

Township of



Pequannock

To: Township Council
From: Adam W. Brewer, Township Manager
Re: Manager's Report – 2/12/19 Council Meeting
Date: February 21, 2019

A) Ordinance 2019-01... Parking Regulations

As discussed at the meeting of the Township Council on February 12, 2019, this ordinance was prepared to provide the necessary legislative support for enforcement related to the new parking patterns established when the County of Morris completed the resurfacing and restriping of the south end of Newark-Pompton Turnpike. Following the prior introduction, Ordinance 2019-01 is schedule for potential adoption on February 26, 2019.

B) Ordinance 2019-02...Water Charges

An ordinance was prepared and introduced by the Township Council on February 12, 2019 regarding Township Water Utility Rates; the ordinance is scheduled for potential adoption on February 26, 2019. The anticipated effective date would be January 1, 2019 and the new rate would be utilized for the 1st quarter 2019 bills, scheduled to be mailed out in late March. Detailed analysis and explanation on the rate increase is included under separate memorandum.

C) Ordinance 2019-03...Club Liquor License

As discussed and directed at the meeting of the Township Council, Ordinance 2019-03 has been prepared for potential introduction, expanding the number of club liquor licenses from three (3) to four (4).

D) Ordinance 2019-04...To Preserve and Maintain a Cap Bank

Under the 1977 Appropriations Cap Law, municipalities have the opportunity to adopt an ordinance that raises the maximum allowable increase in the tax levy from 2% to 3.5% for the current year and retains or banks the amount available from the prior two (2) years, i.e. 2017 and 2018. It is important to note that the ordinance establishes the ability to increase "in cap" appropriations and carry excess cap bank from the prior years; it does not increase the appropriations, an action which would require additionally legislative action. In essence, it is an insurance policy with no downside that I am aware of, if adopted.

E) Athletic Field Fence Replacement Project – Re-bid

On Thursday, February 7, 2019, the Township of Pequannock opened bids for the Athletic Field Fence Replacement Project. Four (4) bids were received and are enumerated from lowest "Total All Parks" price to highest, with all options presented.

Bidder	Hillview	Greenview	Washington	Total All Parks
Freedom Fence	\$45,000	\$29,000	\$26,506.22	\$103,521.22
Absolute Fence Services	\$44,780	\$35,475	\$24,000	\$104,250.00
Spitale Const. Resources	\$46,000	\$52,000	\$45,000	\$143,000.00
Giacorp Contracting Inc.	\$52,932	\$52,348	\$64,547	\$169,827.00

Following a review the bid that was submitted by Freedom Fence by the associated Department Head, Township Attorney and Manager/Purchasing Agent, the bid has been determined to be responsive and responsible. As the amount of the bid for the "Total All Parks" option has been determined to be within budget, it is recommended that the bid be awarded to Freedom Fence, in the amount of \$103,521.22.

F) Solicitation for Concession Providers

In an effort to enhance compliance with applicable statute, code and regulation, the Township of Pequannock posted a Request for Proposals for food concession providers for various Township recreational activities.

As of the deadline for submission of proposals, February 8, 2019, the Township received one (1) proposal from Sip N Swirl for providing concessions at the Fishing Contest, Easter Party, Paws for a Cause, Fireworks, Halloween Party and Holiday Party. The total amount proposed as the provider's contribution for all events is \$450.00.

Based upon a review of the proposal and recommendation of the associated Department Head (memorandum from Mr. Correale included with this document), Township Attorney and Manager/Purchasing, it is recommended that the contract for concessions at the above referenced activities be awarded to Sip N Swirl, for the contribution of \$450.00.

G) West Sunset Road Water Main Extension Assessment

In 2014, Ordinance 2014-29 was adopted providing the funding (\$310,000) for the West Sunset Water Main Extension. The ordinance additionally provided for a portion of the funding (\$260,000 maximum) to be collected from assessing properties who received potable water supply through the project. The project was completed shortly after funding was authorized and the Township is now working to confirm the assessment.

Included for the Township Council's consideration is a resolution authorizing the execution of an agreement with Associated Appraisal Group (Theodore Lamicella) for \$6,000 to prepare the necessary appraisal to move forward. Should the Council approve the agreement, staff, associated professionals and I will proceed with the required process to confirm and ultimately collect the assessment, which impacts thirteen (13) properties.

* * *

TOWNSHIP OF PEQUANNOCK

Resolution of the Township Council awarding a contract for the Athletic Field Fence Replacement Project to Freedom Fence, for the contract amount of \$103,521.22 in accordance with the bid specifications.

Resolution No. R2019-61

WHEREAS, the Township of Pequannock received bids for the purchase, installation and/or repair of Township fencing on February 7, 2019; and

WHEREAS, a total of four (4) bids were submitted and have been reviewed by the Director of Health and Social Services, Township Attorney and Manager/Purchasing Agent, who have recommended that an award be made to the lowest responsible, responsive bidder; and

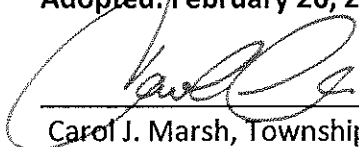
WHEREAS, the lowest responsible, responsive bidder is **Freedom Fence of Pompton Plains, NJ**, having submitted a bid for Total All Parks in the amount of \$103,521.22; and

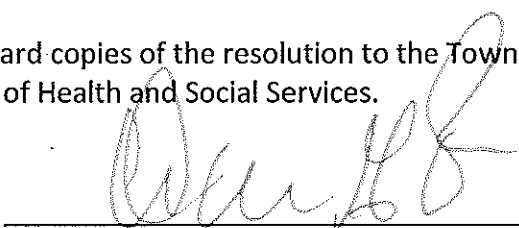
WHEREAS, the Chief Financial Officer has certified : (Ord 2017-10) 04-215-17-627-2210, 04-215-17-627-2211, (Ord 2018-10) 04-215-18-628-2050, 04-215-18-628-2210 encumbered on PO#78380 have funds available in an amount not to exceed \$103,521.22 for the replacement of Park Fencing; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Pequannock as follows:

1. The contract for the Athletic Field Fence Replacement Project is awarded to Freedom Fence, in a contract amount of \$103,521.22.
2. The Township Manager is hereby authorized and directed to execute the necessary documents related to this bid award.
3. The Township Clerk is directed to forward copies of the resolution to the Township Manager, CFO, Treasurer and Director of Health and Social Services.

Adopted: February 26, 2019


Carol J. Marsh, Township Clerk


David G. Kohle, Mayor