

BOROUGH OF FAIR LAWN
OPEN PUBLIC RECORDS ACT REQUEST FORM

8-01 FAIR LAWN AVENUE

FAIR LAWN, NJ 07410

201-794-5340 FAX 201-475-1581

mbojanowski@fairlawn.org

Marilyn B. Bojanowski, RMC, Municipal Clerk

462-2020

✓ Tax Collector
✓ Tax Assessor
✓ Property Maint.
✓ Water

RECEIVED
MUNICIPAL CLERK'S OFFICE

2020 JUL 16 P 3:11

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	Ben	MI		Last Name	Saint-Jean
opra+request-15109- e6f66001@requests.opramachine.com>Opra+request- 15109-e6					
Email address					
Mailing Address					
City		State	086		
Telephone					
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature					Date 7-16-2020

Payment Information

Maximum Authorization Cost	\$	
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) – actual	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

See attached

Pursuant to N.J.S.A. 39:4-131, all mailed, faxed or emailed requests for accident reports will be assessed an administrative charge of \$5.00, plus any fee that may apply pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. ("OPRA"). Any "in person" request for accident reports will not incur the administrative charge of \$5.00 but will be subject to all applicable OPRA fees.

Due: 7/28/2020

Est. Document Cost	
Est. Delivery Cost	
Est. Extras Cost	
Total Est. Cost	
Deposit Amount	
Estimated Balance	
Deposit Date	

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	
Denied	-	Closed	
Filled	-	Closed	
Partial	-	Closed	

Tracking Information		Final Cost	
Tracking #	462-2020	Total	
Rec'd Date	7/16/2020	Deposit	
Ready Date	7-22-2020	Balance Due	
Total Pages		Balance Paid	
Records Provided			
Tax Collector emailed Delinquent Taxpayer report on 7-20-2020.			
Sandra Obus		7-22-2020	
Custodian Signature		Date	



Borough of Fair Lawn
POST OFFICE BOX 376, FAIR LAWN, NEW JERSEY • 07410

201-794-5340
Fax: 201-475-1581
mbojanowski@fairlawn.org

MARILYN B. BOJANOWSKI, RMC
MUNICIPAL CLERK

SANDRA M. OLIVOLA, RMC
DEPUTY MUNICIPAL CLERK

July 22, 2020

Via Email: opra+request-15109-e6f66001@requests.opramachine.com

Re: OPRA Request 462-2020

Dear Mr. Saint-Jean:

The Borough of Fair Lawn received your Open Public Records Act (OPRA) request on July 16, 2020. This response to your request is being provided to you on the third (3rd) day of the custodian's receipt of said request.

Your OPRA requested copies of all abandoned/vacant residential properties (Property Class 2), All condemned properties, All residential properties for which a Lis Pendens Notice has been filed or currently in probate, All properties that are absentee-owned, all properties currently listed with water shut-off notice, all properties with code violations and all properties with notices of abatement is being denied because there are no such documents. Copies of the remaining request have been provided.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Fair Lawn to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

Sandra Olivola

Sandra Olivola, RMC
Deputy Municipal Clerk