

Jill Abernathy

From: Pamela Richmond <opra+request-86092-272e9e5b@requests.opramachine.com>
Sent: Monday, January 19, 2026 1:19 PM
To: clerkforms
Subject: OPRA request - Proposed Parking Ordinance

Warning: Unusual sender <opra+request-86092-272e9e5b@requests.opramachine.com>

You don't usually receive emails from this address.
Make sure you trust this sender before taking any actions.

Dear Howell Township,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

In accordance with the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., I respectfully request access to and copies of the records outlined below.

The Township has stated in a proposed ordinance that it has considered resident input, parking observations, enforcement experience, and field conditions, which collectively demonstrate that street parking in residential districts is frequently overcrowded.

To comprehend and validate the factual basis for this claim, I kindly request the following records for the most recent two (2) years, or for any shorter period relied upon by the Township in support of this ordinance:

1. Resident Input / Complaints:

- All complaints, emails, reports, logs, or communications from residents regarding residential street parking overcrowding, including the dates, locations (street or block), and nature of the complaint.

2. Parking Observations / Studies:

Any parking studies, surveys, counts, observations, reports, spreadsheets, photographs, notes, or analyses documenting on street parking conditions in residential areas.

This includes any street-by-street or neighborhood parking occupancy counts or assessments.

3. Enforcement Experience:

Records showing parking-related enforcement activity in residential zones, including citations, warnings, or summonses issued for parking violations.

Any summaries, reports, or data analyses prepared to assess parking enforcement trends or problem areas.

4. Field Conditions:

Any internal memoranda, reports, emails, notes, or assessments describing “field conditions” related to residential street parking, including documents prepared by Township staff, police, engineers, or consultants.

5. Supporting Documents Used for Ordinance Justification:

Any documents, reports, presentations, or data relied upon, referenced, or reviewed by the Township, governing body, or staff in concluding that residential street parking is “routinely overcrowded.”

If any portion of this request is denied, please identify the specific statutory exemption relied upon and provide the non-exempt portions as required by law.

If the records exist in electronic form, I request they be provided electronically. If clarification is needed to process this request, please advise as soon as possible

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Thank you for your attention to this request.

Pamela Richmond

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-86092-272e9e5b@requests.opramachine.com

Is clerkforms@twp.howell.nj.us the wrong address for OPRA requests to Howell Township? If so, please contact us using this form:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fchange_request%2fnew%3fbody%3dhowell_township&c=E,1,CaMOzPshqjJOP5KbX0Fbikg1mIQy8OpsZJA6Hx_xvQKleLFgwMcNLp-DXhwwq_RBZZ4AoBHiw1aeX3gMVE0_CxlnegcZuEoXhEbFVXvU_&typo=1

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fhelp%2fofficers&c=E,1,EXkXHqCnLZYPniV6Z0longJZP8pPrDsReghsE-ApViPoo-_MnKY1JxG_wL-bHh12xY43VDHdG7rAcS6UoSc5GnMxI9fGjFmAiXlnNhL2wIF1yB3TpMPzAz4,&typo=1

View this OPRA request & responses online:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2frequest%2fproposed_parking_ordinance&c=E,1,Tm0p3y93-R4tf1cvRP42FNGx-i7kO0AfoacACPutuZ21x6eFtEgQOUUU8rHZ6XkmtXd0gacilMdjRhbl8hfVomNAeETJYiKuYRtnbxy6aLgOUxx-QFM,&typo=1

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."
