures. Ability to recognize adverse signs and symptoms in patients. Ability to establish and maintain cooperative working relationships with those interested or involved in the work of the program. Ability to evaluate health needs and environmental hazards. Ability to provide health counseling to patients and families. Ability to conduct home visits and gather information. Ability to take temperature and blood pressure readings, and administer tests and medications. Ability to develop health care plans in conjunction with other professionals. Ability to select proper nursing procedures and techniques of patient care. Ability to maintain medical records and files. Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units. Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication. Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under law. If you do not reside in New Jersey, you have one year after the date you take your office, position or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position or employment. "The New Jersey First Act" (P.L. 2011, c.70)

Job Type: Full-time

Salary: \$56,441.00 - \$81,462.00 per year

Benefits:

- Dental insurance
- Employee assistance program
- Flexible spending account
- Health insurance
- Health savings account
- Paid time off
- Retirement plan

Schedule:

- Monday to Friday

Education:

- Bachelor's (Required)

License/Certification:

- Registration as Professional Nurse in the State of NJ (Required)

Work Location: One location

MUNICIPAL PROSECUTOR – TOWNSHIP OF LAWRENCE (MERCER COUNTY)

DEFINITION

Prosecutes violations of criminal and motor vehicle statutes on behalf of the State and, in addition, prosecutes violations of municipal ordinances on behalf of the municipality; does related work as required.

SCHEDULE

Court sessions are Monday afternoon from 4:00 PM to conclusion; Tuesday and Wednesday (morning session starts at 8:00 AM and afternoon starts at 1:00 PM). Special sessions are scheduled from time to time on Friday mornings. The position requires not less than 25 hours of work per week.

EXAMPLES OF WORK

Prosecutes contested motor vehicle cases, municipal ordinances violations, and disorderly person's charges.

REQUIREMENTS:

EDUCATION:

Admission to practice as an Attorney-at-Law in the State of New Jersey.

EXPERIENCE:

Five (5) years of experience as an Attorney-at-Law and at least two years of practice in municipal court either as a prosecutor or defense attorney.

KNOWLEDGE AND ABILITIES:

Knowledge of 1) municipal court practice and procedure; 2) state statutes and municipal ordinances and their application to specific cases; 3) of the problems involved in interpreting legal documents and in preparing answers, stipulations, briefs, transcripts of records, and the preparation of memoranda relating to the law and suitable answers.

Ability to: 1) interpret existing laws and ordinances; 2) to plan and put into operation the necessary legal steps on behalf of the municipality in litigated cases; 3) to prepare answers, stipulations, briefs, and decrees; 4) to confer with members of the bar and with other persons interested in or concerned with the work of the municipality; 5) to learn to utilize various types of electronic and manual recording information systems used by the agency, office, or related units; and 6) to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position.

Salary range: \$45,000 to \$55,000 depending on experience.

NOTE: This is an appointed position with a one-year term effective January 1 and ends December 31.

Submit resume to Kevin P. Nerwinski, Esq., Municipal Manager/QPA by email to knerwinski@lawrencetwp.com

Employment Opportunities

Fill out an Application for Employment online.

Download a printable version Here.

Lawrence Township is an Equal Opportunity Employer. As a "civil service community," Lawrence Township is subject to the rules and regulations of the New Jersey Civil Service Commission.

Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under law. If you do not reside in New Jersey, you have one year after the date you take your office, position or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position or employment. "The New Jersey First Act" (P.L. 2011, c.70)

Regarding terms and conditions of employment, most employees are covered by employment agreements negotiated between a union or association and the Township Manager and subject to approval by Township Council. There are six (6) such bargaining units.

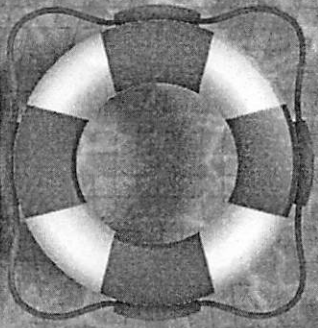
Laborer - Public Works Department

Full time position. Applicants must be a resident of the State of New Jersey or must relocate within one year of employment date. A New Jersey State CDL Class "A" or "B" license is preferred. Seeking applicants with grounds maintenance/outdoor laborer experience. Must be available for snow and ice removal. Send copies of resume to Kevin P. Nerwinski, Esq., Township Manager, Township of Lawrence, 2207 Lawrence Road, Lawrence Township, NJ 08648

School Crossing Guards

Anyone interested in the position of School Crossing Guard is asked to contact the office of the Chief of Police at 609.844.7102.

LAWRENCE TOWNSHIP



WE ARE
HIRING

LIFEGUARDS

PLEASE CONTACT THE LAWRENCE RECREATION DEPARTMENT
RECREATION@LAWRENCETWP.COM

609-844-7064

POOL IS LOCATED AT LAWRENCE HIGH SCHOOL

POOL HOURS

SUMMER - M-F 9-6PM SATURDAYS 9-3PM

FALL/WINTER/SPRING - M-F 6-9PM SATURDAYS 12-6PM



Lawrence Township Recreation
Department

Published by Nancy Lawrence
August 9 at 7:57 PM · 🌐

We are hiring lifeguards! 🌟 Great work hours for High School or College Students! Fill out the employment application here.

https://www.lawrencetwp.com/.../LT_Job_ApplicationFill.pdf

<https://www.lawrencetwp.com/ApplicationEmployment>

Edit

7 1 Comment 9 Shares

👍 Like 🗨 Comment ➦ Share 🌐

Most relevant ▼

Naralia Apple

Is the pool closed on 08/13?
12:50pm · no one is here

Like Reply Hide 1w

Comment as Lawrence... 🗨 🌐 📷 📺 📧



 Lawrence Township Recreation Department
March 15 · 🌐

In need of a part-time position? Join our team!
Contact the Recreation Department (609) 844-7065

Edit

👤 Nick Sierra and 4 others · 8 Shares

👍 Like 💬 Comment ➦ Share 🗨️

All comments ▾

 Sarah Schmidt
Katie Carroll - for Liam 🤗

Like Reply 23w

 Write a comment... 🗨️ 🤔 📷 📺 📺 📺

LAWRENCE RECREATION

HIRING NOW!

COME WORK WITH US!

SUMMER STAFF

POSITIONS AVAILABLE

LIFEGUARDS

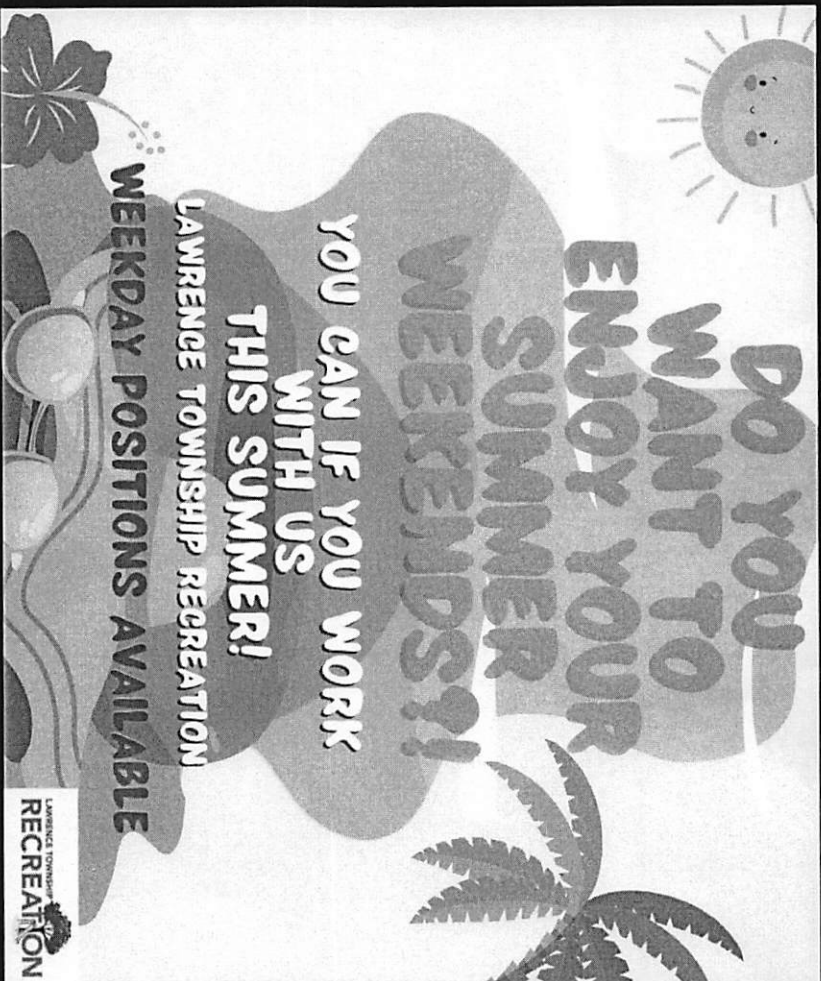
YOUTH RUNNING CLUB INSTRUCTOR

ART INSTRUCTOR

CAMP COUNSELORS

Contact the Recreation Department to receive further information (609) 844-7065

 LAWRENCE TOWNSHIP RECREATION DEPARTMENT



Lawrence Township Recreation
 Department
 Published by Emily Kurlander · April 7 ·

● SUMMER JOB ALERT ●

Summer Camp Leaders/Counselors/Certified Teachers
 Monday-Friday 9am - 4pm
 6 Weeks: June 27th - August 5th

Nature Camp Counselors
 Monday-Friday 9am - 4pm
 Week 1: July 11th - 15th
 Week 2: August 1st - 5th
 Week 3: August 15th - 19th
 Week 4: August 22nd - 26th

Art Camp Counselor
 Monday-Friday 9am - 12pm
 2 Weeks: July 18th - July 28th

Complete the application below
<https://www.lawrencetwp.com/ApplicationEmployment>
 See less

Edit

5 2 Comments 11 Shares

Like Comment Share

Most relevant

Nick Sierra
 How old is minimum age to work?

Like Reply Hide 19w

Lawrence Township Recreation
 Department
 Nick Sierra 16 years old

Comment as Lawrence...

Municipal Court Career Opportunity

MUNICIPALITY: Township of Lawrence
VICINAGE: Mercer County
POSITION TITLE: Cashier Full Time
POSTING DATE: 6/10/22
DEADLINE DATE: 6/24/2022
SALARY RANGE: \$33,645-\$49,131 Annually

Position Description:

Under supervision, performs varied assignments of limited complexity, involved in the receipt and disbursement of money; answers routine inquiries; may issue receipts and post, bill, and/or maintain accounts; adds and subtracts totals manually and/or uses a cash register, calculator, and/or other type of office machine; does other related duties as required.

Please email resume by June 24, 2022 to: Nicole Finacchio, CMCA
nicole.finacchio@njcourts.gov.

The Lawrence Township Municipal Court is an Equal Opportunity Employer.

**** NOTE:** The above local job posting was submitted to the vicinage by the local municipality and is not a State job posting.