

Chapter 1.24

MEETINGS OF THE BOROUGH COUNCIL

Sections:

Editor's Note to Chapter 1.24

- 1.24.01 Order of business**
- 1.24.01.1 Consent Agenda**
- 1.24.02 Interruptions**
- 1.24.03 Speaking order**
- 1.24.04 Identification prior to speaking**
- 1.24.05 Motions**
- 1.24.06 Members to remain seated**
- 1.24.07 Committees**
- 1.24.08 Voting procedure**
- 1.24.09 Recording of vote**
- 1.24.10 Removal of disorderly persons**

GENERAL REFERENCES

Land use Procedures – See Ch. 19

[HISTORY: Originally adopted 1-6-81 by resolution.]

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.01 Order of business

The Mayor, having taken the chair and called the Council to order, the roll having been taken by the Clerk and a quorum being present, the business of the Borough Council shall be conducted as follows.

- A. Statement of compliance with the Sunshine Act.
- B. Reading of the minutes
- C. Presentation of memorials, petitions, letters, original resolutions, etc.
- D. Reports of committees
- E. Miscellaneous business, preference being given to the unfinished business of the preceding session.
 - (1) Old Business
 - (2) New Business
- F. Approval of vouchers.
- G. Publish portion of meeting.
- H. Adjournment of meeting.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.01.1 Consent Agenda

- A. Items of business, excluding ordinances and as otherwise provided by law, which the Borough Council has determined to be routine and which do not require discussions, shall be included under a single section of the Agenda known as the "Consent Agenda." Such items may be adopted or approved, as the case may be, upon motion and approval thereof by vote of a simple majority of the Borough Council.
- B. The "Consent Agenda" section of the agenda shall be preceded by an explanatory note substantially set forth as follows:
"All matters listed under item "Consent Agenda" are considered routine by the Borough Council and will be enacted by one (1) motion in the form listed below. There will be no separate discussion of these items. If discussion is desired on any item, that item will be considered separately."

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.02 Interruptions

No member of the public or a Council member shall interrupt the business of the Council by entering into private conversation during a debate or while any business is before the Council which requires the general attention.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.03 Speaking order

Every member of the public who rises to speak will address himself to the Mayor and when any two (2) members shall rise at the same time, the Mayor shall determine which shall speak first.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.04 Identification prior to speaking

Every member of the public wishing to address Council shall give his name and address to the Mayor and Council before presenting their petition or question to the Mayor or Council.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.05 Motions

When a motion shall be made, it shall be reduced to writing if desired by the Mayor or any member and delivered to the Clerk at the desk and read before the same shall be debated.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.06 Members to remain seated

The members, during a debate, shall keep their seats.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.07 Committees

All committees shall be appointed by the Mayor unless otherwise ordered by the Borough Council, and the Mayor shall be a member ex officio of each committee. In addition, he shall see that all matters referred to the committees are acted upon and reported promptly.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.08 Voting procedure

It shall require a majority of the members of the Council present to pass any resolution or motion, and when the question is taken, every member present shall vote unless excused by a majority of the members present. In such matters, as required by State Law, wherein a resolution or motion must pass by two-thirds (2/3) majority roll call vote of Council.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.09 Recording the vote

When one (1) or more members shall call for the ayes and nays upon any question before the Borough Council, they shall be ordered by the Mayor and entered upon the minutes. Every member shall vote when his name is called by the Clerk, unless excused by a majority of the members present.

(Ord. 82-12, Renumbered, 09/15/1982)

1.24.10 Removal of disorderly persons

The Mayor may have any disorderly person or persons removed from the Council meeting.

(Ord. 82-12, Renumbered, 09/15/1982)