

Deborah Brooks

OPRA

OPRA
DUE May 9, 2025

From: Kelly A. Wolff
Sent: Wednesday, April 30, 2025 8:10 AM
To: Deborah Brooks
Cc: Erin Senape
Subject: FW: OPRA request - Rainone Coughlin Minchello 2024 Contract and Invoices

156-2025

→ check Kel
→ Kristal
DAN

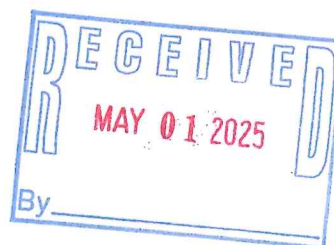
156-2025

Please log the attached OPRA, I will send the response once received.

From: southamboyredevelopment@gmail.com <southamboyredevelopment@gmail.com>
Sent: Tuesday, April 29, 2025 4:59 PM
To: Kelly A. Wolff <wolffk@southamboynj.gov>; Dan Balka <balkad@southamboynj.gov>
Subject: Fwd: OPRA request - Rainone Coughlin Minchello 2024 Contract and Invoices

Hi. Please see the attached OPRA request and respond when you have an opportunity to retrieve the records.

Thanks,
Eric



Begin forwarded message:

From: Charlie Kratovil <opra+request-75535-3892ef58@requests.opramachine.com>
Date: April 29, 2025 at 4:29:48 PM EDT
To: OPRA requests at South Amboy Redevelopment Agency
<southamboyredevelopment@gmail.com>
Subject: OPRA request - Rainone Coughlin Minchello 2024 Contract and Invoices

Dear South Amboy Redevelopment Agency,

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Yours faithfully,

Charlie Kratovil

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View this OPRA request & responses online:

https://opramachine.com/request/rainone_coughlin_minchello_2024_2073

Please note that in some cases publication of requests and responses will be delayed.

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"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."

Erin Senape

From: Erin Senape
Sent: Tuesday, May 6, 2025 9:21 AM
To: Kelly A. Wolff; Deborah Brooks
Subject: RE: OPRA request - Rainone Coughlin Minchello 2024 Contract and Invoices - 156-2025

Hi Kell:

Do you have anything on this OPRA.

Just a reminder

Thank you

Erin Senape

City Clerk's Office
City of South Amboy
140 North Broadway
South Amboy NJ 08879
732.525.5941
senapee@southamboynj.gov

From: Kelly A. Wolff <wolffk@southamboynj.gov>
Sent: Wednesday, April 30, 2025 8:10 AM
To: Deborah Brooks <brooksd@southamboynj.gov>
Cc: Erin Senape <senapee@southamboynj.gov>
Subject: FW: OPRA request - Rainone Coughlin Minchello 2024 Contract and Invoices

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From: Erin Senape
Sent: Tuesday, May 6, 2025 9:35 AM
To: Charlie Kratovil
Subject: FW: OPRA request - Rainone Coughlin Minchello 2024 Contract and Invoices
Attachments: scan1201.pdf; scan1202.pdf

Good Morning Charlie:

This is from the CFO Dan Balka— waiting on redevelopment agency

Partial OPRA request results

Thank you

Erin Senape

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City of South Amboy
140 North Broadway
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732.525.5941
senapee@southamboynj.gov

From: Dan Balka <balkad@southamboynj.gov>
Sent: Tuesday, May 6, 2025 9:33 AM
To: Erin Senape <senapee@southamboynj.gov>
Subject: RE: OPRA request - Rainone Coughlin Minchello 2024 Contract and Invoices

These are the invoices requested.

From: Erin Senape <senapee@southamboynj.gov>
Sent: Tuesday, May 6, 2025 9:22 AM
To: Dan Balka <balkad@southamboynj.gov>
Subject: RE: OPRA request - Rainone Coughlin Minchello 2024 Contract and Invoices

Hi Dan:

Debbie said to send this to you as well.

Thank you

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SOUTH AMBOY REDEVELOPMENT AGENCY

RESOLUTION

**AWARDING OF A PROFESSIONAL SERVICES
CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS**

WHEREAS, N.J.S.A. 19-44a-20.4 et seq., The "New Jersey Local Pay-to Play" Law (the "Statute") establishes certain requirements for retaining professional services; and

WHEREAS, the South Amboy Redevelopment Agency (the "Agency") is in need of certain legal services to assist the Agency in connection with various legal matters; and

WHEREAS, the Agency has undertaken a fair and open process as defined in the Statute to obtain candidates to provide said services; and

WHEREAS, the Agency has reviewed the submission of the candidate(s), and determined in accordance with established criteria that Rainone Coughlin Minchello ("RCM") is the best qualified candidate for the position; and

WHEREAS, RCM has proposed to provide the services, described in the attached proposal for a sum not to exceed \$30,600.00 (exclusive of separate specific engagements for special matters as determined by the Agency from time to time); and

WHEREAS, in accordance with the Local Public Contracts Law and the Regulations promulgated thereunder, N.J.A.C. 5:34-1 et seq., the Agency desires to retain RCM to provide the services set forth in the proposal annexed hereto and incorporated herein; and

WHEREAS, as required by N.J.A.C. 5:34-5.5 et seq., prior to the undertaking of any services specified herein, the Agency Treasurer shall certify in writing the availability of the sum of \$ 30,600.00 therefore and a copy of said certification shall be attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the SOUTH AMBOY REDEVELOPMENT

AGENCY that Rainone Coughlin Minchello shall be and is hereby retained to represent the Agency in the capacity of General Counsel for the period July 1, 2024 through June 30, 2025, and to perform the duties set forth in the attached proposal, at the rate of \$2,500.00 per month and limited in aggregate to an amount not to exceed \$ 30,600.00, (exclusive of separate specific engagements for special matters as determined by the Agency from time to time); SUBJECT TO the attachment to this Resolution of the certification of the Agency Treasurer as to the availability and source of the funds as required by N.J.A.C. 5:34-5.5 et seq.

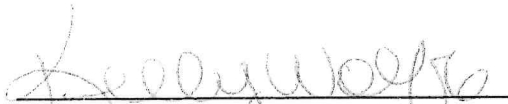
BE IT FURTHER RESOLVED, that. subject to the attachment of the certifications referred to above, the Chairman and the Agency Secretary are hereby authorized to execute the attached Agreement.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.



Kevin Meszaros, Chairman

Attested to:



Kelly Wolff, Secretary

Meeting Date: June 25, 2024

Member:	Moved	Seconded	Ayes	Nays	Abstain	Absent
Kevin Meszaros (Chair)			✓			
Camille Tooker (Vice Chair)						✓
Zusette Dato			✓			
Rachael Draudt			✓			
Gary Forshner			✓			
Tony Gonsalves		✓	✓			
Christine Noble	✓		✓			

Erin Senape

From: Erin Senape
Sent: Tuesday, May 6, 2025 3:44 PM
To: Charlie Kratovil
Subject: Rainone Coughlin Minchello 2024 Contract and Invoices
Attachments: doc02106220250506154028.pdf

From redevelopment agency

Thank you

Erin Senape
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