

## Jack Oakley

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**From:** Chris Cotter <cjcotter5@gmail.com>  
**Sent:** Friday, November 10, 2023 10:12 AM  
**To:** Jack Oakley  
**Cc:** Richard DeGroot; Joseph Houck  
**Subject:** Final Report and Invoice  
**Attachments:** Lawrence Fire Station Report Final 11-23.pdf; Lawrence Invoice #2 11-10-23.pdf

Jack --

Attached is a copy of the final report for the Fire Station project as well as an invoice representing the payment #2.

It was a pleasure to work with you again along with the members of your team. Please don't hesitate to contact me if there are any questions or if there's anything more that you may need. Also, please keep in mind that we remain available to provide a tour of the Summit Fire Headquarters building that is nearing completion (January '25.)

Best regards --

Chris

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Christopher J. Cotter  
(908) 482-9582

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**COTTER STRATEGIES, LLC.**  
FIRE & EMERGENCY SERVICES CONSULTING

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**REPORT AND RECOMMENDATIONS  
FOR A NEW FIRE & EMS STATION  
FOR THE  
TOWNSHIP OF LAWRENCE**

**November 2023**

SUBMITTED BY:  
COTTER STRATEGIES, LLC  
752 SPRINGFIELD AVENUE, SUMMIT, NJ 07901  
908-482-9582

## Jack Oakley

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**From:** Chris Cotter <cjcotter5@gmail.com>  
**Sent:** Wednesday, November 15, 2023 1:13 PM  
**To:** Jack Oakley  
**Subject:** Final Report  
**Attachments:** Lawrence Fire Station Report Final 11-15-23.pdf

Jack --

Attached is a copy of the final report. This version includes today's date.

Please let me know if you have any questions or need anything more.

Best regards,

Chris

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Christopher J. Cotter  
(908) 482-9582

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FIRE & EMERGENCY SERVICES CONSULTING

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**REPORT AND RECOMMENDATIONS  
FOR A NEW FIRE & EMS STATION  
FOR THE  
TOWNSHIP OF LAWRENCE**

***CONFIDENTIAL***

**November 15, 2023**

SUBMITTED BY:  
COTTER STRATEGIES, LLC  
752 SPRINGFIELD AVENUE, SUMMIT, NJ 07901  
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