

ssmith@mjvfd.com

From: ssmith@mjvfd.com
Sent: Thursday, June 10, 2021 7:32 AM
To: 'chuck@sbfiredistrict3.com'
Subject: Pre-Plan Example
Attachments: Forsgate Drive, #0420.jpg; Forsgate Drive, #0420.PDF

Chuck,

Find attached an example of one of our pre-plans. This is of the Courtyard by Marriott hotel over by the Turnpike entrance. Attached is the written pre-plan and the plot plan for the site. If you go into I Am Responding, you will see both documents attached for the site when you search the address.

Scott Smith, Fire District Coordinator
South Brunswick Township Fire District #2 / Monmouth Junction Vol. Fire Department

573 Ridge Road, P.O. Box 114
Monmouth Junction, NJ 08852

Station: 732-329-0250
Fax: 732-329-0327
Cell: 848-207-7759

ssmith@mjvfd.com
www.sbfd2.com

From: ssmith@mjvfd.com
Sent: Wednesday, June 23, 2021 8:23 AM
To: 'Bolcato, John'; 'Hallman, Karen'; 'Kelly, Peggy'
Cc: 'Chris Perez (cperez@sbfd1.org)'; 'Augie Racanati'; 'Jim Stendardo'; 'Bidlack, Bryan'; 'Hayducka, Raymond'
Subject: RE: Question Regarding Workers Compensation Coverage

Good Morning All,

Please disregard my previous email, I apparently accidentally hit send before I could finish proof-reading.

I just want to send a quick email to bring all parties involved up-to-date on how and why this question regarding worker's compensation came up.

I was in contact with a representative from my Fire District's WC provider, Travelers, back in March to perform the annual audit of our organization and policy. As part of the process, they requested to review payroll data for all paid employees for our fire district, which they received the information from Karen Hallman as the township processes our payroll per interlocal agreement. The auditor found that I am listed under the Township's Tax ID number with all other township employees (building staff, PD, public works, etc.). This being the case, the auditor said that I should be listed/covered on the township's WC policy and not the Fire District's. As such, the auditor would remove me from the Fire District's policy as (if I remember correctly) she said that it is illegal for an employee to be listed on more than one WC policy for the same position. Before any changes to my Fire District's WC policy were made, I reached out first to Karen Hallman then Peggy Kelly then John Bolcato to determine if I am in fact on the township's WC policy under JIF. I don't know why this was never found during the annual audit in the past, but in any event, here we are.

As an employee of Fire District #2 and not the Township, I think everyone would agree that I should be covered under the Fire District's policy. In speaking with the auditor, I was told that if our payroll is being done by the township, our employee(s) should be listed under the Fire District's Tax ID number so as to avoid any confusion and ensure proper WC coverage. The email below from Patti Fahy to John Bolcato dated 6-22-2021 states the same thing. I would imagine that this should like-wise be done for the employees of Fire District's 1 & 3 as well.

John, did you confirm that I am covered under the Township's plan? And would it be possible for the township to process my payroll using our Fire District's Tax ID number going forward?

Thank you for researching this matter.

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From: Bolcato, John <jbolcato@sbtnj.net>
Sent: Tuesday, June 22, 2021 3:26 PM
To: Hallman, Karen <khallman@sbtnj.net>; Kelly, Peggy <pkelly@sbtnj.net>
Cc: 'ssmith@mjvfd.com' <ssmith@mjvfd.com>; Chris Perez (cperez@sbfd1.org) <cperez@sbfd1.org>; 'Augie Racanati' <augie.racanati@sbfiredistrict3.com>; Jim Stendardo <jim.stendardo@sbfiredistrict3.com>; Bidlack, Bryan <bbidlack@sbtnj.net>; Hayducka, Raymond <rhayduck@sbtnj.net>
Subject: FW: Question Regarding Workers Compensation Coverage

The JIF seems to feel that the Districts employees and volunteers should be covered under the Districts policy.

From: Patti Fahy <patti@naimc.com>
Sent: Tuesday, June 22, 2021 3:03 PM
To: Bolcato, John <jbolcato@sbtnj.net>
Subject: RE: Question Regarding Workers Compensation Coverage

*** **WARNING: This email originated outside of South Brunswick Township. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.** ***

Hi John,

The JIF believes that since the interlocal agreement indicates that they reimburse the township for all payroll and the Fire District are separate taxing entities they should be covered under their own WC policy. You are just providing a payroll service. Is there a way for you to enter the Fire Districts Tax ID in your system so there will be no further confusion? Please let me know if you have any questions or I can help in any way.

Patti Fahy
NAIMC North American Insurance Management



Patti@naimc.com
Phone 610-388-0600 Cell 215-687-3117

From: Bolcato, John <jbolcato@sbtnj.net>
Sent: Tuesday, June 15, 2021 8:43 AM
To: Patti Fahy <patti@naimc.com>
Subject: FW: Question Regarding Workers Compensation Coverage

Has the JIF reviewed the interlocal agreements to determine where the fire commissioners fall under worker's comp?

From: Kelly, Peggy
Sent: Tuesday, June 15, 2021 8:18 AM
To: Bolcato, John <jbolcato@sbtnj.net>
Subject: FW: Question Regarding Workers Compensation Coverage

John,

Did you find anything out.

Peggy

From: ssmith@mjvfd.com <ssmith@mjvfd.com>
Sent: Friday, June 11, 2021 8:52 AM
To: Kelly, Peggy <pkelly@sbtmj.net>
Subject: RE: Question Regarding Workers Compensation Coverage

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Good Morning Peggy,

Did you have a chance to look into whether or not I am on the Township's workers compensation coverage? My Board of Fire Commissioners have a meeting coming up in about a week and I need to provide them with an update on this issue.

Thank you.

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From: Kelly, Peggy <pkelly@sbtmj.net>
Sent: Thursday, May 27, 2021 2:38 PM
To: 'ssmith@mjvfd.com' <ssmith@mjvfd.com>
Cc: Bolcato, John <jbolcato@sbtmj.net>
Subject: RE: Question Regarding Workers Compensation Coverage

Hi Scott,

I would not take yourself off of anything until we are able to research it and get back to you. It would not only effect you, it would effect all the districts.

Peggy

South Brunswick Township
HR Coordinator
Phone #732-329-4000 Ext. 7306
Fax # 732-329-0627

From: ssmith@mjvfd.com <ssmith@mjvfd.com>
Sent: Thursday, May 27, 2021 9:30 AM
To: Kelly, Peggy <pkelly@sbtnj.net>
Cc: ssmith@mjvfd.com
Subject: Question Regarding Workers Compensation Coverage

***** WARNING: This email originated outside of South Brunswick Township. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. *****

Good Morning Kelly,

I had a phone conversation this morning with the auditor for the Fire District's workers compensation coverage through Travelers. In speaking with the auditor, she said that since my payroll is handled by the township, I am covered by the Township's workers compensation plan. With that being the case, the auditor said that I should not be listed on the Fire District's WC plan, so I am being removed from the District's plan so I am not covered twice. Can you please confirm that I am listed on the Township's WC plan with GIF? If that is not the case, I will need to contact Travelers.

Thank you for your assistance.

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ssmith@mjvfd.com

From: Head Coordinator <head.coordinator@sbfiredistrict3.com>
Sent: Monday, July 12, 2021 10:45 AM
To: Scott
Subject: Section 6
Attachments: handbook section 6.pdf

Let me know if I can be of any more help.

Chuck.

ssmith@mjvfd.com

From: Head Coordinator <head.coordinator@sbfiredistrict3.com>
Sent: Thursday, September 9, 2021 12:53 PM
To: Scott
Cc: Head Coordinator
Subject: Re: Info on Physicals

Thank you for the information!

On Thu, Sep 9, 2021 at 11:25 AM <ssmith@mjvfd.com> wrote:

Chuck,

We use Access Compliance for our initial and annual firefighter physicals. You can speak with Lynda Joy in the North Brunswick office. Her email is lynda@accesscompliance.net and her office phone number is 732-296-1000.

Scott Smith, Fire District Coordinator

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From: Head Coordinator <head.coordinator@sbfiredistrict3.com>
Sent: Thursday, September 16, 2021 2:48 PM
To: Scott
Subject: handbook
Attachments: 2021update_SBFD3 Employee Handbook.pdf

The handbook has not been adopted yet. Let me know if you have any questions.

Chuck.

ssmith@mjvfd.com

From: ssmith@mjvfd.com
Sent: Monday, October 18, 2021 9:40 AM
To: 'chuck@sbfiredistrict3.com'
Subject: Physicals Policy
Attachments: Policy 003 Physical Examination (REVISED 2012-12-17).doc

See attached.

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From: steve.manobianco@sbfiredistrict3.com
Sent: Wednesday, November 10, 2021 10:43 AM
To: ssmith@mjvfd.com
Subject: RE: Connecting...

Scott.... Thanks for the quick response. I wont be able to meet today. Ill try your cell phone.

Thanks,
Steve

From: ssmith@mjvfd.com <ssmith@mjvfd.com>
Sent: Wednesday, November 10, 2021 10:08 AM
To: steve.manobianco@sbfiredistrict3.com
Subject: RE: Connecting...

Good Morning Steve,

Congratulations on your appointment to the Board. I actually have to stop at Station 24 this afternoon around 1 PM to meet with Rob Weismann. If you are available I could meet with you then. Otherwise, I am generally at my station Monday to Friday from 7:30 AM to 4:00 PM. Let me know what works for you.

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From: steve.manobianco@sbfiredistrict3.com <steve.manobianco@sbfiredistrict3.com>
Sent: Wednesday, November 10, 2021 9:41 AM
To: ssmith@sbfd2.com
Subject: Connecting...

Scott,

Hope all is well! I have recently been appointed to SB Fire District Board and have a few questions that I would like to ask you. Can you please email with your availability or call me at 609.529.9809.

Thanks

Steve Manobianco
Commissioner
South Brunswick Fire District 3
609.529.9209
steve.manobianco@sbfiredistrict3.com
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