

Donnelly Amico - Municipal Clerk

From: ASK NJ Media Co. <opra+request-10180-723744e8@requests.opramachine.com>
Sent: Tuesday, March 03, 2020 3:05 PM
To: OPRA requests at Lavallette Borough
Subject: OPRA request - Public Meetings Conduct

Dear Lavallette Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Please send your response in PDF form.

All current bylaws, procedures, rules, resolutions or policies regarding the conduct and/or recording of public meetings.

Please include a Record Index with your response.

*A record index that identifies each record requested and the specific legal basis for a denial of access (including redactions) to each record.

Yours faithfully,

ASK NJ Media Co.

RECEIVED
MAR 03 2019
MUNICIPAL CLERK'S
OFFICE

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-10180-723744e8@requests.opramachine.com

Is damico@lavallette.org the wrong address for OPRA requests to Lavallette Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=lavallette_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/public_meetings_conduct_63

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.



Walter G. LaCicero, Mayor

Robert L. Brice, Jr.
Borough Administrator

BOROUGH OF LAVALLETTE

1306 GRAND CENTRAL AVENUE
LAVALLETTE, OCEAN COUNTY, NJ 08735
(732) 793-7477
FAX (732) 830-8248
www.lavallette.org

"The Ideal Family Seashore Resort"

Council Members

Anita F. Zalom
President of Council

Robert P. Lamb
Joanne Filippone
Michael Stogdill
David Finter
James G. Borowski

March 6, 2020

ASK NJ Media Co.

Via Email: opra+request-10180-723744e8@requests.opramachine.com

Dear Sirs,

The Borough of Lavallette received your Open Public Records Act (OPRA) request on via email on Tuesday, March 3, 2020. The official Records Custodian, Donnelly Amico, received your OPRA request on Tuesday, March 3, 2020. As such, the seven (7) business day deadline to respond to your request is Wednesday, March 11, 2020. This response to your request is being provided to you on the third (3rd) business day after the custodian's receipt of said request.

You requested documents pertaining to:

All current bylaws, procedures, rules, resolutions or policies regarding the conduct and/or recording of public meetings.

Attached is one document that pertains to your request.

These records are being transmitted to you via email, as per your request. Pursuant to N.J.S.A. 47:1A-5b., the cost associated with this request is \$0.00.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the [insert name of agency] to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Donnelly Amico

Borough Clerk/Records Custodian



Walter G. LaCicero, Mayor

..
Robert L. Brice, Jr.
Borough Administrator

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BOROUGH OF LAVALLETTE

Guidelines for Public Videotaping of Any and All Council Meetings

Permission for public videotaping of any and all Council Meetings can be obtained verbally or in writing prior to the Meeting from the Borough Clerk.

Please be advised that you shall adhere to the following guidelines: ;

- The filming equipment shall be of a minimal number and type, so as not to create a burden or impediment to other people attending the meeting. This includes lighting restrictions.
- The cameras shall be positioned so as not to create a burden or impediment to other people attending the meeting. This includes the activity and location of the camera operator.
- The equipment, and the activity of those involved in the filming, shall not disrupt the order or create unnecessary intrusion into the proceedings.
- The equipment, and the activity of those involved in the filming shall not create excessive noise levels.
- You shall safeguard the public facilities from damage associated with your activities
- You shall safeguard the electrical system from damage associated with your activities, and fair payment may be requested for electricity used.