

Rec 4/24/26
Due 5/5/26 # 070-2026

Township Clerk

From: Ron Hayes <opra+request-90518-3ad124a9@requests.opramachine.com>
Sent: Friday, April 24, 2026 9:42 AM
To: Township Clerk
Subject: EXTERNALRE: EXTERNALOPRA request - Record requests

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Township Clerk,

I am looking for the number of lawsuits against the township for opra violations and the number of court approved volitions against the township for said opra violations.

Could you also please provide the amounts of court awarded monies from either the township insurance and or township itself.

Yours sincerely,

Ron Hayes

-----Original Message-----

Mr. Hayes,

The Township of Mansfield is in receipt of your OPRA Request.

Please provide clarification to the following request as the following statement/request is too broad.

" As well any amounts of money from court cases against the town in the same time frame"

Once clarification is received, the Township will process your request.

Thank you,

Completed 4/27/26
W. Barnes

Wendy Barras, R.M.C C.M.R

Township Clerk/Registrar

Township of Mansfield

100 Port Murray Rd.

Port Murray, NJ 07865

908-689-6151 Ext. 128

Please use this UNIQUE email address for all replies to this request and no other:

opra+request-90518-3ad124a9@requests.opramachine.com

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/record_requests_2

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

Township Clerk

From: Ron Hayes <opra+request-90518-3ad124a9@requests.opramachine.com>
Sent: Friday, April 24, 2026 8:50 AM
To: Township Clerk
Subject: EXTERNALOPRA request - Record requests

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mansfield Township (Warren),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

The number of OPRA requests from Mr William , or Bill Sosis from January 2020 to present regarding Mansfield Twp. As well any amounts of money from court cases against the town in the same time frame

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Ron Hayes.

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-90518-3ad124a9@requests.opramachine.com

Is clerk@mansfieldtownship-nj.gov the wrong address for OPRA requests to Mansfield Township (Warren)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=mansfield_township_warren

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"OPRAMachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."

COHN LIFLAND PEARLMAN
 HERRMANN & KNOPF LLP
 Walter M. Luers, Esq., No. 034041999
 Attorneys for Plaintiff
 Park 80 West - Plaza One
 250 Pehle Avenue, Suite 401
 Saddle Brook, New Jersey 07663
 (201) 845-9600
 Our File No.: 40907-0

WILLIAM SOSIS, Plaintiff, v. TOWNSHIP OF MANSFIELD and DENA HREBENAK in her official capacity as Municipal Clerk and Records Custodian of the Township of Mansfield, Defendants.	SUPERIOR COURT OF NEW JERSEY LAW DIVISION: WARREN COUNTY DOCKET NO. _____ CIVIL ACTION ORDER
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THIS MATTER having been brought before the Court pursuant to R. 4:67-1 and R. 4:67-2(a) by Cohn Lifland Pearlman Herrmann & Knopf, LLP (Walter M. Luers, Esq., appearing), counsel for Plaintiff, by Verified Complaint and Order to Show Cause for an Order requiring Defendants Township of Mansfield and Dena Hrebenak in her official capacity as Municipal Clerk and Records Custodian of Mansfield, to provide Plaintiff with copies of certain public records, and the Court having considered the papers submitted by the parties, and having heard oral argument on _____, 2021; and for the reasons

set forth on the record on _____, 2021
and for good cause shown,

IT IS on this _____ day of _____, 2021

A. **ORDERED** that within 20 days after service of this Order upon them Defendants shall provide to Plaintiff copies of the five most recently approved executive session meeting minutes of Defendant's governing body as of August 16, 2021; and it is further

B. **ORDERED** that Plaintiff is the prevailing party in this matter and that counsel for Plaintiff shall serve and file their motion and fee certification for reasonable attorneys' fees and costs within 20 days after service of this order upon Plaintiff; and it is further

C. **ORDERED** that Plaintiff shall serve a copy of this Order upon Defendants within seven days of service of this order upon Plaintiff.

HON. THOMAS C. MILLER, A.J.S.C.

This order was:

OPPOSED _____
UNOPPOSED _____



Cohn Lifland

Pearlman Herrmann & Knopf LLP

Attorneys at Law

Park 80 West-Plaza One
250 Pehle Avenue
Suite 401
Saddle Brook, NJ 07663

(201) 845-9600 Main
(201) 845-9423 Fax

njlawfirm.com

Walter M. Luers, Esq.
wml@njlawfirm.com

February 1, 2022

Via email: jf@mansfieldtownship-nj.gov
Mansfield Township
100 Port Murray Road
Port Murray, New Jersey 07865
Attn: JoAnn Fascenelli, Deputy Treasurer

Re: Purchase Order 22-00087

Our File: 40907-0

Dear Ms. Fascenelli:

Enclosed herewith please find the executed Purchase Order No. 22-00087. Also enclosed is this firm's Request for Taxpayer Identification Number.

Thank you for your attention to this matter.

Respectfully submitted,
COHN LIFLAND PEARLMAN
HERRMANN & KNOPE LLP
Attorneys for Town of Dover

BY: /s/ Walter M. Luers
Walter M. Luers, Esq.
A Member of the Firm

WML:ez
Enc.



MANSFIELD TOWNSHIP
100 PORT MURRAY ROAD
PORT MURRAY, NJ 07865
Phone: (908)689-6151
Fax: (908)689-2840

SHIP TO

TOWNSHIP OF MANSFIELD
100 PORT MURRAY ROAD
PORT MURRAY, NJ 07865

VENDOR

Vendor #: COHNL005

COHN LIFLAND PEARLMAN HERRMANN
PARK 80 WEST-PLAZA ONE
250 PEHLE AVE. SUITE 401
SADDLE BROOK, NJ 07663

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 22-00087

ORDER DATE: 01/27/22

DELIVERY DATE:

REQUISITION #:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (201) 845-9600

VENDOR FAX #: (201) 845-9423

PAYMENT RECORD

CHECK NO.

8700 JP

DATE PAID

2/9/22 JP

NOTICE: TAX EXEMPT - TAX ID: 22-6002061

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	DOCKET # WRN 368-21 LAWSUIT SOSIS V TOWNSHIP OF MANSFIELD	2-01-20-155-0000-4300	2,658.3400	2,658.34
			TOTAL	2,658.34

Certification of Available Funds

Approval of Order

Having knowledge of the facts, I hereby certify that the above goods have been received or the services rendered.

Reviewed for Payment

FINANCE DEPARTMENT

VENDOR CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

x Walter M. Luers

VENDOR SIGN HERE

Walter M. Luers

NAME (PRINT OR TYPE)

Partner

OFFICIAL POSITION

22-1608920

VENDOR SOCIAL SECURITY NO. OR TAX ID. NO.

VENDOR SIGN AT X AND RETURN WITH INVOICE

Be It Resolved,

By the Township Committee of Township of Mansfield, County of Warren, New Jersey, that:

Whereas; William A. Sosis filed a records request with the Township of Mansfield's Custodian of Records pursuant to the Open Public Records Act ("OPRA") which sought certain executive session minutes; and

Whereas; Mr. Sosis alleged that the executive session minutes were not provided to him within the time required by the statute; and

Whereas; the Township asserted that the executive session minutes could not be produced within the statutory time limitation because the minutes required review prior to distribution to ascertain whether redactions were necessary; and

Whereas; Mr. Sosis instituted a lawsuit in the Superior Court of New Jersey, captioned as Sosis v Township of Mansfield, bearing Docket No.: WRN 368-21 (the "Lawsuit"); and

Whereas; the prevailing party in OPRA litigation is entitled to an award of attorney's fees and costs; and

Whereas; the parties have negotiated a settlement in the Lawsuit wherein the minutes were provided and a counsel fee in the amount of \$2658.34 shall be paid to Mr. Sosis's attorney;

Now therefore be it resolved; by the Township of Mansfield that it authorizes payment to be made in the amount of \$2658.34 to William A. Sosis's counsel in the Lawsuit, Walter M. Luers, Esq.

Date Received	Requester	Address & Request	Sent to Depts.	Emailed Requester
1/5/2021	Joel Cohen	60 Mt. Bethel - open & closed	01/06/221	1/6/2021
1/5/2021	William Sosis	1738 Rt. 57 - Open only	Dena sent to Const.	
1/6/2021	Renee Stukey	Adams St. - open, expired, violations, monies	**01/06/21 Const& Zoning	1/7/2021
1/8/2021	Christopher Quinones	705 rt. 57 - all permits, tanks, offsite	1/11/2021	1/11/2021
1/15/2021	Diana Gallagher	16 Ridge St - all permits	1/15/2021	1/19/2021
1/15/2021	Cathi Thorsen	110 Freeway Ave-all permits,zoning, tanks	Con 01/15, Zone 01/19	1/19/2021
1/19/2021	Renee Stukey	Adams St. - open, expired, violations, monies	Con,Zone,Tax 01/20	01/20 & 01/21
1/20/2021	Kelly Holmquist	19 Columbus Circle- permits, PRC, septic	1/20/2021	1/20/2021
1/22/2021	Krisina Hajhassan	102 Sunnyview Ave - permits, septic	1/22/2021	1/22/2021
1/25/2021	Vincenza Marrazzo	210 Valley Raod - survey		
1/11/2021	Nikon Bagbagen	705 Rt. 57 - permits, liens, violations	Cont.ZoneTax 01/11/2021	1/11/2021
1/28/2021	Karissa Sevensky	200 Cherry Tree Bend Rd - permits & tank	Const. 01/29/2021	1/29/2021
1/29/2021	Tiffany Stafin	West Wood St - violations, fines, liens	Zoning & Tax Coll. 01/29/2021	Tax 02/03/21
2/10/2021	Amy Miller	709 Jackson Valley Rd - permits & acres (zoning)	Const. & Zoning 01/22/21	1/22/2021
2/10/2021	Dori Morgan (Opra Mach)	21 Gulick St. - permits,violations, tank	Const. & Zoning 02/12/21	2/12/2021

2/11/2021	Leila Duran	1015 Rt 57 - open & tanks	Constr. 02/12/21	2/12/2021
2/11/2021	Jordan Jhamb	232 Riva Drive - all permits	Const. 02/12/2021	2/12/2021
2/16/2021	Catherine Conway	4 Wellington Place - all permits, PRC	Const. & Assess 02/16/2021	02/17/21 Closed and PRC
2/23/2021	Michael Baram	106 Winters St. - all permits, off-site	Const. 02/23/2021	2/23/2021
2/23/2021	Jim Grimes III	1 Thomas Rd - all permits, violations, LUB, PRC, Taxes	Con, zone, lub, asses, coll 02/23/2021	*02/25/2021
2/23/2021	Sophia Kourliouros	1306 Rt. 57 - all permits, violations, taxes	Con. Zone, collector 02/25/2021	2/25/2021
2/23/2021	Rebecca P - Data Manager NJ Prop. Records	Assessor's Property Cards for municipality	Jason & Dena handling this OPRA	
2/25/2021	Victoria Piekarz	232 Riva Drive - all permits, liens, tank	Con. & collector 02/26/2021	2/26/2021
2/25/2021	Victoria Piekarz	102 Sunnyview Ave - all permits, liens, tank	Con. & collector 02/26/2021	2/26/2021
3/4/2021	Rachel Werner	4 Wellington Place - all permits	Constr. 03/04/2021	3/4/2021
3/5/2021	Robert Long Jr.	652 Valley Road - PRC & LUB resolution	Assess & LUB 03/05/2021	
3/10/2021	Chloe Mithos	1306 Rt. 57 - all permits, PRC	Assess 03/17/2021	3/10/2021
4/5/2021	Annie Baran	224 Jackson St - PRC	Assess 04/05/2021	
4/6/2021	Karen Steadman	1940 Rt. 57 - Resolution for Approval No. 13-09	LUB 04/06/2021	
4/16/2021	Arthur Briggs	300 Cary Warren Road - Morton Building permit and open	4/19/2021	4/19/2021
4/19/2021	Rebecca Hirko	300 Cary Warren Road - all permits		4/19/2021
4/1/2021	Maureen McDonough	1306 Rt. 57 - all permits & flood insurance info	4/5/2021	4/5/2021

4/12/2021	Joan O'Brien	1306 Rt. 57 - all permits, tank	4/12/2021	4/12/2021
3/8/2021	Lisa DeStefano - Priority Search Services LLC	Block 2723, Lots, 11, 12, 5, 6, 7, 8, 9 - open permits, zoning, VPR	Const. & Zoning 03/08/2021	3/8/2021 - VPR
3/25/2021	Richard Stewart	9 country Meadow Rd - all permits, tank, PRC	Const. & Assess 3/25/2021	3/25/2021
4/1/2021	Vicki O'Leary	9 country Meadow Rd - all permits	4/5/2021	4/5/2021
4/5/2021	Mary Grant	104 Heiser Road - all permits	4/5/2021	4/5/2021
4/15/2021	Shane Webber	Police call at 16 Highland Ave	Police Chief & Police Secretary 04/15/2021	
4/19/2021	Erica Edwards	1551 Rt. 57 - LUB	LUB 04/19/2021	
4/21/2021	Spencer Spurlock	1940 Rt. 57 - Health Dept records	WCHD 04/21/2021	
4/22/2021	Sandra Barrett	239 Hazen Road - all permits, tank	Const. 04/22/2021	4/22/2021
4/28/2021	John Heuneman	16 Hoffman Rd. - all permits	Const. 04/29/2021	4/29/2021
4/26/2021	Christy Doyle	33 Meadow Lane - closed permits		4/26/2021
4/28/2021	Michael Daniello	75 Frome Street - all permits	Const. 04/28/2021	4/28/2021
4/29/2021	Karen Steadman	1940 Rt. 57 - open permits, zoning, LUB	Const., Zoning, LUB 04/29/2021	
5/3/2021	Lisa DeStefano - Priority Search Services LLC	404 Watters Rd - VPR & zoning	Zoning 05/03/2021	5/3/2021
5/4/2021	Stephen Pomeisl Jr.	115 Cherry Tree Bend Rd - all permits, septic, survey	Const. 05/04/2021	5/4/2021
5/4/2021	Vito Abrusci	104 Heiser Road - all permits, tank	Const. 05/04/2021	5/4/2021
5/12/2021	Lisa DeStefano - Priority Search Services LLC	6 Oxford Lane - VPR & violations	Zoning 05/12/2021	5/12/2021

5/13/2021	Danielle DiMilila	16 Elmwood Drive - tank		5/14/2021
5/20/2021	Joseph Costain	404 Watters Rd - all permits	Const. 05/20/2021	5/20/2021
5/23/2021	Lisa Seigfried - Charles Jones data trace co.	List of VPR registration fees	Dena is handling this OPRA	
5/24/2021	Alexander Rinaldi	16 Elmwood Drive - all permits, zoning	Const. & Zoning 05/25/2021	5/25/2021
5/25/2021	Kelly Holmquist	191 Karrville Rd - all permits, tank removal, PRC, survey	Const. & Tax Assessor 05/26/2021	5/26/2021
5/25/2021	Alan Typinski	100 Valley Road - in-ground tank		5/25/2021
5/27/2021	Juliet Sanchez	920 Anderson Road - lien holder and owner	Const. & Tax Collector 05/27/2021	5/27/2021
5/28/2021	Robert Clark	Docs, emails, notes re: property auction of 1001.02/38 & 1001.02/39 Mt. Bethel Rd	Dena 05/28/2021	
6/2/2021	Barbara Schmitt	3 Windsor Place - all permits	Constr. 06/02/2021	6/2/2021
6/2/2021	Corey Hart	80 Hoffman Road - all permits & tank	Cosntr. 06/02/2021	6/2/2021
6/3/2021	Carly Restrepo- Realtor	404 Watters Road - all permits		6/3/2021
6/7/2021	Susan Simon-Spada	16 Elmwood Drive - all permits	Constr. 06/07/2021	6/7/2021
6/3/2021	Mary Egan	255 Main Street - all permits, flood zone, wetlands, easements	Const.06/03/2021	6/3/2021
6/8/2021	Michele Poggi	16 Elmwood Drive - garage conversion & deck		6/8/2021
6/9/2021	Kathleen Caffrey	16 Elmwood Drive - all permits concerning garage conversion to bedroom and deck	Const. 06/09/2021	6/9/2021
6/16/2021	Lois Kain	382 Mount Bethel Rd - all permits	Const. 06/16/2021	6/16/2021
6/16/2021	Stephanie Tammaro	7 Highland Avenue - all permits	Const. 06/17/2021	6/17/2021

6/17/2021	Lisa DeStefano - Priority Search Services LLC	16 Elmwood Drive - VPR, violations	Zoning 06/17/2021	6/17/2021
6/29/2021	Catherine Conway	15 Ridgley Street - all permits, PRC	Const. & Tax Assessor 06/29/2021	6/29/2021
6/30/2021	David Bravo	12 Country Meadow Rd - all permits, septi, well	Const. 07/01/2021	7/1/2021
7/6/2021	Michael Petak	14 Gulick St - all permits	Const. 07/06/2021	7/7/2021
7/7/2021	Johnatan Zuluaga	2021 Rt. 57 - site plans, stormwater reports, septic, survey	Dena emailed to Leigh & LUB 07/07/2021	7/16/2021
7/7/2021	Deborah Tormey	935 Anderson Rd- open permits, liens	Const. & Tax Collector 07/07/2021	
7/9/2021	Lisa DeStefano - Priority Search Services LLC	183 Cynthia Drive - VPR,zoning violations	Zoning 07/12/2021	7/12/2021
7/12/2021	Tim Masker	30 Slope Drive - electrical approval 04-371		7/12/2021
7/13/2021	Denise Cattoni - American Transparency	Electronic copy of any and all vender payee payments for 2020	CFO is handling this OPRA	
7/16/2021	Olga Tsiavos	545 Mt. Bethel Rd - all permits, septic, well, tank, survey & building plans	Const. 07/16/2021	7/19/2021
7/16/2021	Danny Goncalves	1940 Rt 57 - Shoppes Pad Site - site plan docs, reports for development	Dena emailed to LUB 07/16/2021	
7/16/2021	Lisa DeStefano - Priority Search Services LLC	16 Ridge St - VPR & violations	Zoning 07/19/2021	7/19/2021
7/19/2021	Lynn Hawke	16 Ridge St - all permits, LUB, violations, PRC & reports, septic, well, flood zone, NJ Air Safety	Const., LUB, Zone, Assessor 07/19/2021	7/20/2021
7/26/2021	Mandy Dorman - dorman Bell, LLP	Listing of Mansfield Twp full-time employees	Dena & CFO 07/28/2021	
7/28/2021	Joseph Sullivan	1458 Rt. 57 - all permits	Constr. 07/28/2021	7/28/2021
7/29/2021	Lydia Berkel	81 Jackson Street - open permits	Const. 07/29/2021	
8/5/2021	Nicole Alessio	14 Canterbury Lane - all permits, violations, zoning/land use applications, PRC, oil tanks, septic	Const., Zoning, LUB, Tax Assess 08/05/2021	8/6/2021 & add. permits 08/16

8/5/2021 Justin Weiss	1056 Rt. 57 - all permits	Const. 08/05/2021	8/5/2021
8/10/2021 Jeanette Stamm	208 Karrville Rd - all permits, violations, tax, sewer, assess, smoke/fire cert, deed, easement, survey, flood	Const. Zone, Assess, Collector 08/10/2021	8/10/2021
8/10/2021 James Ultimo	280 Karrville Rd - permits, UST	Const. received original request	8/10/2021
8/12/2021 Lorraine Paglia	53 Winchester Ave - all permits, taxes	Const & Tax Collector 08/12/2021	8/12/2021
8/13/2021 Nicola Cumiskey	107 Sunnyview Ave West - oil tank removal paperwork with NFA letter		8/13/2021
8/16/2021 Rong Hon	List of latest quarter's tax delinquent home w/owner's info	Tax Collector 08/16/2021	
8/17/2021 John General	Blau Rd & Watters Rd - blueprints, land leads, legal & business agreements	Received req from Dena 08/17/2021	9/15/2021
8/19/2021 Mohammed Nur-E-Kamal	1458 Rt. 57 - all permits, septic, UST, well, zoning	Const & Zoning 08/19/21	8/19/2021
8/19/2021 Liz V - Irish Meadows	958 Rt. 57 - tax bill, PRC, zoning, owner's name, block & lots, tax account	Received req from Tax Collector, sent to zoning	
8/24/2021 Victoria Cannizzo	3 Sylvan Way - PRC, open permits	Dena emailed Const & Tax Assess 08/24/2021	
8/24/2021 Diana Reyes	(2) 3 Sylvan Way - Tax, Assess, PRC, all permits, off-site, wetlands, zoning, use change	Dena emailed depts 08/24/2021	8/27/2021
8/27/2021 Lisa DeStefano - Priority Search Services LLC	15 Ridgley St - VPR, violations	Zoning 08/27/21	8/27/2021
8/31/2021 Richard Lawrence	1458 Rt. 57 - all permits, sales & prices, deck permit	Const. & Assess 09/01/2021	9/1/2021
8/31/2021 Dave Gizzi	15 Ridgley Street - electric panel from 1999		8/31/2021
9/3/2021 Kim Dunn	1885 & 1875 Rt. 57 Mansfield Commons - variances, special use permits etc, violations	Zoning & LUB 09/03/2021	*09/23, 09/24 & 10/04/2021
9/10/2021 Michele Crowder	32 Port Murray Rd - all permits, storage tanks, off-site conditions	Const. 09/10/2021	9/13/2021
9/14/2021 Guy Parker	15 Ridgley St - open permits	Const. 09/13/2021	

9/14/2021	Lisa DeStefano - Priority Search Services LLC	2 Knollwood Rd - VPR, violations	Zoning 09/14/2021	9/14/2021
9/15/2021	Kara Kaczynski	39 River Road - farmland exemption applications & determinations from 2018-present	Tax Assessor 09/15/2021	
9/21/2021	Joseph Tersigni	1458 Rt. 57 - open permits	Const. 09/21/2021	
9/28/2021	Nick Bugemelian	8 Wellington Place - renovation, addition, all permits	Const. 09/28/2021	9/28/2021
9/28/2021	Lisa DeStefano - Priority Search Services LLC	295 Main St - VPR, violations	Zoning 09/28/2021	9/28/2021
9/29/2021	Tyrik Washington	165 Watters Rd - propane tank ownership		9/30/2021
10/6/2021	Lisa DeStefano - Priority Search Services LLC	163 Riva Dr - VPR, zoning	Zoning 10/06/2021	10/6/2021
10/8/2021	Maikol Conception	1249 Rt. 57 - all permits	Const. 10/08/2021	10/8/2021
10/8/2021	Judith Accardi	233 Blau Rd - all permits, violations, UST, septic	Const. & Zoning 10/08/2021	10/8/2021
10/8/2021	Yolanda Barry	671 Mt. Bethel Rd - construction of tower, antennas & equipment on property	LUB 10/08/2021	
10/18/2021	Eileen Scott	1458 Rt. 57 - VPR		10/18/2021
10/19/2021	Erin Kelly	295 Main Street - all permits	Const. 10/19/2021	10/19/2021
10/20/2021	Desirae Williams	1464 Rt. 57 - all permits	Const. 10/20/2021	10/21/2021
10/25/2021	Robert Czaskos	Clinton Ave - all documents	Const. 10/25/2021	
10/26/2021	Andrea Duda	86 Mountain View Lane - all permits, PRC, survey	LUB 10/27/2021 Const. & Tax Assess 10/26/2021	10/26/2021
11/3/2021	Darla Stewart	255 Main Street - wetland/highlands maps, open permits, acreage, tanks	Const., Tax Collector, Tax Assess 11/03/2021	DEP info 11/03/2021
11/4/2021	David Losson	Redevelopment areas	Dena 11/04/2021	

11/9/2021	Deborah Carman	311 Main Street - all permits	Const. 11/10/2021	11/10/2021
11/15/2021	Lisette Guzman	32 Winchester Ave - all permits, variances, violations, assess, UGT, wells, flood, off-site, NJ Air Safety, PRC	const., LUB, Zoning, Assessor 11/15/2021	11/15/2021
11/15/2021	Ezli Angel	159 Jackson St - violations, open/expired permits, assessments, liens	Const., Zoning, Assessor, Collector 11/15/2021	
11/17/2021	Eric Babbitt	89 Blau Road - site plans/drawings from approved zoning variance	LUB 11/15/2021	
11/19/2021	Priority Search Services - Lisa DeStefano	642 Valley Road - VPR, violations	Zoning 11/19/2021	11/19/2021
11/29/2021	William Satmaria	7 Knollwood Road - all permits	Const. 11/29/2021	11/29/2021
11/30/2021	Dennis Karakos	0 Airport Road - current/historical environmental concerns (see request for list)	Dena emailed request to me to file	
12/1/2021	Lisa DeStefano - Priority Search Services LLC	18 Hillside Road - VPR, violations	Zoning 12/02/2021	12/2/2021
12/2/2021	Lisa DeStefano - Priority Search Services LLC	2021 Rt.57 - VPR, violations	Zoning 12/02/2021	12/2/2021
12/3/2021	Catherine Kim, Esq.	Blau Rd - all permits, COs, LUB, violations, zoning approvals and denials	const., LUB, Zoning 12/07/2021	12/7/2021
12/6/2021	Steve Lieberman	Twp open tax liens	Dena emailed request to me to file	
12/7/2021	Stephanie Mancilla	108 Freeway Avenue - all permits	Const. 12/07/2021	12/7/2021
12/20/2021	Lisa DeStefano - Priority Search Services LLC	108 Freeway Avenue - VPR, violations	Zoning 12/20/2021	10/20/2021

Date Received	Requester	Address & Request	Sent to Depts.
1/5/2022	James Grimes	1 Thomas Road - FA-1 Farmland Assess app 2022	
1/6/2022	Joseph Gomez	8 Wellington Place - all permits	Const. 1/6/2022
1/6/2022	Juliet Sanchez	80 Adams Street - lien and any information available	Tax Coll 01/06/2022
1/3/2022	Lisa DeStefano - Priority Search Services	26 Ridgley St - VPR, violations	Zoning, 1/6/2022
1/13/2022	Bill Sosis	all publications sent 10/21 - present	
1/14/2022	Scott Seelagy, Esq.	307 Main Street - All permits, plans, designs, drawings etc 01/01/2019 - 02/01/2021	Const. 01/14/2022
1/24/2022	Catherine Kim	2501/2-5, 2502/1,2509/1,2511/7	Const.,Zone, LUB 01/25/2022
1/25/2022	Elizabeth Gonzalez	48 Winchester Avenue - all permits, LUB, violations,assessments, water/septic, tanks, CO, off-site, NJ Air Safety, taxes	Const., zone, LUB Tax Coll, Tax Assess 01/25/2022
1/27/2022	Jonathan Davalos	Vacant ;ots/lands w/tax liens within the township	Tax Coll. 01/27/2022
1/28/2022	Luisa Cruz	Anderson Rd - 2720/26,27,&28, Winters St 2720/10,11,12 & 13	Const. 01/28/2022
1/31/2022	Andrew Allen	218 Riva Drive - all permits	Const. 02/01/2022
2/2/2022	Michele Siconolfi, Paralegal	60 Mountain View Lane - all construction	Const. 02/03/2022
2/2/2022	Eva Duke	92 Clinton Ave - violations, open permits, outstanding utility bills	Const. & Zone 02/02/2022
2/3/2022	Norman Carvajal	List of addresses of residential properties damaged by fire for the month of Jan 2022	Fire Marshal 02/03/22
2/3/2022	Philip Gatti	48 Winchester Avenue - all permits	Const. 02/03/2022

Received from court 02/03/2022	Krista Winters	emails from Mr. Fracasso to other entities regarding her case	n/a
2/10/2022 Allison Molnar		Blau Road 1204/24 - permit application for recycling facility	LUB 02/10/2022
2/11/2022 Carol Thompson		Audio 2/9 and engineering reports 1/12, 1/26, 2/9	n/a
2/15/2022 Tara Kenneth		92 Clinton Ave - open violations, open/expired permits, rubbish/snow removal, yard mowing	Const & Zoning 02/15/2022
2/16/2022 Jeffrey Siedsma		108 Freeway Ave - all permits since 1996 building, zoning, oil tanks & septic	Const & Zoning 02/16/2022
2/17/2022 Emily Gerry		642 Valley Rd - oil, propane, gas tank, sweep, set back variance/restrictions	Zoning 02/17/2022 & LUB 02/18/2022
2/24/2022 Justin Kiliszek		626 Rt. 57 - all permits, oil tank removal	Const. 02/24/2022
2/25/2022 Barbra Spargo		192 Karrville Rd - all permits, open liens, violations, oil tank, PRC	Const., Tax Collector, Tax Assess 02/25/22
3/3/2022 Kalan Rodgers		307 Main Street - CO	Const. 03/03/0222
3/4/2022 Lisa DeStefano - Priority Search Services		Clinton Ave 2717/1 - violations, VPR	
3/10/2022 Allyson DeMarco		192 Karrville Rd - all permits	Const. 03/10/2022
3/18/2022 Tracy Hodge		25 Airport Rd	Const, Tax, Assess 03/18/2022
3/25/2022 Michael Carr		27 Parcels	Const. LUB, Zoning
3/25/2022 Tatiana Velazquez		926 Asbury Anderson Road - changed to 109 Winters Road - taxes, liens, septic, well, block/lot	Tax Coll 03/31/2022
3/28/2022 Cary Nurik		159 Watters Rd - all permits, violations, LUB, Health	Const, LUB & Foveonics 03/28/22
3/31/2022 Nick Ivanow		Block 101.01/4, 5, Q4 & Q5	Tax Assess 03/31/22

7/27/2021	King Penna	Attorney info for court - municipal, public defender, prosecutor & fire districts for Washington Township	Finance 03/29/2022
4/14/2022	Mark Blount	1818, 1822, 1826, 1830 & 1834 Rt 57 - all permits, violations, PRC, tax, well, septic, landlord	Cons., Zone, LUB, Assessor, Collector
4/18/2022	Rachael Arnold	626 Rt. 57 - open & expired permits, maintenance & nuisance violations, outstanding monies or fees	Const & Zone 04/16/2022
5/3/2022	Denise Cattoni - Americian Transparency (openthebooks)	2021 vendor activity and contact info	Finance 05/03/22
5/4/2022	Christine Burgoyne	621 Valley Road - all permits	Const 05/04/2022
9/16/2021 05/10/22	Resent Jake Strain	176 Thomas Rd - bulidng and electrical plans & deailed one-line diagrams of on-site electrical	
5/12/2022	Peter Hannah	1822, 1826, 1830 & 1834 Rt. 57 - UST and septic	
5/12/2022	Katarzyna Burdzy	81 Jackson Street - VPR	
5/13/2022	Allison Molnar	Blau Road 1204/24 - permit application for Class C recycling facility, letters, corresp, tax record cards, well, pertrmits, etc.	
5/15/2022	FANJ-RA-NJTax	Vacant/Abandoned Property Registration List	
5/17/2022	William Sosis	Ordinances - Capter 182 of Township Code & Name Change Portion Redwood Run	
5/19/2022	Michael Daniello	134 Winters Ave - open permits	
5/23/2022	Pamela Bluish	Block 1507, Lot 6 - all permits, violations	Const. 05/23/2022
5/25/2022	Andrea Koskulics	100 Jefferson Street - all permits, zoning for multi family	Const. 05/25/2022
5/31/2022	Jenny Jackson	602 Valley Road - open violations, open permits, taxes, unpaid fines, fees, tickets, water, sewer, trash	Const. & Tax Collector 05/31/22

6/1/2022 William Sosis	Publication of Short-Term Rental Ordinance	
6/3/2022 Nick Thompson	241 Riva Drive - open violations, open permits, assessments, liens	Const. & Tax Collector 06/03/22
6/3/2022 Earl White	4 Blue Grass Lane - all permits, variance, violations, tax assess, well, septic, tanks, off-site	Const., LUB, Tax Assessor 06/03/22
6/7/2022 William Sosis	01/01/20 - 02/29/20, 01/01/21 - 02/28/21, 07/01/21 - 10/31/21 correspondence between Dena Hrebenak & Rt 57 Auto Salvage - Zoning Report	
6/9/2022 Carol Thompson		
6/13/2022 Ashley Williams	List of township-owned properties	Tax Collect 06/13/22
6/16/2022 Allison Molnar	Blau Road - 3rd OPRA for same info as 02/10/2022 & 05/13/2022	
6/16/2022 William Sosis	01/01/2020 - 12/31/2021 - public records date/time remote public meeting, plans/protocols for COVID-19	
6/20/2022 Manny Ruffin	299 Main Street - violations, open permits, fines, fees or tickets not on taxes	Const., Tax Collector, Zoning 06/20/2022
6/29/2022 Tom Hall	33 Cherry Tree Bend Rd - in-ground oil tank	
6/29/2022 Liz V - Harrington Recycling	1011 Rt. 57 - farmland assess & PRC	Tax Assess 06/29
7/7/2022 Lee Amerspek	1446 Rt. 57 - surveys for 1303/12 & adjacent lots 11 & 13	
7/7/2022 Ashley Williams	Tax sale auction list 2010 - 2021, abandoned properties list	
7/11/2022 Greg Hitpas	103 Cynthia Drive - building, const. fire depts open violations	
7/14/2022 George Gardner	217 Main Street - open or closed permits for 2-car garage from 1965 - 1970	Const. 07/14/2022
7/14/2022 Tom Hall	33 Cherry Tree Bend Rd - open/stale permits 1200079+B, 1400243, 1200079+A, 1200079, fees due,	Const. 07/14/2022

7/14/2022	Debra Card	305 Hazen Rd - all permits, violations, zoning, board approvals to build Highlands verification	Const, Zoning, LUB 07/14/2022
7/21/2022	Katarzyna Burdzy	108 Freeway Avenue - VPR	
7/27/2022	Cassandra Alessio	56 O'Brien Road - open permits, violations	Const. & Zoning 07/27/2022
7/27/2022	Chris Hussey	21 Cherry Tree Bend Rd - latest reso on the site plan approval	LUB 07/27/2022
7/28/2022	ToniAnn Marabello	4 Winchester Ave - all permits, PRC	Const. & Tax Assess 07/28/2022
8/2/2022	Katarzyna Burdzy (Charles Jones LLC)	626 Rt. 57 - Vacant property listing	Monica received emailed request
8/2/2022	Dongli Huang	56 O'Brian Rd - all permits, septic deed, tax violation, building violations, blueprint	Const. Zoning, Tax Collector
8/8/2022	Gail Mohr	122 Sunnyview Avenue West - open permits	Monica emailed Const. 08/08/2022
8/8/2022	FANJ-RA-NJ Tax	Vacant/Abandoned Property Registration List	
8/11/2022	Allison Molnar	Blau Road - 4th OPRA for same info as 02/10/2022, 05/13/2022, 06/16/2022	
8/11/2022	Avyriil Brady	25 Ryan Way - open permits, septic	Const. 08/12/2022
8/12/2022	Richard Castillo	949 Rockport Road - all permits, well, septic, PRC, assessments, survey, off-site, wetlands	Const. & Tax Assess 08/12/2022
8/14/2022	William Sosis	01/01/2015 to 01/31/2019 public notices mailed, emailed or communicated to newspapers for regular meetings	
8/15/2022	John Sawicki	sidewalk in front of 20 Mountain View Lane	Tax Assess 08/15/2022
8/19/2022	Carol Thompson	LUB Meeting Minutes 07/18/2022	
8/22/2022	Nancy Erickson	80 Domin Lane - all permits, LUB resolutions, tanks	Const. & LUB 08/23/2022

8/24/2022	Jaime Kopchinski	1620 Rt. 57 - site plans & LUB resolutions	LUB 08/24/2022
9/9/2022	Walter Percy	Morris Cty Co-Op contract #21 Oil and Stone Treatment and work performed past 24 months. records & audio related to Rice Notice of Acting Township Clerk	Monica emailed Finance 09/09/2022 Monica received email from requester
9/16/2022	William Sosis		
9/16/2022	Jim Sheldon	7 Brantwood Terrace - oil tank closure cert.	Monica received email from requester
9/16/2022	Allison Molnar	Watters Rd - 1302.01/6.01 & 6.02 - all files with permits, logging/wood chip operations, roadway build through property	Monica received email from requester
9/15/2022	Mark Blount	56 O'Brian Rd - all permits, zoning violations, tax assessments, well, septic, UFT, CO, flood zone, landload registration, health records	Monica emailed Const. LUB, Tax Assess 09/15/22. Leigh emailed zoning 09/15/2022
9/30/2022	Kysysztof Zurkowski	4 Claremont Rd - open permits, oil tank	Const. 09/30/2022
10/5/2022	Patricia Sparnon	105 Sunnyview Ave East - all permits	Const. 10/05/2022
10/5/2022	Elizabeth Scullion	2 Middle Lane - all permits & inspections	Monica emailed Const. 10/05/2022
10/17/2022	Craig Bollmann	269 Hazen Rd - all permits, zoning permits, septic alteration	Const. 10/17/2022
10/19/2022	Scott & Eileen Cummings	19 Country Meadow Rd - all permits, COs, zoning issues	Const. & Zoning 10/19/2022
10/20/2022	John General	54 Country Meadow Rd - financials for Mt Bethel Church	Const. Zoning, Clerk 10/20/2022
10/24/2022	Emily Laura	477 Valley Rd - Radata plumbing permits	
10/31/2022	William Harrington	1025 Rt. 57 - all permits, zoning, tax assess, well, septic, flood, landlord reg	Const., Zoning, Assessor 10/31/2022

11/1/2022	Gabriela & Ivan Bustos	4 Wellington Pl - all permits, zoning, ust, propane tank	Const. & Zoning 11/01
11/4/2022	Matt Martin	309 Main Street - easements	Tax Assess 11/09/22
11/8/2022	Peter Watson	Meadows Clubhouse	construction. Zoning/LUB
11/8/2022	Adam Kamenman	309 Main St	Const. & Zoning 11/08/2022
11/9/2022	Peter Watson	8 Clubhouse Court (Meadows Clubhouse) - light poles outside bldg - mechanical specs	LUB 11/09/2022
11/10/2022	Helen Regan	378 Rockport Rd - off site conditions	
11/14/2022	Maneesh Kumar	4 Wellington Place - all permits	Const. 11/15/2022
11/14/2022	NJRecords/Charles Jones.com	Vacant/Abandoned Property Registration List	
11/15/2022	Susan Ferrara	2015 Rt. 57 - ATM resolutions	LUB & Zoning 11/15/2022
11/21/2022	Clayton Pannasch	Properties with code violations & noise disturbing	Zoning, Fire, Police 11/22/22
11/22/2022	Vicki O'Leary	1579 Rt. 57 - all permits, Cos, open zoning issues	Const. & Zoning 11/22/2022
11/28/2022	Kathryn Kopp	567 Townsbury Rd - violations, open permits, removal or abandonment of oil tanks	Const. & Zoning 11/29/2022
11/30/2022	Concerned Citizen	EMS - Ordinance and contract	Mr. Lavery 11/30/22
12/2/2022	Cory Rothbort, attorney	October 18 School Bus Accident	
12/4/2022	Emily Kotter	1579 Rt. 57 - easements, zoning map	Tax Assess & Zoning 12/05/2022
12/7/2022	Kelly Churchill	299 Main Street - open permits, code violations, liens	Const., Zoning, Tax Collect 12/07/2022
12/12/2022	M.A. Beattie	299 Main Street - open, outstanding permits	Const. 12/12/2022

12/13/2022	Tracy DeRaffele	Contracts for pickup, removal and recycling of vegetative waste, brush, grass, leaf, tree parts	
12/14/2022	Katarzyna Burdzy	626 Rt. 57 - Vacant property registration fees	
12/12/2022	Alina Santana	116 Sunnyview Ave W - all permits, history, background	Const 1/12/2022
12/20/2022	Bill Sosis	Ordinance No. 2022-296	N/A
12/16/2022	Shaydah Troncone	27 Brantwood Terr - all permits, zoning, health dept, PRC, tax assesment, UST,violations, variances	Const. Zoning, Collect, Assess, LUB
12/15/2022	Carol Thompson	Monthly Report of Nov/Dec From Zoning Officer	Zoning
12/21/2022	Joe Ruffolo	5 Country Meadow Rd- Outstanding Permits/Dev. Agreements	Clerk Clerk, Finance
12/20/2022	Bill Sosis	731 Rt. 57 - all permits, liens, violations, delinquent taxes	Const., Tax Assess, Tax Collect, Zoning 12/21/2022
12/20/2022	William Cordova	27 Brantwood Terr - septic conversion to sewer hook up	Const. & Zoning 12/19/2022
12/16/2022	Shaydah Troncone	80 Adams Street - PRC, voilations, all permits, UST	Const . Zoning & Tax Assess 12/22/2022
12/22/2022	Peter Vazquez	731 Rt. 57 - all permits	Const 12/27/2022
12/27/2022	Lindsay Buszko	Township liens, lienholders, bankruptcy, properties in probate, vacant/abandoned list	Tax Collect 12/28/2022
12/28/2022	Jacob Toby	1579 R. 57 - VPR	
12/29/2022	Catherine Foy		
12/22/2022	Mandy Doreman	Salarys Names, Positions, Buildings etc	

Date Received	Date Due	Requester	Address & Request	Sent to Depts.
1/6/2023		William Sosis	Copies of public notices mailed, emailed, sent to newspapers for	NA
1/6/2023		Monica Orlando	Email; Copy of agenda mins and resos from open/exec session of 11/18/22	NA
1/16/2023		Cesare Catizone	104 Heiser Rd - year the house was built	LUB 01/17/23
1/9/2023		Denise Cattoni	electronic copy of all payment transactions for calendar year 2022	Finance 01/20/23
1/20/2023		Dana Jones - DCA	2017 contracts, bills, invoices, email, correspondence between governing	Dep. Clerk, CFO & Finance received OPRA from Clerk
1/26/2023		Carol Thompson	Zoning Officer Reports from July 2022 - Current	n/a
1/30/2023		Ashley Buchanan	All permits 2707/3, 4 & 5 - easements 2707/5 & 6	Const & Tax Assess 01/30/2023
1/31/2023		Diego Chimbo	1818 Rt. 57 - all permits, violations, PRC, allowable dwelling	Const, Tax Assess, Zoning 01/31/2023
1/31/2023		Thomas Bodolsky	104 Heiser Rd - building permit for house construction	
2/3/2023		Manasvi Singwal	Municipal solid waste - 1st request	JoAnn F Recycling Coordinator 02/03
2/6/2023		Valerie Morrison	242 Riva Drive - all permits	Const. 02/06/2023
2/7/2023		Vincent Pileggi	Number of Pocket Liquor Licenses	n/a
2/7/2023		Jean Loizin	10 Kenley Way - survey, liens, open permits, pool permit, oil or septic tank	Const. & Collect 02/07/2023

2/9/2023	Charles Jones	Vacant property list	
2/8/2023	Jenny Lopez	570 West Mt Pleasant Ave	
2/14/2023	Linda Jung	275 Main Street - all permits, in-ground tank, survey	Const. 02/14/2023
2/15/2023	Olena Helen Tomlinson	3 Highland Rd	NA
2/15/2023	Olena Helen Tomlinson	533 Rockport Rd - all permits, permitted uses & qualifications for farm assess, survey	Const., Tax Coll & Tax Assess 02/17/2023
2/17/2023	Danielle Ferrara	116 Sunnyview Ave W - UST, all permits for roofing , construction, plumbing, septic/well, electric	Const. 02/21/2023
2/24/2023	Joseph Tauriello		NA
2/27/2023	Jenny Lopez	Mansfield Meadows sidewalk records	Clerk 02/09 & 02/27, LUB 02/27
2/28/2023	Paul Tarlowe	Dog licenses issued in 2023	
3/1/2023	Mark Peck	all correspondence rec'd by Twp	NA
3/1/2023	William Sosis	Committee via email/letters regarding Copy of 2023-06 ordinance	
3/2/2023	Tamas Szilagyi	71 Airport Road - all permits	Const. 03/02/2023
3/7/2023	Annemarie Navikas	Residents' names & addresses to solicit for Mansfield EMS volunteers	Finance 03/07/2023
3/8/2023	Tracy Cassidy	17 Brookside Avenue	Const. & Tax Assess 03/08/2023
3/9/2023	Bradd Thompson	Ticket E18 6133 violation, court case, etc	Court 03/09/2023

3/10/2023	Peter Vazquez	Harrison St - 2711/2 - PRC, all permits, violations, UST	Tax Assess, zoning, constr 03/14/2023
3/13/2023	Manasvi Singwal	Municipal solid waste - 2nd request	JoAnn F Recycling Coordinator 03/13
3/14/2023	Carol Thompson	510 Rt 57. Zoning Officer Reports for Jan Feb and March	NA
3/14/2023	Peter Vazquez	Block 2711, Lot 26 - 2016 Tax Certificate #16-00062	Finance 03/14/2023
3/15/2023	Allison Molnar	Blau Road 1204/24 - Anything new submitted since 02/01/2022	LUB 03/15/2023
3/15/2023	Dana Jones - DCA	3/17/17 Budget Meeting; Any contracts/quotes/bills/invoices for fire	Clerk 3/15/2023
3/15/2023	Sofia Milevski	Confirming street name for Block 2711, Lot 2	
3/17/2023	Peter Vazquez	Colston Ave 2711/10 - PRC, violations, all permits, UST	Tax Assess, zoning, Constr 03/17/2023
3/21/2023	Sofia Milevski	Block 2806, Lot 15 - PRC, violations, all permits, UST	Tax Assess, Zoning, constr. 03/22/2023
3/20/2023	Allison Molnar	Proposed food processing facility	Clerk 3/20/2023
3/23/2023	LaToya Edouardo	241 Riva Drive - open permits, fines, fees, violations w/construction, zoning, tax, fire marshal	Constr., Zoning, Tax, Fire Marshal 03/23
3/28/2023	Sarah Vitro	161 Janes Chapel Road - all permits, violations, demos, AST/UST, generators, on-site remediation, septic, wells	Const. Zoning, Fire Marshal, Tax Assess 03/28. All fire companies 03/29. Jo-Ann emailed FD's 04/04/2023
3/28/2023	Tim Masker	30 Slope Drive - plans/applications, documents for shed, coy pond, pool	

3/27/2023	Rebecca P	complete set of property record cards	3/27/2023
4/1/2023	Joe DePaolo	1770 Rt. 57 - determine property is legal rental, zoning, tax collector, PRC	Zoning & Assess 04/01/2023
4/3/2023	Sarah Vitro	Additional Request - 161 Janes Chapel Road - PRC for accessory structures	Tax Assess 04/03/2023
4/3/2023	Joseph DePaolo via Damiano Fracsso, Esq.	1770 Rt. 57 - certificate of pre-existing non-conforming use	LUB 04/04/2023
4/6/2023	Jessica Garcia	696 Rt. 57 - all permits, septic, well, UST, violations	Const. & Zoning 04/06/2023
4/6/2023	Kenneth Vetter	50 Parke Rd- Owner of Block 203, Lot 11.06	Tax Collector
4/10/2023	Ashley Schiavo	40 Gulick St - all permits, UST, septic, liens, taxes, violations flood zone, variance, deed easement, CO, off-site	Const., DFO. Zoning, LUB, tax assess 04/10/2023
4/10/2023	Susan Goode & Lauren Dent	255 Main Street - all permits, UST, propane tank	Const. 04/10/2023
4/13/2023	Ariana Kamfe	255 Main Street - septic, well, UST, tax records, all permits, drainage easement	Const., CFO, zoning 04/13, tax assess 04/14
4/17/2023	Carol Thompson	Zoning Officer Reports from March & April	NA
4/17/2023	Kevin Karcich	25 Mountain View Lane - all permits, tank removal, PRC septic, survey	const. & Tax Assess 04/17/2023
4/18/2023	Olena Helen Tomlinson	90 Allen Rd - documents & minutes for subdivision, zoning requirements & minimum lot size for building	LUB & Zoning 04/18

4/20/2023	Michelle Ford	LUB application 19-02	LUB 04/20/2023
4/20/2023	Mark Formichelli	1 Ridgewood Terrace - construction/architectural plans for Block 2708, Lots 9, 24 & 25 - tax and lien info	Finance & CFO 04/26
4/26/2023	Evgeniy Agafonov	198 Hoffman Road - CA for permit # 2022-2196 received via fax	
4/27/2023	Corbin Electric	2022 & 2023 Tax Sale List, Foreclosures, VPR	CFO 05/01
5/1/2023	Dawn Neil	15 Hilltop Road - 2022/23 permits for new bathrooms, windows, septic, roof, HVAC, septic paperwork, contractor for septic	Const. 05/03
5/3/2023	Marlina Randazzo	1759 Rt. 57 -any and all open permits	Const. 05/03
5/3/2023	Brittany Baillie	394 Hoffman Road - old docs pertaining to survey, perc test, well, septic, building envelope, wetland	Const. 05/08
5/8/2023	Les Cirelli	59 Port Murray Rd- VPR open amounts	
5/9/2023	Katarzyna Burdzy	510 Route 57	
5/12/2023	Carol Thompson	VPR List	
5/12/2023	Charles Jones	510 Route 57	5/15/2023
5/12/2023	Carol Thompson		
5/17/2023	Jim Serafin	170 Kinnelon Rd Kinnelon NJ	
5/17/2023	Kevin Karcich	17 Ryan Way - all permits, tank removal, PRC, septic, survey	Const. & Tax Assess 05/17
5/18/2023	Alexandra Crabe	291 Main Street - septic, well, UST, open permits	Const. 05/18/2023

5/18/2023	Christina Parente	92 Heiser Road - all permits	Const. 05/18/2023
5/16/2023	Carol Thompson	510 Route 57	
5/22/2023	Angel Tormis	leases/licenses for Mans. Property owned cell towers, rooftop antennas, wireless installations & 24 months payment histories.	CFO 05/22/2023
5/22/2023	Peter Vazquez	Tax Sale Cert - 2707/ 7, 8 & 11	CFO - 05/22/2023
5/26/2023	Dana Jones - DCA	Docs for turnout gear (Global)	FDS/Joann F- 5/26/23
6/5/2023	Maddie Baisley	Bid tab for Road Maintenance RFP	NA
6/7/2023	Carol Thompson	June Zoning Officer Report	na
6/7/2023	Nathan Smith	592 Valley Rd - all permits, violations, resolutions, health records	Const. & Zoning 06/05/2023
6/8/2023	Martin Brodsky, Esq.	164 Stephensburg Rd, Port Murray	
6/8/2023	Christina Majano	385 Janes Chapel Rd - all permits & violations	Const. & Zoning 06/08/2023
6/12/2023	Mary Iozzi	280 Mt. Bethel Church - permits & approvals - construction, electric	Const. 06/12/2023
6/13/2023	Mary Iozzi	40 Tunnel Hill Rd - all permits	Const. 06/13/2023
6/13/2023	Carla Boudreau	1770 Rt. 57 - all permits, zoning, violations	Const. & Zoning 06/13/2023
6/14/2023	Angelo Moliterno	545 Mt. Bethel Rd - open permits	Const. 06/14/2023

6/14/2023	Roman Russ	59 Port Murray Rd- all permits, CO, violations, septic, well, oil tank, survey, construction	Const. & Zoning 06/14/2023
6/19/2023	Charles Jones	request a copy of any ordinances approved/passed, adopted, since 2/1/2023 thru 5/31/2023 for the following improvements within the township for: water/sewer lines, extensions, curbing or sidewalk repairs, dam repairs, lagoon dredging, plotting fees, solar panels, lead in water remediation or driveway aprons. We are looking for that what would be billed out to the homeowner in the form of a special assessment.	N/A
6/21/2023	Noreen Robinson	39 Redwood Run - off-site conditions	
6/21/2023	Assad Wali	10 Mountain View Lane - all permits, above & underground tanks, off-site	Const. 06/21/2023
6/23/2023	Michael Barkemeyer	280 Mt. Bethel Rd - all permits, zoning, septic & well	Const., Zoning, Tax Assess 06/23/2023
6/23/2023	Justina Anise	1263 Rt. 57 - PRC, all permits, UST, AST, environmental concerns, health concerns, use restrictions, septic, sewer	Tax Assess, Const., Fire Co, LUB 06/23
6/29/2023	Eileen DePaolo	255 Main Street - open permits	Const. 06/29/2023
7/6/2023	Kelly Holmquist	10 Claremont Road - all permits, tank removal, PRC, survey	Const. & Tax Assess 07/06/23
7/10/2023	Kelly Robinson	600 Rt. 57 - all permits, UST, violations, driveway permits	Const. 07/10/2023

7/12/2023	Tracy Hodge	114 Marilyn Dr- all permits, liens, violations, oil tank, PRC	Constr., Zoning, Tax, 07/12/23
7/14/2023	Chelsea Bone	291 Main St - all permits	Const. 07/14/2023
7/17/2023	Carol Thompson	Rt 57 Auto - zonig officer's monitoring report	Zoning & Lavery 07/17/2023
7/24/2023	Carol Thompson	Rt. 57 Auto - zoning officer's monitoring report and email zoning	Zoning & Lavery 07/24/2023
7/26/2023	Sydney Uster	219 Karville Road - all permits, survey	Const. 07/26/2023
7/27/2023	Bill Sosis	13 Brantwood Terrace - all permits, oil tanks, violations	Const. & Zoning 07/27/2023
7/28/2023	Olena Helen Tomlinson	90 allen Road - R-2 Zone definition, # of Zoning & Tax Assess homes allowed to build & home size, COAH requirments	07/28/2023
7/31/2023	Earl White	699 Rt. 57 - all permits, violations, assessments, well, septic, UST, off-site conditions	Const., LUB, Zone, Tax Assess, Finance 07/31/2023
8/1/2023	Ariana Kampfe	255 Main St. - all permits	Const. 08/01/2023
8/1/2023 completed 8/23/23	Alex Weiner	985 Route 57 Land Use,zoning, plans, permits	LUB,Zoning, Const. 8/10/2023
8/1/2023	Maddie Baisley	Bid Results Snyder Road Improvements Clerk	8/10/2023
8/10/2023	08/21/2023** Michael Kuderka Completed 08/21/2023	1280 Rt. 57 - all permits, inspections, fines, penalties, flood	Const & Zoning 08/10/2023 - Zoning on vacation until 08/21
8/11/2023	Carol Thompson	July Zoning Officer's Report	
8/15/2023	9/8/2023 Shira Wisotsky	Immigration Detention- Washington Boro- court through township	Court 8/15/2023

8/15/2023	08/24/2023** Tara DeLorenzo Completed 08/23/2023	2045 Rt. 57 (Gold's Gym) - building plans, architectural drawings (electrical, mechanical, plumbing)	LUB - 08/16/2023 - LUB Secretary on vacation until 08/23/23
8/15/2023	8/24/2023 Cathi Thorsen	250 Rockport Rd - open permits, zoning	Const & Zoning 08/15/2023
8/15/2023	8/24/2023 Vicki O'Leary	15 Valley Rd- all permits, c/o's, zoning open, unresolved issues	Const. & Zoning 08/15/2023
8/17/2023	8/28/2023 Carol Thompson	Exec meeting minutes 7/26/23	clerk/attorney
8/23/2023	completed 8/25/2023 Charles Jones	Vacant property list	clerk
8/24/2023	completed 8/25/23 Charles Jones	Adopted Ordinances 5/1/-7/31/23, new water/sewer	Clerk
8/30/2023	9/11/2023 William Sosis	all notices sent to newspapers 1/12022- clerk present	
8/31/2023	9/6/2023 Eric Kim	P.O History- PD 1/2020-9/2023	Joann&PD 9/1
8/31/2023	9/6/2023 Eric Kim	Body Cam	PD 9/1
8/31/2023	9/12/2023 Susan Ferrara	LUB approvals 1855 Route 57	LUB 9/1
9/1/2023	9/13/2023 Kevin Velez	100 Brickyard Rd - all permits, LUB approvals	LUB & Const. 09/01/2023
9/5/2023	Sent by PD on 9/5/23 Damiano Fracasso	Police Vehicle and Body Cam Recording	PD 9/5
9/11/2023	withdrawn as per requestor 9/20 Peter Lijoi	Case # 2023-003539	
9/15/2023	completed 9/18 Carol Thompson	Subdivision- Airport Estates	LUB 9/11
		Zoning Report - August	
9/26/2023	10/5/2023 Rebecca Patton completed 9/27	342 Janes Chapel Rd - all permits, zoning	Const., Zoning, LUB 09/26/2023
9/29/2023	completed 10/2/2023 Charles Petruzzelli	documents pertaining to arrest and court of Leydi Arenas- July 31st	PD 10/2

9/29/2023 completed 10/6/2023	Allison Molnar	New files re: property on Blau Road	LUB 10/2
10/2/2023 completed 10/10/23	Susan Caracciolo	Permits - 100 Mitchell Rd	Construction 10/2
10/2/2023 completed 10/10/23	Niurka Mendez	Permits - 2 Clover Ave. UST	Zoning, Construction 10/2
10/3/2023 completed 10/4/23	Dawn Smith	Candidate petitions for School Board and Fire Commissioner	
10/10/2023 completed 10/16/23	Michael DelCioppo	Open/Closed permits-221 Main St.	Zoning, Construction 10/10
10/10/2023 completed 10/12/2023	Carol Thompson	Sept 2023 zoning officer report	Clerk
10/11/2023 completed 10/16/23	Christopher Fraraccio	11 Highland Ave- property info	zoning, construction, lub, tax, tax assessor
10/16/2023 10/19/2023	Daniel Pflueger	Traffic Study/Analysis	Lub
10/18/2023 completed 10/26/23	Michelle Levonick	71 Airport Rd - plans, changes to plans, inspection requests, issued permits and Construction	Lub, Zoning, Engineer,
10/20/2023 completed 10/26/23	William Sosis	Exec meeting minutes 1/1-12/28/22	clerk-
10/23/2023 completed 10/25/23	Jacob Epstein	audio recording 8/27/22 meeting resolutions/ mayor support letters for development of community solar	Clerk
10/27/2023 11/6/23 completed	Jennifer Manna	open/closed permits- 21 Gullick st.	Construction/Zoning
11/1/2023 11/14/2023 Completed 11/02	Luis Das Neves	Contractors' names and bids for On- Call Snow Plowing Services	CFO
11/1/2023 11/14/2023 Completed 11/02	Luis Das Neves	Contactors' names and bids for Road Maintenance Work	CFO
11/2/2023 11/15/2023 Completed 11/03	Michael Luciano	1349 Rt. 57 - all permits, confirm legal 3 or 2 bedroom	Const & Tax Assess 11/02/2023
10/31/2023 11/20/2023	Breana Barker	Walmart construction project, minutes of approval, approval documents	lub, construction

11/29/2023 Completed 11/27 & 11/29	Will Cuny	All permits for rooftop solar in twp from 01/01/2006 - 11/01/2023	Const. & Zoning 11/03/2023
11/1/2023	11/13/2023 Marielia Gavlick	open/closed permits - 204 Hoffman	const. & zoning
11/6/2023	Maddie Baisley		
11/7/2023	11/8/2023 Charles JOnes	Bid Tab for Snow Plow services	CFO
11/9/2023	11/9/2023 Carol Thompson	Vacant property registration	Clerk
11/13/2023	11/13/2023 Christian Brendel	Zoning Officer Meeting Minutes at 11/8/2023 Township Committee	Clerk
11/14/2023	11/20/2023 Jessica Garcia	active violations, tank records, permit history log 21 Gulick	Clerk
11/21/2023	11/30/2023 Maddie Baisley	applications, permits, violations, fees	Const. & zoning
11/28/2023	11/30/2023 Charles Jones LLC	Bid Tabulation results-road maintenance work 11/21	Clerk
11/28/2023	11/30/2023 Sharon James	Assessment Ordinance 8/1-10/31/23	Clerk
11/29/2023	12/4/2023 Ron Hayes	Open/closed permits, violations, special assessment, unrecorded bills	Constr., zoning, assessor, tax collector
		OPRA log seeking requestor of meeting minutes of 3/17/17 & 5/10/27, requestor seeking Ron Hayes trip to Globe (Fire Gear), requests for 2017 budget w added \$5200 to FD for gear	
11/29/2023	12/4/2023 Maria O"Neil		Clerk
12/7/2023	12/15/2023	open/closed permits, violations	Const, Zoning

		Ron Hayes			
12/8/2023	12/22/2023		meeting minutes, budget line items, proposal/quotes, financial disclosure form 2018	Finance	
12/4/2023	12/8/2023	Cary Nurik	open/closed permits 128 Marilyn Dr.	Const, zoning	
12/11/2023	12/15/2023	Bella Ornelas	tech cards- in ground pool permits 2022	Const.	
12/11/2023	12/20/2023	Taylor Becker	open/closed permits, violations, property rec card	Const. zoning, tax assessor	
12/13/2023	12/15/2023	Carol Thompson	Nov 2023 zoning report	Clerk	
		Amy Seidel	All dept. records - block 601.03 lot 62.06	const. zoning, tax assessor, engineer, land use	
12/13/2023	12/22/2023	Amy Seidel	All dept. records - block 801 lot 11.05	const. zoning, tax assessor, engineer, land use	
12/15/2023	12/29/2023	Lisa DeStefano	Township open liens	tax	
12/18/2023	12/22/2023		Permit history - 301 Airport Rd.	Const. zoning	
12/27/2023	1/5/2024	Thomas Schiano	zoning, ownership, building permits, variances, violations	const., zoning, lub, tax assess	
12/29/2023	1/8/2024	Michael Bollard			

Rec. 8/30
Due 9/11-5

Township Clerk

From: William Sosis <opra+request-50800-f3dbe8e0@requests.opramachine.com>
Sent: Wednesday, August 30, 2023 8:46 AM
To: Township Clerk
Subject: OPRA request - Public Records Involving Newspapers

Dear Mansfield Township (Warren),

This is an email request for public records under New Jersey's Open Public Records Act, and the common law right of access. The public records I am requesting are:

(1) Copies of all notices emailed, mailed, telephoned, telegrammed, or hand delivered to newspapers between 01/01/2022 and the present.

Please acknowledge receipt of this message and send all responses to me via electronic files.

Thank you
Bill Sosis

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-50800-f3dbe8e0@requests.opramachine.com

Is clerk@mansfieldtownship-nj.gov the wrong address for OPRA requests to Mansfield Township (Warren)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=mansfield_township_warren

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/public_records_involving_newspap

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

Rec. 10/20
Due 10/31
Township Clerk

From: William Sosis <opra+request-54349-5d0161fa@requests.opramachine.com>
Sent: Friday, October 20, 2023 12:44 PM
To: Township Clerk
Subject: OPRA request - Public Records Request

Dear Mansfield Township (Warren),

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

[1] Executive Session Minutes for: December 28, 2022; November 22, 2022; November 18, 2022; November 9, 2022; October 26, 2022; October 12, 2022; September 28, 2022; September 14, 2022; August 10, 2022; July 27, 2022; July 13, 2022; June 22, 2022; June 8, 2022; May 25, 2022; May 11, 2022; APRIL 27, 2022; April 13, 2022; March 23, 2022; March 23, 2022; March 9, 2022; February 23, 2022; February 9, 2022; January 26, 2022; January 12, 2022; and January 1, 2022.

*

[2] Audio recordings (unedited) of public records created on August 27, 2022.

* PLEASE NOTE: Item #1 requests Executive Session "MINUTES"; NOT "Agendas".
Please provide all responses via electronic files and this website (OPRAMachine.com).

Thank you,
William N. Sosis

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-54349-5d0161fa@requests.opramachine.com

Is clerk@mansfieldtownship-nj.gov the wrong address for OPRA requests to Mansfield Township (Warren)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=mansfield_township_warren

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:
https://opramachine.com/request/public_records_request_69

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

Rec 10/17/24 #134-2024
Due 10/28/24

Township Clerk

From: Bill Sosis <Bill@sosislaw.com>
Sent: Thursday, October 17, 2024 3:45 PM
To: Township Clerk
Subject: EXTERNALOPEN PUBLIC RECORDS REQUEST

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Ms. Barras,

This is an email request for public records under New Jersey's Open Public Records Act, and the common law right of access.

Requested Records:

- (1) For the period January 1, 2020 to the present, all public records relating to the property located at **15 Brantwood Ter, Hackettstown, NJ 07840**. Please include ownership history, permits granted, applications for permits, variances granted, applications for variances, oil tank history/removal (if applicable), sewer connection, etc. If any records are not available electronically, please provide instructions on how they can be obtained.
- (2) For the period January 1, 2020 to the present, all public records relating to the property located at **13 Brantwood Ter, Hackettstown, NJ 07840**. Please include ownership history, permits granted, applications for permits, variances granted, applications for variances, oil tank history/removal (if applicable), sewer connection, etc. If any records are not available electronically, please provide instructions on how they can be obtained.

I believe the scope of this above request complies with N.J.S.A.10:4-6, et seq. and falls outside any exemption provided therein (P.L.1963, c.73 (C.47:1A-1 et seq.)) N.J.S.A. 47:1A-1 further provides an independent means for citizens to gain access to public information.

As the property owner of 15 Brantwood Terrace, Hackettstown, NJ 07840, and neighbor to 13 Brantwood Terrace, I kindly ask that my request be completed within the OPRA's statutory period.

Please acknowledge receipt of this message and provide all responses via email.

Thank you
William Sosis

WILLIAM N. SOSIS, ESQ.
Sosis Law, LLC
E-Mail: Bill@SosisLaw.com
Tel: 201-655-6400
Fax: 201-781-7855

Representative government and trial by jury are the heart and lungs of liberty. Without them we have no other fortification against being ridden like horses, fleeced like sheep, worked like cattle, and fed and clothed like swine and hounds. *John Adams - 1774*

Rec 4/4/25 #047-2025
Due 4/15/25

Township Clerk

From: Bill Sosis <Bill@sosislaw.com>
Sent: Friday, April 4, 2025 3:22 PM
To: Township Clerk
Subject: EXTERNALOPRA & Common Law Records Request – 9-1-1 Call from 15 Brantwood Terrace on March 15, 2025

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Ms. Barras

(Custodian of Records, Mansfield Township Warren County):

Please accept this email as a formal request for government records pursuant to both the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., and the common law right of access.

As permitted under N.J.S.A. 47:1A-1.1 and 47:1A-6(f), I am not required to submit this request on a specific form or through a proprietary portal. This email contains all information required by the Township's adopted form and therefore constitutes a valid records request. This request also complies with the scope defined by N.J.S.A. 10:4-6 et seq. and is not exempt under any provision therein.

CERTIFICATION:

- I have ****NOT**** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
- I will ****NOT**** use the requested records for commercial purposes.
- I am ****NOT**** seeking these records in connection with any pending litigation.

RECORDS REQUESTED:

Please provide all public records related to the 9-1-1 emergency call placed on **March 15, 2025**, from **15 Brantwood Terrace, Mansfield, NJ 07840**, by Beth Sosis, requesting an ambulance for her husband, William N. Sosis.

Specifically, I request the **AUDIO RECORDING** of the 9-1-1 call, along with any and all associated public records including but not limited to:

- **POLICE BODY-WORN CAMERA (BWC) FOOTAGE**
- Written reports, notes, or incident logs
- Diagrams, charts, or drawings
- Photographs, video, or sound recordings
- Digitally stored data, CAD logs, dispatch communications
- Any other material or compilations in any format from which responsive information may be retrieved or translated into reasonably usable form

Pursuant to OPRA's seven (7) business day requirement, I respectfully request that this information be provided as soon as practicable and within the statutory timeframe.

DELIVERY METHOD:

Please provide all responsive records as ****ELECTRONIC FILES**** uploaded to this email address (**Bill@SosisLaw.com**). If for any reason this cannot be accommodated, please notify me promptly with an alternative.

Please confirm receipt of this request. If you are not the custodian of records for the requested materials, kindly forward it to the appropriate individual and notify me of their name and contact information.

Thank you for your attention to this matter.

Sincerely,
WILLIAM N. SOSIS, ESQ.
Sosis Law, LLC
E-Mail: Bill@SosisLaw.com
15 Brantwood Terrace
Mansfield, NJ 07840
Tel: 201-655-6400
Fax: 201-781-7855

CONFIDENTIALITY NOTICE: This email may contain confidential information that may also be legally privileged and that is intended only for the use of the addressee(s) named above. If you are not the intended recipient or an authorized agent of the recipient, please be advised that any dissemination or copying of this email, or taking any action in reliance on the information contained herein, is strictly prohibited. If you have received this email in error, please notify me immediately by using the Reply button, and then delete the email from your computer system.

rec 5/27/25
Due 6/5/25 #008-2025

Township Clerk

From: William Sosis <opra+request-76829-8ca6f350@requests.opramachine.com>
Sent: Tuesday, May 27, 2025 2:28 PM
To: Township Clerk
Subject: EXTERNALOPRA request - Official Newspapers Designated and Used by Township of Mansfield

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Date: May 27, 2025

Wendy Barras, RMC, CMR

Records Custodian

Township of Mansfield

100 Port Murray Road

Port Murray, NJ 07865

Re: Open Public Records Act (OPRA) Request – Official Newspapers Designated and Used by Township of Mansfield

Dear Ms. Barras:

Pursuant to the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., as amended by P.L. 2024, c. __, I hereby request the following public records:

For the period from January 1, 2022, to the present:

1. A copy of all official Township resolutions, memoranda, or other formal designations from January 1, 2022, to the present, identifying the official newspaper(s) designated by the Township of Mansfield for the purpose of publishing public notices in accordance with state law.

2. A copy of any records or documentation indicating which newspaper(s) the Township has used for publishing public notices between January 1, 2022, and the present. This includes, but is not limited to, legal notices of meetings, ordinances, bid solicitations, public hearings, and other required notices.

3. All email communications or correspondence from the Township to newspaper(s) requesting publication of any such public notices during the above time period.

Certification Required by Law:

Pursuant to the 2024 amendments to OPRA, I certify the following:

- I am not currently serving a sentence for a conviction of an indictable offense under the laws of New Jersey, any other state, or the United States;
- I am not requesting these records for sale or resale, solicitation, or any commercial purpose;
- I will not use the requested records to harass any individual or commit any unlawful act;
- I am requesting access to these records for a lawful purpose consistent with the public's right to transparency and accountability in local government.

Preferred Format:

If available, I request that these records be provided in electronic format (PDF or similar) and emailed to me via this website.

If the records are not maintained in electronic form, I request to inspect them in person at a mutually convenient time. Please notify me of any fees prior to duplication, and if any portion of this request is unclear or overly broad, I respectfully request that you contact me to provide clarification.

If any portion of the records is withheld or redacted, I request a written explanation specifying the legal basis under OPRA for the denial or redaction.

Rec 6/2/25
Due 6/11/25

074-2025

Township Clerk

From: William Sosis <opra+request-77178-0a3abaae@requests.opramachine.com>
Sent: Saturday, May 31, 2025 10:50 PM
To: Township Clerk
Subject: EXTERNALOPRA request - JIF Premiums, Claims, and Settlements – 2018 to Present

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Custodian of Records,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request. The scope of this request complies with N.J.S.A.10:4-6, et seq. and falls outside any exemption provided therein (P.L.1963, c.73 (C.47:1A-1 et seq.)) Note that in addition to the OPRA, N.J.S.A. 47:1A-1 provides an independent means for citizens to gain access to public information.

CERTIFICATION REQUIRED BY LAW:

Pursuant to the 2024 amendments to OPRA, I certify the following:

- I am not currently serving a sentence for a conviction of an indictable offense under the laws of New Jersey, any other state, or the United States;
- I am not requesting these records for sale or resale, solicitation, or any commercial purpose;
- I will not use the requested records to harass any individual or commit any unlawful act;
- I am requesting access to these records for a lawful purpose consistent with the public's right to transparency and accountability in local government.

RECORDS REQUESTED:

Pursuant to the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.), I am requesting access to the following public records:

(1) For the period from 01/01/2018 to the present, all amounts (premiums) paid to the Joint Insurance Fund, insurance claims made to the Joint Insurance Fund, and the settlements thereof.

PREFERRED DELIVERY METHOD:

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

If access to any records is denied, please provide the legal basis for the denial as required by N.J.S.A. 47:1A-5(g), and identify the specific exemption(s) claimed.

Thank you for your time and attention. I look forward to your response within seven (7) business days, as required under OPRA.

Sincerely,

William N. Sosis

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-77178-0a3abaae@requests.opramachine.com

Is clerk@mansfieldtownship-nj.gov the wrong address for OPRA requests to Mansfield Township (Warren)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=mansfield_township_warren

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/jif_premiums_claims_and_settleme

Township Clerk

From: William Sosis <opra+request-77178-0a3abaae@requests.opramachine.com>
Sent: Monday, June 2, 2025 2:31 PM
To: Township Clerk
Subject: EXTERNALRe: OPRA Request- Clarification Needed

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Subject: Clarification of OPRA Request – Joint Insurance Fund Records

Dear Ms. Barras,

Thank you for your response and for reviewing my OPRA request.

To clarify:

(1) I am seeking copies of each purchase order for invoices paid to the Joint Insurance Fund. While a printout may provide a summary, I prefer to review the actual purchase orders for transparency and detail.

(2) I am also seeking copies of settlements paid out by the Township through the Joint Insurance Fund, not settlements received. I apologize for any confusion caused by the wording in my initial request.

Please let me know if you need any additional clarification, and thank you for your assistance.

Sincerely,

William N. Sosis

-----Original Message-----

Mr. Sosis,

Please be advised the Township of Mansfield requires further clarification to process your OPRA Request accurately.

“For the period from 01/01/2018 to present, all amounts (premiums) paid to the Joint Insurance Fund, insurance claims made to the Joint Insurance Fund, and the settlements thereof.”

Please clarify are you seeking the premiums or the invoices paid?

Are you seeking copies of each purchase order for invoices paid or will a print out of all purchase orders paid be sufficient?

Are you seeking copies of settlements received by the Township or copies of settlements paid out by the Township?

Once the Township receives your clarification, your OPRA Request will be processed from the date from which the clarification is received.

Rec 6/18/25 #087-2025
Due 6/27/25
One-week extension - 7/3/25

Township Clerk

From: William Sosis <opra+request-77636-dccfe904@requests.opramachine.com>
Sent: Tuesday, June 17, 2025 7:41 PM
To: Township Clerk
Subject: EXTERNALOPRA request - RFP Advertising and Responses for Professional Services

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To: Wendy Barras, RMC, CMR

Records Custodian

Township of Mansfield

100 Port Murray Road

Port Murray, NJ 07865

Re: Open Public Records Act (OPRA) Request – RFP Advertising and Responses for Professional Services

Dear Ms. Barras:

Pursuant to the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.), as recently amended by P.L. 2024, c.75, I hereby request access to the following public records for the full duration of the statutory retention period:

(1) All advertisements and public notices soliciting Requests for Proposals (RFPs) for all Professional Services, including but not limited to the municipal attorney.

(2) All responses submitted in reply to those RFPs, including all proposals, cover letters, pricing forms, certifications, and related materials submitted by respondents.

This request seeks copies of actual records—not summaries, explanations, or conclusions.

Certification Pursuant to OPRA Amendments (P.L. 2024, c.75):

Township Clerk

Rec 6/23/25 #089-2025
Due 7/2/25

From: William Sosis <opra+request-77759-0afd82e5@requests.opramachine.com>
Sent: Saturday, June 21, 2025 10:23 AM
To: Township Clerk
Subject: EXTERNALOPRA request - Ron Hayes Ethics Appeal

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Re: Open Public Records Act Request (OPRA) – Ron Hayes Ethics Appeal

Dear Records Custodian,

Pursuant to the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., I am requesting access to the following government records:

(1) All legal invoices, billing statements, or itemized charges issued to or paid by Mansfield Township or its insurer in connection with legal representation for or related to Township Committeeman Ron Hayes's ethics complaint and appeal before the New Jersey Local Finance Board, from September 1, 2023 to the present.

(2) All resolutions, correspondence, insurance claim forms, or authorizations issued by the Township of Mansfield or its officials that relate to the provision of a defense, legal representation, or indemnification for Committeeman Ron Hayes regarding this ethics matter.

If responsive records are withheld, please provide a detailed privilege log explaining the basis for each redaction or denial, as required by law.

Certification of Intended Use (Per N.J.S.A. 47:1A-1 et seq., as amended in 2024)

I, William N. Sosis, certify under penalty of law that:

- I am not seeking the requested records for any unlawful purpose;

Received 12/12/25
Due 12/23/25

216-2025

This is a plain-text version of the Open Public Records Act request "Public Notice to Newspapers for Resolution 290-2025". The latest, full version is available online at http://opramachine.com/request/public_notice_to_newspapers_for.

From: William Sosis
To: Mansfield Township (Warren)
Date: December 12, 2025
Dear Mansfield Township (Warren),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Regarding the Township Committee's appointment of Brent Connelly to fill the remainder of Joe Farino's term, Resolution 290-2025 was passed on December 10, 2025.

Please provide the legal public notices to the newspapers.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,
William Sosis

From: Township Clerk, Mansfield Township (Warren)
To: William Sosis
Date: December 12, 2025

Please be advised I will be out of the office on Friday, December 12th and Monday, December 15th. If you should require immediate attention, please contact Deputy Clerk, Leigh Raffaele, at 908-689-6151 Ext. 100

Happy Holidays!

Thank you,

Wendy Barras, R.M.C. C.M.R

Township Municipal Clerk/Registrar

Mansfield Township

100 Port Murray Rd.

Port Murray, NJ 07865

908-689-6151 Ext. 128

Rec 3/30/26 #054-2026
Due 4/9/26

Township Clerk

From: William Sosis <opra+request-89074-f3f84881@requests.opramachine.com>
Sent: Sunday, March 29, 2026 9:35 PM
To: Township Clerk
Subject: EXTERNALOPRA request - Public Records for Case Docket Nos. WRN-L-000298-21 and A-002661-21

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mansfield Township (Warren),

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

RECORDS REQUESTED:

For the period January 1, 2021 to the present:

Invoices, records of payment, vouchers, purchase orders, and legal bills with detailed billing entries from all firms, attorneys, agents, representatives, consultants, vendors, and third parties retained, assigned, authorized, or otherwise engaged directly or indirectly by the Township of Mansfield, or by its attorneys or law firms on its behalf, in connection with Sosis v. Twp of Mansfield Committee, et al., including but not limited to Docket Nos. WRN-L-000298-21 and A-002661-21.

- Florio Perrucci Steinhardt Cappelli
- Florio, Perruci, Steinhardt & Fader
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Please provide all responsive records in electronic format via OPRAMachine.com.

Please confirm receipt of this request. If you are not the custodian of records, please forward this request to the appropriate custodian and provide their contact information.

If any portion of this request is denied, please provide a written response identifying the specific legal basis for each denial and produce a privilege log describing any withheld records.

Thank you,

Bill Sosis

Township Clerk

From: William Sosis <opra+request-89105-43844152@requests.opramachine.com>
Sent: Monday, March 30, 2026 8:30 AM
To: Township Clerk
Subject: EXTERNALOPRA request - Computer Aided Dispatch (CAD) EMS Incident Data and Time Stamps (Mansfield Township)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mansfield Township (Warren) and Warren County Communications Center,

Please accept this request for government records made pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., and the common law right of access.

This request is directed to both Mansfield Township and the Warren County Communications Center (Department of Public Safety – 911 Dispatch) to ensure that the records are produced by the agency maintaining the Computer Aided Dispatch (CAD) system and underlying EMS dispatch data.

I am not required to complete any official form pursuant to N.J.S.A. 47:1A-5(f). This email contains all information necessary for a valid request.

CERTIFICATIONS:

- I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
- I WILL NOT use the requested records for a commercial purpose.
- I AM NOT seeking records in connection with a legal proceeding.

RECORDS REQUESTED:

For the period January 1, 2012 to present, please provide electronic copies of all Computer Aided Dispatch (CAD) records and related dispatch data for Emergency Medical Services (EMS) calls within Mansfield Township, Warren County, New Jersey.

This request specifically seeks the underlying incident-level CAD data, not summaries, reports, or compilations.

For each EMS incident, please include all available data fields, including but not limited to:

1. Incident number / case number
2. Call type / nature of call (EMS classification)
3. Location of incident (address or nearest cross street)

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-89105-43844152@requests.opramachine.com

Is clerk@mansfieldtownship-nj.gov the wrong address for OPRA requests to Mansfield Township (Warren)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=mansfield_township_warren

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/computer_aided_dispatch_cad_ems_2

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."

Rec 3/30/26 #
Due 4/9/26 #056-2026
2 week extension 4/23/26

Township Clerk

From: William Sosis <opra+request-89084-74e8d82f@requests.opramachine.com>
Sent: Sunday, March 29, 2026 11:45 PM
To: Township Clerk
Subject: EXTERNALOPRA request - EMS Services (Independence First Aid Squad / Mansfield Township)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mansfield Township (Warren),

Please accept this request for government records made pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., and the common law right of access.

I am not required to complete an official form or use any specific platform to submit this request pursuant to N.J.S.A. 47:1A-5(f). This email contains all information required for a valid request.

CERTIFICATIONS:

- I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
- I WILL NOT use the requested records for a commercial purpose.
- I AM NOT seeking records in connection with a legal proceeding.

RECORDS REQUESTED:

For the period January 1, 2015 to present, please provide the following records concerning the provision of Emergency Medical Services (EMS) to Mansfield Township, including but not limited to services provided by Independence First Aid Squad:

1. All contracts, agreements, memoranda of understanding (MOUs), or other written arrangements between Mansfield Township and Independence First Aid Squad, including any amendments, renewals, or extensions.
2. All requests for proposals (RFPs), bids, solicitations, or competitive contracting documents relating to EMS services, including all responses submitted.

3. All resolutions, ordinances, meeting minutes, and agenda materials of the Township Committee referencing, approving, discussing, or ratifying:

- (a) the transition from any prior EMS provider or structure to Independence First Aid Squad;
- (b) the outsourcing, regionalization, or consolidation of EMS services;
- (c) funding, appropriations, or payments for EMS services.

4. All correspondence (including emails and attachments) between any Township official, employee, or agent and Independence First Aid Squad relating to:

- (a) EMS service provision;
- (b) response times;
- (c) staffing levels;
- (d) coverage areas or mutual aid;
- (e) performance concerns or complaints.

5. All documents reflecting performance metrics or service standards, including but not limited to:

- (a) response time requirements or targets;
- (b) actual response time data or reports;
- (c) compliance reports, audits, or evaluations of EMS services.

6. All documents reflecting payments, subsidies, stipends, or other financial support provided by the Township to Independence First Aid Squad, including budgets, vouchers, and payment records.

7. All insurance, indemnification, or liability agreements relating to EMS services.

8. All internal Township analyses, reports, studies, or memoranda evaluating:

(a) the costs and benefits of maintaining a local EMS unit versus outsourcing or regionalizing services;

(b) the impact of EMS structure on response times, coverage, or public safety.

9. All complaints, incident reports, or internal reviews concerning EMS response times or service performance within Mansfield Township.

10. All documents identifying the EMS provider(s) serving Mansfield Township prior to the current arrangement, including any records reflecting the discontinuation, dissolution, or replacement of any prior local EMS entity.

If any portion of this request is denied, please provide a written statement of the specific legal basis for each denial, including citation to the specific exemption(s) relied upon.

If records are withheld or redacted, please provide a privilege log identifying the record, the date, the author, the recipient, and the basis for the redaction or withholding.

Please provide the requested records in electronic format.

Thank you for your attention to this request.

Bill Sosis

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-89084-74e8d82f@requests.opramachine.com

Is clerk@mansfieldtownship-nj.gov the wrong address for OPRA requests to Mansfield Township (Warren)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=mansfield_township_warren

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/ems_services_independence_first

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."

Township Clerk

#071-2026
Rec 4/22/26

3 week extension
Due 5/22/26

From: William Sosis <opra+request-90353-2eeaf28c@requests.opramachine.com>
Sent: Wednesday, April 22, 2026 12:54 AM
To: Township Clerk
Subject: EXTERNALOPRA request - Complete Litigation File, Sosis v. Township of Mansfield / Claim KY21K2654751

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To: Municipal Clerk, Mansfield Township

Dear Records Custodian:

Pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I request access to and copies of the complete public record relating to the litigation matter identified as:

- Sosis v. Township of Mansfield Committee and Dena Hrebenak
 - Claim No. KY21K2654751
 - Any related insurance claim, defense file, appeal file, settlement file, or coverage file arising from that matter.

CERTIFICATIONS:

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

REQUEST SPECIFICS & REASON FOR REQUEST:

I have compared the Township's response to my September 16, 2022 OPRA request with the response to my March 3, 2026 OPRA request and found major differences in the records produced. The productions appear materially inconsistent and suggest that substantial responsive records were omitted from one or both responses. This request is intended to obtain the full and complete file.

Please provide all records from January 1, 2021 through present, including but not limited to:

1. All invoices, billing statements, itemized time entries, narratives, legal bills, e-billing submissions, monthly statements, and payment requests from any attorney, law firm, carrier counsel, special counsel, or defense counsel relating to this matter.
2. All purchase orders, vouchers, resolutions, authorizations, claim approvals, check registers, wire records, EFT records, cancelled checks, and records of payment relating to this matter.
3. All records concerning the Township's deductible, retention, self-insured retention, co-pay, or first-dollar contribution, including the documented \$10,000 payment tied to Claim No. KY21K2654751.
4. All correspondence with or from:
 - Statewide Insurance Fund
 - ACE American Insurance Company
 - Chubb
 - any joint insurance fund
 - any third-party administrator
 - any claims adjuster
 - any defense counsel relating to this matter.

5. The complete claim file, excluding only legitimately privileged attorney work product or privileged communications, with a privilege log identifying each withheld item by date, sender, recipient, general subject matter, and privilege asserted.

6. All pleadings, motions, briefs, orders, transcripts, appeal papers, settlement communications, mediation records, and litigation status reports maintained by the Township.

7. All emails, letters, memoranda, or internal communications between Township officials, employees, committee members, clerk staff, insurance representatives, and counsel concerning this matter. *Note from IT to conduct email search - \$90*

8. All records reflecting total sums paid, reserved, reimbursed, indemnified, written off, adjusted, or incurred in connection with this matter.

9. Any records responsive to prior requests that were withheld, overlooked, misfiled, maintained by another custodian, or not previously produced. - *Denied - Too Broad, no specific record requested.*

If any portion of this request is denied, please identify each withheld record and state the specific statutory basis for denial. If records are maintained by another custodian, fund, insurer, administrator, or counsel on behalf of the Township, please forward this request or identify the proper custodian in writing.

Electronic production is preferred.

This request concerns public expenditures and publicly backed litigation costs. It should be construed with that public interest in mind.

Sincerely,

William N. Sosis

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-90353-2eeaf28c@requests.opramachine.com

Is clerk@mansfieldtownship-nj.gov the wrong address for OPRA requests to Mansfield Township (Warren)? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=mansfield_township_warren

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/complete_litigation_file_sosis_v

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