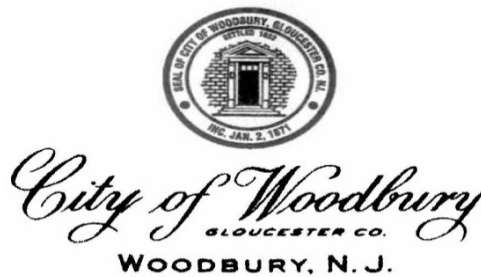


Cassidy L. Swanson
City Clerk
(856) 845-1300 x 146
cswanson@woodbury.nj.us



City of Woodbury
City Hall
33 Delaware Street
Woodbury, NJ 08096
(856) 845-1300

January 30, 2024

Via Email only (opra+request-57416-b91788ac@requests.opramachine.com)

FratLawzOPRA

Re: Open Public Records Act Request

Dear FratLawzOPRA,

The City of Woodbury Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA) on January 19, 2024. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is January 30, 2024. This response is being provided on the seventh business day after receipt of request.

Your records request was as follows:

Dear Woodbury City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

1. Resolution Of The City Council Of The City Of Woodbury Authorizing Promotion Of Brian Beckett To Sergeant In The Woodbury City Police Department
2. Resolution Of The City Council Of The City Of Woodbury Authorizing Promotion Of Brian Boucher To Lieutenant In The Woodbury City Police Department
3. Resolution Of The City Council Of The City Of Woodbury Authorizing Promotion Of Kelli Marro To Captain In The Woodbury City Police Department
4. Resolution Of The City Council Of The City Of Woodbury Authorizing Promotion Of Eric Lokaj To Detective Lieutenant In The Woodbury City Police Department
5. Resolution Of The City Council Of The City Of Woodbury Authorizing Promotion (Or Hiring) Of Brandon Volk To Detective In The Woodbury City Police Department
6. Resolution Of The City Council Of The City Of Woodbury Authorizing Promotion Of Jeffrey Pitzo To Captain In The Woodbury City Police Department
7. Resolution Of The City Council Of The City Of Woodbury Authorizing The Hiring Of Jeffrey Pitzo as an CLASS TWO Special Law Enforcement Officer In The Woodbury City Police Department

Yours faithfully,

The Team @ FratLawzOPRA

After a search of our available records has identified the following documents responsive to your request;

- Resolution 17-83 Promotion of Brian Beckett from Detective to Sergeant
- Resolution 22-63 Promotion of Brian Boucher from Sergeant to Patrol Lieutenant
- Resolution 16-156 Promotion of Kelli Marro from Lieutenant to Captain
- Resolution 23-165 Promotion of Eric Lokaj from Detective Sergeant to Detective Lieutenant
- Resolution 15-167 Execution of Employment Agreement with Captain Jeffrey Pitzo
- Resolution 17-127 Appointment of Jeffrey Pitzo as Senior SLEO II

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Your request requires additional time beyond the seven (7) business days to fulfill due to the extensive categories, volume, and age of records requested. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, “the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied.”

Further processing of your request requires an additional three (3) business days, which is until February 2, 2024.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the City of Woodbury to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

Cassidy Swanson
City Clerk
City of Woodbury