AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, made this __15th___ day of March, 2023, between, **THE TOWNSHIP OF WOODBRIDGE BOARD OF FIRE COMMISSIONERS, DISTRICT #9 ISELIN, NJ** with offices located at 1222 Green Street, Iselin, New Jersey, (hereinafter, "Client") and **CAROL A. BERLEN, ESQ.** of the firm of **RAINONE COUGHLIN MINCHELLO, LLC**, a Limited Liability Corporation of the State of New Jersey with offices located at 555 U.S. Highway One South, Suite 440, Iselin, New Jersey (collectively, **"RCM"**),

WITNESSETH:

WHEREAS, The **BOARD OF FIRE COMMISSIONERS, DISTRICT #9** requires the services of an Attorney to act as Counsel to the Commissioners; and

WHEREAS, CAROL A. BERLEN, ESQ. of RAINONE COUGHLIN MINCHELLO, LLC is capable of and willing to perform such services; and

WHEREAS, it is the intention of the parties to this Agreement that neither the firm of **RAINONE COUGHLIN MINCHELLO, LLC** or its attorneys be considered an employee of the **BOARD OF FIRE COMMISSIONERS, DIST. #9** but rather as providing legal services under contract.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. SCOPE OF SERVICES. **CAROL A. BERLEN, ESQ.** agrees to provide all of the necessary and proper legal services as required by **THE BOARD OF FIRE COMMISSIONERS DIST. #9,** to perform the duties and obligations of Counsel and as may be assigned by **BOARD OF FIRE COMMISSIONERS, DIST. #9** (collectively, the "Legal Services"), and shall do, perform and carry out the Legal Services in a satisfactory and proper manner. **CAROL A. BERLEN, ESQ.** may perform the Legal Services personally or may

delegate performance to any other licensed attorneys at the firm, and all such Legal Services shall be performed under her supervision.

2. **COMPENSATION.**

All legal services shall be billed monthly by RCM at a fee of $12,000.00/annually for the term of January 1, 2023 to December 31, 2023. Any additional legal services, as approved by the Board of Fire Commissioners by Resolution, will be billed at an hourly rate of $150.00 per hour. The amount billed under this agreement is not to exceed $12,000.00.

3. **TERM OF AGREEMENT.** Legal Services under this Agreement shall be performed for the period commencing on January 1, 2023 to December 31, 2023.

4. **BILLING.** The compensation referred to in Paragraph 2, above, shall be payable on a monthly basis upon submission of an appropriate voucher accompanied by a statement to the **BOARD OF FIRE COMMISSIONERS, DIST. #9** for the Legal Services rendered during the period. RCM, LLC makes every effort to ensure accurate billings. However, recognizing that inadvertent errors may occur, **THE BOARD OF FIRE COMMISSIONERS, DIST. #9** shall review all bills promptly upon receipt and bring any billing issues to the attention of RCM, LLC for prompt review so that any errors may be addressed.

5. **PROFESSIONAL LIABILITY INSURANCE.** RCM shall maintain professional liability coverage (malpractice coverage) in the minimum amount of $1,000,000 and submit proof of coverage to **THE BOARD OF FIRE COMMISSIONERS, DIST. #9.**

6. **AFFIRMATIVE ACTION.** The parties to this contract agree to incorporate into this contract the mandatory language of subsection 3.4(a) of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of

said subsection 3.4(a) provided that said subsection shall be applied subject to the terms of subsection 3.4(d) of said Regulations.

The parties to this contract agree to incorporate into this contract the mandatory language of section 5.3 of the Regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said section 5.3.

7. APPROVING RESOLUTION INCORPORATED.

This Agreement is subject to the approval, by resolution, of the **BOARD OF FIRE COMMISSIONERS, DIST. #9** is hereby incorporated herein by reference, as if set forth at length.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST: **THE BOARD OF FIRE COMMISSIONERS, Dist. #9**

William J Kenney Jr

Michael Rudy

Michael Rudy, Chairman

Date: 3/15/2023

RAINONE COUGHLIN MINCHELLO, LLC

Robyn M. Ko

Carol A Berlen

Carol A. Berlen, Esq.

Date: March 15, 2023

VOUCHER

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 2/6/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

BOARD OF FIRE COMMISSIONERS • DISTRICT NO. 9 27388

1/31/2024	18269	legal services	1,000.00	0.00	1,000.00

Check: 027388 2/13/2024 Rainone Coughlin Minchello 1,000.00

X ______ Vendor Sign Here | Managing Partner — Title | February 6, 2024 — Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
	Dated		
Commissioners			

NOTICE. Regular meetings are held on the **SECOND TUESDAY** of each month, at **7:30 P.M.** Bills to be considered for payment, must be presented to the Treasurer **PROPERLY SWORN TO** on this form by the **SECOND MONDAY** of the month. Bill forms may be obtained from the Treasurer.

Rainone Coughlin Minchello, LLC
555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

February 06, 2024

Invoice No. 18269

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0001 Fire District 9 - General
For Services Rendered from 1/1/2024 Through 1/31/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
				$1,000.00

Current Invoice Summary

Current Fees:	$1,000.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	**$1,000.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 3/4/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

BOARD OF FIRE COMMISSIONERS • DISTRICT NO. 9

27433

2/29/2024	18383	legal services	1,000.00	0.00	1,000.00

Check: 027433 3/12/2024 Rainone Coughlin Minchello 1,000.00

x ______ Vendor Sign Here | Managing Partner — Title | March 4, 2024 — Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
	Dated		
Commissioners			

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Rainone Coughlin Minchello, LLC
555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

March 04, 2024

Invoice No. 18383

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0001 Fire District 9 - General
For Services Rendered from 2/1/2024 Through 2/29/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
				$1,000.00

Current Invoice Summary

Current Fees:	$1,000.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	$1,000.00

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 04/01/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

Bills to be mailed or presented ...

BOARD OF FIRE COMMISSIONERS • DISTRICT NO. 9 27473

3/31/2024	18628	legal services	1,000.00	0.00	1,000.00

Check: 027473 4/9/2024 Rainone Coughlin Minchello 1,000.00

PRODUCT SSLM102 USE WITH 91500 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop PRINTED IN U.S.A. B 3099920500
D8N5H2 SLKDK01 03/17/2023 06:55 -28-

Vendor Sign Here	Title	Date
(signature)	Managing Partner	April 1, 2024

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
(signature)			
(signature)	Dated		
Commissioners			

NOTICE. Regular meetings are held on the SECOND TUESDAY of each month, at 7:30 P.M. Bills to be considered for payment, must be presented to the Treasurer PROPERLY SWORN TO on this form by the SECOND MONDAY of the month. Bill forms may be obtained from the Treasurer.

Rainone Coughlin Minchello, LLC
555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

April 01, 2024

Invoice No. 18628

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0001 Fire District 9 - General
For Services Rendered from 3/1/2024 Through 3/31/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
				$1,000.00

Current Invoice Summary

Current Fees:	**$1,000.00**
Advanced Costs:	**$0.00**
TOTAL AMOUNT DUE:	**$1,000.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 5/7/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

BOARD OF FIRE COMMISSIONERS • DISTRICT NO. 9 27530

4/30/2024	19070	legal services	1,000.00	0.00	1,000.00
4/30/2024	19072	legal services	2,835.00	0.00	2,835.00

Check: 027530 5/14/2024 Rainone Coughlin Minchello 3,835.00

PRODUCT SSLM102 USE WITH 91500 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop PRINTED IN U.S.A. B 3099920500
D8N5H2 SLKDK01 03/17/2023 06:55 -471-

X [signature] Managing Partner May 7, 2024
Vendor Sign Here Title Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
[signatures]	Dated		
Commissioners			

NOTICE. Regular meetings are held on the SECOND TUESDAY of each month, at 7:30 P.M. Bills to be considered for payment, must be presented to the Treasurer PROPERLY SWORN TO on this form by the SECOND MONDAY of the month. Bill forms may be obtained from the Treasurer.

Rainone Coughlin Minchello, LLC
555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

May 07, 2024

Invoice No. 19072

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0002 Fire District - Billable Matters
For Services Rendered from 1/1/2024 Through 4/30/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
2/21/2024	ALR	Review draft employment agreement.	0.40	$60.00
3/6/2024	ALR	Review pending charges and Rice Notice.	1.00	$150.00
3/7/2024	ALR	Legal Research - BA responsibilities and terms.	1.00	$150.00
3/7/2024	ALR	Legal research - Pension application and buyback.	2.00	$300.00
3/12/2024	ALR	Meeting with M. Rudy.	2.70	$405.00
3/13/2024	ALR	Call with K. Williams.	1.00	$150.00
3/13/2024	ALR	Call with L. Atwell re: Audit progress.	0.60	$90.00
3/13/2024	ALR	Initial review of financial audits.	2.50	$375.00
3/14/2024	ALR	Review file in preparation of Council meeting re: Pending disciplinary	2.00	$300.00
3/14/2024	ALR	Correspondence with M. Rudy.	0.40	$60.00
3/14/2024	ALR	Call with J. DiDonato re: Pension.	0.70	$105.00
3/18/2024	ALR	Draft letter to M. Rudy.	0.90	$135.00
3/18/2024	ALR	Initial correspondence with Pensions	0.30	$45.00
3/19/2024	ALR	Call with L. Atwell	0.60	$90.00
3/19/2024	ALR	Review correspondence and documents re: Audit	0.60	$90.00
3/19/2024	ALR	Review 5:30-15 re: Sick/Vacation payout	0.50	$75.00
3/28/2024	ALR	Review correspondence re: NJDEP	0.40	$60.00
3/29/2024	ALR	Meeting with LSRP	0.50	$75.00

Continued On Next Page

4/2/2024	ALR	Review Meeting agenda and documents re: Audit	0.50	$75.00
4/2/2024	ALR	Call with E. Mullins	0.30	$45.00
		Billable Hours / Fees:	**18.90**	**$2,835.00**

Timekeeper Summary

Timekeeper ALR worked 18.90 hours at $150.00 per hour, totaling $2,835.00.

Current Invoice Summary

Current Fees:	$2,835.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	**$2,835.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 5/7/2024

Pay To Rainone Coughlin Minchello, LLC

Address 555 U.S. Highway One South, Suite 440

Iselin, NJ 08830

Bills to be mailed or presented to the Treasurer of District for payment.

DATE	ITEMS If space below is too small, attach accurately itemized detail sheet for totals noted here.	AMOUNT
5-7-24	Invoice No. 19070	$1,000.00
	Total	$1,000.00

I do solemnly swear and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished, or service rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount herein stated is justly due and owing: and that the amount charged is a reasonable one.

X ______________________ Managing Partner ______ May 7, 2024

Vendor Sign Here | Title | Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
	Dated		
Commissioners			

NOTICE. Regular meetings are held on the SECOND TUESDAY of each month, at 7:30 P.M. Bills to be considered for payment, must be presented to the Treasurer PROPERLY SWORN TO on this form by the SECOND MONDAY of the month. Bill forms may be obtained from the Treasurer.

Rainone Coughlin Minchello, LLC
555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

May 07, 2024

Invoice No. 19070

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0001 Fire District 9 - General
For Services Rendered from 4/1/2024 Through 4/30/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
				$1,000.00

Current Invoice Summary

Current Fees:	**$1,000.00**
Advanced Costs:	**$0.00**
TOTAL AMOUNT DUE:	**$1,000.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 6/3/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

BOARD OF FIRE COMMISSIONERS • DISTRICT NO. 9 27577

5/31/2024	19224	legal fees	1,000.00	0.00	1,000.00
5/31/2024	19225	legal fees	1,050.60	0.00	1,050.60

Check: 027577 6/11/2024 Rainone Coughlin Minchello 2,050.60

PRODUCT SSLM102 USE WITH 91500 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop PRINTED IN U.S.A. B 3099920500
D8N5H2 SLKDK01 03/17/2023 06:55 -424-

X [signature] Vendor Sign Here — Managing Partner (Title) — June 3, 2024 (Date)

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED: [signatures]	Check No.	Account	Amount
	Dated		
Commissioners			

NOTICE. Regular meetings are held on the **SECOND TUESDAY** of each month, at **7:30 P.M.** Bills to be considered for payment, must be presented to the Treasurer **PROPERLY SWORN TO** on this form by the **SECOND MONDAY** of the month. Bill forms may be obtained from the Treasurer.

RAINONE COUGHLIN MINCHELLO, LLC
555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

June 03, 2024

Invoice No. 19225

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0002 Fire District - Billable Matters
For Services Rendered from 5/1/2024 Through 5/31/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
5/9/2024	HAL	review QPA resolution	0.20	$30.00
5/9/2024	HAL	review ESCNJ co-op reso	0.20	$30.00
5/10/2024	LJH	Review and revise social media, equal opportunity, residency requirement, and confidentiality sections in employee handbook regarding Fire District 9 handbook	1.30	$195.00
5/13/2024	LJH	Review and revise Fire District 9 Employee Handbook in preparation of the same	1.80	$270.00
5/13/2024	LJH	Continue to review and revise Board of Fire Commissioners Handbook in preparation of the same	0.60	$90.00
5/14/2024	LJH	Review email, Vehicle Purchase quote, and conduct research in preparation to draft resolution authorizing purchase of vehicle	0.40	$60.00
5/14/2024	LJH	Draft resolution authorizing purchase of police package vehicle in preparation of the same	0.90	$135.00
5/14/2024	LJH	Review and revise Resolution authorizing purchase of police package vehicle in preparation of the same.	0.30	$45.00
5/14/2024	LJH	Review and revise overtime and compensatory time polices in employee handbook in preparation of the same	1.30	$195.00
		Billable Hours / Fees:	**7.00**	**$1,050.00**

Continued On Next Page

Timekeeper Summary

Timekeeper LJH worked 6.60 hours at $150.00 per hour, totaling $990.00.

Timekeeper HAL worked 0.40 hours at $150.00 per hour, totaling $60.00.

Cost Detail

Date	Description	Amount	Check No.
5/14/2024	B/W Photocopies	$0.60	
	Total Costs	**$0.60**	

Current Invoice Summary

Current Fees:	**$1,050.00**
Advanced Costs:	**$0.60**
TOTAL AMOUNT DUE:	**$1,050.60**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 6/03/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

Bills to be mailed or presented to the Treasurer of District for payment.

DATE	ITEMS If space below is too small, attach accurately itemized detail sheet for totals noted here.	AMOUNT
6-3-24	Invoice No. 19224	$1,000.00
	Total	$1,000.00

I do solemnly swear and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished, or service rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount herein stated is justly due and owing; and that the amount charged is a reasonable one.

x Vendor Sign Here	Managing Partner Title	June 3, 2024 Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
KBW	Dated		
Commissioners			

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RAINONE COUGHLIN MINCHELLO, LLC
555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

June 03, 2024

Invoice No. 19224

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,

Matter Number: 92-0001 Fire District 9 - General

For Services Rendered from 5/1/2024 Through 5/31/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
				$1,000.00

Current Invoice Summary

Current Fees:	$1,000.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	**$1,000.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 7/9/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

BOARD OF FIRE COMMISSIONERS • DISTRICT NO. 9 27612

6/30/2024	19657	legal services	1,000.00	0.00	1,000.00
6/30/2024	19658	legal services	255.00	0.00	255.00

Check: 027612 7/9/2024 Rainone Coughlin Minchello 1,255.00

PRODUCT SSLM102 USE WITH 91500 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop PRINTED IN U.S.A. B 3099920500
D8N5H2 SLKDK01 03/17/2023 06:55 -389-

X Vendor Sign Here | Managing Partner Title | July 9, 2024 Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
	Dated		
Commissioners			

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RAINONE COUGHLIN MINCHELLO, LLC

555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

July 09, 2024

Invoice No. 19658

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,

Matter Number: 92-0002 Fire District - Billable Matters

For Services Rendered from 6/1/2024 Through 6/30/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
6/13/2024	ALR	First Amendment review - political signage in parking lots.	0.40	$60.00
6/21/2024	ALR	Review correspondance re: UST	0.30	$45.00
6/30/2024	ALR	Review DEP communication and Administrative findings	0.80	$120.00
6/30/2024	ALR	Call with E.Mullins	0.20	$30.00
		Billable Hours / Fees:	**1.70**	**$255.00**

Timekeeper Summary

Timekeeper ALR worked 1.70 hours at $150.00 per hour, totaling $255.00.

Current Invoice Summary

Current Fees:	$255.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	**$255.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 7/9/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

Bills to be mailed or presented to the Treasurer of District for payment.

DATE	ITEMS If space below is too small, attach accurately itemized detail sheet for totals noted here.	AMOUNT
7-9-24	Invoice No. 19657	$1,000.00
	Total	$1,000.00

I do solemnly swear and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished, or service rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount herein stated is justly due and owing; and that the amount charged is a reasonable one.

x KNR (signature) — Vendor Sign Here
Managing Partner — Title
July 9, 2024 — Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.

APPROVED:
KBW
(signature)

Commissioners

PAYMENT RECORD

Check No.

Dated

BUDGET ITEM	
Account	Amount

NOTICE. Regular meetings are held on the SECOND TUESDAY of each month, at 7:30 P.M. Bills to be considered for payment, must be presented to the Treasurer PROPERLY SWORN TO on this form by the SECOND MONDAY of the month. Bill forms may be obtained from the Treasurer.

RAINONE COUGHLIN MINCHELLO, LLC

555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

July 09, 2024

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Invoice No. 19657

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0001 Fire District 9 - General
For Services Rendered from 6/1/2024 Through 6/30/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
				$1,000.00

Current Invoice Summary

Current Fees:	$1,000.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	**$1,000.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 8/2/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

BOARD OF FIRE COMMISSIONERS • DISTRICT NO. 9 27652

7/31/2024	19788	legal services	1,000.00	0.00	1,000.00
7/31/2024	19789	legal services	270.00	0.00	270.00

Check: 027652 8/13/2024 Rainone Coughlin Minchello 1,270.00

x ______ Vendor Sign Here | Managing Partner — Title | August 2, 2024 — Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED **AS STATED ABOVE.**	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	**Check No.**	Account	Amount
	Dated		
Commissioners			

NOTICE. Regular meetings are held on the SECOND TUESDAY of each month, at 7:30 P.M. Bills to be considered for payment, must be presented to the Treasurer PROPERLY SWORN TO on this form by the SECOND MONDAY of the month. Bill forms may be obtained from the Treasurer.

RAINONE COUGHLIN MINCHELLO, LLC

555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

August 02, 2024

Invoice No. 19788

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,

Matter Number: 92-0001 Fire District 9 - General

For Services Rendered from 7/1/2024 Through 7/31/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
				$1,000.00

Current Invoice Summary

Current Fees:	$1,000.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	**$1,000.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 8/2/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

Bills to be mailed or presented to the Treasurer of District for payment.

DATE	ITEMS If space below is too small, attach accurately itemized detail sheet for totals noted here.	AMOUNT
8-2-2024	Invoice No. 19789	$270.00
	Total	$270.00

I do solemnly swear and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished, or service rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount herein stated is justly due and owing; and that the amount charged is a reasonable one.

X [signature] Vendor Sign Here — Managing Partner (Title) — August 2, 2024 (Date)

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED: [signatures]	Check No.	Account	Amount
	Dated		
Commissioners			

NOTICE. Regular meetings are held on the SECOND TUESDAY of each month, at 7:30 P.M. Bills to be considered for payment, must be presented to the Treasurer PROPERLY SWORN TO on this form by the SECOND MONDAY of the month. Bill forms may be obtained from the Treasurer.

RAINONE COUGHLIN MINCHELLO, LLC

555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

August 02, 2024

Invoice No. 19789

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0002 Fire District - Billable Matters
For Services Rendered from 7/1/2024 Through 7/31/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
7/19/2024	ALR	Initial review of IAA Litigation complaint and status	1.30	$195.00
7/25/2024	ALR	Review correspondance re: Lot repairs	0.30	$45.00
7/29/2024	ALR	Call with DY re: Transition	0.20	$30.00
		Billable Hours / Fees:	**1.80**	**$270.00**

Timekeeper Summary

Timekeeper ALR worked 1.80 hours at $150.00 per hour, totaling $270.00.

Current Invoice Summary

Current Fees:	$270.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	$270.00

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 9/11/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

BOARD OF FIRE COMMISSIONERS • DISTRICT NO. 9 27734

9/30/2024	20161	legal services	1,000.00	0.00	1,000.00
9/30/2024	20162	legal service	540.00	0.00	540.00

Check: 027734 10/8/2024 Rainone Coughlin Minchello 1,540.00

PRODUCT SSLM102 USE WITH 91500 ENVELOPE Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop PRINTED IN U.S.A. B 3099920500
D8N5H2 SLKDK01 03/17/2023 06:55 -267-

Managing Partner — September 11, 2024

Vendor Sign Here — Title — Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
	Dated		
Commissioners			

NOTICE. Regular meetings are held on the SECOND TUESDAY of each month, at 7:30 P.M. Bills to be considered for payment, must be presented to the Treasurer PROPERLY SWORN TO on this form by the SECOND MONDAY of the month. Bill forms may be obtained from the Treasurer.

RAINONE COUGHLIN MINCHELLO, LLC
555 U.S. Highway One South,
Suite 440
Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

September 11, 2024

Invoice No. 20161

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0001 Fire District 9 - General
For Services Rendered from 8/1/2024 Through 8/31/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
				$1,000.00

Current Invoice Summary

Current Fees:	$1,000.00
Advanced Costs:	$0.00
TOTAL AMOUNT DUE:	**$1,000.00**

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.

VOUCHER

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 9
1222 GREEN STREET
ISELIN, NJ 08830

Date 9/11/2024

Pay To Rainone Coughlin Minchello, LLC
Address 555 U.S. Highway One South, Suite 440
Iselin, NJ 08830

Bills to be mailed or presented to the Treasurer of District for payment.

DATE	ITEMS (If space below is too small, attach accurately itemized detail sheet for totals noted here.)	AMOUNT
9-11-24	Invoice No. 20162	$540.00
	Total	$540.00

I do solemnly swear and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished, or service rendered as stated therein, that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount herein stated is justly due and owing; and that the amount charged is a reasonable one.

X ________ Vendor Sign Here | Managing Partner — Title | September 11, 2024 — Date

SPACE BELOW IS TO BE FILLED OUT BY COMMISSIONERS

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE.	PAYMENT RECORD	BUDGET ITEM	
APPROVED:	Check No.	Account	Amount
	Dated		
Commissioners			

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555 U.S. Highway One South,
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Iselin, NJ 08830
Telephone: 7327094182
Fax: 7327911555

September 11, 2024

Invoice No. 20162

District 9 Fire Co.,
1222 Green Street
Iselin, NJ 08830

Client Number: 4239 District 9 Fire Co.,
Matter Number: 92-0002 Fire District - Billable Matters
For Services Rendered from 8/1/2024 Through 8/31/2024.

Fees

Date	Timekeeper	Description	Hours	Amount
8/1/2024	HAL	review resolution re DEP settlement	0.20	$30.00
8/1/2024	LJH	Conduct research on file and review correspondence regarding NJDEP settlement agreement	0.90	$135.00
8/1/2024	LJH	Draft and revise Resolution authorizing settlement agreement with NJDEP regarding underground storage tanks	0.90	$135.00
8/9/2024	LJH	review resolution authorizing settlement agreement re DEP	0.20	$30.00
8/13/2024	LJH	Draft and revise resolution re: settlement agreement with NJDEP	1.20	$180.00
8/13/2024	HAL	review reso for re NJDEP settlement agreement	0.20	$30.00
		Billable Hours / Fees:	**3.60**	**$540.00**

Timekeeper Summary

Timekeeper LJH worked 3.20 hours at $150.00 per hour, totaling $480.00.

Timekeeper HAL worked 0.40 hours at $150.00 per hour, totaling $60.00.

Continued On Next Page