



MUNICIPAL COMPLEX • PISCATAWAY, N.J. 08854

TOWNSHIP OF PISCATAWAY

February 15, 2024

Mr. Lou Rainone
Rainone, Coughlin, Minchello, LLC.
555 US Highway ONE South, Suite 40
Iselin, New Jersey, 08830

Re: EXECUTED PROFESSIONAL CONTRACT 2024- (QUALIFIED FOR 3 YEARS, 2023, 2024, 2025) LABOR RELATIONS COUNSEL SERVICES.

Dear Mr. Rainone:

Please, find enclosed a copy of the fully executed copy of the above referenced contract.

If you have any questions, please feel free to contact me.

Regards,

Maria E. Valente-Caemmerer

Maria E. Valente-Caemmerer
Purchasing Agent
455 Hoes Lane
Piscataway, NJ 08854
Mcaemmerer@piscatawaynj.org

Department of Purchasing

Phone (732) 562-2321

PROFESSIONAL SERVICE CONTRACT

THIS CONTRACT is entered into this **30th day of January, 2024** between the **TOWNSHIP OF PISCATAWAY**, a municipal corporation of the State of New Jersey, with offices located at 455 Hoes Lane, Piscataway, NJ 08854 (hereinafter the "Township"), and **RAINONE, COUGHLIN, MINCHELLO, LLC**, a New Jersey corporation, with an office located at 555 US Highway One South, Suite 440, Iselin, New Jersey, 08830 (hereinafter contractor).

WITNESSETH:

In consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Authorization.** By Resolution dated January 30, 2024 Township Council of the Township authorized appropriate municipal officials to enter into a contract with Contractor.
2. **General Scope of Service.** Contractor shall provide **2024- PROFESSIONAL LABOR RELATIONS COUNSEL SERVICES.**
3. **Compensation.** Contractor shall be compensated for the timely and complete performance of its obligations under this Contract, in an amount not to exceed **SIXTY THOUSAND DOLLARS (\$60,000.00)**, at the hourly rates set forth in Contractor's Bid Proposal.
4. **Indemnification.** Contractor shall defend, save and hold harmless the Township, its officers, agents, Mayor, Councilperson, attorneys and employees, against all claims, costs, demands, attorneys fees, losses, death or damage, to persons or property, that may arise as a result of Contractor's negligent performance of its obligations under this Contract, or intentional conduct relating to its performance under this Contract.
5. **No Assignment.** The Township has awarded this Contract to Contractor due to the expertise of Contractor to provide **LABOR RELATIONS** and due to the unique and specialized services to be performed. Accordingly, this Contract may not be assigned by Contractor, except in the event of a conflict of interest.

6. **Licenses and Registrations.** In the event any services to be performed under this Contract require any particular license or registration to perform the services described, Contractor shall at all times during the terms of this Contract maintain and keep current and valid all such licenses and registrations. Failure to do so shall give the Township the right to terminate this Contract upon three (3) business days advance written notice. If requested, Contractor shall furnish any requested registration or license within two (2) business days.
7. **Business Registration and Public Contractor Act.** The Contractor has submitted proof that the Contractor has complied with the requirements of the Business Registration of Public Contractors Act.
8. **Insurance.** Contractor shall secure and maintain at all times during the term of this Contract all of the insurance coverages required. Sample of insurance certificate is attached to this Contract.
9. **Bid Process.** This Contract has been awarded to RAINONE, COUGLIN, MINCHELLO, LLC, based on the merits and abilities of RAINONE, COUGLIN, MINCHELLO, LLC., to provide the goods or services as described herein. This Contract was awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq., and advertised in accordance with the Local Public Contracts Law.
10. **Non-Discrimination.** Contractor shall not discriminate in the furnishing of its services or hiring practices due to race, creed, color, national origin, religion, sex, marital status or age.
11. **Affirmative Action.** Contractor shall conform to the State of New Jersey Affirmative Action requirements, which is marked as **Exhibit "A"** and is attached hereto and made a part hereof.
12. **Notices.** All notices required or permitted to be given under this Contract shall be in writing and sent by certified, return receipt requested, or by recognized overnight delivery service, to the parties at the addresses listed below:

CONTRACTOR: Rainone, Coughlin, Minchello, LLC
555 US Highway One South, Suite 440
Iselin, NJ 08830

TOWNSHIP: Clerk, Township of Piscataway
Municipal Building
455 Hoes Lane
Piscataway, NJ 08854

AND

Michael J Baker, Township Attorney
40 Paterson St.
New Brunswick, NJ 08903

13. **Governing Law.** This Contract shall be construed in accordance with and governed by the laws of the State of New Jersey without regard to the conflicts of laws or choice of laws provisions thereof.
14. **Severability.** If any provisions of this Contract shall be held invalid, its invalidity shall not affect any other provisions of this Contract that can be given effect without the invalid provisions, and for this purpose the provisions of this Contract are deemed to be severable.
15. **Term.** January 30, 2024 - December 31, 2024
16. **No Waiver.** No delay or failure by the Township to exercise any right under this Contract, and no partial or single exercise of that right, shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.
17. **Entire Agreement.** This Contract constitutes the entire agreement between the parties hereto. This Contract shall not be altered, amended, supplemented or terminated, except by an agreement in writing, signed by both parties hereto.

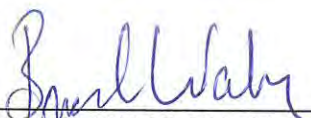
IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and sealed as of the day and year first above written.

ATTEST:


MELISSA A. SEADER, Township Clerk

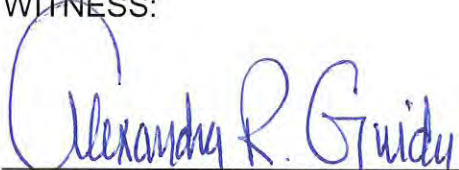
Date: 2/13/24

THE TOWNSHIP OF PISCATAWAY

By: 
BRIAN C. WAHLER, Mayor

Date: 2/13/24

WITNESS:


Alexander R. Guidi

Date: 2/5/24

RAINONE, COUGLIN, MINCHELLO, LLC

By: 

Date: 2/5/24

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

EXHIBIT A (Cont)

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance/).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

DATED: 2/5/2024 SIGNATURE: 
PRINTED NAME AND TITLE: Louis N. Rainone, Esq. Managing Partner
COMPANY NAME: Rainone Coughlin Minchello
ADDRESS: 555 U.S. Highway One South, Suite 440
ADDRESS: Iselin, NJ 08830





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/07/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure 430 Lake Ave. Colonla NJ 07067	CONTACT NAME: Elisa Brown PHONE (A/C, No, Ext): (732) 499-9200 E-MAIL ADDRESS: Ebrown@acrisure.com FAX (A/C, No): (732) 499-9050																					
INSURED Rainone Coughlin Minchello LLC 555 U.S. Route One South, Suite 440 Iselin NJ 08830	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Twin City Fire Ins. Co.</td><td>29459</td></tr><tr><td>INSURER B:</td><td>Hartford Casualty Insurance Co</td><td>29424</td></tr><tr><td>INSURER C:</td><td>The Continental Ins Co of NJ</td><td>42625</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Twin City Fire Ins. Co.	29459	INSURER B:	Hartford Casualty Insurance Co	29424	INSURER C:	The Continental Ins Co of NJ	42625	INSURER D:			INSURER E:			INSURER F:		
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INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:** Master 2024-2025**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			13SBAIO0406	01/03/2024	01/03/2025	<table><tr><td>EACH OCCURRENCE</td><td>\$ 2,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 1,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 10,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 2,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 4,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 4,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 2,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 10,000	PERSONAL & ADV INJURY	\$ 2,000,000	GENERAL AGGREGATE	\$ 4,000,000	PRODUCTS - COMP/OP AGG	\$ 4,000,000		\$
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	\$																				
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			13SBAIO0406	01/03/2024	01/03/2025	<table><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 2,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
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	\$																				
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			13SBAIO0406	01/03/2024	01/03/2025	<table><tr><td>EACH OCCURRENCE</td><td>\$ 3,000,000</td></tr><tr><td>AGGREGATE</td><td>\$ 3,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 3,000,000	AGGREGATE	\$ 3,000,000		\$								
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	\$																				
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	13WBAA0HNS	01/03/2024	01/03/2025	<table><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 1,000,000</td></tr></table>	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000						
PER STATUTE	OTH-ER																				
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E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000																				
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																				
C	Professional Liability			652066293	01/01/2024	01/01/2025	<table><tr><td>Per Claim</td><td>2,000,000</td></tr><tr><td>Aggregate</td><td>2,000,000</td></tr></table>	Per Claim	2,000,000	Aggregate	2,000,000										
Per Claim	2,000,000																				
Aggregate	2,000,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Township of Piscataway is included as Additional Insured.

CERTIFICATE HOLDER**CANCELLATION**

Township of Piscataway 455 Hoes Lane Piscataway NJ 08854	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Elisa Brown</i>
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RESOLUTION #24-107

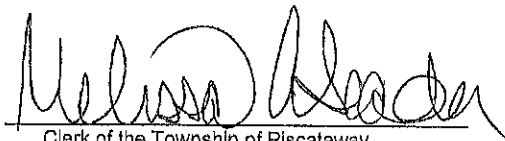
Be It Resolved, By the Township Council of Piscataway Township,
(Seal) New Jersey, that:

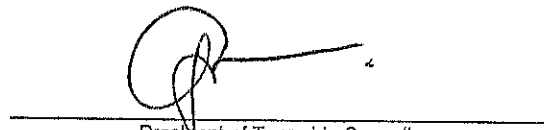
WHEREAS, the Township of Piscataway (the "Township") previously qualified various professional services for a term from January 1, 2023 to December 31, 2025 under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the Township wishes to award one (1) year contracts to various qualified professionals for a term from January 1, 2024 to December 31, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Piscataway, that in accordance with "Fair and Open Process," N.J.S.A. 19:44A-20.4 et. seq. and the requirements set forth in the aforementioned Request for Qualifications, the Township Council does hereby award one (1) year contracts to the following qualified individuals/firms for the designated professional services for a term commencing January 1, 2024, and terminating December 31, 2024 at the rates set forth on the rate sheets annexed to their proposals, subject to the terms of the RFQ, the availability of funds, and not to exceed as authorized by the Township Council in the Township 2024 Temporary and Permanent Budgets:

PROFESSIONAL SERVICE		INDIVIDUAL / FIRM
Legal Services	Labor Relations Counsel	Rainone Coughlin Minchello


Clerk of the Township of Piscataway
MELISSA A. SEADER


President of Township Council
GABRIELLE CAHILL

PASSED AS PART OF THE CONSENT AGENDA: January 30, 2024

MOTION MADE BY: Mrs. Lombardi

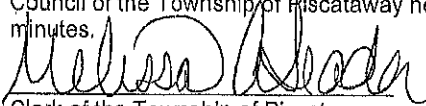
SECONDED BY: Mr. Espinosa

PASSED ON THE FOLLOWING VOTE:

YEAS: MESSRS. Carmichael, Espinosa, Lombardi, Rouse, Shah, Uhrin & Cahill.

NAYS: ----

I certify the foregoing to be a true and correct abstract of a resolution passed at a meeting of the Township Council of the Township of Piscataway held on this date and in that respect is a true and correct copy of its minutes.


Clerk of the Township of Piscataway
Melissa A. Seader

Be It Resolved, By the Township Council of Piscataway Township,
(Seal) New Jersey, that:

WHEREAS, the Township wishes to award one (1) year contracts to various qualified professionals for a term from January 1, 2024 to December 31, 2024; and

PROFESSIONAL SERVICE		INDIVIDUAL / FIRM
Legal Services	Labor Relations Counsel	Rainone Coughlin Minchello



President of Township Council
GABRIELLE CAHILL

I certify the foregoing to be a true and correct abstract of a resolution passed at a meeting of the Township Council of the Township of Piscataway held on this date and in that respect is a true and correct copy of its minutes.

Clerk of the Township of Piscataway
Melissa A. Seader



CERTIFICATION NUMBER : R-2023-0061 C R-2023-0061

CERTIFICATION OF FUND

VENDOR NUMBER : 19878
VENDOR NAME : RAINONE COUGLIN MINCHELLO, LLC
ITEM DESCRIPTION : AWARD OF PROFESSIONAL SERVICES: LABOR RELATIONS COUNSEL -
2024

ACCOUNT DESCRIPTION : 2024

ACCOUNT NUMBER : 01- 9999-999999- 2024- 0- 02024

MONIES AVAILABLE : 55,000.00

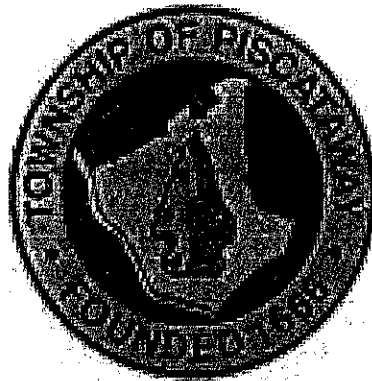
EXPLANATION : CERT# R-2023-0061, RESOLUTION DATED 1/13/2023, NTE:\$50,000 FOR 2023,
\$55,000 FOR 2024, \$60,000 FOR 2025. SEPARATE PURCHASE ORDER TO BE
ISSUED FOR EACH PURCHASE SUBJECT TO THE ADOPTION OF EACH
YEARS MUNICIPAL BUDGET

I HEREBY CERTIFY THE ABOVE INFORMATION TO BE CORRECT AS OF

1/16/2023

A handwritten signature in blue ink, appearing to be "A. Minchello", is written over a horizontal line.

DIRECTOR OF FINANCE



Original

TOWNSHIP OF PISCATAWAY
MIDDLESEX COUNTY
NEW JERSEY

FAIR AND OPEN SOLICITATION OF QUALIFICATIONS AND RATES
FOR VARIOUS PROFESSIONALS FOR APPOINTMENT FROM
JANUARY 1, 2023 THROUGH DECEMBER 31, 2025
AND SPECIAL PROJECTS ON A PROJECT - BY - PROJECT BASIS

BRIAN WAHLER, MAYOR

PISCATAWAY TOWNSHIP COUNCIL
MICHELE LOMBARDI, COUNCIL PRESIDENT,
FRANK UHRIN, COUNCIL VICE PRESIDNET
GABRIELLE CAHILL,
JAMES BULLARD
STEVEN D. CAHN
KAPIL SHAH
LINWOOD D. ROUSE

BUSINESS ADMINISTRATOR
TIMOTHY J. DACEY

TOWNSHIP CLERK
MELISSA A. SEADER

PROFESSIONAL SERVICE TITLE: Labor Relations Counsel

RFQ SUBMITTAL DATE: THURSDAY NOVEMBER 3, 2022@ 2:00 P.M.

CONSULTANT: Rainone Coughlin Minchello, LLC

ADDRESS: 555 US Highway One South, Suite 440,
Iselin, NJ

TEL. NO. 732-709-4182

E-mail address: LRainone@njrcmlaw.com

4. Cost details, including the hourly rates of each of the individuals who will perform services, and all expenses:

PLEASE, GIVE US RATES FOR EACH YEAR! If pricing is the same, so indicate it. If you are looking for different rates, list them in each year.

RFQ Solicitation: for a (3) Year Professional Contract (January 1, 2023- December 31, 2025.

YEAR (2023)

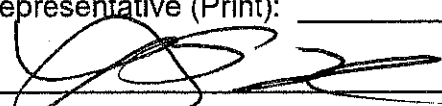
YEAR (2024)

YEAR (2025)

Note: Attach additional sheets as necessary.

Firm: Rainone Coughlin Minchello, LLC Date: November 1, 2022

Authorized Representative (Print): Louis N. Rainone, Esq.

Signature:  Title: Managing Partner

Telephone #: 732-709-4182 Fax #: 732-791-1555

ABILITY TO PROVIDE SERVICES IN A TIMELY MANNER

Rainone Coughlin Minchello LLC's office is based in Iselin, New Jersey providing our attorneys convenient access to the Township of Piscataway. The Firm's close locale gives the attorneys availability to attend the regular public meetings and any other meetings requested by the Township.

Rainone Coughlin and Minchello LLC is equipped with the latest equipment and software to facilitate the performance of tasks undertaken on behalf of the Township.

This office is staffed by several skilled and experienced staff members which include administrative assistants and paralegals with several years of experience with regard specifically to the issues involving higher education and public entities.

PAYMENT CONDITIONS AND RATE SCHEDULES

During the calendar year 2023, 2024, and 2025 Rainone Coughlin Minchello proposes to provide services to the Township of Piscataway at an hourly blended rate of One Eighty-Five Dollars (\$185.00) per hour for all attorney services required and One Hundred Twenty Dollars (\$120) per hour for all paralegal and law clerk services. These services include, but are not limited to, any and all activities performed on litigated matters (i.e. cases filed in State, Federal or Administrative Law Courts) and all activities performed at the request of the Township.

While these rates represent a significant discount to the Township from our standard rates, we are cognizant of the financial constraints placed upon public entities, and we are amenable to negotiating our fee, if requested.

We further propose the following fees for expenses:

Reimbursable Expenses:

Photocopies	\$.30 per page;	Faxes	\$.25 per page
Printing	\$.10 per page;	Color Copies	\$.65 per page
CD Copy	\$5.00;	DVD Copy	\$10.00

Any additional reimbursable expenses will be subject to the approval of the Township.

Invoices and Payment: Invoices are sent on a monthly basis and payment is due within 30 days thereafter.

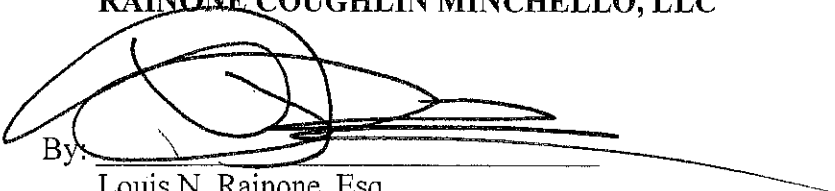
CONCLUSION

Thank you again for the opportunity to submit our Firm's qualifications to the Township of Piscataway. Given our extensive experience representing the Township and numerous other public entities we are confident that we will be able to meet the Township's legal requirements.

If any additional information is needed, or if you would like us to meet with you to discuss our qualifications, please feel free to contact our office.

Respectfully submitted,

RAINONE COUGHLIN MINCHELLO, LLC

By: 

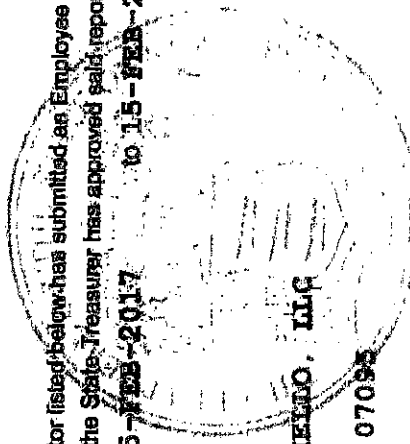
Louis N. Rainone, Esq.

LNR/rrs
Enclosure

Certification 57133

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **INITIAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17-27-1.1 et seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-FEB-2017** to **15-FEB-2024**



RAINONE COUGHLIN MINCHELLO, LLC
1 WOODBRIDGE CENTER
WOODBRIDGE NJ 07095



Ford M. Scudder

FORD M. SCUDDER
State Treasurer



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: RAINONE COUGHLIN MINCHELLO LLC

Trade Name:

Address: 555 US HWY 1 S. STE.440
ISELIN, NJ 08830

Certificate Number: 2093302

Effective Date: December 13, 2016

Date of Issuance: February 06, 2018

For Office Use Only:

20180206111237642

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Rainone COughlin Minchello, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **P**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

555 U.S. Highway One South, Suite 440

Requester's name and address (optional)

6 City, state, and ZIP code

Iselin, NJ 08830

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

8 1 - 4 6 5 7 9 2 1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ► 01-19-2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Township of Piscataway
Township Council Meeting Dates
2024

<u>JANUARY</u> 2 30	Reorganization	<u>JULY</u> 23
<u>FEBRUARY</u> 13		<u>AUGUST</u> 13
<u>MARCH</u> 5		<u>SEPTEMBER</u> 10
<u>APRIL</u> 16		<u>OCTOBER</u> 1
<u>MAY</u> 2* Thursday		<u>NOVEMBER</u> 7* Thursday 12 26
<u>JUNE</u> 6* Thursday 25		<u>DECEMBER</u> 3 10 17

ALL MEETINGS TO BE HELD AT 7:30 P.M., PREVAILING TIME
UNLESS OTHERWISE INDICATED
AT THE PISCATAWAY MUNICIPAL BUILDING
455 HOES LANE, PISCATAWAY NEW JERSEY.

ZOOM/DIAL IN INFORMATION FOR EACH MEETING
SHALL BE PROVIDED ON THE
TOWNSHIP WEBSITE www.piscatawaynj.org PRIOR TO THE MEETING.

MELISSA A. SEADER, Township Clerk

**TOWNSHIP OF PISCATAWAY
2024 PAYMENT SCHEDULE**

ALL NECESSARY DOCUMENTS ARE TO BE SIGNED & MAILED BACK FOR CLOSOUT NO LATER THAN 12PM ON THE VOUCHER DUE DATE!!!

Thursday, December 28, 2023	Tuesday, January 2, 2024	Friday, January 5, 2024
Thursday, January 25, 2024	Tuesday, January 30, 2024	Friday, February 2, 2024
Thursday, February 8, 2024	Tuesday, February 13, 2024	Friday, February 16, 2024
Thursday, February 22, 2024	Tuesday, February 27, 2024	Friday, March 1, 2024
Thursday, February 29, 2024	Tuesday, March 5, 2024	Friday, March 8, 2024
Thursday, March 14, 2024	Tuesday, March 19, 2024	Friday, March 22, 2024
Thursday, March 28, 2024	Tuesday, April 2, 2024	Friday, April 5, 2024
Thursday, April 11, 2024	Tuesday, April 16, 2024	Friday, April 19, 2024
Thursday, April 25, 2024	Tuesday, May 2, 2024	Tuesday, May 7, 2024
Thursday, May 16, 2024	Tuesday, May 21, 2024	Friday, May 24, 2024
Thursday, May 30, 2024	Thursday, June 6, 2024	Tuesday, June 11, 2024
Thursday, June 20, 2024	Tuesday, June 25, 2024	Friday, June 28, 2024
Monday, July 8, 2024	Thursday, July 11, 2024	Tuesday, July 16, 2024
Thursday, July 18, 2024	Tuesday, July 23, 2024	Friday, July 26, 2024
Thursday, August 8, 2024	Tuesday, August 13, 2024	Friday, August 16, 2024
Thursday, August 22, 2024	Tuesday, August 27, 2024	Friday, August 30, 2024
Thursday, September 5, 2024	Tuesday, September 10, 2024	Friday, September 13, 2024
Thursday, September 19, 2024	Tuesday, September 24, 2024	Friday, September 27, 2024
Thursday, September 26, 2024	Tuesday, October 1, 2024	Friday, October 4, 2024
Thursday, October 17, 2024	Tuesday, October 22, 2024	Friday, October 25, 2024
Thursday, October 31, 2024	Thursday, November 7, 2024	Tuesday, November 12, 2024
Thursday, November 21, 2024	Tuesday, November 26, 2024	Monday, December 2, 2024
Thursday, December 5, 2024	Tuesday, December 10, 2024	Friday, December 13, 2024
Thursday, December 12, 2024	Tuesday, December 17, 2024	Friday, December 20, 2024

RE 2024 HOLIDAYS

This is to advise you that the Municipal Offices will be closed on:

MONDAY, JANUARY 1, 2024	NEW YEAR'S DAY
MONDAY, JANUARY 15, 2024 -	MARTIN LUTHER KING'S BIRTHDAY
MONDAY, FEBRUARY 19, 2024 -	PRESIDENTS DAY
FRIDAY, MARCH 29, 2024 -	GOOD FRIDAY
MONDAY, MAY 27, 2024 -	MEMORIAL DAY
WEDNESDAY, JUNE 19, 2024	JUNETEENTH
THURSDAY, JULY 4, 2024 -	INDEPENDENCE DAY
MONDAY, SEPTEMBER 2, 2024 -	LABOR DAY
MONDAY, OCTOBER 14, 2024 -	COLUMBUS DAY
TUESDAY, NOVEMBER 5, 2024 -	ELECTION DAY
MONDAY, NOVEMBER 11, 2024 -	VETERAN'S DAY
THURSDAY, NOVEMBER 28, 2024 -	THANKSGIVING DAY
FRIDAY, NOVEMBER 29, 2024 -	THANKSGIVING (DAY AFTER)
WEDNESDAY, DECEMBER 25, 2024 -	CHRISTMAS DAY

* Tuesday, December 24, will be a half day of work

* Tuesday, December 31, will be a half day of work

RESOLUTION #24-42

Be It Resolved, By the Township Council of Piscataway Township,
(Seal) New Jersey, that:

WHEREAS, the Administration has recommended that the Township Council of the Township of Piscataway authorize appropriate municipal officials to prepare bid specifications, advertise and receive bids for the following goods and services:

- AERATING FOUNTAIN INSTALLATION, REMOVAL & WINTERIZATION
- AQUATIC VEGETATION MANAGEMENT
- AUCTIONEER SERVICES
- AUTOMOTIVE TIRES
- BIODEGRADABLE LEAF BAGS
- BITUMINOUS CONCRETE/HOT MIX ASPHALT
- BRINE MAKING AND DISPENSING EQUIPMENT
- BROADBAND INFRASTRUCTURE & CELL TOWERS
- BYPASS PUMP GENERATORS
- CHAIRS FOR SENIOR CENTER
- COMPACTOR TRUCK
- DEMOLITION SERVICES
- ELECTRONIC BID SERVICES FOR PURCHASING
- EMERGENCY GENERATOR MAINTENANCE
- ENVIRONMENTAL INVESTIGATION AND REMEDIATION SERVICES
- E TICKETING SERVICES
- FIBER OPTIC INSTALLATION
- FIRE AND ELECTRICAL SUBCODE INSPECTION SERVICES
- FLOOR CLEANING AND MAINTENANCE SERVICES
- GEESE CONTROL SERVICES
- HVAC EQUIPMENT
- HVAC MAINTENANCE AT VARIOUS TOWNSHIP BUILDINGS
- INFRASTRUCTURE VIDEO INVENTORY
- JANITORIAL SERVICES
- JANITORIAL SUPPLIES
- KENNEDY LIBRARY LANDSCAPING IMPROVEMENTS
- KENNEDY LIBRARY ROOF REPAIR
- LANDSCAPE MAINTENANCE FOR VARIOUS TOWNSHIP PROPERTIES
- MUNICIPAL LAWN SPRINKLER SYSTEMS INSTALLATION AND MAINTENANCE
- LEAF PICKUP SERVICES
- LIBRARY EXPANSION
- LIBRARY PAINTING
- MAJOR ROAD RECONSTRUCTION PROJECTS VARIOUS ROADS
- MANAGES PRINT/COPY SOLUTIONS
- MATERIAL FOR CRACK SEALING
- MECHANICAL AND/OR VACUUM STREET SWEEPING
- METLAR BODINE HOUSE SECURITY SERVICES
- MUNICIPAL BUILDINGS FIRE ALARM SYSTEMS UPGRADE
- MUNICIPAL BUILDINGS FIRE SPRINKLER SYSTEMS UPGRADE
- NJDEP PERMIT PROCESSING
- OUTDOOR ADVERTISING
- PARTS AND ACCESSORIES FOR AUTOS AND TRUCKS
- PARTS AND REPAIR FOR PLAYGROUND EQUIPMENT
- PIPELINE AND MANHOLE REHABILITATION
- PISCATAWAY COMMUNITY TELEVISION EQUIPMENT
- PISCATAWAY COMMUNITY CENTER
- PLAYGROUND SAFETY SURFACE REPLACEMENT

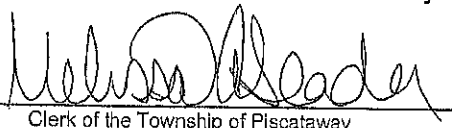
RESOLUTION #24-42

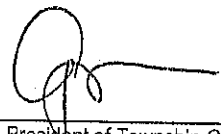
- PROFESSIONAL CARPET & FLOOR CLEANING SERVICES
- PROFESSIONAL COVID-19 CLEANING AND DISINFECTING SERVICES
- PROFESSIONAL GUTTER CLEANING SERVICES
- PROFESSIONAL WINDOW AND GLASS CLEANING SERVICES
- PUMP STATION EVALUATION AND MAINTENANCE
- PUMP STATION GENERATORS
- RECREATION UNIFORMS/EQUIPMENT/SUPPLIES/FIRST AID FOR ALL SPORTS
- ROAD SAMPLING
- ROCK SALT
- ROLLOFF TRUCK
- SCHOOL CROSSING GUARDS
- SCREEN PRINTING/EMBROIDERY SERVICES
- SERVICE CONTRACT FOR SECURITY CAMERAS
- SEWER REMEDIATION AND RECONSTRUCTION PROJECTS
- SEWER SYSTEM INSPECTION
- SENIOR CENTER LANDSCAPING AND SITE IMPROVEMENTS
- SENIOR CENTER PAINTING
- SIGN MANAGEMENT SYSTEM FOR RETROREFLECTIVITY MONITORING
- SNOW PLOWING SERVICES
- SNOW SHOVELING SERVICES
- SOLAR ARRAYS MAINTENANCE AND REPAIRS
- SOUND SYSTEM FOR SENIOR CENTER
- STERLING VILLAGE APARTMENT FLOOR REPLACEMENT
- STERLING VILLAGE AUTOMATIC DOOR REPLACEMENT
- STERLING VILLAGE COUNTER AND KITCHEN TOP REPLACEMENT
- STERLING VILLAGE FIRE SPRINKLER UPGRADE
- STERLING VILLAGE FURNITURE
- STERLING VILLAGE SECURITY SERVICES
- STERLING VILLAGE WINDOW REPLACEMENT AND INSULATION MATERIALS
- STERLING VILLAGE LANDSCAPING AND SITE IMPROVEMENTS
- STREET SWEEPER TRUCK
- STREET TREE REPLACEMENTS AND VARIOUS PLANTINGS
- STERLING VILLAGE MANAGEMENT SERVICES
- STERLING VILLAGE PAINTING
- STORM SEWER CATCH BASIN AND MANHOLE CLEANING
- TRAFFIC LINE STRIPING MATERIALS
- TRAFFIC SIGNAL MAINTENANCE SERVICES
- TRAFFIC SIGNAL PARTS AND ACCESSORIES
- TREE PRUNING AND REMOVAL SERVICES
- TRUCK AND HEAVY EQUIPMENT TIRES
- TURF TREATMENTS
- UNDERGROUND FUEL TANK REMOVAL
- VARIOUS BIKE PATH IMPROVEMENTS
- VARIOUS BUILDING IMPROVEMENTS
- VARIOUS CONSTRUCTION EQUIPMENT PARTS AND ACCESSORIES
- VARIOUS FLEET SERVICES & EQUIPMENT
- VARIOUS HEAVY & UTILITY EQUIPMENT
- VARIOUS MILLING /RESURFACING AND RELATED PREP. PROJECTS
- VARIOUS OFFICE FURNITURE & EQUIPMENT SOLUTIONS
- VARIOUS PARK AND COURT AMENITIES/REHAB PROJECTS
- VARIOUS PAVING/CURB/SIDEWALK/GUTTER PROJECTS
- VARIOUS PRINTING & PROMOTIONAL ITEM SERVICES
- VARIOUS PROPERTY MAINTENANCE SERVICES
- VARIOUS TECHNOLOGY & COMMUNICATION SOLUTIONS
- VARIOUS TRAFFIC & LIGHTING MATERIALS
- VARIOUS TRAFFIC SIGNAL AND MAINTENANCE PROJECTS/EQUIPMENT

RESOLUTION #24-42

- VEGETATIVE DEBRIS REMOVAL AND DISPOSAL SERVICE
- VEHICLE BODY REPAIR AND PAINTING WITH FRAME WORK
- VEHICLE BODY REPAIR AND PAINTING WITHOUT FRAME WORK
- VENDING MACHINE SERVICES
- VMS SIGNS
- WASTE WATER SAMPLING
- WATER AND SEWER INFRASTRUCTURE PROJECTS
- WESTERGARD LIBRARY LANDSCAPING IMPROVEMENTS

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Piscataway, that appropriate municipal officials be and are hereby authorized to prepare bid specifications, advertise and receive bids for the award of contracts for the above listed goods and services in calendar year 2024.


Clerk of the Township of Piscataway
MELISSA A. SEADER


President of Township Council
GABRIELLE CAHILL

PASSED AS PART OF THE CONSENT AGENDA: January 2, 2024

MOTION MADE BY: Mrs. Lombardi

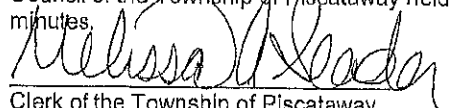
SECONDED BY: Mr. Espinosa

PASSED ON THE FOLLOWING VOTE:

YEAS: MESSRS. Carmichael, Espinosa, Lombardi, Rouse, Shah, Uhrin & Cahill.

NAYS: ----

I certify the foregoing to be a true and correct abstract of a resolution passed at a meeting of the Township Council of the Township of Piscataway held on this date and in that respect is a true and correct copy of its minutes.


Clerk of the Township of Piscataway
Melissa A. Seader