

Saved -

173-22
Due 5/26
D. Balaz Clerk

Linda Meyers

From: Deborah Brooks
Sent: Tuesday, May 17, 2022 8:58 AM
To: Linda Meyers
Subject: FW: OPRA request - Recording equipment specifications and "Line item" mentioned by BA Skarzynski

opra

-----Original Message-----

From: Brandon Russell <opra+request-31927-77d35a73@requests.opramachine.com>
Sent: Tuesday, May 17, 2022 8:22 AM
To: Clerk <clerk@southamboynj.gov>
Subject: OPRA request - Recording equipment specifications and "Line item" mentioned by BA Skarzynski

Dear South Amboy City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

City Hall Audio/video recording equipment specifications, last maintenance date and maintenance contact information

Line item in 2022-23 City Budget designating purchase of new audio and/or video recording equipment

Yours faithfully,

Brandon Russell

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-31927-77d35a73@requests.opramachine.com

Is clerk@southamboynj.gov the wrong address for OPRA requests to South Amboy City? If so, please contact us using this form:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fchange_request%2fnew%3fbody%3dsouth_amboy_city&c=E,1,tniW7RzclVcomjZkj2XpyUqNXmPnAoV-qyszkau4318t5SJwowoji_mPSaMnmjTqSep-szLM55qEO0tUF3vkzhpZkaKws9mKAasuxUiOKRIXuRzD4SCYeg,&typo=1

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fhelp%2fofficers&c=E,1,3R3rqVd8vby1JV_y6waFWRJfKciGjnL553wbVjfN1bf3914xAPCvJhm38jFDw4fTSsrpEW06oXa_hmxXC4lswH7XfpY7i4poQVDUalzbFTOnk2mDLZr&typo=1

View this OPRA request & responses online:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2frequest%2frecording_equipment_specificatio&c=E,1,Qvl7Q7rH4J70-

@D.B. request
Fwd. TO
in Balaz
5/19

CITY OF SOUTH AMBOY

C-4

Sheet 40c

Sheet 1

May 23, 2022

Debbie Brooks
City of South Amboy (NJ)
140 NORTH BROADWAY
South Amboy, New Jersey 08879

RE: I - FEB 22 - DCR 4 Ch Sound Upgrade- Council/Court Room - Municipal Building - City of South Amboy (NJ)

Dear Debbie Brooks,

BIS Digital provides a complete technology solution based on your needs and requirements which includes planning, design, programming, installation as well as training with on-going support and service. Our ability to design, implement and support a fully integrated AV workflow solution makes BIS unique.

Please don't hesitate to contact me with any questions or concerns.

Sincerely,

Bonnie Godfrey
Account Manager
(800) 834-7674
bonnie.godfrey@bisdigital.com



1350 NE 56th Street, Suite 300
Ft. Lauderdale, FL 33334



Sales: (800) 834-7674
Support: (800) 715-1234



Email: info@bisdigital.com
Web: www.bisdigital.com

BIS Digital –

Account City of South Amboy (NJ)

Quote Number Q-8019780-5.23.2022

Opportunity Name I - FEB 22 - DCR 4 Ch Sound Upgrade - Council/Court Room -
Municipal Building - City of South Amboy (NJ)

About BIS Digital

BIS Digital is a technology company which provides integrated digital recording and multi-media communications solutions. We “capture the record” with complete multi-channel audio and video digital recording systems customized to meet client needs. We work with award-winning manufacturers to bring you the latest in AV technology.

We design systems with fully integrated AV capabilities for optimal workflow and efficiency. Founded in 1982, BIS Digital has the knowledge and experience gained through our large customer base to build the perfect AV system from concept to completion. We handle everything from planning and design to installation and service. Moreover, we ensure staff is properly trained on using the system to master its operation.

Our solutions include:

- Multi-channel audio and video recording
- Sound systems
- Presentation systems
- Video conferencing
- Enterprise room control
- Video walls
- Language translation connectivity

Onsite service or remote service agreements may be included within this proposal or are available upon request. Multiple-year service agreements are also available.

Free CourtSide Portal Access

CourtSide

Included in this proposal is the CourtSide app. CourtSide is a web application that uses artificial intelligence and professional editing services to create formatted, speaker-identified transcripts. The app is free, and transcripts are produced on-demand through the CourtSide online transcript ordering portal. Transcription costs are based on page count and turnaround time.



Date Monday, May 23, 2022

Quote Number Q-8019780-5.23.2022
I - FEB 22 - DCR 4 Ch Sound Upgrade - Council/Court Room - Municipal Building - City of South Amboy (NJ)

Sales Consultant Bonnie Godfrey, Account Manager
(800) 834-7674 / bonnie.godfrey@bisdigital.com

Primary Contact Debbie Brooks, City Clerk
140 NORTH BROADWAY
South Amboy, New Jersey 08879
732-525-5920 / _____ (Fax)
brooksd@southamboynj.gov (Email)

Billing Address City of South Amboy (NJ) / A-1019591
140 NORTH BROADWAY
South Amboy, New Jersey 08879

Shipping Address _____

Users To Train _____

Wiring Required Yes

Installation Notes _____

Item	Product Code	Qty	Unit Price	Total Price
DCR 4ch Digital A/V Recording Software (incl. 12-month SAS)	DCR-4S	1	\$3,045.00	\$3,045.00
DCR Post Recording Manager	DCR-PRM	1	\$0.00	\$0.00
Screen Capture License for DCR	BIS-DCR-SCL	1	\$700.00	\$700.00
Custom All-in-One PC	BIS-COM-C-PC-AIO	1	\$2,265.00	\$2,265.00
External USB Slim DVD±RW Drive	BIS-USB-DVD/CD-RW	1	\$90.00	\$90.00
USB Gigabit NIC (10/100/1000)	BIS-NIC-GB	1	\$60.00	\$60.00
Professional Digital PA Mixer w/8ch USB out	BIS-MX-PA-USB8	1	\$3,700.00	\$3,700.00
18" Gooseneck Microphone w/Programmable Mute Base & LED (Series 3)	BIS-MIC-GBL18-S3	10	\$350.00	\$3,500.00
XLR Wall Plate (1 Input)	BIS-XLR-WP1	1	\$20.00	\$20.00

Microphone Cable (25ft)	BIS-MIC-CBL-25	1	\$50.00	\$50.00
Microphone Wire 22AWG (Plenum) - 1,000ft Roll	BIS-W-MP-22AWG	2	\$205.00	\$410.00
Multi-Channel Amplifier (4ch 60W)	BIS-AMP-MC-460	1	\$1,000.00	\$1,000.00
5.25" Wall Mount Speakers - White (Pair)	BIS-SP-WMW	1	\$395.00	\$395.00
Speaker Wire 16AWG (Plenum) - 500ft Roll	BIS-W-SPKR-16AWG-500ft	1	\$192.50	\$192.50
Rack Mountable Surge Protector (9 outlet)	BIS-PWR-RM-SP9	1	\$150.00	\$150.00
USB 2.0 Cable A to B Series 2 (15 ft.)	BIS-CBL-USB2-AB15-S2	1	\$15.00	\$15.00
USB 2.0 over CAT5 Extender	BIS-USB2-CAT5	1	\$712.00	\$712.00
Desk Rack (10U)	BIS-RCK-DR10	1	\$499.00	\$499.00
Installation Supplies	BIS-INST-SUP	1	\$252.05	\$252.05
On-site Setup, Installation and Training	SIT	1	\$4,900.00	\$4,900.00
Shipping/Handling	S/H	1	\$931.74	\$931.74
Annual DCR On-Site Service & Support (Contract to be issued upon installation)	NMNT-DCR	1	\$2,423.18	\$2,423.18
State Contract ESCNJ 21/22-19 Court/Council Chambers Recording Services Purchase				
			Sales Tax Rate	%
			Total (Excluding Sales Tax)	\$25,310.47

Scope of Work: Provide a 4 Ch. Liberty/DCR Recording Software on an All-in-one PC with External DVD drive for Court. (10) New 18" Microphones and all new Microphone wire, new XLR wall Plate 1 input, 2 new Wall Speakers for improved sound all new speaker wire, Equipment Rack with new amplifier, Professional Mixer and reusing the 1 Wireless microphone to float within gallery area. Providing screen capture function for direct recording of zoom meeting if needed. Equipment rack includes Surge Protector with 9 outlets. See Workflow Chart for setup of equipment. State Contract Pricing ESCNJ 21/22-19 Court /Council.

Optimal Specifications for BIS Digital PC Systems

Live Stream & On-Demand Requirements

- BIS Digital, Inc. recommends customer can transmit continuous stream of 300kbps or more for optimal performance.

All specifications are subject to change without notice. All computers sourced from third parties must first be approved by BIS Digital prior to purchase.

Equipment Supply

BIS Digital will furnish the equipment as specified herein. Revisions to this contract are made by approved written "Change Order". BIS reserves the right to bill for equipment as stored materials when delivery or installation is not possible. There are no additional implied or expressed operations of the system other than stated within.

Electrical Installation

The customer provided electrical contractor will install all AC power, relay switches & conduit as required for the proposed systems. If required, the customer provided electrician will be responsible for providing and hanging all rigid electrical junction boxes, conduit and installing same. BIS Digital has recommended and asked for Dedicated Electrical Power to be installed at the head-end, controlled end-user equipment or at the same location of final control(s). Dedicated Power shall be the responsibility of the end-user and any external noise or factors creating noise within the systems not exposed by installed electronic equipment shall not be BIS Digital, Inc. responsibility and shall not be reason for any hold-backs whatsoever by any party.

Equipment Installation and Head End Connections

BIS technicians will install all specified equipment and make all final circuit terminations in the head-end equipment racks. The customer will provide all custom carpentry or custom room preparations as required prior to the installation. The customer will provide scaffold or high reach for all installation work in ceilings over fourteen feet. All network connection(s) are to be provided by the customer. Any changes, alterations or deviations from the Equipment and installation obligations specified herein involving extra cost for labor or material will be executed only on written orders for the same. The cost of any added labor or material will become an extra charge over and above the total specified on the Agreement.

Order Summary

Date	Monday, May 23, 2022
Quote Number	Q-8019780-5.23.2022
Account Name	City of South Amboy (NJ)
Total (Excluding Sales Tax)	\$25,310.47

Terms and Conditions**Effective Period****Tax Status****Payment Terms**

This proposal is a firm offer for 30 days from quote date Monday, May 23, 2022. Sales tax will be added to invoice unless Tax Exempt Form is on file with BIS Digital. **Deposit:** All orders above \$5,000 require a 50% deposit. Once the order and deposit is confirmed (received) by BIS Digital, scheduling of the installation / and shipment of goods will occur.

Balance: The remaining balance is to be paid on the completion of the installation. (delivery of goods at customer site)

Install Cancellation

If customer cancels (or postpones) a mutually agreed upon installation date, BIS Digital reserves the right to ship to customer and invoice for hardware, software or other materials procured for the project.

Restocking Fee**Site Preparation**

20% restocking fee will be charged for all cancelled orders

Customer is required to supply all conduit and cable pulls not listed on this quote. Customer will be responsible for any additional wiring or installation supplies needed during installation.

Training**Limited Warranty**

BIS Digital will provide full training of all system users per agreed training schedule. All BIS supplied new systems (Hardware & Software) are covered for 90 days following date of installation/delivery. Warranty does not cover On-Site Technical Support, Shipping costs, or Software upgrades (See Software Assurance below).

Software Assurance

Annual Software Assurance entitles user to unlimited software upgrades throughout the one-year term, at the cost of \$380 per license/year.

Disclaimer: Unforeseen supply chain disruptions or component shortages may impact hardware availability. As a result, items listed in this quotation may require substitution and may be subject to price and/or delivery time variances. In these instances, BIS Digital will consult with the customer about options and alternatives.

This signature and Purchase Order number states acceptance to the above price, terms and conditions, authorizing BIS Digital, Inc. to order, install and bill for the above equipment.

* Accepted by: _____
Name Title

Signature Date

* Accounts Payable Information * Required for order to be processed*

A/P Contact: _____
Name Phone Number

Email Address

Fax #

Is a Purchase Order required for processing? _____ P.O. # _____