

§ 2-30. Duties of Divisions of the Department of Public Safety.

- A. It shall be the responsibility of the Division of Police to preserve the public peace; protect life and property; enforce the laws and regulations of the State of New Jersey and the regulations and ordinances of the Township of Manchester; direct and control traffic; provide protection during emergencies; and provide training and education for the continued efficiency of its members.
- B. It shall be the responsibility of the Division of Emergency Services to provide efficient, professional and expedient emergency care and transportation, as well as supplemental fire response and suppression. The Division of Emergency Services shall also be comprised of those volunteer emergency services agencies designated by the Mayor and recognized by resolution of the Township Council. The Division of Emergency Services will consist of only of those positions established by ordinance and those volunteer organizations and entities that are designated by the Mayor and authorized by resolution of the Council. No other emergency services organizations, including but not limited to those organizations performing fire suppression function and emergency medical operations, are to be formed within the Township without consent of the Council.
- C. The duties of the Office of Emergency Management are conferred by law and as further set forth in this chapter.

§ 2-31. Duties of Chief of Police.

The Chief of Police shall report directly to the Mayor and shall have and exercise the following authority and perform the following duties:

- A. The Chief shall serve as the active administrative and executive officer of the Department of Public Safety and shall command the Department and all those assigned to it. The Chief shall be responsible for the training and discipline of all Department of Public Safety employees.
- B. The Chief shall administer and enforce the Department of Public Safety policies and procedures.
- C. The Chief shall, subject to the approval of the Mayor, establish such bureaus, sections and/or units as may be required for the proper functioning of the Department's work. The Chief shall have the power to assign any and all members of the Department to their respective duties and to require them to perform the same. The Chief shall assign the members of the Department to such duties that in the Chief's judgment shall be in the best interest of the Department and for the health, safety and welfare of the residents of the Township of Manchester. The Chief may designate members of each respective Division to be in charge of any bureau, sections and/or unit contained within.
- D. The Chief shall exercise and discharge the functions, powers and duties as the Department Head of each Division of the Department of Public Safety.
- E. The Chief shall instruct and direct all of the members of each Division of the Department of Public Safety assigned to active duty with respect to their duties and should require that all duties be performed in a proper and efficient manner.

- F. The Chief shall direct that all policies and procedures be strictly observed and complied with and shall maintain a high degree of proficiency on the part of the Department of Public Safety and its employees.
- G. The Chief shall be the supervisory head of any bureau, sections and/or unit that exists or may be formed within the Department of Public Safety and shall be responsible for its proper operation and may delegate such authority as may be deemed necessary for the efficient operation of the Department.
- H. The Chief shall report at least monthly to the Mayor in such form as may be prescribed on the operation of the Department of Public Safety during the preceding month and make such other reports as may be requested by the Mayor, including but not limited to personnel changes and organizational structure.

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING SALARY
RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES**

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

Section 1. The positions and annual salary ranges, hereinafter enumerated, in the Township of Manchester, County of Ocean, are hereby adopted in accordance with the following tables:

<u>POSITION (Non-Bargaining Unit Employees)</u>	<u>SALARY RANGE</u>
Administrative Assistant (Part Time)	\$10.00 - \$20.00 per hour
Administrative Assistant	\$30,000 - \$50,000
Assistant Municipal Clerk	\$25,000 - \$40,000
Alternate Deputy Registrar	\$2,500
Back-up Utilities Operator	\$5,000
Biohazard Remediator	\$2,500
Business Administrator	\$80,000 - \$150,000
Chief Engineer	\$75,000 - \$135,000
Chief of Police	\$126,500 - \$185,000 <u>\$216,200</u>
Collector of Utility Revenues	\$10,000
Command Support Specialist – Police	\$7,500
Comptroller	\$40,000 - \$66,000
Confidential Aide	\$30,000 - \$60,000
Confidential Aide (Part Time)	\$15.00/hr - \$25.00/hr
Court Administrator	\$55,000 \$40,000 - \$100,000
Deputy Emergency Management Coordinator	\$2,500 - \$5,000
Deputy Registrar of Vital Statistics	\$2,500 - \$5,000
Deputy Township Clerk	\$35,000 - \$65,000
Deputy Treasurer	\$35,000 - \$50,000 <u>\$70,000</u>
Director, Dept. of Inspections, Land Use & Planning	\$18,000 - \$115,000
Director of Finance/Chief Financial Officer	\$60,000 - \$125,000 <u>\$130,000</u>
Director of Public Works	\$70,000 - \$165,000 <u>\$170,000</u>
Director of Recreation	\$45,000 - \$90,000
Emergency Management Coordinator	\$5,000
Executive Secretary	\$30,000 - \$60,000
General Manager\Utility Operations	\$85,000 - \$125,000
Mayor	\$15,000 - \$45,000
Municipal Court Judge	\$35,000 - \$75,000
Municipal Housing Liaison	\$4,000 - \$10,000

Personnel Officer	\$40,000 - \$85,000 <u>\$90,000</u>
Public Safety Director	\$1.00 - <u>\$1,500</u>
Purchasing Agent	\$40,000 - \$80,000
Recycling Coordinator	<u>\$2,500</u>
Registrar of Vital Statistics	<u>\$5,000 - \$7,500</u> <u>\$10,000</u>
Tax Assessor	\$45,000 - \$125,000
Tax Search Officer	<u>\$2,500</u>
Township Clerk	\$40,000 - \$125,000
Township Press Officer	\$5,000
Utilities Operator	<u>\$5,000 - \$20,000</u>

Township Council

- ~~Upon election or appointment until December 31 of the following year — \$8,000 — \$11,500~~
- ~~January 1 — December 31 in the 2nd year after election or appointment — \$9,000 — \$12,500~~
- ~~January 1 — December 31 in the 3rd and subsequent years after election or appointment \$10,000 — \$13,500~~
- Township Council Base: \$12,000
- Township Council President : Base + \$2,500
- Township Council Vice President : Base + \$1,500
- ~~Beginning July 1, 2009, each Councilperson/Mayor who shall have completed the third and subsequent years after election or appointment, shall receive a base wage increase equal to the Annual Social Security Cost of Living Allowance and January 1st each subsequent year.~~

~~Veterans Coordinator ————— \$5,000~~

Section 2. In addition to the base salary, there shall be longevity as follows:

EMPLOYEES HIRED PRIOR TO JANUARY 1, 1995

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

EMPLOYEES HIRED AFTER JANUARY 1, 1995

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Ten years of continuous service	2.50%

Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

Effective January 1, 2014, longevity is eliminated for all new employees.

Section 3. The following positions shall be excluded from the longevity schedule in Section 2 of this Ordinance: Municipal Court Judge, Chief of Police, Public Safety Director, Township Council and Mayor.

Section 4. All ordinance or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 8th day of January 2018, and was then read for the first time. The said ordinance was adopted by the Township Council in the Town Hall at 6:00 p.m. on the 22nd day of January, 2018 and will become effective 20 days after publication.

Sabina T. Skibo 

Sabina T. Skibo, RMC
Township Clerk

**MANCHESTER TOWNSHIP
MEETING MINUTES
February 12, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Mayor Kenneth Palmer, Captain Todd Malland and Art Abline, OEM Coordinator.

APPROVAL OF MINUTES

The regular meeting minutes of October 26, 2017 were offered upon a motion by Mr. Fusaro seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Fusaro and Wallis; yea. Mrs. Brush and Mr. Vaccaro abstained due to their absence from the meeting.

The regular meeting minutes of November 13, 2017 were offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Wallis; yea. Mrs. Brush abstained due to her absence from the meeting.

The special meeting minutes of January 8, 2018 were offered upon a motion by Mrs. Brush seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Wallis; yea. Mr. Vaccaro abstained due to his absence from the meeting.

The regular meeting minutes of November 27, 2017, December 11, 2017, executive session minutes of December 11, 2017, re-organizational minutes of January 2, 2018 and regular minutes of January 22, 2018 were offered upon a motion by Mr. Fusaro, seconded by Mrs. Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

SUBMISSION OF BILLS

#18-081 Authorizing payment of bills from the Current Fund in the amount of \$10,882.342.22 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-082 - Authorizing payment of bills from the Eastern Service Area in the amount of \$972,078.85 was offered by Mr. Vaccaro seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-083 - Authorizing payment of bills from the Western Service Area in the amount of \$501,535.46 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#18-005- AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING SALARY RANGES AND POSITIONS OF NON-BARGAINING UNIT EMPLOYEES

Mr. Wallis asked Council if they had any questions on this ordinance. Seeing none, Mr. Wallis opened this portion of the meeting to the public. Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro, seconded by Mr. Frattini and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

ORDINANCES – First Reading and Introduction

#18-006 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, NEW JERSEY, AMENDING AND SUPPLEMENTING ARTICLE IV ENTITLED “ZONING” WITHIN CHAPTER 245 ENTITLED “LAND USE DEVELOPMENT” BY ADDING NEW SECTION 245-33.1 ENTITLED “PLACEMENT OF SMALL CELL EQUIPMENT AND WIRELESS POLES IN THE MUNICIPAL RIGHT-OF-WAY”

The above ordinance was offered upon a motion by Mrs. Brush seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mr. Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no further comments from the public, Mr. Wallis closed this portion of the meeting.

Resolutions #18-084 through #18-099 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Frattini seconded by Mr. Vaccaro and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

A. FINANCE

#18-084 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SOFTWARE AND HARDWARE AGREEMENT WITH EDMUNDS AND ASSOCIATES FOR SOFTWARE MAINTENANCE OF FINANCE, TAX AND UTILITY PACKAGE

#18-085 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFUNDING A PROPERTY CHANGE REQUEST FEE IN CONNECTION WITH BLOCK 99.84 LOT 25 (1977 Roosevelt Blvd.)

B. CONTRACTS/AGREEMENTS

#18-086 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR 2018 FOR TRAFFIC SAFETY

#18-087 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS INC.

#18-088 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS INC.

#18-089 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT FOR SUPPORT TO CATHOLIC CHARITIES FOR SERVICES RENDERED

#18-090 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP

C. LICENSING

#18-091 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING FAMILY MOBILE HOME PARK LICENSES FOR THE YEAR 2018 TO RIDGEWAY MOBILE HOME PARK AND PINE ACRES MANOR MOBILE HOME PARK

#18-092 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING SENIOR CITIZEN MOBILE HOME PARK LICENSE FOR PINE RIDGE SOUTH FOR THE YEAR 2018

#18-093 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A CAMPGROUND LICENSE FOR SURF & STREAM CAMPGROUND

D. PURCHASING

#18-094 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE AND RECEIVE BIDS FOR THE INSTALLATION OF A FIXED BASE RADIO METER READING SYSTEM AND REPLACEMENT OF SELECTED METERS

#18-095 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF NEW PLAYGROUND EQUIPMENT FOR THE SUMMIT PARK PLAYGROUND

E. BONDS/ESCROWS

#18-096 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING WATER & SEWER PERFORMANCE GUARANTEES AND REDUCING WATER AND SEWER ESCROW ACCOUNTS IN CONNECTION WITH A PROJECT KNOWN AS HBA PROPERTIES, BLOCK 110, LOT 1 (401 LACEY RD.)

#18-097 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A MAINTENANCE BOND IN CONNECTION WITH A PROJECT KNOWN AS HBA PROPERTIES, BLOCK 110, LOT 1 (401 LACEY RD.)

F. MISCELLANEOUS

#18-098 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REQUESTING THE MANCHESTER TOWNSHIP PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER LOTS 1, 3 AND 4 IN BLOCK 1 OF THE TOWNSHIP OF MANCHESTER ARE IN NEED OF REDEVELOPMENT, AMENDING AND SUPPLEMENTING RESOLUTION #18-052

#18-099 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF BICYCLES IN THE POSSESSION OF THE POLICE DEPARTMENT AT AUCTION ON GOVDEALS.COM

REPORTS

Mr. Frattini: Mr. Frattini attended the Hovson's CAFRA permit hearing held at Manchester Township High School on February 8, 2018. Mr. Frattini was of the opinion that the proposed development was too big. Many residents voiced their opinion in opposition of the development.

Mr. Vaccaro: Mr. Vaccaro attended various meetings and events throughout the Township including the Pinelands Municipal Council meeting , Zoning Board of Adjustment meeting and CAFRA permit hearing.

Mr. Fusaro: Mr. Fusaro is on the Open Space Committee this year and he is committed to making sure that the State pays the Township the amount still owed to the trust fund, which is approximately eight hundred thousand dollars. Mr. Fusaro said that in the early 2000's residents voted for an Open Space Inventory Trust Fund tax which allows the Township to purchase property for the purposes of open space. The Township can build parks or add to existing parks using the trust fund. Mr. Fusaro attended the Hovson's CAFRA permit meeting at the high school. There is a new DEP commissioner and Hovson's is going to have a long uphill battle to get CAFRA approvals.

Mrs. Brush: Mrs. Brush met the new Municipal Alliance Coordinator, Beth McKay. She seems very enthusiastic and Mrs. Brush feels she will be an asset to the program.

Mr. Wallis: Mr. Wallis attended the Hovson's CAFRA permit meeting at the high school. Everyone was very respectful. Board members were only there to hear comments. A decision will be made at a later date. The Township had a meeting with members of the Jackson Township rent control board. It was very informational and they shared a lot of content.

Mayor Palmer: Mayor Palmer wished Mrs. Brush a Happy Birthday.

Ms. Zografos: None

Ms. Skibo: Ms. Skibo also wished Mrs. Brush Happy Birthday.

Art Abline: Mr. Abline announced that a Fire Wise meeting will be held on March 6, 2018 at the Whiting Firehouse. The new Fire Wise Safety Council has been established and they will be meeting to discuss ways to prevent forest fires in the Township.

Capt. Malland: None

PUBLIC – No Public Comment

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:23 p.m. upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro Brush, Fusaro and Wallis; yea.

Craig Wallis
Council President

Sabina T. Skibo 
Sabina T. Skibo, RMC
Municipal Clerk

2/26/2018
Date Approved

#19-086

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY CONSENTING TO THE REAPPOINTMENT OF LISA PARKER AS PUBLIC SAFETY DIRECTOR FOR THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

WHEREAS, the Mayor has advised the Township Council of his appointment of Lisa Parker to the office of Public Safety Director of the Township of Manchester; and

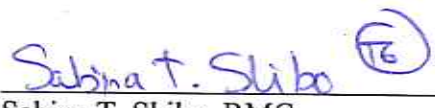
WHEREAS, the Township Council is satisfied with the qualifications of that individual to serve in that office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby provide its advice and does hereby consent to the appointment of Lisa Parker to the office of Public Safety Director in the Township of Manchester.
2. That this resolution shall be effective immediately.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - a. Mayor
 - b. Business Administrator
 - c. Lisa Parker
 - d. Chief Financial Officer
 - e. Division of Personnel

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 22nd day of January, 2019.


Sabina T. Skibo, RMC
Municipal Clerk

**MANCHESTER TOWNSHIP
MEETING MINUTES
January 22, 2019**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by Sabina T. Skibo, Municipal Clerk:

"Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building."

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- absent
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Donna Markulic, Business Administrator, James Gant, Assistant Business Administrator, and Mayor Kenneth T. Palmer.

LAND SALE

The land sale of Block 1.307, Lot 26 was adjourned to the meeting of February 11, 2019. Notice will be re-sent.

PRESENTATION

Mayor Palmer made a presentation to Cub Scout Pack #44 and Boy Scout Troop #441. The boys collected 376 bags of food for the needy.

SUBMISSION OF BILLS

#19-055 - Authorizing payment of bills from the Current Fund in the amount of \$1,943,730.53 was offered by Councilman Vaccaro seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-056- Authorizing payment of bills from the Eastern Service Area in the amount of \$172,720.32 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-057 - Authorizing payment of bills from the Western Service Area in the amount of \$73,364.09 was offered by Councilman Frattini, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

ORDINANCES – First Reading and Introduction

#19-001 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MANCHESTER BY ADDING NEW SECTION 409-5 ENTITLED "SITING OF POLES, CABINETS AND ANTENNAS" OF CHAPTER 409 ENTITLED "UTILITY COMPANY

WORK" AND ADDING NEW ARTICLE VII ENTITLED "SITING OF POLES, CABINETS AND ANTENNAS' TO CHAPTER 372 ENTITLED "STREETS AND SIDEWALKS"

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-002 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE CHAPTER 95 ENTITLED "ALCOHOLIC BEVERAGES"

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-003 - AN ORDINANCE AUTHORIZING THE SALE OF LOT 22 IN BLOCK 1.306 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (1615 Middlesex Street)

The above ordinance was offered upon a motion by Councilman Frattini, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-004 - AN ORDINANCE AUTHORIZING THE SALE OF LOT 25 IN BLOCK 1.306 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilwoman Brush asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mrs. Brush asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

Resolutions #19-058 through #18-089 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro, seconded by Councilman Fusaro and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

A. LAND USE

#19-058 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING BLOCK 1, LOTS 1.3 AND 4 (SURF AND STREAM CAMP GROUND PROPERTY), AS A NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT, PURSUANT TO N.J.S.A. 40A:12A-6

B. FINANCE

#19-059 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFUNDING PERMIT FEE TO MULTI ROOFING SYSTEM FOR 550 ROUTE 70, LAKEHURST, NJ 08733

#19-060 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

C. CONTRACTS/AGREEMENTS

#19-061 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN MANCHESTER TOWNSHIP AND THE COUNTY OF OCEAN

#19-062 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR 2019 PROSECUTOR'S PROGRAMS

#19-063 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN MANCHESTER TOWNSHIP AND THE BOROUGH OF LAKEHURST FOR INFORMATION TECHNOLOGY SERVICES

D. GRANTS

#19-064 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR THE 2018 RECYCLING TONNAGE GRANT AND DESIGNATION OF A MUNICIPAL RECYCLING & CLEAN COMMUNITIES CORR DINATOR FOR 2019

E. PURCHASING

#19-065 - RESOLUTION AUTHORIZING THE FORMATION OF A COOPERATIVE PURCHASING SYSTEM NAMED THE MANCHESTER ENERGY AGGREGATION PROCUREMENT COOPERATIVE (MEAPC), WITH THE TOWNSHIP OF MANCHESTER AS LEAD AGENCY, FOR THE PURPOSE OF PURCHASING ELECTRIC GENERATION SERVICE AND ENERGY AGGREGATION SERVICES FOR RESIDENTS OF THE TOWNSHIP OF MANCHESTER AND OTHER MEMBER MUNICIPALITIES OF THE MEAPC VIA A GOVERNMENT ENERGY AGGREGATION PROGRAM

#19-066 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE AND INSTALLATION OF FIXED NETWORK EQUIPMENT RADIO SYSTEM UPGRADE UNDER NEW JERSEY STATE CONTRACT

#19-067 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE AND INSTALLATION OF A FIRE AND EMERGENCY MEDICAL PAGING AND BACKUP RADIO SYSTEM UNDER NEW JERSEY STATE CONTRACT

#19-068 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE AND INSTALLATION OF AN EVENTIDEDIGITAL TELEPHONE AND RADIO RECORDING SYSTEM UNDER NEW JERSEY STATE CONTRACT

#19-069 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARING A CONTRACT FOR THE PROJECT KNOWN AS WESTERN

SERVICE AREA WELL #7 REHABILITATION, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-1 et seq.

F. BONDS/ESCROWS

#19-070 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY PULTE GROUP IN CONNECTION WITH A PROJECT KNOWN AS RENAISSANCE AT MANCHESTER

#19-071 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING WATER UTILITY CASH MAINTENANCE GUARANTEE AND ESCROW POSTED BY M.S. ELECTRIC CONTRACTORS, LLC FOR TORRY AVENUE WATER MAIN EXTENSION, BLOCK 57, LOT 719.03

#19-072 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING AN ESCROW POSTED BY RIDGEWAY SELF STORAGE PARTNERS, LLC, IN CONNECTION WITH A PROJECT KNOWN AS RIDGEWAY SELF STORAGE

#19-073 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING PERFORMANCE BOND POSTED BY MDR DEVELOPERS, INC. FOR A PROJECT KNOWN AS THE WOODS AT WHITING, BLOCK 111, LOTS 11.01-11.07

G. APPOINTMENT

#19-074 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING AND AUTHORIZING AN EMPLOYMENT CONTRACT FOR MARIE SAILER KEY AS DEPUTY MUNICIPAL CLERK IN THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:9-135

#19-075 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING A COMMUNITY DEVELOPMENT BLOCK GRANT COORDINATOR AND AN ALTERNATE COMMUNITY DEVELOPMENT BLOCK GRANT COORDINATOR

#19-076 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

#19-077 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF BRIAN CORLEY WHITE, LLC, AS ALTERNATE CONFLICT PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5

#19-078 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ARMANDO V. RICCIO, LLC, AS ALTERNATE SPECIAL LABOR COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5

#19-079 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF BRIAN J. DI STEFANO, LLC, AS ALTERNATE CONFLICT PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5

#19-080 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AMENDING RESOLUTION #19-043 FOR CONFLICT PROSECUTOR WITH BONIE R. PETERSON, ESQ.

#19-081 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF DONNA MARKULIC AS BUSINESS ADMINISTRATOR FOR THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

#19-082 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING TRACEY LYNCH AS DIRECTOR OF THE DEPARTMENT OF RECREATION PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

#19-083 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF DIANE LAPP AS DIRECTOR OF FINANCE OF THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A 40:69A-43(b)

#19-084 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF GARY SYLVERSTER AS DIRECTOR OF THE DEPARTMENT OF INSPECTIONS, LAND USE AND PLANNING OF THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

#19-085 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF AL YODAKIS AD DIRECTOR OF PUBLIC WORKS OF THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:69A-43(b)

#19-086 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF LISA PARKER AS PUBLIC SAFETY DIRECTOR FOR THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

H. MISCELLANEOUS

#19-087 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF A HP DESIGN JET PLOTTER/PRINTER IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

#19-088 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE UPDATING OF THE RECREATION AND OPEN SPACE INVENTORY

#19-089 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSYE, ESTABLISHING SALARIES FOR THE DEPARTMENT HEADS, MUNICIPAL CLERK, DEPUTY CLERK, MAYOR & COUNCIL

REPORTS

Mr. Frattini: None

Mr. Vaccaro: attended the Manchester First Aid Squad installation dinner on January 19 and will attend the Pinelands Municipal Council Meeting on January 23.

Mr. Fusaro: attended the Planning Board Meeting on January 4 – there were no formal applications. There was a courtesy review for Homeland Towers regarding building a cell tower pole. It should improve service in the Whiting area. Mr. Fusaro also attended the swearing in of new police officers on January 14.

Mrs. Brush: Reminded everyone that there will be representatives helping with energy assistance issues and/or questions in Whiting on February 21, 2019 from 10:00 a.m. to 3:00 p.m. Pamphlets are on the table.

Ms. Zografos: None

Ms. Markulic: None

Ms. Skibo: Wanted to publicly congratulate Marie Sailer Key and thank her for taking on the position of Deputy Municipal Clerk.

Mayor Palmer: Spoke about the abandoned property registry. There were 483 homes registered and 260 have come off the list. Mayor Palmer thanked Council for approving the professionals.

PUBLIC

Hank Glen – 29 Wycliffe Road – expressed concern and inquired as to the effect of Mr. Gilmore's indictment on Manchester Township. Mayor Palmer said the indictment is for personal matters and there is no problem with Angela Koutsouris.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:32 p.m. upon a motion by Councilman Vaccaro seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

Joan Brush
Council President

3/25/2019
Date Approved

Sabina T. Skibo (B)
Sabina T. Skibo, RMC
Municipal Clerk

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING SALARY
RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES**

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

Section 1. The positions and annual salary ranges, hereinafter enumerated, in the Township of Manchester, County of Ocean, are hereby adopted in accordance with the following tables:

<u>POSITION (Non-Bargaining Unit Employees)</u>	<u>SALARY RANGE</u>
Administrative Assistant P/T	\$10.00/hr - \$20.00/hr
Administrative Assistant	\$30,000 - \$50,000
Alternate Deputy Registrar	\$2,500
Assistant Business Administrator	\$7,500
Back-up Utilities Operator	\$5,000
Biohazard Remediator	\$2,500
Business Administrator	\$80,950,000 - \$150,000
Chief Engineer	\$75,000 - \$135,000
Chief of Police	\$126,500 - \$216,200
Collector of Utility Revenues	\$10,000
Command Support Assistant	\$75,000- \$85,000
Comptroller	\$40,000 - \$66,000
Confidential Aide	\$30,000 - \$60,000
Confidential Aide (Part Time)	\$15.00/hr - \$25.00/hr
Court Administrator	\$55,750,000 - \$100,110,000
Deputy Emergency Management Coordinator	\$2,500
Deputy Registrar of Vital Statistics	\$5,000
Deputy Township Clerk	\$35,000 - \$65,000
Deputy Treasurer	\$35,000 - \$70,750,000
Director, Dept. of Inspections, Land Use & Planning	\$18,000 - \$115,000
<u>Director of Emergency Services</u>	<u>\$75,000 - \$120,000</u>
Director of Finance/Chief Financial Officer	\$60,000 – \$130,135,000
Director of Public Works	\$70,000 - \$170,180,000
Director of Recreation	\$45,000 - \$90,000
Emergency Management Coordinator	\$5,000
<u>Emergency Medical Technician</u>	<u>\$40,000 – \$52,000</u>
<u>Emergency Medical Technician/Firefighter</u>	<u>\$45,000 – \$57,000</u>
<u>Emergency Medical Technician Supervisor</u>	<u>\$50,000 – \$65,000</u>
Executive Secretary	\$30,000- \$60,000
General Manager\Utility Operations	\$85,000 – \$125,000

Mayor	\$15,000 - \$45,000
Municipal Court Judge	\$35,000 - \$75,000
Municipal Housing Liaison	\$4,000 - \$10,000
Personnel Officer	\$40,000 - \$90,950,000
Public Safety Director	\$1,00
Purchasing Agent	\$4065,000 - \$8095,000
Recycling Coordinator	\$2,500
Registrar of Vital Statistics	\$10,000
Tax Assessor	\$45,000 - \$125,000
Tax Search Officer	\$2,500
Township Clerk	\$40,000 - \$125,000
Township Press Officer	\$5,000
Utilities Operator	\$5,000 - \$20,000

Township Council

- Township Council Base: \$12,000
- Township Council President : Base + \$2,500
- Township Council Vice President : Base + \$1,500

Section 2. In addition to the base salary, there shall be longevity as follows:

EMPLOYEES HIRED PRIOR TO JANUARY 1, 1995

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

EMPLOYEES HIRED AFTER JANUARY 1, 1995

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Ten years of continuous service	2.50%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

Effective January 1, 2014, longevity is eliminated for all new employees.

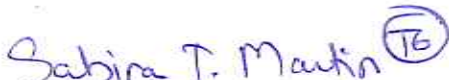
Section 3. The following positions shall be excluded from the longevity schedule in Section 2 of this Ordinance: Municipal Court Judge, Chief of Police, ~~Public Safety Director~~, Township Council and Mayor.

Section 4. All ordinance or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the **2nd day of January, 2020** and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on **27th day of January, 2020**. At such time and place or any time or place to which said meeting may be adjourned; all persons interested will be given an opportunity to be heard concerning said ordinance.



Sabina T. Martin, RMC
Municipal Clerk

**MANCHESTER TOWNSHIP
REORGANIZATION MEETING MINUTES
January 2, 2019**

The reorganization meeting of the Manchester Township Council was called to order at 4:00 p.m. by Sabina T. Martin. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

OATHS OF OFFICE

Oath of Office – Councilman Robert Hudak
Present with Councilman Hudak was his wife and children.

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Robert Hudak	- present
Councilman James Vaccaro	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Jerry Dasti, Township Attorney, Donna Markulic, Business Administrator and Mayor Ken Palmer along with various Department Heads, employees and Township professionals.

NOMINATIONS & ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT

Councilman Vaccaro made a motion to nominate Councilman Fusaro for Council President, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

Councilman Hudak made a motion to nominate Councilman Vaccaro for Council Vice President, seconded by Councilman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

MAYORAL APPOINTMENTS

Planning Board:	Class I Member – Mayor’s Representative – Rory Wells Class II Member – William Foor Class III Member – Council Appoints Class IV Member – William G. Barron Class IV Member – Felicia Finn Alternate #1 – Frank Stavallo Alternate #2 – Vacant
Zoning Board of Adjustment:	Alternate #2 – Robert Arace
Environmental Commission:	Planning Board Representative – William Foor Member – Rory Wells Alternate #2 Member – Genevieve Stavallo
Wildfire Safety Council:	Class A Member – Rodney Sloan, Jr. Class B Member – Art Abline Member – Judith Kuhmichel Member – Louis Prosperi Member – Sandra Drake Member – Alissa Gregory Council Liaison – Council Appointment NJ Fire Safety Council Representative – Vacant

Local Emergency Planning Committee:	Emergency Management Coordinator – Art Abline Chief of Police – Lisa Parker Fire Department Representative – Joe Leone Manchester Township CERT – Jack Kushner Public Information Officer – Captain Todd Malland Deputy Emergency Management Coordinator – Mark Pellecchia Utility Representative – Jeff Ruerup Public Works Director – Al Yodakis Council Liaison – Council Appointment
Senior Advisory Council:	There are no Senior Advisory Council appointments expiring this year. Council Liaison – Council Appointment

COUNCIL PRESIDENT APPOINTMENTS

Finance Committee:	Craig Wallis Joan Brush
Emergency Management:	Craig Wallis
Alternate Emergency Management:	James Vaccaro
School Liaison:	Joan Brush
Senior Advisory Board	James Vaccaro
Veterans' Committee:	Craig Wallis
Joint Base Committee:	James Vaccaro
Wildfire Safety Council:	Craig Wallis
Alternate Wildfire Safety Council:	James Vaccaro

SUBMISSION OF BILLS

#20-001 – Authorizing payment of bills from the Current Fund in the amount of \$4,367,289.90 was offered by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

#20-002– Authorizing payment of bills from the Eastern Service Area in the amount of \$27,290.97 was offered by Councilman Hudak, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

#20-003 – Authorizing payment of bills from the Western Service Area in the amount of \$24,166.09 was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

ORDINANCES - First Reading and Introduction

#20-001 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING SALARY RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES

The above ordinance was offered upon a motion by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mrs. Brush asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

Resolutions #20-004 through #20-054 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Hudak, seconded by Councilman Brush and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

A. FINANCE

#20-004 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2020

#20-005 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2020

#20-006 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2020

#20-007 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2020

#20-008 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2020

#20-009 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MANCHESTER

#20-010 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIRECTOR OF FINANCE TO RE-ESTABLISH A PETTY CASH FUND

#20-011 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CONDUCT A MUNICIPAL LIEN SALE

#20-012 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE COLLECTOR TO CANCEL OPEN BALANCES LESS THAN \$1

#20-013 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE AUTOMATED CLEARING HOUSE (ACH) FOR REAL ESTATE TAXES AND UTILITIES CHARGES

#20-014 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE CREDIT AND DEBIT CARD PAYMENTS FOR THE COLLECTION OF REAL ESTATE TAXES AND UTILITIES CHARGES IN ACCORDANCE WITH THE PROVISIONS OF N.J.A.C. 5:30-9.1 et seq.

#20-015 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR PAYMENTS RETURNED FOR INSUFFICIENT FUNDS

#20-016 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

#20-017 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES

B. CONTRACTS/AGREEMENTS

#20-018 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER. COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT WITH OCEAN COUNTY LACROSSE CLUB, INC. FOR USE OF THE PROPERTY AT AYF COMPLEX FOR RECREATIONAL ACTIVITIES

#20-019 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH THE VOLUNTEER AUXILIARY FOR ANIMAL SHELTERS, INC. FOR TNR SERVICES WITHIN MANCHESTER TOWNSHIP

#20-020 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SCHEDULE “C” AGREEMENT WITH THE COUNTY OF OCEAN FOR 2020

C. MUNICIPAL CLERK

#20-021 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING THE ANNUAL MEETING DATES OF THE TOWNSHIP COUNCIL

#20-022 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE TOWNSHIP

D. PURCHASING

#20-023 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

#20-024 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO PROVIDE THE SERVICES OF A LICENSED WATER OPERATOR

E. APPOINTMENTS

#20-025 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING ROBERT A HUDAK AS A CLASS III MEMBER OF THE MANCHESTER TOWNSHIP PLANNING BOARD

#20-026 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING SAM FUSARO AS TOWNSHIP COUNCIL MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE

#20-027 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP TAX ASSESSOR AS THE AGENT TO FILE PETITIONS OF APPEAL/COMPLAINTS WITH THE OCEAN COUNTY BOARD OF TAXATION AND NAMING THE TOWNSHIP ATTORNEY TO ACT AS ALTERNATE AGENT

#20-028 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JOSEPH J. FACCONI, R.M.A. OF SAMUEL KLEIN AND COMPANY AS TOWNSHIP AUDITOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19-44A-20.4 et seq.

#20-029 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF GLUCK WALRATH, LLP AS BOND COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-030 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44a-20-4 et seq.

#20-031 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JERRY DASTI OF DASTI, MURPHY & MCGUCKIN, P.C AS TOWNSHIP ATTORNEY FOR LEGAL SERVICES FOR MANCHESTER TOWNSHIP, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#20-032 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHRISTOPHER DASTI OF THE LAW OFFICE OF CHRISTOPHER DASTI, P.C. AS SPECIAL COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19-44a-20.4 et seq.

#20-033 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF EDWARD W. PURCELL, ESQ. OF DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. AS SPECIAL COUNSEL FOR TELECOMMUNICATIONS, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-034 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JAMES HOLZAPFEL, ESQ. OF CITTA, HOLZAPFEL & ZABARSKY AS LABOR COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-035 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ARMANDO V. RICCIO, LLC AS ALTERNATE LABOR COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#20-036 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF MICHAEL MCKENNA, JR. OF HIERING, GANNON & MCKENNA AS SPECIAL LABOR COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-037 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JEAN L. CIPRIANI, ESQ. OF GILMORE & MONAHAN, P.A. AS COUNSEL ON AFFORDABLE HOUSING MATTERS, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-038 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF COMMUNITY GRANTS, PLANNING & HOUSING (CGP&H) AS ADMINISTRATIVE AGENT FOR AFFORDABLE HOUSING MATTERS, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#20-039 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JERRY DASTI OF DASTI, MURPHY & MCGUCKIN, P.C. FOR LEGAL SERVICES IN UTILITIES DEPARTMENT, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et. Seq.

#20-040 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF DANIEL BLOCH OF MASER CONSULTING, P.A. AS TOWNSHIP PLANNER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-041 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ROBERT MULLIN OF MASER CONSULTING AS TOWNSHIP ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-042 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CENTER STATE ENGINEERING AS SPECIAL PROJECT ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-043 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF T&M ASSOCIATES AS SPECIAL PROJECT ENGINEER, PURSUANT AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-044 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CME ASSOCIATES AS SPECIAL PROJECT ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-045 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ALAN DITTENHOFER OF REMINGTON & VERNICK ENGINEERS FOR ENGINEERING SERVICES FOR SEWER AND WATER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-046 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF MICHAEL O'DONNELL OF VAN CLEEF ENGINEERING ASSOCIATES FOR ALTERNATE ENGINEERING SERVICES FOR SEWER AND WATER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

#20-047 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF STEVEN A. ZABARSKY ESQ. OF CITTA, HOLZAPFEL & ZABARSKY, AS CHIEF MUNICIPAL PROSECUTOR, ASSISTED BY RONALD DELIGNEY, ROBERT GREITZ, PAUL GRANICK AND BRIAN K. WILKIE, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#20-048 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF BONNIE R. PETERSON AND JOHN A. PETERSON OF BONNIE R. PETERSON, ESQ. AS CONFLICT MUNICIPAL PROSECUTOR, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ

#20-049 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF MATTHEW SAGE, ESQ. OF THE LAW OFFICE OF MATTHEW SAGE AS PUBLIC DEFENDER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#20-050 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF DEBRA H. RUMPF AND BRIAN E. RUMPF OF RUMPF LAW, P.C. AS CONFLICT PUBLIC DEFENDER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#20-051 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF BRIAN CORLEY WHITE, LLC AS CONFLICT PUBLIC DEFENDER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#20-052 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF BRIAN J. DI STEFANO, LLC. AS CONFLICT PUBLIC DEFENDER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#20-053 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF MERIDIAN OCCUPATIONAL HEALTH TO PROVIDE MEDICAL SERVICES, PURSUANT TO N.J.S.A. 40:69a-43(b), AND AWARDING A CONTRACT FOR MEDICAL SERVICE TO MERIDIAN OCCUPATIONAL HEALTH

F. MISCELLANEOUS

#20-054 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING VARIOUS FOOD DONATIONS TO THE MANCHESTER TOWNSHIP HIGH SCHOOL BOOSTER CLUB

REPORTS

Mr. Hudak: Mr. Hudak wished everyone a Happy New Year and thanked to everyone for being present for this meeting. Congratulated Council President and Vice President, and thanked Councilwoman Brush for her service as Council President last year. Congratulated the Lady Hawks.

Mr. Wallis: Mr. Wallis congratulated Mr. Hudak, Mr. Fusaro, and Mr. Vaccaro.

Mrs. Brush: Mrs. Brush congratulated everyone and wished everyone a healthy New Year.

Mr. Vaccaro: Mr. Vaccaro congratulated Mr. Hudak, Fusaro and thanked Joan Brush for her service as 2019 Council President. He would like Council to consider the topic of vaping and marijuana, and banning the use, growth, and distribution in Manchester Township. He wished everyone a happy and healthy New Year, and congratulated Joan Brush on the birth of her granddaughter. Thanked everyone for the opportunity to serve as council vice present for the 2020 year.

Mr. Fusaro: Mr. Fusaro congratulated Mr. Hudak and he is excited for him to be on Council, and wished that he would continue to serve for many more years to come. He thanked the employees, thanked the appointed professionals for the township, and thanked the residents. Mr. Fusaro reminded the public that this is the 30th year anniversary of referendum that changed the form of government for Manchester Township. He thanked five people for their service for making that change happen. Those people were Abe beacon, Art Silverstein, Ray Knoll who are deceased. Municipal Clerk Sabina T. Martin and Planning Board Secretary Maryanne Borthwick are the other two who started the whole process.

Mayor Palmer: Mayor Palmer thanked Mr. Fusaro for his history experience. He mentioned that there are big projects including the EMS program, which the testing will be coming up for applicants. Hopefully, the EMS program will be up and running by end of February or March of this year. There will be improvement to the water systems, including the bonding for new water tank, and then the Township will go out to bid. Interconnect with Lakehurst for water coming up midyear. Mayor Palmer stated that end of reassessment is almost complete, and the last of the letters going out by the end of January. Lastly, CDBG solar project for Whiting landfill has been awarded to Manchester Township, and the landfill will be capped with this project

Mrs. Martin: Mrs. Martin thanked Mr. Fusaro for the recognition. She appreciates the residents and considers them as friends. Mrs. Martin congratulated Mr. Hudak and Council for the next year. She congratulated Mr. Dasti and stated she looks forward to working with everyone during the upcoming year.

Mrs. Markulic: Mrs. Markulic stated she is looking forward to working on these projects the upcoming year.

Mr. Gant: Mr. Gant thanked everyone and stated he is looking to a great year.

Mrs. Lapp: Mrs. Lapp congratulated Mr. Hudak and looks forward to the upcoming year.

Mr. Yodakis: Mr. Yodakis stated the Township has a great staff and he looks forward to another year.

Mr. Sylvester: Mr. Sylvester stated that there are great working relationships, which makes it a great place to work.

Chief Parker: Chief Parker sincerely thanked Council, Donna Markulic, Jim Gant, Sabina Martin, and Mayor Palmer for their support and looks forward for the EMS project. She stated that the residents will be very happy in the end. Chief Parker would like to meet with Mayor and Council before every meeting, and stated she is available 24/7. Looking forward to 2020 it will be a very exciting year.

PUBLIC:

Mrs. Karen Argenti – 61 Clear Lake Road, Whiting – Mrs. Argenti congratulated everyone, and to Mr. Hudak on his election. We received the sustainable jersey award and it is very good for the Township. She encouraged the Township to go beyond the bronze to the silver phase. Environmental Commission needs topics from Planning Board ahead of time to receive, review, and vote on projects. Mrs. Argenti suggested stronger ordinances, traffic-calming strategies, lowering imperious sites, green infrastructure plan. She is working with Joe Veni on a Green infrastructure garden plan.

Mr. Hank Glen – 29 Wycliffe – Congratulated Mr. Hudak, Mr. Fusaro, and Mr. Vaccaro. He stated that all the employees are great and always make time for him.

Rory Wells - 208 Oak Lane – Congratulated to Mr. Hudak, Mr. Fusaro and Mr. Vaccaro. Commented on the marijuana issue and stated he is against it. Mr. Wells encouraged everyone to become educated on the issue. Wanted to put his position on the record.

Mr. Dasti – Mr. Dasti thanked everyone and the Mayor for their confidence in him and his firm. Very thrilled and honored that they can represent the township.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 5:29 p.m. upon a motion by Councilman Vaccaro, seconded by Councilman Brush and approved by the following Roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

Sam Fusaro
Council President

3/25/2019 (TG)
~~February 10, 2020~~ (TG)
Date Approved

Sabina T. Martin (TG)
Sabina T. Martin, RMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, CONFIRMING THE APPOINTMENT
OF THE CHIEF OF POLICE**

WHEREAS, the Administrative Code of the Township of Manchester, Section 2-28 calls for the appointment of a Chief of Police by the Mayor with the advice and consent of Council who shall head the Department of Public Safety perform all the duties as described in Section 2-31 of the administrative code of the Township of Manchester; and,

WHEREAS, N.J.S.A. 40A:14-118 calls for the appointment of a Chief of Police by the appropriate authority who shall perform all the duties as described in N.J.S.A. 40A:14-118; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

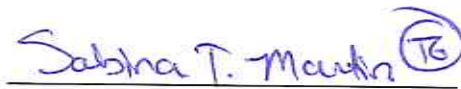
1. That the Township Council of the Township of Manchester hereby supports the appointment of Robert Dolan as Chief of Police.
2. That it is the desire of the Mayor with the support of the Township Council to appoint Robert Dolan to serve as Chief of Police heading the Department of Public Safety.

BE IT FURTHER RESOLVED that the Township Clerk shall forward certified copies of this resolution to the following:

- A. Mayor
- B. Personnel Officer
- C. Chief Robert Dolan
- D. Chief Finance Officer

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 12th day of July 2021.



Sabina T. Martin, RMC
Municipal Clerk

**MANCHESTER TOWNSHIP
MEETING MINUTES
July 12, 2021**

The meeting of the Manchester Township Council was called to order at 6:00p.m. by Councilman Craig Wallis. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin Anthony, CMFO Diane Lapp, Mayor Hudak, Township Auditor Andy Zabiega, Chief Robert Dolan, and Deputy Municipal Clerk Teri Giercyk.

NOMINATIONS & APPOINTMENT OF COUNCIL PERSON

Councilman Wallis called for nominations for Council Person.

Councilman Fusaro made a motion to nominate Michele Zolezi for Council Person, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

CORRESPONDENCE

Sale Memorandum read into the record by Municipal Clerk Sabina Martin.

APPROVAL OF MINUTES

The regular meeting minutes of June 28, 2021 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

LAND SALE

Land Sale of Block 1.318 Lot 35 (1325 Monmouth Avenue) – Mrs. McGuckin-Anthony asked for a minimum bid of \$40,000.00 and one offer was made by Nicholas Ortense.

Authorizing acceptance of proposal of \$40,000.00 submitted by Nicholas Ortense was offered by Councilwoman Brush, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

BUDGET PRESENTATION

Diane Lapp gave a brief presentation of the 2021 Calendar Year Budget.

BUDGET HEARING

Councilman Wallis asked if any member of Council had any comments on the 2021 Budget. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public.

Judy Noonan, 25A Stoneybrook: Mrs. Noonan inquired about the increase in taxes per household. Mr. Wallis stated that it would be about \$60.00 per household annually.

Seeing no further comments from the public, Councilman Wallis closed this portion of the meeting.

#21-295 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE READING OF THE CALENDAR YEAR 2021 BUDGET BY TITLE ONLY

A motion was made by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

#21-296 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE CALENDAR YEAR 2021 BUDGET

A motion was made by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

A motion to postpone adoption of the budget was made by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

ORDINANCES - Second Reading, Public Hearing and Final Action

#21-27 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

Councilman Wallis asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

SUBMISSION OF BILLS

#21-297 – Authorizing payment of bills from the Current Fund in the amount of \$7,257,884.38 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

#21-298– Authorizing payment of bills from the Eastern Service Area in the amount of \$129,785.47 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

#21-299 – Authorizing payment of bills from the Western Service Area in the amount of \$88,330.03 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no further comments from the public, Councilman Wallis closed this portion of the meeting.

Resolutions #21-300 through #21-309 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Fusaro seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

A. FINANCE

#21-300 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO EXTEND THE GRACE PERIOD FOR THE AUGUST 2021 TAX BILLS

#21-301 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

B. GRANTS

#21-302 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR PROPOSAL OF FUNDING THROUGH THE OCEAN COUNTY OFFICE OF SENIOR SERVICES

#21-303 - RESOLUTION OF MANCHESTER TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR PROPOSAL OF FUNDING THROUGH THE OCEAN COUNTY OFFICE OF SENIOR SERVICES

C. RECREATION

#21-304 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH MUSIC THEATRE INTERNATIONAL

D. PURCHASING

#21-305 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF A 2022 FORD F-250 4x4 PICK-UP UNDER NEW JERSEY STATE CONTRACT #T-2100, IDENTIFIER #A887262.07 LOT 4 (2113 OAK KNOLL ROAD)

E. CONTRACTS/AGREEMENTS

#21-306 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PRESIDENTIAL GARDENS AT MANCHESTER, LLC TO PROVIDE LONG TERM MAINTENANCE OF THE SANITARY SEWER FORCE MAIN FOR THE PRESIDENTIAL GARDENS DEVELOPMENT

#21-307 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DECLARING A DEFAULT AND TERMINATION OF A CONTRACT ENTERED INTO BY THE TOWNSHIP AND UNIFIRST CORPORATION

F. APPOINTMENT

#21-308 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONFIRMING THE APPOINTMENT OF THE CHIEF OF POLICE

G. MISCELLANEOUS

#21-309 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF EQUIPMENT IN THE POSSESSION OF THE TOWNSHIP

REPORTS:

Mr. Vaccaro: Mr. Vaccaro congratulated Michele Zolezi. He attended various events and meetings. Mr. Vaccaro mentioned that the next concert at Harry Wright Lake will be on July 14th. He stated they are working on the ten-year energy plan, which includes the use of energy efficient methods such as solar use, geothermal, electric cars, and charging stations. He thanked everyone for the opportunity to speak.

Mr. Fusaro: Mr. Fusaro congratulated Chief Dolan and Michele Zolezi for her appointment to the vacant Council position. He mentioned that there will be a Special Meeting regarding Energy Aggregation tomorrow at 2 p.m.

Mrs. Brush: Mrs. Brush congratulated Chief Dolan and Michele Zolezi. She reminded the seniors in town that there is a bus service available to the concerts.

Diane Lapp: Mrs. Lapp stated the State did approve the budget and asked if Council would hold a special meeting next week to adopt the budget.

Mrs. Martin: Mrs. Martin stated that we could hold the special meeting after the bi-weekly on July 19 at 12 p.m. Council was in agreement to hold that meeting to adopt the budget.

Chief Dolan: Chief Dolan stated that the police PT exam was held last week, and the written test will be this week. A number of spots will be opening up next year.

Mayor Hudak: Mayor Hudak congratulated Chief Dolan and Michele Zolezi, and he introduced new interim business administrator Brandon Umba. He stated that they are working on a proposal to address the flooding issues in Pine Lake Park. Please contact DPW immediately with any flooding concerns.

PUBLIC

Judy Noonan, 25 A Stoneybrook: Mrs. Noonan asked last when the last time the Township approached Aldi’s to come into town. She stated that she was a councilwoman in Berkley Township for 11 years. Mrs. Noonan wanted to make sure Council and Mayor are notified when recent bills are passed and signed by the governor. She thanked them for their time and stated that Council does a great job.

No further public comment.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:45 p.m. upon a motion by Councilwoman Brush seconded by Councilman Fusaro and approved by the following Roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

Craig Wallis
Council President

Sabina T. Martin (TB)
Sabina T. Martin, RMC
Municipal Clerk

8/9/2021
Date Approved