

TOWNSHIP OF GREEN BROOK



Somerset County, New Jersey

REQUEST FOR PROPOSALS

EMERGENCY MEDICAL SERVICES

Receipt Date – Friday, January 12, 2024

Time – 10:00 AM

GREEN BROOK TOWNSHIP COMMITTEE 2023

Jim Van Arsdale
Jim Benscoter
Brian Conway
Gerard Searfoss
Nancy Stoll

Mayor
Deputy Mayor
Committee Person
Committee Person
Committee Person

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TOWNSHIP OF GREEN BROOK
County of Somerset, State of New Jersey

NOTICE OF REQUEST FOR PROPOSALS FOR EMERGENCY MEDICAL SERVICES

The Township of Green Brook is soliciting proposals for EMERGENCY MEDICAL SERVICES through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq.

Sealed Request for Proposal (RFP) responses will be received by the Township Clerk on Friday, January 12, 2024 at 10:00 am in the Court Room, Green Brook Municipal Building, 111 Greenbrook Road, Green Brook, New Jersey, at which time and place responses will be opened.

Specifications and instructions may be obtained at the Office of the Township Clerk, Municipal Building, 111 Greenbrook Road, Green Brook, New Jersey.

Respondents shall comply with the requirements of P.L. 1975 c. 127 (NJAC 17:27 et seq). A copy of your New Jersey Business Registration Certificate shall be included in your proposal.

Kelly G. Cupit
Administrator/Clerk
December 19, 2023

EXHIBIT A

GENERAL OBJECTIVES/SCOPE OF SERVICES:

The Township of Green Brook ("Township") is soliciting proposals from qualified emergency medical service ("EMS") contractors to provide Basic Life Support ("BLS") services to the citizens, workers, and visitors within the Township, twenty-four (24) hours a day, seven (7) days a week. The area of the Township is approximately 4.4 square miles with a population of 7,281.

The contract period will be for two (2) years with three (3) one year renewal options said options to be exercised at the sole discretion of the Township. The contractor will also be responsible for providing standby emergency medical services within the Township for fire, rehabilitation services for firefighters, flooding, hazardous emergency calls, community events, school sponsored sporting and other events, and local youth and nonprofit organization sporting and other events.

The Township anticipates the contractor will derive its reimbursement for emergency medical services and standby emergency medical services from patients for whom services are provided, including, but not limited to, insurance, Medicare and Medicaid coverage. The contractor shall be responsible for billing patients, insurance, Medicare and Medicaid directly for services provided. The Township shall not be responsible for uncollected amounts. The contractor shall specify in its response to this Request for Proposals ("RFP") whether they intend to charge the Township for any fees or costs associated with providing the emergency medical services or standby emergency medical services set forth in this RFP.

DEMOGRAPHICS:

CALL NUMBERS FOR TOWNSHIP OF GREEN BROOK

2021	2022	2023 (through 7/1)
601	627	292

1.0 OBLIGATIONS OF CONTRACTOR

1.1 Emergency Medical Services

The contractor shall be responsible for providing BLS services to the citizens, workers, and visitors within the Township, twenty-four (24) hours a day, seven (7) days a week. The contractor shall maintain at least one (1) ambulance proximate to the Township in a ready state at all times to respond to emergency medical service calls within appropriate response times as herein defined. The Township shall provide a location within the Township where an ambulance may be located, if desired by the Contractor. New Jersey licensed Emergency Medical Technicians ("EMTs") in good standing are required to staff the ambulances twenty-four (24) hours per day, seven (7) days per week.

1.2 Standby Emergency Medical Services

The contractor will also be responsible for providing standby emergency medical services within the Township for fire, rehabilitation services for firefighters, flooding, hazardous emergency calls, and other events.

1.3 Licensure

All ambulances dispatched for service within the Township shall meet the requirements of applicable Federal, State and local laws, regulations and licensure standards.

1.4 Markings

The ambulances shall be conspicuously lettered to denote they are being operated by the contractor.

1.5 Equipment and Maintenance

The contractor shall be responsible for providing all ambulances and equipment. The contractor shall also be responsible for all costs associated with the operation and maintenance of the ambulances and equipment. The ambulances used for service within the Township shall be maintained in sound mechanical condition and will be cleaned and properly stocked to meet NJ Department of Health, Division of The Office of Emergency Medical Service standards. The ambulances shall also be equipped with defibrillators. The contractor shall provide the Township with a list of ambulances and equipment owned or leased by the contractor meeting these specifications. The Township reserves the right to inspect the ambulances. The contractor must remediate any deficiencies noted by the Township within a reasonable period of time. If contractor is inspected by a state official and the ambulance or EMT member is deemed to be placed in an "out of service" state the contractor will immediately replace the ambulance and/or EMT member. Any "out of service" mandates, regardless if it was initiated by a Township official or a non-Township official, will be reported to the Township Administrator at the time of the "out of service" mandate. Upon remediation of any such "out of service" mandates the contractor shall provide notice to the Township Administrator of remediation and the time of the remediation.

2.0 DISPATCH AND HOURS OF SERVICE

2.1 Cooperation with Township Police

If Township Police are present at any scene, the Township Police Officer will have full command and will be the supervising official at the scene. All calls requesting emergency medical services within the Township will be received by the Somerset County Emergency Service Communication Center who will have the ability to transfer the call to the Contractor's fully functional Public Safety Answering Point (PSAP) staffed by certified emergency medical dispatchers, if desired by the Contractor. Based on existing dispatch resources, Contractor should provide in their bid a system detailing how the existing dispatch and communication system will be integrated into the Contractor's provision of emergency medical dispatch services. The system should account for failsafe mechanisms in the case of primary communication failures. The contractor shall be responsible for ensuring contractor's communications systems are compatible with the Somerset County Emergency Service Communication Center so all calls for emergency medical services are handled timely, effectively and in accordance with all applicable federal, state and local standards.

2.2 Hours of Service Required

The Township is seeking dedicated service seven (7) days per week, twenty-four (24) hours a day to respond to any and all requests for emergency medical services within the Township. The contractor shall also be responsible for providing standby emergency medical services within the Township for fire, rehabilitation services for firefighters, flooding, hazardous emergency calls, community events, school sponsored sporting and other events, and local youth and nonprofit organization sporting and other events.

3.0 RESPONSE TIMES/MUTUAL AID

3.1 Ambulance Response Time

Response times in an efficient emergency medical services system shall be consistent with national averages. Response times must be less than ten minutes fifty-nine seconds on no less than ninety percent (90%) of the occasions in ANY given 168-hour period. This is a critical aspect of the proposal. The plan for adherence to this standard will be strictly scrutinized and will be considered a major aspect in the consideration of which Bidder will be awarded the Contract.

3.2 Mutual Aid

Mutual Aid is an important part of a comprehensive emergency medical services system. The contractor shall be responsible for compliance with existing mutual aid commitments and agreements made by the Township. The bidder should provide detailed information as to how mutual aid requests will be handled such that local service responsibilities will not be compromised.

4.0 PERSONNEL

4.1 Emergency Medical Technicians

The Contractor shall provide staffing for the emergency medical services system, such that, at all times, there are two (2) New Jersey certified Emergency Medical Technicians at the Defibrillation level. All contractors must also be current in any additional or ancillary certifications that are required to perform any and all job responsibilities, including, but not limited to, certification in Cardiopulmonary Resuscitation. These EMTs will be responsible for the provision of emergency medical services during their shift in addition to any additional duties requested by the Contractor or the Township, including, but not limited to, community outreach or public information and educational services. All personnel are to be mentally and physically fit to perform their job functions.

4.2 Training and Appearance

All personnel assigned to staff an ambulance will receive driver training, as well as safety and loss training. Personnel shall maintain a neat, clean and professional appearance, dressed in a recognizable uniform with name badge visible, and will perform their duties in a professional and caring manner.

5.0 COMPENSATION

5.1 Emergency Medical Services/Standby Emergency Medical Services

The Township anticipates the contractor will derive its reimbursement for emergency medical services and standby emergency medical services from patients for whom services are provided, including, but not limited to, insurance, Medicare and Medicaid coverage. The contractor shall be responsible for billing patients, insurance, Medicare and Medicaid directly for services provided. The Township shall not be responsible for uncollected amounts. The contractor shall specify in its response to this RFP whether they intend to charge the Township for any fees or costs associated with providing the *emergency medical services*. Additionally the contractor shall specify in its response to this RFP whether they intend to charge the Township for any fees or costs associated with providing *standby emergency medical services* set forth in this RFP.

6.0 QUALITY ASSURANCE

6.1 Quality Assurance Program

The contractor will establish a Quality Assurance Program to monitor and ensure compliance to the standards listed herein and to make reasonable modifications to the manner in which services are provided whenever appropriate. The Township reserves the right upon twenty-four (24) hour notice to have a Township Official or representative ride along with the contractor for an unspecified amount of time or calls.

7.0 RECORDS AND REPORTS

The Township will require that the successful contractor provide certain reports as described below to the Township. The contractor shall provide the reports to the Township Administrator. The contractor shall keep and maintain all records as required by and in accordance with State law. The contractor shall provide to the Township a quarterly operating report by the 10th day after the end of the quarter. The report shall be sent to the Township in a form acceptable to the Township. The report shall contain the following information:

- a. Total number of BLS responses;
- b. Response time to BLS calls, identifying time of dispatch and time of arrival
- c. Number of response times over ten minutes fifty-nine seconds;
- d. Number of incidents a BLS Unit was not available;
- e. Number of incidents when a mutual aid ambulance was called into the Township;
- f. Total number of calls where the patient was not transported;
- g. Total number of patient emergency transports; and.
- h. Type of calls.

The contractor shall provide a written report of each complaint of service that the contractor receives. Said report shall state the name, address, and telephone number of the complainant, the nature of complaint, and the identification of the ambulance and personnel involved. The contractor shall reply to all complaints of service received within one (1) week. If the contractor believes the complaint is due to the actions of the Township or any of its employees or representatives, the contractor shall refer the complaint to the Township Administrator within 24 hours of receipt of the complaint. All records and reports required to be prepared and maintained by the contractor shall be maintained and made available as herein required during the term of the Agreement and for a period of six (6) years following the termination of the Agreement. The Township shall, upon two (2) days written notice, have the right to conduct periodic program audits, vehicle inspections, patient care equipment inspections, and fiscal audits as often as it deems necessary for the purposes of monitoring the effectiveness of the Agreement. Such audits and inspections shall occur during normal business hours. The contractor shall receive a full copy of each report finding. The contractor agrees to cooperate fully with the Township in the monitoring of the Agreement.

8.0 METHOD OF AWARD

Any award of contract by the Township pursuant to this RFP will be made in accordance with the competitive contract process of the Local Public Contracts Law, N.J.S.A. 40A:11-4.1 et seq and Administrative Regulations, N.J.A.C. 5:34-4.1 et seq. The successful contractor will be determined by the Township Committee utilizing price and the criteria outlined in this RFP.

9.0 QUALIFICATIONS OF THE BIDDER

The Township, by and through the use of specific committees, independent consultants and others as deemed necessary and appropriate, will review all proposals meeting the criteria of this RFP. All proposals will be evaluated and points awarded on a scale of 1 to 5 for each listed criterion. All evaluations of proposals will be based on objective data that is to be submitted by the bidder. Should the bidder fail to address any of the criteria listed below, no points will be awarded.

10.0 EVALUATION CRITERIA OF BIDDER PROPOSALS

The proposals will be reviewed for compliance with the terms and conditions of the RFP and a contract will be awarded in accordance with the competitive contracting provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-4.1 et seq and Administrative Regulations, N.J.A.C. 5:34-4.1 et seq. Proposal not responsive to the RFP will be rejected. The Township Committee will make the final decision to award the contract or reject all proposals if determined in the best interest of the Township. The evaluation criteria utilized in assessing the proposals received shall include, but not be limited to, the following:

- a. Acceptance of the terms and conditions of the RFP;
- b. Qualifications of the contractor measured by: (1) ability to satisfy all terms and conditions of the RFP; (2) experience; (3) references; (4) successful operations in other municipalities; (5) service level; (6) response time; and (7) qualifications of personnel.
- c. The cost to the Township for the services to be provided, but the lowest cost proposal will not necessarily be awarded the contract.

11.0 TERM OF CONTRACT

The contract term shall be for two (2) years with three (3) one year renewal options to be exercised at the sole discretion of the Township. The Township will provide the contractor ninety (90) days' notice in the event of nonrenewal.

12.0 DEFAULT AND TERMINATION

In the event the contractor fails to fulfill any of its obligations under the Agreement or the Township finds the contractor's performance under the Agreement unsatisfactory, the Township reserves the right to terminate the Agreement upon ninety (90) days written notice to contractor.

GENERAL INFORMATION FOR APPLICANTS (A-2)

Initials

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RECEIPT OF PROPOSAL

1. Qualifications shall be received in accordance with public advertisement as required by law, a copy of said notice being attached hereto and made a part of these specifications.
2. Each proposal shall be submitted on the proposal forms attached, in a sealed envelope addressed to the Municipal Clerk bearing the name and address of the applicant on the outside, and clearly marked "REQUEST FOR PROPOSAL" with the name of the item(s) and contract number being proposed.
3. It is the Applicant's responsibility to see that the proposal is presented to the Municipal Clerk at the time and place designated. Proposals may be hand delivered or mailed; however, it is applicant's responsibility for the delivery of the proposal.
4. The Applicant is required to submit one (1) hard copy and one (1) electronic copy in PDF format of their proposal and the resumes of the designated individual(s) and principles of the business entity at the time of submission.

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PROPOSAL FORM

Proposals must be submitted on the forms included in the RFP package. All blank spaces must be filled in. All proposals shall be typewritten or written in ink on the forms. Unit prices and totals must be inserted in the space provided. Insert "N/A" in the blanks if "not applicable". Proposals showing any erasure, alteration or interlineations must be initialed by the applicant in ink. Failure to comply may be cause for rejection of the proposal. Where discrepancies occur between the unit price and the extension, the unit price will prevail.

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SIGNATURE ON PROPOSAL FORM

If the applicant is an individual, the proposal must be signed by the individual. If the applicant is not an individual, the proposal must be signed by a person authorized to sign on behalf of the applicant.

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QUESTIONS/CHALLENGES

Should any applicant be in doubt as to the intent of this Request for Proposal, they should immediately notify the Municipal Clerk *in writing*, who will then send written addenda to all applicants covering the point in question. Applicants may not rely on oral responses to inquiries. In order to comply with statutory notice requirements, all challenges must be received by the Municipal Clerk no later than three (3) business days prior to the proposal opening date. Challenges filed after that time shall be considered void and having no impact on the contracting unit or the award of the contract.

Initials

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INTERPRETATIONS AND ADDENDA

1. The applicant is responsible for understanding all of the proposal documents that have been provided by the Township.
2. Applicants are expected to examine the specifications and related documents with care and observe all their requirements. Ambiguities, errors or omissions noted by applicants should be promptly reported in writing to the Municipal Clerk. If the applicant fails to notify the Township of such ambiguities, errors or omissions, the applicant shall be bound by the proposal.
3. No oral interpretation of the meaning of the Request for Proposal will be made to any applicant. Every request for an interpretation shall be in writing, addressed to the Municipal Clerk. In order to be given consideration, written requests for interpretation must be received as least ten (10) days prior to the date fixed for the opening of the proposals. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications, and will be distributed to all prospective applicants in accordance with statute. All addenda so issued shall become part of the contract documents, and shall be acknowledged by the applicant in the proposal. The Township's interpretations or corrections thereof shall be final.

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REJECTION OF PROPOSAL

The Township reserves the right to reject any or all proposal and to waive any minor informality in any proposal should it be deemed in the best interest of the Township to do so. Proposals shall be rejected for any of the following reasons:

1. Failure to complete the Affirmative Action Certification
2. Failure to comply with the American with Disabilities Act of 1990
3. Failure to complete the Disclosure of Ownership Statement.
4. Failure to provide New Jersey State Business Registration Certificate. (including subcontractors)

Proposals may be rejected for any of the following reasons:

5. Failure to complete the Affidavit of Non-Collusion.
6. Failure to properly complete the Proposal form.
7. Failure to complete the Checklist of Required Documents.
8. Insertion of additional conditions, provisions or stipulations.

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PROCEDURES ON AWARD OF CONTRACT

1. The Township of Green Brook awards contracts or rejects all proposals within 60 days, unless in accordance with N.J.S.A. 40A:11-24, which provides in part that "any applicant who consent thereto may, at the request of the contracting unit, have their proposal held for consideration for such longer period as may be agreed." All prospective applicants are advised of this schedule since all proposals must be firm when proposed, and must remain so for 60 days or such longer period as the Township and the applicant may agree.

Initials

2. The Township, may, at its discretion, call on any of the RFP respondents to serve as alternate/conflict professional as needed. Respondents are able to reject the Township's request.

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NOTIFICATION OF AWARD

1. Upon passage of a Township Committee Resolution awarding the contract, the Municipal Clerk will forward two (2) sets of contract documents to the successful applicant for execution and delivery. Within ten (10) days of the date of the award of the contract, the successful applicant shall return two (2) sets of the contract documents to the Municipal Clerk with a proper performance bond and insurance certificates if required - refer to Checklist of Required Documents. On receipt of the contract documents duly executed by the applicant, the contract documents will be submitted to the Township Attorney for review and approval.

2. If approved as to form and execution, the contract documents will then be submitted to the Mayor and Municipal Clerk for execution on behalf of the Township. A fully executed copy will be returned to the successful applicant by the Township. No Resolution of Award will become binding on the Township before the contract documents have been executed by the Mayor and Municipal Clerk.

3. Should the successful applicant fail to execute the contract within ten (10) days of notification, the Township will be free to award the contract to another applicant.

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PERIOD OF CONTRACT

This contract shall commence on January 1, 2024 and shall conclude on December 31, 2028. The contract period will be for two (2) years with three (3) one year renewal options said options to be exercised at the sole discretion of the Township. Prices of this proposal must remain fixed for the entire contract.

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ASSIGNING THE CONTRACT

The contract shall not be sublet, assigned, pledged, hypothecated or sold, in whole or in part, without the written permission of the Township.

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TERMINATION OF CONTRACT

1. **DEFAULT:** Non-performance of the applicant in terms of the Request for Proposal shall be a basis for termination of the contract by the Township. The Township may terminate the contract upon 30 days' written notice to the applicant. The Township shall not pay for any services and/or materials, which are unsatisfactory. The applicant may be given a reasonable opportunity before termination to correct the deficiencies. This, however, shall in no way be construed as negating the basis for termination for non-performance.

2. **UNCONDITIONAL TERMINATION FOR CONVENIENCE:** The Township may terminate the resultant contract for convenience by providing sixty (60) calendar days advance notice to the applicant.

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3. **TERMINATION FOR DEFAULT:** If the applicant fails to meet deadlines, or fails to provide the agreed upon services, and or material altogether, a termination for default will be issued, but only after the Township has determined the applicant has failed to remedy the problem after being forewarned.

4. **TERMINATION BY THE TOWNSHIP:** If the applicant should be adjudged bankrupt or should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of its insolvency, the Township may terminate this contract. If the applicant should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to provide enough properly skilled workers or proper materials, or persistently disregard laws and ordinances, or not proceed with work or of this contract, the Township shall give the applicant fifteen (15) calendar days written notice. Upon receipt of such termination notice, the applicant shall be allowed seven (7) calendar days to cure such deficiencies.

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INVOICES

The Township of Green Brook will not honor any invoices submitted for work performed other than that stipulated by these specifications unless previously authorized by a written change order from the Township. Invoices for services rendered must be received by the township by the end of the month following the month in which the expense was incurred. For example, a service provided in June must be billed to the Township by the end of July. Expenses submitted after this period will not be honored by the Township.

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THE CONTRACT

The following shall be deemed to be part of the Contract:

- Notice to Applicants
- Information to Applicants
- Scope of Work
- Proposal
- All addenda issued by the Township prior to the receipt of proposals

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CONFLICTING INFORMATION OR ERRORS

The Township reserves the right to correct any errors or omissions in said Request for Proposal wherever such corrections are necessary for the proper fulfillment of the intentions of the plans and specifications. Should there be any conflicting information given in the plans and specifications, the Township shall be notified of same and the Township will determine the final decision.

Prior to the execution of the work, the applicant shall check the plans and specifications and immediately report to the Township all errors and omissions discovered therein. Thereafter, during the prosecution of the work, the applicant shall immediately report all further errors or omissions to the Township. Any adjustments made by the applicant without prior approval shall be had that their own risk and the settlement of any complications arising from such settlement shall be made by the applicant at their own expense.

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COMPLIANCE WITH LAWS

The applicant keep himself fully informed of, and observe and comply with, all state, national and municipal laws in any manner affecting those engaged or employed in the work or the materials used in the work and of all such orders and decrees for bodies having any jurisdiction or authority over the same.

If any discrepancy is discovered in the Request for Proposal in relation to any such law, ordinance, regulation, order or decree, the applicant notify the Township in writing. The applicant shall protect and indemnify the Township, its officers and agents against any claim or liability arising from a violation of any law, regulation, ordinance, order or decree whether by himself or his employees or sub-contractors.

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BUSINESS REGISTRATION CERTIFICATE

N.J.S.A. 52:32-44 requires that each applicant (contractor and subcontractor) provide proof of business registration in response to a request for proposals at the time a Request for Proposal is submitted. Failure to submit a proper certificate is considered a fatal defect and shall render the proposal unresponsive and cannot be cured by the governing body. Proof of registration shall be a copy of the applicant's Business Registration Certificate (BRC). A BRC is obtained from the New Jersey Division of Revenue. Information on obtaining a BRC is available on the internet at www.nj.gov/njbgs or by phone at (609) 292-1730. N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that knowingly provide goods or perform services for a contractor fulfilling this contract:

- 1) The applicant shall provide written notice to its subcontractors and suppliers to submit proof of business registration to the contractor;
- 2) Prior to receipt of final payment from a contracting agency, an applicant must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
- 3) During the term of this contract, the applicant and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

An applicant, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-9292.

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AFFIDAVIT OF NON-COLLUSION

The Non-Collusion Affidavit, which is part of these specifications, shall be properly executed and submitted intact with the proposal.

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NON-DISCRIMINATION

There shall be no discrimination against any employee engaged in the work required to produce the commodities covered by any contract resulting from this proposal, or against any applicant to such employment because of race, religion, sex, national origin, creed, color, ancestry, age, marital status, affectional or sexual orientation, familial status, liability for service in the Armed Forces of the United States, or nationality. This provision shall include, but not be limited to the following: employment upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The contractor shall insert a similar provision in all subcontracts for services to be covered by any contract resulting from this proposal.

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REQUIRED AFFIRMATIVE ACTION EVIDENCE

Each applicant shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter); or
2. A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4; or
3. A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

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ACQUISITIONS, MERGER, SALE AND/OR TRANSFER OF BUSINESS, ETC.

If during the life of the contract, the applicant disposes of the business concern by acquisition, merger, sale and/or transfer or by any means convey h/h interest(s) to another party, all obligations are transferred to that new party. In this event, the new owner(s) will be required to submit, when required a performance bond in the amount of the open balance of the contract.

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INDEMNIFICATION

The Applicant agrees to indemnify and save harmless the Township, its officers, agents and employees, hereinafter referred to as indemnitees, from all suits, including attorney's fees and costs of litigation, actions, loss damage, expense, cost of claims, of any character or on account of any act, claim or amount arising or recovered under Workers Compensation law, or arising out of failure of the Applicant or those acting under the Applicant to conform to any statutes, ordinances, regulations, law or court decree. It is the intent of the parties to this contract that the indemnitees shall, in all instances, except for

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loss or damage resulting from the sole negligence of the indemnitee, be indemnified against all liability, loss or damage of any nature whatever.

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INSURANCE/BACKGROUND CHECKS

The Consultant is responsible to conduct adequate background checks on all employees and/or sub-Contractors working at Township facilities. Consultants and/or subcontractors must be bonded, show proof of insurance coverage naming the Township as an additional insured.

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INSURANCE

The Consultant shall maintain during the life of the contract, insurance policies of the type and with the minimum limits indicated below and in a form satisfactory to the municipality. The Consultant shall provide a certified copy of the policies and/or certificates of insurance satisfactory to the municipality prior to commencement of work. Consultant must maintain Workers' Compensation insurance in accordance with laws of the State of New Jersey. The Consultant shall also have and maintain Employers Liability Insurance. Commercial General Liability insurance coverage, written on an occurrence basis must not be altered by any endorsements limiting coverage. Limits of liability shall not be less than \$1,000,000. Municipality must be named as an additional insured.

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DISCLOSURE REQUIREMENTS

Professional Service contractors are advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, c.271, s.3) if the contractor receives contracts in excess of \$50,000 from public entities in a calendar year. It is the contractor's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.nj.gov

APPLICANT TERMS AND CONDITIONS (A-3)

Proposals will be evaluated by the Township Committee of the Township of Green Brook on the basis of the most advantageous, price and other factors considered and may include a personal interview with a Sub-Committee of the Township Committee of the Township of Green Brook, and is including, but not limited to the following:

1. Knowledge of the administrative structure of the Township of Green Brook and subject matter to be addressed under the contract.
2. Individual designated by the applicant and approved by the Township is required to attend all regular scheduled meetings as required by the Township of Green Brook. Under rare circumstances, if the designated individual is unable to attend he/she must notify the town two (2) weeks in advance and provide the name of another individual with same licensure, professional experience and the designated individual shall provide this alternate with a full briefing of matters to be considered at the meeting. This occurrence should be for rare and unusual circumstances and acceptance of an alternate in one instance does not become a binding approval henceforth.
3. Applicant must respond to Township inquiries within 24 hours.
4. Availability to accommodate any Special meetings as required by the Township of Green Brook;
5. Applicant will provide written proposals for specific projects as required by Township of Green Brook.
6. Other factors that may reasonably impact the Township of Green Brook in 2024.

EXHIBIT B

CONSULTANTS RESPONSE SECTION

In its proposal, the vendor must include responses to all of the following:

A. Failure to submit the following documents is a mandatory cause for the proposal to be rejected.

Required Items	INITIAL
B-1) An executive summary of not more than two pages identifying and substantiating why the vendor is best qualified to provide the requested services.	KL
B-2) A staffing plan listing those persons who will be assigned to the engagement if the vendor is selected, including the designation of the person who would be the vendor's officer responsible for all services required under the engagement. This portion of the proposal should include the relevant resume information for the individuals who will be assigned. This information should include, at a minimum, a description of the person's relevant professional experience, years and type of experience, and number of years with the vendor.	KL
B-3) A description of the vendor's experience in performing services of the type described in technical specification. Specifically identify client size and specific examples of similarities with the scope of services required under technical specification.	KL
B-4) The location of the office, if other than the vendor's main office, at which the vendor proposes to perform services required under technical specification. Describe your presence in New Jersey.	KL
B-5) Provide references including the contact names, titles, address and phone numbers.	KL
B-6) In its proposal, the vendor must identify any existing or potential conflicts of interest, and disclose any representation of parties or other relationships that might be considered a conflict of interest with regard to this engagement, or the Township.	KL
B-7) Documentation that the vendor meets the minimum qualifications for the position as outlined in "Exhibit A".	KL
B-8) Business Registration Certificate (<u>N.J.S.A. 40A:11-23.2</u>)	KL
B-9) PROPOSAL	KL

COST PROPOSAL FOR EMERGENCY MEDICAL SERVICES

The Township anticipates the contractor will derive its reimbursement for emergency medical services and standby emergency medical services from patients for whom services are provided, including, but not limited to, insurance, Medicare and Medicaid coverage. The contractor shall be responsible for billing patients, insurance, Medicare and Medicaid directly for services provided. The Township shall not be responsible for uncollected amounts. The contract period will be for two (2) years with three (3) one year renewal options to be exercised at the sole discretion of the Township.

Year 1-5

Annual fee to the Township of Green Brook for the provision of Emergency Medical Services within the Township seven (7) days a week, twenty-four (24) hours a day, as set forth in the Request for Proposals for years 1-5.

Annual Numerical Amount \$ 0.00

Annual Amount Written Out Zero Dollars

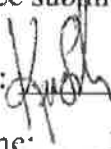
Year 1-5

Hourly fee for the provision of Standby Emergency Medical Services within the Township of Green Brook as set forth in the Request for Proposals for years 1-5.

Hourly Numerical Amount \$ 0.00

Hourly Amount Written Out Zero Dollars

I have read this Request for Proposals in its entirety and hereby affirm that the contractor agrees to provide the requested services and meet all criteria as outlined in the Request for Proposals for the bid price submitted.

Signature: 

Print Name: Kevin Lenahan

Title: President, Atlantic Ambulance Corp. & Executive Vice President, Atlantic Health System

Date: January 11, 2024

Contractor Name: N/A

Contractor Address: 475 South Street, Morristown, NJ 07962

Telephone Number: Cell 973-903-9820

Fax Number: 973-422-2584

Email Address: glenn.deitz@atlantichhealth.org

STATEMENT OF QUALIFICATIONS AND EXPERIENCE

Format shall include the following:

General Information

- 1) Name and telephone number of person to be contacted for further information.
- 2) Description of your experience as the provider of BLS (and/or A.I.S) emergency medical services as the primary municipal emergency service provider.
- 3) Describe your licensure /certification requirements under applicable laws and regulations and how you satisfy those requirements.
- 4) Identify any and all public sector clients for whom you have provided emergency medical services over the past five (5) years under a contract for services similar to that which is proposed in this solicitation. You should identify the client by name, address, contact person, description of the scope of services provided and cost for said services, if any, to the client.
- 5) Evidence of fiscal strength to implement and maintain the services outlined in this RFP for the term of the contract.
- 6) Provide a description of your quality assurance program.
- 7) Describe your quality improvement program and any performance measure program.
- 8) Provide a description of your patient care records storage system.
- 9) Describe how the existing dispatch and communication system will be integrated into the Contractor's provision of emergency medical dispatch services. The system should account for failsafe mechanisms in the case of primary communication failures.

Staffing

- 1) Ambulance Workforce:
 - a. Provide a copy of your personnel policies and procedures.
 - b. Describe work schedules, shift assignments, and any audit criteria related to work schedules and working conditions.
 - c. Describe how you measure workload and fatigue for ambulance crews.
 - d. Describe your employment recruitment and screening program.
 - e. State your employee retention program.
 - f. State the lowest and highest hourly pay rates for an EMT.
 - g. Describe your Critical Incident Stress Management and Employee Assistance programs.
- 2) Management and Supervision:
 - a. Describe the management structure that will be used to manage all aspects of the emergency medical service.
 - b. Identify your key management staff for the area that will include the Township of Hillsborough.
 - c. Describe the qualifications and provide job descriptions for all management and supervisory personnel for emergency medical services.
- 3) Training:
 - a. Describe your training/education program for ambulance personnel.
 - b. Describe your orientation program for newly hired EMTs.
 - c. Describe your procedures and controls for ensuring that EMTs satisfy annual refresher training and continuing education requirements.

- d. Describe your procedures to ensure timely, accurate and accountable communications with EMS personnel regarding changes in EMS system policies, procedures, protocols and precautions.
- e. Describe your employee safety program.

Vehicles and Equipment

- 1) Provide a description of your vehicle and equipment maintenance program.
- 2) Describe your vehicle safety program, including driver training program.
- 3) Provide a description of the ambulances owned or leased by you including type, standard equipment, average age of ambulances in fleet, and configuration.

Billing

- 1) Provide a description of your patient billing and collection procedures and policies.
- 2) Provide a proposed patient fee/rate schedule for services provided, the amount of time the contractor is willing to keep the fee/rate schedule and circumstances that would lead to changes in the fee/rate schedule.
- 3) Describe your method and turnaround time to process refunds to individuals and insurance providers.
- 4) Describe your telephone and communication capabilities to handle invoice/claims questions for both patients and insurance carriers.
- 5) Describe how billing will be handled when an ALS unit is required.

Compliance

- 1) Provide a brief statement certifying that in the past ten (10) years, the organization has not had to take action against any employee, a managing director, officer or executive of the organization for reason regarding a ban, suspension or temporarily excluded from participating in the Medicare/Medicaid Program.
- 2) Provide a statement certifying that the organization as a whole has not been banned from the Medicare/Medicaid program in the past 10 years and/or is not under any current audit or investigation from Medicare, The United States Office of Inspector General, The NJ Office of Inspector General or any other law enforcing body.
- 3) Describe your run report quality assurance measures and how you have met documentation guidelines with the implementation of ICD 10 that is effective on October 1, 2015.
- 4) Identify your compliance officer. Please note that the compliance officer should be involved in compliance with all aspect of providing EMS service including but not limited to compliance awareness under state EMS licensing regulations, personnel compliance, billing compliance documentation compliance.
- 5) Provide a description of your Communicable Disease Policy that complies with OSHA requirements and other regulations.

EXHIBIT C

PROPOSAL FORM/SIGNATURE PAGE (C-1)

The undersigned declares that they have read the Notice, Instructions, Affidavits and Scope of Services attached, that they have determined the conditions affecting the proposal are acceptable and agrees, if this proposal is accepted, to furnish and deliver services per their proposal for the following:

EMERGENCY MEDICAL SERVICES

Company: Atlantic Ambulance Corp.

Federal I.D. # or Social Security #: 22-382028

Address: 475 South Street, Morristown 07962

Signature of Authorized Agent: 

Type or Print Name & Title: Kevin Lenahan, President, Atlantic Ambulance Corp. & Executive Vice President, Atlantic Health System

Date: January 11, 2024

Telephone Number: Cell 973-903-9820

Email Address: glenn.deitz@atlanticealth.org

Fax Number: 973-422-2584

CHECK LIST OF REQUIRED DOCUMENTS (C-2)

The following items are mandatory requirements of this RFP package:

	<u>Initials</u>
Affirmative Action Mandatory Language	<u>✓</u> <u>KL</u>
Americans With Disabilities Act Mandatory Language	<u>✓</u> <u>KL</u>
Business Registration Certificate	<u>✓</u> <u>KL</u>
Disclosure of Ownership	<u>✓</u> <u>KL</u>
Affidavit of Non-Collusion	<u>✓</u> <u>KL</u>

If boxes of the following items are checked, they are mandatory requirements of the RFP proposal and contract:

	<u>Initials</u>
Proposal Form Signature Page	<u>✓</u> <u>KL</u>
Acknowledgement of Addenda (as applicable)	<u>✓</u> <u>KL</u>
Checklist of Required Documents, signed below	<u>✓</u> <u>KL</u>
Resolution of Authorization - Corporation	<u>✓NA</u> <u>KL</u>
Applicant and Designated Individual Resumes 1 hard copy & 1 electronic copy	<u>✓</u> <u>KL</u> <u>KL</u>

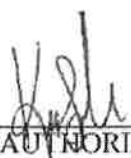
The following items, as checked, shall be required after award of the contract:

	<u>Initials</u>
Signed Contracts	<u>✓</u> <u>KL</u>

***EACH REQUIRED ITEM MUST BE INITIALED ON THIS FORM IN THE SPACE PROVIDED.
THIS CHECKLIST MUST BE SIGNED AND SUBMITTED WITH THE RFP PACKAGE.***

Atlantic Ambulance Corp.

COMPANY / APPLICANT'S NAME



AUTHORIZED SIGNATURE

Kevin Lenahan,
President, Atlantic Ambulance Corp. &
Executive Vice President, Atlantic Health System

January 11, 2024

DATE

NAME (PRINT) TITLE

NON-COLLUSION AFFIDAVIT (C-3)

STATE OF NEW JERSEY

§:

COUNTY OF Morris

I, Kevin Lenahan, President, Atlantic Ambulance Corp. & Executive Vice President, Atlantic Health System
in the County of Morris in the State of New Jersey being of
full age, and being duly sworn according to law on my oath depose and say that:

I am President

of the firm of Atlantic Ambulance Corp. & Executive Vice President, Atlantic Health System

The Consultant making the proposal for the above named project, attests that they execute the said proposal with full authority to do so; that said Consultant has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive proposals in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the Township of Green Brook relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

Atlantic Ambulance Corp. (N.J.S.A. 52:34-15)
NAME OF COMPANY

Subscribed and sworn to

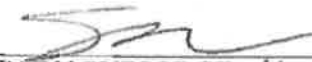
Before me this 11 day

Of January 2024

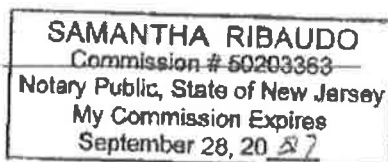


Kevin Lenahan

(Also type or print name of affiant
under signature)


NOTARY PUBLIC OF New Jersey

My Commission Expires



DISCLOSURE OF OWNERSHIP (C-4)

(If the Consultant is a sole proprietorship, check here [] and do not complete this statement.)

The UNDERSIGNED, as a Consultant, in accordance with N.J.S.A. 52:25-24.2, declares and submits this Statement of Ownership:

The Consultant is a Corporation [X] Partnership [] Joint Venture []

[] I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

[X] I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Full Name of Individual (Stockholder) (Partner)	Home Address of Individual (Stockholder) (Partner)
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

THIS STATEMENT MUST BE INCLUDED WITH PROPOSAL SUBMISSION

Notes: Attach additional sheets in this format, if necessary.

Subscribed and sworn before me

This 11 day of _____
January 2024.
(Notary Public)

My Commission expires: 12/3/2024

AMELIA L. RENNA
NOTARY PUBLIC OF NEW JERSEY
Commission # 50117794
My Commission Expires 12/3/2024


Signature

Kevin Lenahan,

President, Atlantic Ambulance Corp. &
Executive Vice President, Atlantic Health
System

Title
(Corporate Seal)

AFFIRMATIVE ACTION CERTIFICATION (C-5)

If awarded a contract, all procurement and service Consultants will be required to comply with the requirements of P.L.1975,C.127,(N.J.A.C. 17:27). Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, the Consultant shall present one of the following to the Purchasing Agent:

1. A photocopy of a valid letter from the U.S. Department of Labor that the Consultant has an existing Federally-approved or sanctioned Affirmative Action Plan (good for one year from the date of letter).

OR

2. A photocopy of their approved Certificate of Employee Information Report.

OR

3. An Affirmative Action Employee Information Report (Form AA302)

OR

4. All successful construction Consultants shall submit within three days of the signing of the contract an Initial Project Manning Report (AA201) for any contract award that meets or exceeds the Public Agency proposal threshold (available upon request).

NO FIRM MAY BE ISSUED A CONTRACT UNLESS IT COMPLIES WITH THE
AFFIRMATIVE ACTION REGULATIONS OF P.L.1975, C.127.

The following questions must be answered by all Consultants:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?

YES X NO

If yes, please submit a copy of such approval.

2. Do you have a State Certificate of Employee Information Report Approval?

YES X NO

If yes, please submit a copy of such certificate.

The undersigned Consultant certifies that he is aware of the commitment to comply with the requirements of P.L.1975,c.127 and agrees to furnish the required documentation pursuant to the law.

COMPANY: Atlantic Ambulance Corp.

SIGNATURE: [Signature]

TITLE: President, Atlantic Ambulance Corp. &
Executive Vice President, Atlantic Health System

Note: a consultant's proposal must be rejected as non-responsive if a Consultant fails to comply with Requirements of P.L. 1975, c.127, within the time frame.

EXHIBIT C-5

(Continued)

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

Goods, Professional Services and General Service Contracts

(Mandatory Affirmative Action Language)

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

AMERICANS WITH DISABILITIES ACT (C-6)

Equal Opportunity For Individuals With Disabilities

The Consultant and the Township of Green Brook do hereby agree that the provision of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. §12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit or service on behalf of the Township pursuant to this contract, the Consultant agrees that the performance shall be in strict compliance with the Act. In the event that the Consultant, its agents, servants, employees or sub-contractors violate or are alleged to have violated the Act during the performance of this contract, the Consultant shall defend the Township in any action or administrative proceeding commenced pursuant to this Act. The Consultant shall indemnify, protect and save harmless the Township, its agents, servants and employees from and against any and all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Consultant shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the Township grievance procedure, the Consultant agrees to a proposal by any decision of the Township which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the Township or if the Township incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Consultant shall satisfy and discharge the same at its own expense.

The Township shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Consultant along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the Township or any of its agents, servants, and employees, the Township shall expeditiously forward or have forwarded to the Consultant every demand, complaint, notice, summons, pleading or other process received by the Township or its representatives.

It is expressly agreed and understood that any approval by the Township of the services provided by the Consultant pursuant to this contract will not relieve the Consultant of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Township pursuant to this paragraph.

It is further agreed and understood that the Township assumes no obligation to indemnify or save harmless the Consultant, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Consultant expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Consultant's obligations assumed in this agreement, nor shall they be construed to relieve the Consultant from any liability, nor preclude the Township from taking any other actions available to it under any other provisions of this agreement or otherwise by law.

ACKNOWLEDGEMENT OF RECEIPT OF CHANGES TO RFP DOCUMENTS (C-7)

Pursuant to N.J.S.A. 40A: 11-23.1a, the undersigned hereby acknowledges receipt of the following notices, revisions, or addenda to the RFP advertisement, specifications or RFP documents. By indicating date of receipt, applicant acknowledges the submitted RFP takes into account the provisions of the notice, revision or addendum. Note that the local unit's record of notice to applicants shall take precedence and that failure to include provisions of changes in a RFP may be subject for rejection of the proposal.

<u>Addendum Number</u>	<u>How Received</u> <u>(mail, fax, pick-up, etc.)</u>	<u>Date Received</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Company/Applicant: Atlantic Ambulance Corp.

By Authorized Representative: Kevin Lenahan,

Signature:  _____

Printed Name and Title: Kevin Lenahan,
President, Atlantic Ambulance Corp. &
Executive Vice President, Atlantic Health System

Date: January 11, 2024

*Not Applicable. Please see attached **Certificate of Incumbency and Authority**

RESOLUTION OF AUTHORIZATION IF CONSULTANT IS A CORPORATION (C-8)

RESOLVED that _____ be authorized to sign and submit the proposal or proposal of this corporation for this project, and to include in such proposal the certificate as to non-collusion as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate Consultants shall be liable under the penalties of perjury. If awarded the contract(s), said individual is also authorized to sign and execute the Contract Agreement as the act and deed of such corporation.

The foregoing is a true and correct copy of the resolution adopted by _____ at a meeting of its Board of Directors held on _____ day of _____, 20_.

SEAL OF CORPORATION

Secretary

MAILING ADDRESS _____

The terms used in this proposal, which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents, have the meanings assigned to them in the General Conditions.

SUBMITTED on _____, 20__

DEBARRED, SUSPENDED AND DISQUALIFIED CONSULTANT AFFIDAVIT (C-9)

STATE OF NEW JERSEY)

COUNTY OF Morris)

I, Kevin Lenahan of the Township of Morristown, in the County of Morris and the State of New Jersey being of full age, being duly sworn according to law on my oath depose and say:

I am Kevin Lenahan, an officer of the firm(s) of Atlantic Ambulance Corp., the Consultant making the proposal for the above named work; I executed the said proposal with full authority to do so; said Consultant at the time of making this proposal {as applicable, insert "is" or "is not"} included on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Consultants; and all statements contained in said proposal and in this affidavit are true and correct and made with the full knowledge that Green Brook Township as the Local Unit relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for said work:

- I. Has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal, state or local government agency within the past 3 years;
- II. Does not have a proposed debarment pending; and
- III. Has not been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

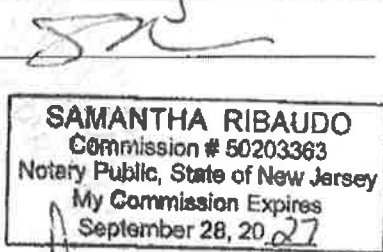
The undersigned further warrants that should the name of the firm making this proposal appear on the State Treasurer's List of Debarred, Suspended and Disqualified Consultants at any time prior to, and during the life of the contract, including the Guaranteed Period, that the Local Unit shall be immediately so notified by the signatory of this Eligibility Affidavit.

The undersigned understands that the firm making the proposal as a Consultant is subject to debarment, suspension and/or disqualification in contracting with the State of New Jersey and the Department of Environmental Protection if the Consultant, pursuant to N.J.A.C. 7:1-5.2, commits any of the acts listed therein, and as determined according to applicable law and regulation.

(Insert Exceptions - For any exception noted, indicate to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions. If no exceptions, insert "None".)

(C-9 Cont'd.)

Subscribed and Sworn
Before me this 11 day
Of January, 2027



By [Signature]
Signature of Officer or Individual

If Consultant is:
An Individual

By _____ (SEAL)
(Individual's Name)

Doing business as _____

Business Address: _____

Phone Number: _____

A Partnership

By _____ (SEAL)
(Firm Name)

_____ (General Partner)

Business Address: _____

Phone Number: _____

Atlantic Ambulance Corp.
475 South Street, Morristown, NJ 07862

Name and address of Consultant
Kevin Lenahan,
President, Atlantic Ambulance Corp. &
Executive Vice President, Atlantic Health System

Name and Title of Affiant

Signed: [Signature]

(C-9 Cont'd.)

A Corporation

By Atlantic Ambulance Corp (SEAL)
(Corporation Name)

New Jersey

(State of Incorporation)

By Kevin Lenahan Jan 11, 2024
(Name of Person Authorized to Sign)

President, Atlantic Ambulance Corp. & Executive Vice President, Atlantic Health System
(Title)

(Corporate Seal)

Attest [Signature]

(Secretary)

Business Address: 415 South St, Morristown NJ 07962

Phone Number: 973-903-9820

A Joint Venture

By _____
(Name)

(Address)

By _____
(Name)

(Address)

(Each joint venture must sign. The manner of signing for each individual, partnership, and corporation that is party to the joint venture should be in the manner indicated above)

This page is intentionally left blank

CERTIFICATE OF INCUMBENCY AND AUTHORITY

I, Sheilah O'Halloran, do hereby certify:

1. That I am the duly qualified and acting Corporate Secretary of Atlantic Ambulance Corp., a New Jersey not-for-profit corporation ("Corporation");
2. That Kevin Lenahan is the duly appointed President of the Corporation and is authorized to sign legal documents on behalf of the Corporation;
3. That the signature below is the genuine signature of Kevin Lenahan;
4. That Kevin Lenahan is authorized to execute any and all documents on behalf of the Corporation relating to the Corporation's submission of a proposal pursuant to the Request for Proposals for Emergency Medical Services for the Township of Green Brook;
5. That the execution and delivery of documents in connection with the Corporation's submission of a proposal pursuant to the Request for Proposals for Emergency Medical Services for the Township of Green Brook is not prohibited by or in any manner restricted by the terms of the Corporation's Certificate of Incorporation or other organizational documents or any agreement by which the Corporation is bound.

Name

Title/Office

Signature

Kevin Lenahan

President



IN WITNESS WHEREOF, I have signed this Certificate on behalf of the Corporation on January
//, 2024.



Sheilah O'Halloran
Corporate Secretary



Atlantic Health System

MEMO

Risk Management and Legal Affairs

475 South Street
Morristown, NJ 07960

From Ashley R. McEnroe, Esq.
Title Executive Director, Assistant
General Counsel
Telephone 973.660.3552
Email ashley.mcenroe@atlantichhealth.org

To Township of Greenbrook
CC Patricia McManus, Esq.
Subject Township of Greenbrook RFP for Emergency Medical Services
Date January 10, 2024

Atlantic Ambulance Corp. is insured for professional and general liability insurance through AHS Insurance Company, Ltd., an AM Best Rated Company "A-", and provides limits of \$2,000,000 for each occurrence with no aggregate. AHS Insurance Company, Ltd. insures the parent company, Atlantic Health System and all of its subsidiaries and employees, including Atlantic Ambulance Corp.. The language of the insurance contract does not allow Atlantic Health System to name other individuals or entities as "additional insured" to that policy.

Notwithstanding the inability to name the Township of Green Brook, its officers, agents and employees as an "additional insured" under the contract of insurance, the intent of the indemnification provision of the contract is to make the Township of Green Brook whole, in the event of a claim arising out of the services provided by Atlantic Ambulance Corp. under the contract, to the same extent as if the Township of Green Brook, its officers, agents and employees were named as an additional insured. To that end, Atlantic Ambulance Corp. would add the following language into the indemnification section of the contract.

Atlantic Ambulance Corp. will defend, indemnify, and hold harmless the Township of Green Brook, its officers, agents and employees, from and against any losses, penalties, damages, settlements, costs, charges, or other expenses or liabilities, including but not limited to any attorneys' fees and costs of suit, arising out of or resulting from the performance of the work as described in the contract for Emergency Medical Services for the Township of Green Brook, provided that any claims, damages, loss, or expenses are (i) attributable to bodily injury, or to injury to or destruction of tangible property and (ii) are caused by any negligent or willful act or omission by Atlantic Ambulance Corp.. In the event the injury is caused in part by the negligent or willful act or omission of Atlantic

Ambulance Corp., Atlantic Ambulance Corp. shall only be required to defend, indemnify and hold harmless the Township of Green Brook to the extent of Atlantic Ambulance Corp.'s negligence or willful act or omission. This Hold Harmless and Indemnification Clause shall extend, but not be limited to, any claims which would have been insured by virtue of being named as an additional insured on a commercial general liability and professional liability insurance policy from a third-party insurer meeting the requirements above without contribution from the Township of Green Brook's insurance carriers.

Atlantic Health System and Atlantic Ambulance Corp. have multiple contracts with municipalities, counties and the State as well as private companies where "additional insured" status is not provided. Concern regarding the lack of an "additional insured" status is typically addressed through indemnification language satisfactory to both parties.

If you have any questions or would like to discuss further, please do not hesitate to reach out to me directly.

CERTIFICATE OF LIABILITY INSURANCE

01/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement of this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, LLC. 1166 Avenue of the Americas New York, NY 10036 Attn: Healthcare.AccountsCSS@marsh.com/FAX: 212-948-1307	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL: _____ ADDRESS: _____																					
CN102774430-XSWC-23-24 INSURED ATLANTIC AMBULANCE CORP. 475 SOUTH STREET MORRISTOWN, NJ 07962	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Safety National Casualty Corp.</td> <td></td> <td>15105</td> </tr> <tr> <td>INSURER B :</td> <td></td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A : Safety National Casualty Corp.		15105	INSURER B :			INSURER C :			INSURER D :			INSURER E :			INSURER F :		
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INSURER E :																						
INSURER F :																						

COVERAGES

CERTIFICATE NUMBER:

NYC-011873136-01

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER: _____					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$	
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED: _____ RETENTION \$: _____					EACH OCCURRENCE \$ AGGREGATE \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	SP4056823 (NJ) SIR VALUE: \$500,000 E.L. Max Limit Occurrence \$1.5M E.L. Max Limit Aggregate \$3M	06/01/2023	06/01/2024	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

TOWNSHIP OF GREEN BROOK
 111 GREENBROOK ROAD
 GREEN BROOK, NJ 06812

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh USA LLC

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PRODUCER MARSH MANAGEMENT SERVICES CAYMAN LTD. GOVERNORS SQUARE BUILDING 4, 2ND FLOOR 23 LIME TREE BAY AVENUE, P.O. BOX 1051 GRAND CAYMAN KY1-1102 CAYMAN ISLANDS CN102774430-GLHPL-GLHPL-23-	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL: _____ ADDRESS: _____ <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th align="center" colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th align="center">NAIC #</th> </tr> <tr> <td>INSURER A: AHS Insurance Company Ltd</td> <td></td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: AHS Insurance Company Ltd			INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURED ATLANTIC AMBULANCE CORP. 475 SOUTH STREET MORRISTOWN, NJ 07962																						

COVERAGES **CERTIFICATE NUMBER:** NYC-011873134-01 **REVISION NUMBER:** 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☒ CLAIMS-MADE ☐ OCCUR GENTL AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC ☐ OTHER: _____		AHS 060123	06/01/2023	06/01/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPIOP AGG \$ _____ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ _____ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ _____ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N N/A (Mandatory in NJ) If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	HOSPITAL PROFESSIONAL LIABILITY		AHS 060123	06/01/2023	06/01/2024	PER OCCURRENCE (EMPLOYEES) 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

TOWNSHIP OF GREEN BROOK
 111 GREENBROOK ROAD
 GREEN BROOK, NJ 08812

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

AGENCY MARSH MANAGEMENT SERVICES CAYMAN LTD.		NAMED INSURED ATLANTIC AMBULANCE CORP. 475 SOUTH STREET MORRISTOWN, NJ 07982
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

General Liability and Hospital Professional Liability, Policy # AHS 060123 is a direct placement. Marsh Management Services (Cayman) Ltd. manages the captive insurer indicated here. Marsh USA, LLC has only acted in the role of a consultant to the client with respect to the placement, which is indicated here for your convenience.

04/18/08

Taxpayer Identification# [REDACTED]

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (800)202-1230.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 212
TRENTON, NJ 08646-0212

TAXPAYER NAME:
ATLANTIC AMBULANCE CORP

ADDRESS:
478 SOUTH ST
MORRISTOWN NJ 07960-6489

EFFECTIVE DATE:
10/23/01

TRADE NAME:

SEQUENCE NUMBER:
0786704

ISSUANCE DATE:
04/18/08


Director
New Jersey Division of Revenue

FORM-BRC(05-01)

New Jersey Department of Health



The New Jersey Department of Health - Office of Emergency Medical Services recognizes that the requirements for licensure as set forth at N.J.A.C. 8:40-1.1, et seq. and hereby grant licensure to:

Atlantic Ambulance
120 Dorsa Ave
Livingston, NJ 07039

As a provider of the following services:

BLS/MAV/MICU/SCTU

Provider ID: 1411001

Valid: 1/1/2019

Expiration: 12/31/2020

Scott Phelps, JD, MPH, Paramedic
Director, Office of Emergency Medical Services

Certification 24211

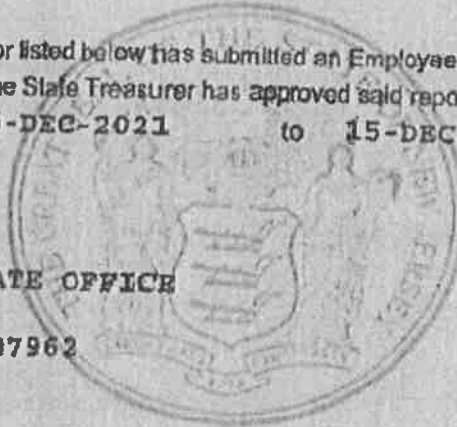
CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-DEC-2021** to **15-DEC-2024**

ATLANTIC HEALTH CORPORATE OFFICE
475 SOUTH STREET
MORRISTOWN

NJ 07962



Elizabeth Maher Mugio

ELIZABETH MAHER MUGIO
State Treasurer

**Township of Green Brook
RFP EMS**

Atlantic Ambulance Corp. References:

- **Warren Township**
Contact: Mark Krane, Township Administrator, 908-753-8000 ext. 250
46 Mountain Boulevard, Warren, NJ 07059
- **Bernards Township**
Contact: Pat Monaco, Township Administrator/Chief Operating Officer, 908-204-3098
1 Collyer Lane, Basking Ridge, NJ 07920

Albert W. Ritter, M.D.
Emergency Medical Associates
3 Century Drive, Parsippany NJ 07054

Current Positions:

Emergency Medicine Physician	Morristown Medical Center Morristown NJ February 1996 – Present
Medical Director	Atlantic Mobile Health 475 South Street, Morristown NJ January 1, 2010 – Present
Faculty, EM Residency	Morristown Memorial Hospital Department of Emergency Medicine 100 Madison Avenue, Morristown NJ February 1996 – Present
Assistant Clinical Professor of Emergency Medicine	Thomas Jefferson University Sidney Kimmel Medical College Philadelphia PA July 2015 – Present

Prior Positions:

Associate Medical Director	Atlantic Ambulance Corporation 475 South Street, Morristown NJ March 2008 – January 1, 2010
Medical Director	Eagle Ambulance 475 South Street, Morristown NJ September 2009 – January 1, 2010
Emergency Medicine Physician	Mountainside Hospital Montclair NJ June 1996 – September 2004
Associate Director	Mountainside Hospital Department of Emergency Medicine March 2002 – September 2004
Medical Director Mobile Intensive Care Unit	Mountainside Hospital January 1997 – September 2004
Emergency Medicine Physician	John T. Mather Memorial Hospital Department of Emergency Medicine Port Jefferson NY August 1995 – February 1996

Board Certification:

Emergency Medicine
American Board of Emergency Medicine
Initial certification July 15, 1996
December 31, 2006 – December 31, 2026

Emergency Medical Services
American Board of Emergency Medicine
October 10, 2019 – December 31, 2026

Licensure:

New Jersey license number MA06344200
Pennsylvania license number MD438826
New York license number 198987 (inactive)
Massachusetts license number 212436 (inactive)

Professional Societies:

American College of Emergency Physicians
National Association of EMS Physicians
Air Medical Physicians Association

Postgraduate Training:

Chief Resident

Department of Emergency Medicine
Morristown Memorial Hospital, Morristown, NJ
July 1994 - July 1995

Residency in Emergency
Medicine

Department of Emergency Medicine
Morristown Memorial Hospital, Morristown, NJ
July 1992 - July 1995

Education:

M.D.

New York Medical College, Valhalla, NY
September 1988 - June 1992

B.A.

University of Pennsylvania, Philadelphia, PA
September 1980 - May 1984
Biology Major

Research:

University of Pennsylvania, Department of Neurology
September 1985 - June 1988
Research on Duchenne Muscular Dystrophy and other X-linked disorders.

Cornell University Medical College, Department of Physiology
January 1985 - September 1985
Research on ion channels in presynaptic cell membranes.

CURRICULUM VITAE
Christopher S. Amato, M.D., FAAP, FACEP

Morristown Memorial Hospital,
 Department of Emergency Medicine, Box #8
 Morristown, NJ 07960
 (973) 971-6038-office
 (973)290-7202-fax
 csamato@yahoo.com

Education:

1998- 2001	Fellowship in Pediatric Emergency Medicine, Hasbro Children's Hospital, Brown University School of Medicine
1997-1998	Pediatric Chief Resident, Univ. of Maryland Medical Systems
1997-1998	Pediatric Critical Care Fellowship-1 year (in conjunction with Chief)
1994-1997	Pediatric Residency--University of Maryland Medical Systems
1990-1994	University of Maryland School of Medicine, M.D. received 1994
1986-1990	Cook College, Rutgers University, New Brunswick, New Jersey B.S. -Biotechnology (the first to receive this degree) Summa cum laud

Hospital Positions/University Appointments

11/20-5/21	Director Pediatric Emergency Medicine, Interim, Goryeb Children's Hospital
11/18- current	Morristown Medical Center / Atlantic Medical Executive Committee, Member at Large
12/16- current	Associate Professor, Dept. of Emergency Medicine and Dept. of Pediatrics, Sidney Kimmel Medical College
1/16-current	Pediatric Medical Director, Atlantic Ambulance
1/14-current	Member, Medical oversight Board, Atlantic Ambulance
1/16 -current	Member, County College of Morris Paramedic Science Program Advisory committee
1/14 -1/16	Medical Staff, Newton Medical Center (for Pediatric Emergency Medicine Telemedicine Consults ONLY)
12/1/13 -11/16	Medical Staff privileges, Capitol Health, Pediatric Emergency Medicine
6/13-7/14	Assoc. Director, Pediatric Emerg. Medicine, Goryeb Children's Hospital
2010-2016	Assistant Professor, Department of Emergency Medicine, Mount Sinai School of Medicine
2006-present	Director, Pediatric Emergency Medicine Fellowship Morristown Medical Center/ Goryeb Children's Hospital
2006-present	Medical Director, Pediatric Advanced Life Support, Atlantic Health
2001-present	Attending, Dept. of Emergency Medicine (includes experience caring for Adult Fast track patients), Morristown Medical Center
2001-2004	Attending, Dept. of Emergency Medicine, Mountainside Hospital
1998-2001	Pediatric Emergency Medicine Teaching Fellow, Depart. of Pediatrics, Hasbro Children's Hospital, Brown University School of Medicine
1997-1998	Clinical Instructor, Department of Pediatrics, Un. of Md. School of Med.

Honors/Awards

2018-2021,'16,'15,'12	NJ Monthly Top Doc, Pediatric Emergency Medicine
2009 -2012	NJ's Favorite Kids' Docs, NJ Family Magazine, PEM

CURRICULUM VITAE
Christopher S. Amato, MD FAAP, FACEP

2007-2009 Top Newsletter, National Pediatric Section, ACEP, during terms as Secretary, Chair-Elect, and Chair respectively
2008 Teacher of the Year, Dept. of EM Residency, Morristown Memorial
Honors/Awards cont'd
1990 Senior of the Year, Cook College, Rutgers Univ., New Brunswick, N.J.
1989 National Dean's List
1989 Bartlett Scholarship, Cook College, Rutgers University
1989 Merit Scholarship, Cook College, Rutgers University

Professional Memberships / Committees

2020-21 Course Chair, ACEP Advanced PEM Assembly NYC 2020 / Virtual 2021
2020 Panel Member, ACEP Corporate council
2019-20 Course Co-Chair, ACEP Advanced PEM Assembly NYC
2018 Course Chair, Educational Subcommittee, National ACEP 2019
2018-current Member, ACEP Educational Steering Committee
2016-2017 Course Chair, ACEP Advanced PEM Assembly Las Vegas, NV
2016-2018 Member, AEM Consensus Conference 2018, planning committee
2015-present Member, Co-Chair, Pediatric Emergency Subcommittee, ACEP
2014-2015 Member, APA Teaching Award Selection Committee member
2012-2018 Member, ACEP Liaison to AAP, Prep: EM planning committee
2012-present Member, Goryeb Academic Pediatric Symposium Committee
2012-present Member, Education Committee, National ACEP
2011-present Course Director, Advance Airway, EMA Atlantic City Conference
2010-present Member, Atlantic Ambulance Medical Oversight Board
2010-present Member, Atlantic Ambulance Quality Improvement Committee
2009-present Co-Chair, EDIMs Clinical Advisory Team (ECAT) Delegate Committee
2008-present Fellow, American College of Emergency Physicians
2008-2009 Chair, National Committee, Pediatric Section of ACEP
2007-2008 Chair Elect, National Committee, Pediatric Section of ACEP
2006-2007 Secretary, National Committee, Pediatric Section of ACEP
2006-present Member, Curriculum committee, Ped. Emergency Medicine Fellowship
2006-present Member, Graduate Medical Education Committee, Atlantic Health System
2003-present Fellow, American Academy of Pediatrics

Licensure

2001-present New Jersey State, active #MA72300
1998-2001 Rhode Island state, inactive
1996-1998 Maryland State, inactive

Certifications

2019 EMS, Board eligible
2006-present Instructor, Pediatric Advanced Life Support
2004-present Board Certified-Pediatric Emergency Medicine
2001-present Board Certified-American Board of Pediatrics
2002-2009 Advanced Pediatric Life Saving (APLS)
1999-2001 Operational Level-Hazardous Materials Decontamination for Hospital Personnel

CURRICULUM VITAE

Christopher S. Amato, MD FAAP, FACEP

1998-2012	Advanced Cardiovascular Life Support, AHA, Provider
1998-2005	Advanced Trauma Life Support, AHA, Provider
1998-present	Pediatric Advanced Life Support, AHA, Provider

Media Experience

2020	Interview: Parents.com, https://www.parents.com/toddlers-preschoolers/potty-training/problems/i-tried-this-alternative-therapy-to-get-my-kid-to-poop/
2020	Podcast: The Nuts and Bolts of EM application to PEM Fellowship, EMRA
2019	Podcast: Dehydration Myths
2017 to current	Podcasts: ACEP and EM Rap
2017	Narrator, "Fly Guy", animated Books read to Pediatric Inpatients
2015	Med Health, When should I go to the ER?"
2014	PEDSRAP: Animal bites
2014	"When should my child call 911", Interview for article
2013	ACEP Radio 911, Summertime Safety http://www.healthradio.net/show/911-emergency-talk-radio
2013	ACEP Radio 911, Child Abuse
2012	Interview, When Should Grandparents take their grandchildren to the ER?
2012	Interview Medscape Article, Subcutaneous Hydration
2012	Television interview, Heat related health, WNMP -NJ
2011	ACEP Radio 911, Springtime Cleaning Safety Checkup
2010-current	American College Emergency Physicians (ACEP) Spokesperson
2010	Summer Time Safety, Television Interview FIOS
2009	Worried well' overload gives taste of pandemic scenario, CIDRAP http://www.cidrap.umn.edu/cidrap/content/influenza/swineflu/news/may0809overload.html

Lectures Presented (Teaching Portfolio Available)

2020	Kicking ASTHMA and Taking Names! 2020 EBM Asthma, ACEP Virtual Grand Rounds, August 2020
2020	AAP, Practical Pediatrics CME Course, presented virtually 9/2020
2020	Medipath 2 nd Annual International Emergency Medicine Symposium, Taking Exams with Confidence/ Pediatric Trauma
2018	ACOEP Scientific Assembly, Approach to the Developmentally Delayed Child; Pediatric Fever – Fever in the 2 month old, Chicago IL
2018	ACEP Advanced Pediatric Assembly, Visual Diagnosis, Orthopedics
2016	ACEP Advanced Pediatric Assembly, Orlando FL Pediatric Trauma Updates and Controversies, Pediatric Fever, Pediatric Emergency Neurology you must know
2015	ACEP Advanced Pediatric Assembly, NYC Hilton, Pediatric Trauma Updates and Controversies
2014	Essentials EM: "The Yellow Child"; "The Red Child"; "The Difficult Nursemaid's Elbow", San Francisco, CA
2013-present	Pediatric Emergency Medicine, ACOEP National Board Review Conference, Chicago, IL
2011-current	Course Director, Advanced Airway, EMA Atlantic City Course

- 2013 ACEP Advanced Pediatric Assembly, Disney Contemporary
Respiratory Update & Pediatric Trauma (separate lectures)
- 2013 "Pediatric Office Emergencies", Invited Lecturer, Regional Conference,
The Pediatric Gurus presented by AHS, Skytop, PA
- 2012 Pediatric Head Injury, Literature Update, ENA Statewide Conference,
Invited Lecturer, Parsippany, Holy Name Hospital
- 2011 Pediatric Trauma Literature Update & Respiratory Emergencies 2011
Update, Statewide EMS Conference, Atlantic City, NJ
- 2010 Pediatric seizures in 2010, an evidence-based review. Grand Rounds,
North Shore LIJ, Emergency Department
- 2010 Simulation Workshop; Suturing Workshop; Difficult Airway Workshop
EMA Conference, Atlantic City, NJ
- 2010 Toxicology, a pediatric approach. 2010 Puerto Rico PEM Symposium
- 2009 Panel member, Pediatric Emergency Medicine Fellowship Conference, St.
Christopher's Hospital, Philadelphia PA

Research

- 2017- present ED Utilization for Emergent Pediatric Psychiatric Evaluation
- 2016- present Rate of Otitis media diagnosis in the ED
- 2016- present Abdominal Pain in the Peds ED, revisits
- 2014-present Multi-Center Research, NIH funding, "Open Fracture treatment"
- 2011-present The Length of stay for Pediatric Emergency Patients, Multi-center trial
under Pediatric section ACEP grant, Co-investigator,
- 2007-2012 The bioavailability of Intravenous Dexamethasone administered
orally compared to Oral Dexamethasone in Healthy Adult Volunteers
- 2007-2009 The Epidemiology of Community-acquired Methicillin Staphylococcus
aureus among Children in a NJ Suburban Community Hospital
- 2007-2009 The Management of Intentional Carbon Monoxide Poisoning Is Variable
Amongst Emergency Department Physicians
- 2005-2007 Time Variances of Pediatric Febrile Seizures
- 2003-2006 ED Utilization for Emergent Pediatric Psychiatric Evaluation
- 1999-2002 The Use of a Promotility agent to limit the gut Bioavailability of
Extended Release Tylenol®
- 1995-1997 Baltimore Ambulance Utilization Study
- 1987-1989 Immunological approach of Biotechnology: Antibody Isolation of B1,3
Glucan synthetase

Publications

- 2021 Kean K, Amato C, Eskin B, Allegra JR. Shifting trends in emergency department
pediatric psychiatric visits after the arrival of COVID-19. Academic Emerg
Med. May 2021, Volume 28, Supplement 1, Page S128.
- 2021 Rethi S, Kairam N, Amato CS "Six diagnoses of separation: Impact of COVID-19 on
Pediatric ED Visits: A Multicenter Study" (the "Work"), by Dr. Shruthi Rethi, to
Pediatric Emergency Care. Pediatric Emergency Care. {Under review}

- 2021 Amato CS [Be Prepared to Manage Pediatric Neurologic Technology] In: Woolridge, ed. *Avoiding Common Errors in Pediatric Emergency Medicine*. Wolters Kluwer. Philadelphia, PA; 2021
- 2021 Amato CS Associate Editor: Woolridge, ed. *Avoiding Common Errors in Pediatric Emergency Medicine*. Wolters Kluwer. Philadelphia, PA; 2021
- 2020 Woolridge, Homme, Amato CS. Optimizing the Workforce: A Proposal to Improve Regionalization of care and Emergency Preparedness by Broader Integration of Pediatric Emergency Physicians certified by the American Board of Pediatrics, PEM Subcommittee. JACEP, 08 July 2020 <https://doi.org/10.1002/emp2.12114>
- 2020 Amato CS. [Thoracoabdominal Trauma]. In: Rose E, ed. *Pediatric Emergencies: A Practical, Clinical Guide*. New York, NY: Oxford University Press; 2020.
- 2020 Amato CS. [Maxillofacial Trauma]. In: Rose E, ed. *Pediatric Emergencies: A Practical, Clinical Guide*. New York, NY: Oxford University Press; 2020.
- 2018 Remick, et al., Pediatric Readiness in the Emergency Department, **POLICY STATEMENT**. (ACEP, Pediatric Emergency Medicine Committee. Ann of Emerg Med. Volume 72, Issue 6, Dec 2018.
- 2017 Vera AE, Eskin B, Amato C, Allegra JR. Revisits for Abdominal Pain in Emergency Department Pediatric Patients Have Changed in Recent Years. (abstract) Academic Emerg Med. May 2017, Volume 24, Supplement 1, Page S171.
- 2015 Toledo A, Amato CS, Salo D. The bioavailability and pharmacokinetics of injectable dexamethasone sodium phosphate administered orally. The journal of Pediatric Pharmacology and Therapeutics: March-April 2015, Vol. 20, No. 2, pp. 105-11
- 2015 Co-editor/Contributor, Pediatric Emergency Medicine Questions, PEER IX, ACEP
- 2015 Co-Editor/Contributor, PEMSOFT, Pediatric Urogenital section.
- 2012 Gupta C, Amato CS, Suicide. In: Fleischer & Ludwig's 5-Minute Pediatric Emergency Medicine Consult Hoffman, Wang, Scarfone Eds. Lippincott Williams & Wilkins (LW&W), Philadelphia PA, pg 1026-27, 2012
- 2012 Patel P, Amato CS, Warts. In: Fleischer & Ludwig's 5-Minute Pediatric Emergency Medicine Consult Hoffman, Wang, Scarfone Eds. LW&W, Philadelphia PA, pg 1026-27, 2012
- 2010 Co-editor/Contributor, Pediatric Emergency Medicine Questions, PEER VIII, ACEP
- 2009 Neeraja K, Silverman ME, Salo DF, Baorto E, Lee B and Amato CS. Journal of Emergency Medicine, May. Cutaneous Methicillin-resistant *Staphylococcus Aureus* in a Suburban Community Hospital Pediatric Emergency Department
- 2009 Soto F., Fiessler F., Morale J, Amato CS. Presentation, Evaluation, and Treatment of Clavicle Fractures in Preschool Children Presenting to an Emergency Department. October 2009. Pediatric emergency care 25(11):744-7
- Walsh B, Amato CS. Pediatric Orthopedics. In: Roppolo LR, Rosen P, Davis D, Kelly S (eds). Emergency Medicine Manual: A Concise Approach to the Evaluation and Management of Emergency Patients. Philadelphia: Elsevier.
- Amato CS. Pediatric Dehydration. In: Roppolo LR, Rosen P, Davis D, Kelly S (eds). Emergency Medicine Manual: A Concise Approach to the Evaluation and Management of Emergency Patients. Philadelphia: Elsevier.
- Amato CS. Wang RY. Wright RO. Linakis JG. Evaluation of promotility agents to limit the gut bioavailability of extended-release acetaminophen. Journal of Toxicology - Clinical Toxicology. 42(1):73-7, 2004.

- Amato C.** Hydrocarbons and aliphatic hydrocarbons. In: "Critical Care Toxicology. Diagnosis and Management of the Critically Poisoned Patient". Wallace, Burkhart, Phillips and Donovan, eds. Mosby, St. Louis, Chapter 84, 2004
- "Part 1: Emergency Department Management of Asthma in Children
The Reasons Behind the Wheezin", Secretary's Corner,
ACEP Peds EM Quarterly Newsletter, January 2008, Vol. 19, No. 1
- "Cervical Spinal Abscess", Secretary's Corner, ACEP Newsletter, August 2007, Vol. 18, No. 4
- "Pyloric Stenosis", Secretary's Corner,
ACEP Peds EM Quarterly Newsletter, June 2007, Vol. 18, No. 3
- "Picture of the Month: A Case of Dysphagia", Secretary's Corner,
ACEP Peds EM Quarterly Newsletter, April 2007, Vol. 18, No. 2
- "ACEP Overview", Secretary's Corner,
ACEP Peds EM Quarterly Newsletter, January 2007, Vol. 18, No. 1
- "The Birth of a Pediatric Emergency Medicine Fellowship"
ACEP Peds EM Quarterly Newsletter, September 2006, Vol 17, No. 4
- Clinical Toxicological review "Black Widow Spider Envenomation"
Oct. 2000;23(1)
- Finding a Polar Bear In a Snowstorm: A Case Study
www.medconnect.com, "Pediatric Case of the Month

Presentations

- 2021 National SAEM Meeting, Virtual Shifting Trends in ED Pediatric Psychiatric Visits after the Arrival of COVID-19, May 14, 2021
- 2020 National ACEP Research Forum, Virtual. Where Have All the Children Gone? The Effects of Covid19 on Pediatric Emergency Department Visits.
- 2010 National SAEM Meeting, Phoenix Arizona. *Acad Emerg Med* 2010;17: S187. The relative bioavailability and pharmacokinetics of dexamethasone sodium phosphate for injection administered Orally compared to dexamethasone oral concentrate in healthy adult volunteers.
- 2006 AAP, National Conference, Atlanta GA, Section of Pediatric Emergency Medicine: Emergency Room Utilization for Emergent Pediatric Psychiatric Evaluation
- 2006 ACEP, National Conference, New Orleans, LA, Section of Pediatric Emergency Medicine: Circadian, Seasonal and Age Patterns in the Incidence of Emergency Department Visits for Pediatric Febrile Seizures
- 2006 Atlantic Health Research Day: Circadian, Seasonal and Age Patterns in the Incidence of Emergency Department Visits for Pediatric Febrile Seizures
- 2006 Emergency Department Utilization Trends for Pediatric and Psychiatric Visits
- 2006 NJ ACEP: 1) Circadian, Seasonal and Age Patterns in the Incidence of Emergency Department Visits for Pediatric Febrile Seizures
2) Emergency Department Utilization Trends for Pediatric and Psychiatric Visits
- 2006 Societies of Academic Emergency Medicine, Regional Conference, N.C: Circadian, Seasonal and Age Patterns in the Incidence of Emergency Department Visits for Pediatric Febrile Seizures; Won 1st place

DAVID C. FELDMAN, MD

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EDUCATION/ POST GRADUATE TRAINING

EMS Fellowship Morristown Medical Center	Morristown, NJ October 2014- October 2015
Emergency Medicine Residency Morristown Medical Center	Morristown, NJ March 2012 - October 2014
General Surgery Residency Morristown Medical Center	Morristown, NJ July 2009 - July 2011
Rutgers - New Jersey Medical School Doctor of Medicine, May 2009	Newark, NJ
James Madison University Bachelor of Business Administration, May 2002 Major: Computer Information Systems Concentration: Pre-Medical	Harrisonburg, VA

CLINICAL EXPERIENCE

Morristown Medical Center Attending Physician Department of Emergency Medicine	October 2014 - Present
Newton Medical Center Attending Physician Department of Emergency Medicine	October 2014 - Present
St. Joseph's Wayne Hospital Attending Physician Department of Emergency Medicine	October 2014 - 2016

CLINICAL APPOINTMENTS AND ADMINISTRATIVE EXPERIENCE

Program Director - EMS Fellowship Morristown Medical Center	2021 - Present
Medical Director - EMS and Mobile Intensive Care Unit Morristown Medical Center	2018 - Present
Morris County College Paramedic Program Board of Directors (2018 - present)	2018 - Present
Core Faculty Member - Emergency Medicine Residency Morristown Medical Center	2017 - Present
Clinical Assistant Professor of Emergency Medicine Sydney Kimmel Medical College at Thomas Jefferson University	2017 - Present
Director - EMS Education/EMS Resident and Medical Student Rotation Morristown Medical Center	2016 - Present
Associate Medical Director Atlantic Mobile Health (Formerly Atlantic Ambulance Company)	2016 - Present
Union County College Paramedic Program • Assistant Medical Director (2016 - 2018) • Board of Directors (2014 - 2018)	2014 - 2018

David C. Feldman (con't)

Admissions Committee – Rutgers - New Jersey Medical School

Newark, NJ

- Voting Member (2006 – 2009)
- Interviewer (2019– present)

SFHCC – Student Family Health Care Center at New Jersey Medical School
Co-Director

Newark, NJ
2008 – 2009

RESEARCH

Publications

- Derna F, Feldman D: Case Report: Altered with Posterior Reversible Encephalopathy Syndrome (PRES). JETern 2021 Issue 6:2. DOI: <https://doi.org/10.21980/J8VD1V>
- Jain N, Feldman D, Berkenbush M, Eskin B, Allegra J. Effect of COVID19 on Prehospital Pronouncements and ED Visits for Stroke and Myocardial Infarction. Accepted for publication - Am J Emerg Med. 2021 Jan 15;43:46-49. doi: 10.1016/j.ajem.2021.01.024. Online ahead of print. PMID: 33503530
- Fiesseler F, Riggs R, Salo D, Feldman D, Shih R: A Promising Step in Fighting the Opioid Epidemic, Care Plan Implementation for those Presenting to the Emergency Department. European Journal of Medical and Health Sciences: Vol. 2, Issue 6, November 2020. DOI: <http://dx.doi.org/10.24018/ejmed.2020.e.6.586>
- Bucher J, Feldman D, Joseph J: Mistriaged Advanced Life Support Patients in a Two-Tiered, Suburban Emergency Medical Services System. The Western Journal of Emergency. Medicine: 2/24/2020, Vol. 21, Issue 2, pp 449-454. PMID: 32191203
- Chronister E, Biggs D, Feldman D, Daramna Y. Bezoars: An Interesting Case of Abdominal Pain. JETern 2019 Issue 4:4. DOI: <https://doi.org/10.21980/J8VD1V>
- Pacheco A, Rutler O, Valenzuela I, Feldman D, Eskin B, Allegra J: Positive Tests for Lyme Disease and Emergency Department Visits for Bell's Palsy Patients. Journal of Emergency Medicine. Journal of Emergency Medicine. Published online ahead of print. PMID: 32978030

Abstracts

- Jain N, Feldman D, Berkenbush M, Eskin B, Allegra J. The Association Between Increased Prehospital Death Pronouncements and Decreased Emergency Department Visits for Myocardial Infarction and Stroke after Arrival of Coronavirus 19 in Northern New Jersey. Accepted for poster presentation at NAEMSP - Virtual secondary to COVID-19 pandemic – 2021
- O'Connell Schill K, Kaminsky M, Ritter A, Vitale T, Kowalski M, Feldman D, Samaras A, Ratchko K. Mobile Integrated Health and Heart Failure Leads to Decreased Re-admissions. Poster presentation at BNA Conference – Virtual secondary to COVID-19 pandemic – 2020
- Berkenbush M, Steenberg M, Feldman D, Walsh B, Allegra J, Ritter A. Paramedic First Pass Success Rates Improve with Video Laryngoscopy. Poster presentation at NAEMSP – Austin, Texas 2019
- Johnson D, Walsh B, Feldman D, Sun G, Guzik R. Do Patient's Given Naloxone Actually have Opioid Toxidromes? Poster presentation at NAEMSP – Austin, Texas 2019
- Steenberg M, Feldman D, Walsh B, Biggs D. Use of Venous Lactate Levels in the Pre-hospital Setting. Poster presentation at NAEMSP – Austin, Texas 2019
- Joseph J, Walsh B, Feldman D, Ritter A. Is Epinephrine Used Appropriately in Pediatric Patients in the Prehospital Setting? Poster presentation at NAEMSP - San Diego, California 2018.
- Joseph J, Ritter A, Feldman D, Walsh B. Near Misses in a Two-Tiered Suburban EMS System – A Descriptive Study on Down-Triaged Patients Who Are Taken Emergently to the Operating Room or Admitted to Intensive Care Units. Poster presentation at NAEMSP - San Diego, California 2018.
- Rogers R, Huang M, Feldman D, Eskin B. Headache in a 24-year-old Male. Poster presentation at AAEM Scientific Assembly – Orlando, Florida 2017.
- Biggs D, Walsh B, Feldman D, Clayton L, Walsh K. The Use of Venous Lactate Levels in the Pre-hospital Setting. Poster presentation at EUSEM – Vienna, Austria 2016.
- Feldman D, Shih R, Magidson J. Testing for Ketones: Urine Testing as a Screening Tool for Ketosis -- Presented at FAAEM Scientific Assembly -- Miami, Florida 2015
- Feldman D, Walsh B, Clayton L. Pre-Hospital Differences Between Patients With Ischemic and Hemorrhagic Strokes. Poster presentation at NAEMSP – Tucson, Arizona 2014

Cardiovascular Research

Dr. Marc Klapholz – Chief of Cardiology, Department of Internal Medicine – UMDNJ-NJMS

2006

- Assisted with lab specimen retrieval and patient recruitment on ECLIPSE clinical trial
- Performed literature searches and data collection

Neuroscience Research

Dr. Corey Cleland – Assistant Professor, Dept. of Biology – James Madison University

Harrisonburg, VA
2001

- Studied the long-term effects of wound healing on neo-natal rats
- Specifically studied pain sensation in treated areas of the body at time intervals post wound infliction
- Poster presentation at James Madison University Student Research Symposium 2001

PRESENTATIONS

Lectures Presented

- National EMS Conference on EMS in Atlantic City 2019: 'EMS as Part of the Multi-Disciplinary Approach to Maternal Early Warning System'
- EMS Council of New Jersey Conference 2019: 'EMS as Part of the Multi-Disciplinary Approach to Maternal Early Warning System'
- Atlantic Ambulance Paramedic Refresher Course 2019: 'EMS Research', 'Evidence Based Medicine'
- Atlantic Ambulance EMS Symposium, 2018: 'Fatigue Risk Management'
- JEMSTAR (New Jersey Emergency Medical Services Helicopter Response Program), Trenton NJ June 2017: 'Procainamide vs. Amiodarone: A Review of The PROCAMIO Study'
- Atlantic Ambulance Paramedic Refresher Course 2017: 'Altered Mental Status', 'Environmental Emergencies'
- Union County College Paramedic Course 2017: 'Respiratory System: Management and Emergencies', 'Respiratory Intervention Techniques', 'Rapid Sequence Intubation'
- Atlantic Ambulance EMS Symposium, 2016: 'Altered Mental Status – A review of MICU tapes.'
- Atlantic Ambulance Paramedic Refresher Course 2016: 'Altered Mental Status', 'Environmental Emergencies'
- Atlantic Ambulance Paramedic Refresher Course 2015: 'EMS Case Studies', 'Environmental Exposures'
- Atlantic Ambulance Paramedic Transition Course 2015: 'Patient Safety Issues – Medical Errors', 'Basic Blood Chemistry Analysis', 'Transfusions', 'Stress Management Issues'
- Atlantic Ambulance Paramedic Refresher Course 2014: 'Fever', 'Difficult Situations Encountered in the Field'
- Atlantic Ambulance Paramedic Transition Course 2014: 'Principles of Public Health', 'Patient Safety Issues – Medical Errors', 'Basic Blood Chemistry Analysis', 'Transfusions', 'Stress Management Issues', 'Importance of Positive Pressure Ventilation and ET/CO2'
- NJSIAA (New Jersey State Interscholastic Athletic Association) Sports Health Conference, 2014: 'How to Prepare your Athlete for the ER'

OTHER WORK EXPERIENCE

Vohra Wound Care
Wound Care Physician

2011 - 2012

Cerner Corporation
Systems Analyst/Systems Engineer

2002 - 2005

CERTIFICATIONS

Board Certified in Emergency Medicine (ABEM)
Board Certified in Emergency Medical Services (EMS) (ABEM)
American College of Surgeons

- ATLS Certified (2009 - Present)
- ATLS Certified Instructor (2014 - present)

American Heart Association – ACLS, PALS, and BLS Certified

PROFESSIONAL MEMBERSHIPS

American College of Emergency Physicians (ACEP)
National Association of EMS Physicians (NAEMSP)

HONORS AND AWARDS

Clinical Instructor of the Year – Morristown Medical Center Emergency Medicine Residency, 2017
Healing Hands Award – Morristown Medical Center, 2013
Gold Humanism Honor Society Award, 2009
Alexander Gordon, M.D., Memorial Endowed Scholarship Award, 2009



Atlantic Ambulance



Emergency Medical Services for Green Brook Township

Contact:

Atlantic Ambulance Corporation
475 South Street
Morristown, NJ 07960

Glenn Deitz, Manager
Office: 973-422-7972
Email: Glenn.Deitz@atlanticealth.org



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Executive Summary:

Atlantic Ambulance (AA) is a non-profit corporation dedicated to providing the finest ambulance service in New Jersey. We provide multiple levels of ambulance transportation services including Basic Life Support (BLS) and Advanced Life Support (ALS) Emergency Response. We provide both ALS and BLS inter-facility transportation, Air Medical transportation, and special event services as well.

Our mission is to not only provide superior medical care to our patients, but to provide compassionate and courteous service to all our customers. We ensure to maintain our goals by putting the patient first, treating all customers equally, and providing our team with the highest levels of continuing education in all aspects of medical care, transportation, and customer service.

Atlantic Ambulance is affiliated with Morristown Medical Center in Morristown, NJ and Atlantic Health System based in Morristown, NJ. As Atlantic Health System (AHS) team members, we are privileged to be a "Fortune 100 Best Company to Work for," twelve years running. AHS consists of six Northern New Jersey Hospitals including Morristown Medical Center, Overlook Medical Center, Newton Medical Center, Chilton Medical Center, Hackettstown Medical Center and Goryeb Children's Hospital and is an affiliate of CentraState Medical Center.

We are honored to serve numerous municipalities and engage in many community events throughout New Jersey. We are equally honored to be considered on the request for Emergency Medical Services for Green Brook Township. The commitment and dedication to provide the finest ambulance service in New Jersey is the same level of service we will bring to the Green Brook Township residents, employees, and visitors.

We look forward to the opportunity to further discuss how Atlantic Ambulance can be of service to Green Brook Township and we thank you for your consideration.



Green Brook Township Emergency Medical Services

Business Background & Scope

Atlantic Ambulance looks forward to the opportunity to provide Basic Life Support Services to Green Brook Township. In addition to our fleet of licensed ambulances, AA staffs on-duty supervisory staff that are available to provide further support at large scale incidents where coordination of resources may be required.

Atlantic Ambulance stations nearby "float units" that are repositioned for additional coverage in the event additional responses or multiple emergencies occur while primary ambulances are assigned. AA also has a network of up to 52 staffed ambulances on the road daily, and those not on assignment will be available as additional back-up and positioned accordingly.

Accreditation

Atlantic Ambulance is one of three New Jersey Ambulances services to be accredited by the Commission on Accreditation of Ambulance Services (CAAS). To become accredited an agency must pass a rigorous process that includes policy evaluation, site inspection, and team member interviews ensuring that standards are in place. CAAS currently has 121 standards that ensure the highest bar is set for accredited agencies. AA is the only provider in Essex County to achieve this honor.



Atlantic
Ambulance



Experience

Since the merging of several hospitals in 2001, Atlantic Ambulance was formed out of the existing Mobile Intensive Care Paramedic Units. Since 2001, Atlantic Ambulance has seen tremendous growth and experience in its 19 plus years of existence.

Operating in 24 counties of New Jersey, AA is affiliated with 9 acute care hospitals and is one of only a few healthcare systems that provides all levels of pre-hospital and inter-facility care. Additionally, AA has over 190 total vehicles in its fleet used to complete all levels of medical transportation.



Green Brook Township Emergency Medical Services

Volume of Transports

Service Line	Volume
Air Medical Flights	830
Ground Emergency Medical Services	18900
Ground Non-Emergency Ambulance	33900
Mobility Assistance Vehicle	8300
Mobile Intensive Care Unit	15000
Specialty Care Transport	5900

EMS Division – The EMS division includes New Jersey's BLS emergency "911" contracts.

AA's contracted EMS Division ambulance units answer nearly 19,000 emergency calls per year. We have also expanded our BLS "911" service areas which includes the towns of: Rockaway Borough, Roxbury, Mine Hill, Mount Olive, West Milford, Morristown, Pequannock, Chester Township, Chester Borough, East Hanover, Warren, Watchung, Bernards Township, Fairfield, and Mountainside.

AA also provides secondary coverage to assist municipal agencies when volume is high or the agency is not available.

Green Brook Township Emergency Medical Services

Municipality	County	Operation	Population	Length of Service
Andover Twp	Sussex	24/7 Primary Coverage	5914	2021 - Current
Bernards Twp	Somerset	7 days/week, 24 hours	27061	2018 - Current
Bernardsville	Somerset	7 days/week, 24 hour back up	7815	2019 - Current
Branchville	Sussex	7 days/week, 24 hour back up	783	2015 - Current
Chester	Morris	5 Days/week 13 hours	8951	2016 - Current
Cedar Grove	Essex	24/7 - Backup Coverage	12549	2020 - Current
East Brunswick	Middlesex	7 Days/week, 24 hours	46756	2016 - 2019
East Hanover	Morris	5 days/week 12 hours	11157	2009 - Current
Fairfield	Essex	5 days/week 12 hours	7466	2007 - Current
Frankford	Sussex	7 days/week, 24 hour back up	5348	2015 - Current
Fredon	Sussex	7 days/week, 24 hour back up	3196	2015 - Current
Hampton Twp	Sussex	24/7 Dual Dispatch	4896	2015 - Current
Lafayette	Sussex	24/7 Dual Dispatch	2300	2015 - Current
Mine Hill	Morris	24/7 - Primary Coverage	3679	2017 - Current
Manalapan	Monmouth	24/7 - Two Trucks	39546	2023 - Current
Morristown	Morris	7 days/week 24 hours - Primary	18411	2015 - Current
Mountainside	Union	5 days/week 12 hours	6685	2005 - Current
Mt. Olive	Morris	5 days/week 14 hours	24193	2010 - Current
Newton	Sussex	7 days/week 24 hour back Up	7997	2006 - Current
Pequanock	Morris	5 days/week 12 hours, 2 Trucks	15420	2014 - Current
Plainfield	Union	7 days/week, 24 hour back up	51327	2012 - Current
Randolph	Morris	5 days/week, 13 hours	25893	2004-2009 2014-2019
Rockaway Borough	Morris	24/7 - Primary Coverage	6478	2017 - Current
Roxbury Township	Morris	5 days/week, 13 hours, Back-Up	23883	2017 - Current
Sandyston	Sussex	7 days/week, 24 hour back up	1856	2015 - Current
Stillwater	Sussex	24/7 Dual Dispatch	3920	2015 - Current
Wantage	Sussex	7 days/week, 12 hours (24/7 Backup)	10934	2015 - Current
Warren/Watchung	Somerset	5 days/week 12 hours	20392	2007 - Current
Kinnelon	Morris	7 days/week, 24 hour back up	10213	2014 - Current
Butler	Morris	7 days/week, 24 hour back up	7774	2014 - Current
Ringwood	Passaic	7 days/week, 24 hour back up	12454	2014 - Current
Pompton Lakes	Passaic	7 days/week, 24 hour back up	11206	2014 - Current
Wayne	Passaic	7 days/week, 24 hour back up	55072	2018 - Current
Livingston	Essex	7 days/week, 24 hour back up	30142	2013 - Current
Roseland	Essex	7 days/week, 24 hour back up	5937	2018 - Current
Bloomington	Passaic	7 days/week, 24 hour back up*	8242	2014 - Current
Lincoln Park	Morris	7 days/week, 24 hour back up*	10468	2014 - Current
West Milford	Passaic	1 day/week, 12 hours	26856	2016 - Current
New Providence	Union	7 days/week, 24 hour back up	13308	2017 - Current



- AA's New Jersey MICP Units responded to over 15,000 calls in 2023.
- The Air Medical Services includes two bases and provides emergent scene flights and specialty care inter-facility flights. Air One and Air Three are based in and serve Northern NJ, both are currently licensed and have designated primary area in Pike County, PA.

Inter-Facility Transport Division

The inter-facility transport division provides contracted and on call inter-facility transports as well as special event services. AA provides Basic Life Support (BLS), Advanced Life Support (ALS), Specialty Care Transport Unit (SCTU), Pediatric, Neonatal, and Mobility Assistance Vehicles (MAV) to multiple hospitals, skilled nursing facilities, and other customers.

- The Inter-Facility transport division answers approximately 33,900 customer requests for non-emergency ambulance transport per year.
- The Specialty Care Transport Units have bolstered their service area with the addition of contracted units at Saint Peters University Hospital, Hunterdon Medical Center, and CentraState Medical Center. The SCTU answers approximately 5,900 requests for transport per year.
- Other special events include New York Jets Training Camp, community events, and on-call Strike Teams for high profile events including Super Bowl XLVIII and the PGA Tour.

Eagle Medical Transport is AA's for-profit arm which provides transport for patients with managed care insurances, making AA a provider of ALL insurances with one phone call.

Quality Assurance/Improvement:

AA uses an ongoing process of systematically and continuously assessing and improving clinical and operational performance through our rigorous Quality Assurance/Improvement Committee and process.

Responsibilities

The Executive Director of Atlantic Ambulance has the final authority and accountability for implementation of a Continuous Quality Improvement Plan (CQI). The Director has delegated this responsibility to the Clinical Coordinator, Medical Oversight Board (MOB) and the Management Team.

The Clinical Coordinator or designee reports all activities to the MOB and the Management Team according to the agreed upon schedule. The Clinical Coordinator:

- Follows up on all activities where it is requested or indicated.
- Coordinates Divisional CQI activities including data collection, evaluation, reporting, and change recommendation.



- Implements an ongoing system for monitoring patient care activities and documentation of this process.

The MOB is responsible for the functional implementation of the CQI Plan. In doing so the MOB shall establish and maintain written standards in the form of Policies, Guidelines, Protocols, and Procedures.

The AA Medical Director acts as the Chairperson of the MOB.

The Medical Oversight Board consists of the following members:

- AA Medical Director
- Medical Directors of the four MICU sites
 - Chilton Medical Center
 - Morristown Medical Center
 - Mountainside Hospital
 - Overlook Medical Center
- Medical Director of the EMS Fellowship
- EMS Fellow
- Pediatric Emergency Physician
- Trauma Surgeon/ Critical Care Physician
- Air One Manager or a designee
- SCTU Manager or a designee
- MICU Manager or a designee
- AA BLS/EMS/Medical Transportation Manager or a designee
- AA Communications Manager or a designee
- Other invited guests

MOB members shall serve as the link between the divisions or specialty areas and act as work group facilitators within their division.

The Clinical Coordinator and the Medical Director or their designee shall conduct a comprehensive medical review using pre-established criteria for each review. This review will be used to guide policy development and continuing education.

Managers shall support the orientation of new employees and the recurrent training of employees by ensuring that:

1. each job has specific job descriptions



2. each division is responsible for orientation
3. supporting hospital educational services are available,
4. and specialty certification requirements are met.

Patient Records & Record Maintenance

Patient Care Records (PCRs) are completed on emsCharts. Designed from a clinical perspective, emsCharts provides complete electronic charting capabilities to eliminate PCR errors and maintain pertinent information. The Medical Records module provides the following features:

- Streamlined data entry with dialog and drop-down menus
- Clinically driven system design to mirror patient care
- Flexible user defined system configuration
- Instant access to information for improved patient healthcare
- Customized data elements to meet service's specific needs
- Electronic exports of PCR to the state level
- HIPAA compliance with quality assurance locks and security privileges
- Minimal redundant data entry for time savings and consistency
- Detailed activity logs documenting patient care
- Form letter templates for Medicare, reporting, and customer support purposes
- Supply tracking for improved inventory control
- Infinite reporting capabilities with text and graphic presentations
- Built in PCR audit process for improved quality control

Quality Assurance with emsCharts

Designed to provide an audit trail for monitoring all aspects of critical care and emergency transport services.

- Custom QA process for controlling and monitoring PCR
- Real time chart review for improved patient care
- Real time procedure monitoring of employee performance
- Comprehensive reporting for QA program
- Real time risk management reporting, tracking, and event trends

Chart Summaries

Displays information from patient demographics and chart data to assist in the reimbursement process.



- Exports information to external billing package or 3rd party service to eliminate redundant data entry
- Provides Utilization Reviews to ensure that sufficient documentation has been completed
- Collaborates with supply tracking for inventory demands and costs

Leadership Structure

- David Ferguson, Executive Director – More than 32 years of experience in health care administration
- Dr. Albert Ritter, Medical Director – 23 years of ER physician experience and provides quality assurance (Q/A) review on a monthly basis for all trips done by the ambulance company.
- Glenn Deitz MHA, MICP, FACPE, Manager of Ground Medical Transportation– brings over 21 years of EMS experience, including 14 years as a Mobile Intensive Care Paramedic. Glenn is board certified in EMS Leadership as a Fellow with the American College of Paramedic Executives and was awarded the 2018 EMS Administrator of the Year by the NJ Department of Health, Office of Emergency Medical Services
- Bradley Erickson MBA, EMT, Manager of Communications Division- brings over 14 years of EMS experience
- David Petersen MSN, MICP, RN, Director of Quality, Clinical, and Patient Transfer Center – 25 years Mobile Intensive Care experience, Registered Nurse and 12 years of air medical flight experience.
- Art Samaras MS, NRP, FP-C, Manager of Mobile Intensive Care Unit, Specialty Care Transport Unit, and Air Medical Transportation- Brings 25 years of EMS Experience, including 20 years as a paramedic and 11 years as a Flight Paramedic
- Philip Crowley MS, Manager of Transportation Services and Logistics
- Mary Luster, EMT, Assistant Manager – brings over 35 years of EMS experience
- Tom Schnezler BS, EMT Assistant Manager- brings over 12 years of EMS experience.
- Richard Musso MPA, MICP, Assistant Manager- brings over 43 years of EMS experience, including 30 years as a paramedic.
- Michael Scovil MICP, Assistant Manager of Air Operations – has over 29 years of EMS experience and 26 years as Paramedic including 9 years of air medical flight experience.

Atlantic Mobile Health leadership brings a combined experience of over 250 years.

**Staffing & Personnel**

AA provides staffing for the emergency medical services system, such that, at all times, there are two (2) New Jersey certified/recognized Emergency Medical Technicians at the Defibrillation level or above on each primary unit. All crew members are current and competent in any additional or ancillary certifications that are required to perform any and all job responsibilities, including, but not limited to, certification in Cardiopulmonary Resuscitation. All personnel are mentally and physically fit to perform their job functions.

Additionally, AA staff are required to complete supplementary training to include CPAP (continuous positive pressure oxygen delivery), and Aspirin/Narcan/Epi-Pen Administration. AA also participates in High Performance CPR initiatives which has been shown to improve pre-hospital cardiac arrest survival rates. These initiatives allow AA to be one of the most progressive EMS agencies in the state of NJ.

Further, AA maintained staffing levels such that waivers issues by the State of NJ to allow reduced staffing of 1 EMT and 1 First Responder during the COVID-19 Pandemic were not utilized. At all times during the Pandemic, AA has kept 2 EMTs staffed on every ambulance in service.

Employee Recruitment & Screening

AA Hiring processes include:

- Interview- conducted by EMS Management
- Criminal Background check
- Driver's license check
- Health and Wellness screening- performed by Occupational Medicine of Atlantic Health System
- Orientation Program- including classroom, clinical training and "ride time"
- AA is rolling out a newly developed Field Training Officer program that will allow for consistent training and serve as a resource to new hires.

We provide numerous in-house opportunities for continuing education and career advancement. Employees are also afforded the opportunity to attend local State and National conferences and educational seminars.

Employees receive a certain degree of benefits based on their status (full time, part time, etc.):

- Core Benefits:
 - Medical
 - Prescription



- Vision
- Dental
- Flexible Spending Account
- Basic life Insurance
- CONCERN Employee Assistance Program
- Retirement Plan
- Voluntary Benefits:
 - Supplementary Life Insurance
 - Long Term Disability
 - The Warner Companies Life Ins. Options
 - 403B Retirement Plan
 - Pet Insurance
 - Legal Services
- Unique Benefits:
 - Work and Family Benefits
 - Credit Union
 - Fitness Center discounts
 - Daycare discounts
 - Direct Deposit

Employee Retention

Atlantic Health System offers a tax-free educational assistance benefit program for full-time and part-time employees. Employees are entitled to education assistance benefits, reimbursed for tuition expenses and lab fees, if applicable, in a degree granting program up to a maximum of \$5,250 per year incurred in connection with matriculation in an undergraduate or graduate degree program. Included in the above limits, employees shall also be entitled to reimbursement for certification/recertification exam fees for certification required for the employee's position or strongly recommended by the employee's department manager.

The PRIDE In Action Award was created for those employees who demonstrate superior customer services, strong leadership and success in their area of expertise. You can recognize those Atlantic Health System employees who are dedicated to the success of the organization with the PRIDE In Action Award.

The PRIDE In Action Award is one of Atlantic Health System's reward and recognition programs that recognizes an employee's exemplary performance. An employee designated for a PRIDE In Action Award has shown noteworthy and distinctive performance in support of PRIDE. PRIDE blends Atlantic Health System's Mission, Vision, Shared Values and Performance Standards in one philosophy, based on:



Purpose: drives us to improve the health and wellness of communities we service and pursue what we love.

Respect: creates trusting and enduring relationships, enabling us to treat all people with dignity, learn from one another and accept each other's beliefs.

Innovation: powers opportunities for collaboration, creativity, future thinking and positive change.

Diversity & Inclusion: brings us together in a culture that is open and accepting of ideas, where everyone belongs and can be their true and authentic selves.

Extraordinary Caring: inspires us to deliver excellence and compassion to our patients, to our communities and to each other.

The PRIDE In Action Award provides immediate and tangible recognition for an exceptional accomplishment above normal expectations, which significantly contributes to the goals and values of the organization. It is not an award for attainment of pre-established goals, but rather an award to recognize exemplary performance. This award has limited formal provisions regarding award determination. Atlantic Health System's compensation practices are designed to attract and retain a quality workforce and to reward sustained performance. The PRIDE In Action Award is designed to recognize and reward unique or beyond expected performance for a specific event.

Atlantic Health System's strategy is to use the PRIDE In Action Award as a vehicle primarily for tangible recognitions, as well as to provide a greater number of awards with available resources. On this basis, the award value is \$125 per individual.

Training & Education Program

All AA employees have access to no-cost training at Atlantic Mobile Health EMS Training Center. The Training Center provides a range of courses to all practicing EMS providers, in addition to introductory courses to new providers. After the mergers of Chilton and Hackettstown Hospitals and the tremendous volume of additional courses required for the employees, the training center has recently appointed a coordinator solely responsible to expand these services to include:

- Over 1400 courses that were held in 2022
- Over 10,000 teaching contacts per year not including employee competencies
- Coordinates all employee competencies and advanced training for specialty units including the Air Medical Service, Inter-facility Neonate, and Critical Care Units.
- Over 150 instructors on staff

All Atlantic Ambulance personnel go through yearly competencies and Corporate Compliance training. Our expectations and requirements exceed those of the States and Regions in which



Green Brook Township Emergency Medical Services

we serve. Our EMT's in the EMS Division must maintain the follow clinical certifications, education, or training:

- NJ EMT with defibrillation or NJ state recognized equivalent
- Basic Life Support Certification (CPR)
- Epi Pen- Administration of epinephrine for anaphylactic shock
- Narcan- Administration of intranasal narcan
- CPAP- Continuous positive pressure O2 delivery
- CEVO /EVOC- Emergency Vehicle Operation/Driving Course
- ICS 100/200 & NIMS 700 - Mass casualty training
- Radio use – including transmitting and receiving
- PEPP (Pediatric Education for Prehospital Providers) or PEARS
- PHTLS/ITLS (Prehospital Trauma Life Support)
- Paramedic Assistant Course or MICU Utilization

Yearly compliance training includes:

- HIPAA Privacy Awareness
- Workplace Violence/ Victim of Abuse
- Safety
- Security
- Hazardous Materials
- Medical Equipment
- Infection Prevention/ Bloodborne Pathogens/ Influenza, etc.
- Advanced Directives

Career Ladders for Team Members

In 2018, AA rolled out a program titled "EMT Pathways," where all staff have the opportunity to gain experience in the EMS field. The EMT Pathways program encourages staff to become further educated, trained, and versed in pre-hospital care. The program allows the most qualified and most trained staff to achieve Full-Time and Per-Diem positions on the contracted EMS, SCTU and "hybrid" trucks that float between EMS and interfacility transport.

Uniforms & Professional Appearance

All AA employees are required by policy to maintain professional appearance at all times. AA provides all staff with uniforms that include their name and title attached to their uniform shirt. Additionally, AA staff are always required to have their provided name badge with them and displayed at all times.



Field Supervisors

AA employs four road supervisors that are available as needed or requested. The AA Road Supervisors are available to respond to a call separate and apart from the ambulance crew. The AA Road Supervisors have the authority to address and resolve personnel issues or assist with incident management as well as to take the lead of the EMS Branch until a replacement arrives or as designated by the Incident commander.

Vehicles, Equipment & Supplies

Licensure

All AA ambulances that are in-service are licensed by the New Jersey Office of Emergency Medical Services and meet the requirements of all applicable Federal, State, and local laws, regulations, and licensure standards. All ambulances in AA's fleet are inspected by NJ Office of Emergency Medical Services (NJOEMS) for equipment and medical supply content, and satisfaction of vehicle requirements dictated by N.J.A.C 8:40. Re-inspection occurs on a routine basis and regulated by NJOEMS. Staff members are responsible for completing daily checks to assure proper levels of medical supplies and assure that supplies have not expired. AA Supervisory staff routinely perform spot inspections on all vehicles to assure staff compliance and regulatory compliance.

Maintenance

AA has a Support Services Division which plans for and maintains all AA ambulances and vehicles. AA maintains a 7,700 square foot garage and employ our own ASE Certified Mechanics. We employ a rigorous preventive maintenance and safety checks program that insures all the ambulances are seen within 30 days regardless of mileage or hours run.

Operational Review

Basic Services

AA supplies personnel, equipment, vehicles and supplies to provide basic life support emergency ambulance service to transport any person who becomes injured or ill within the corporate limits of Green Brook Township, and who requires emergency medical treatment or emergency transport to a hospital. Additionally, AA is able to provide the same services in neighboring municipalities with whom the Township has a mutual aid agreement as requested.

Response by Multiple Agencies

AA understands that events requiring multiple agency response may be required (such as Police or Fire incidents), and AA works with local agencies to provide oversight as directed at the incident.



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Timing

AA provides basic life support services without regard to a person's ability to pay for the services during mutually agreed upon hours. AA understands that the nature of this industry can require an extension of hours when a request for service is received prior to the agreed upon hours' end time. AA believes that it is necessary for crews to complete these assignments, even if the completion time is after the scheduled end of shift.

Dispatches

AA responds immediately to any dispatches received for emergency services. AA maintains a record of activity/calls received by identifying the type of call, disposition of call, the identity of the hospital to which the patient was transported, treatment received, the cancellation or release, and response time.

Response Times

AA continuously monitors response times throughout all divisions. We enforce a policy that requires the ambulance to be moving within 90 seconds of dispatch and then safely respond to emergency calls. Additionally, AA provides a monthly dashboard from a compilation of data so that the Township can continuously see AA's performance.

Driving Safety Program

All ambulances are equipped with a system that tracks and monitors safe driving. The system has proven to reduce accidents and can provide feedback to vehicle operators when certain parameters are exceeded such as forceful stops, sudden acceleration, hard cornering, or excessive speed. Ultimately this tool provides for a safer environment during transport for our patients and staff. Each AA employee that operates an emergency vehicle must have a valid driver's license and be certified in an emergency vehicle driving course.

Performance Service Standards

All of AA's services meet or exceed levels required by EMT-B Regulations. AA provides monthly operating reports to our customers by the 15th day of the next succeeding month as requested, with a copy to the designated liaison. Reports can contain (but are not limited to) the following:

- Total number of basic life support service responses from the preceding month.
- Average Response Times
- The total number of Transports Cancels, & Refusals
- Additional information as requested by the Township.

**Transport Destinations**

AA believes it is important to honor patient requests related to hospital destination, or destination of choice. AA transports patients to such hospital or healthcare facilities as may be reasonably requested by or on behalf of the patient in accordance with current regulations. AA understands that under conditions where AA's personnel or the responding ALS unit deem a patient's condition to be critical, the patient may be transported to the closest appropriate medical facility.

Technical Specifications / Scope of Services**1.0 Obligations of Contractor**

1.1 Acknowledged with exceptions; AA employs EMTs who are certified by the State of New Jersey or who hold certification as an EMT that is recognized by the State of New Jersey in accordance with State regulations.

1.2 Acknowledged

1.3 Acknowledged

1.4 Acknowledged

1.5 Acknowledged

2.0 Dispatch and Hours of service

2.1 AA's Communications Center is a designated secondary Public Safety Answering Point (PSAP) and a Regional EMS Communications Center (RCC) by the State of New Jersey. AA is capable of receiving transferred 911 calls and will then be able to assign the appropriate resources, including but not limited the ambulance responding to Green Brook Township. After receiving either the 911 call or the screened information from Green Brook's primary PSAP, AA will dispatch the closest available ambulance to the scene. Each of AA's units are capable of communicating with Somerset County Communications and are each issued a mobile phone as a means of back-up communication.

2.2 Acknowledged

3.0 Response Times/Mutual Aid

3.1 Acknowledged

3.2 Acknowledged; AA has a network of staffed ambulances regionally posted to ensure timely back-up service when primary units are engaged in a response. AA also uses nearby "float units" that further bolster the existing system as to ensure that local service responsibilities are not compromised.

4.0 Personnel



Green Brook Township Emergency Medical Services

4.1 Acknowledged with exceptions; AA employs EMTs who are certified by the State of New Jersey or who hold certification as an EMT that is recognized by the State of New Jersey in accordance with State regulations.

4.2 Acknowledged

5.0 Compensation

5.1 Acknowledged. AA does not intend to charge the Township for any fees or costs associated with providing emergency medical services in accordance with this proposal.

6.0 Quality Assurance

6.1 Acknowledged

7.0 Records and Reports

7.1 Acknowledged

8.0 Method of Award – Acknowledged

9.0 Qualifications of the Bidder – Acknowledged

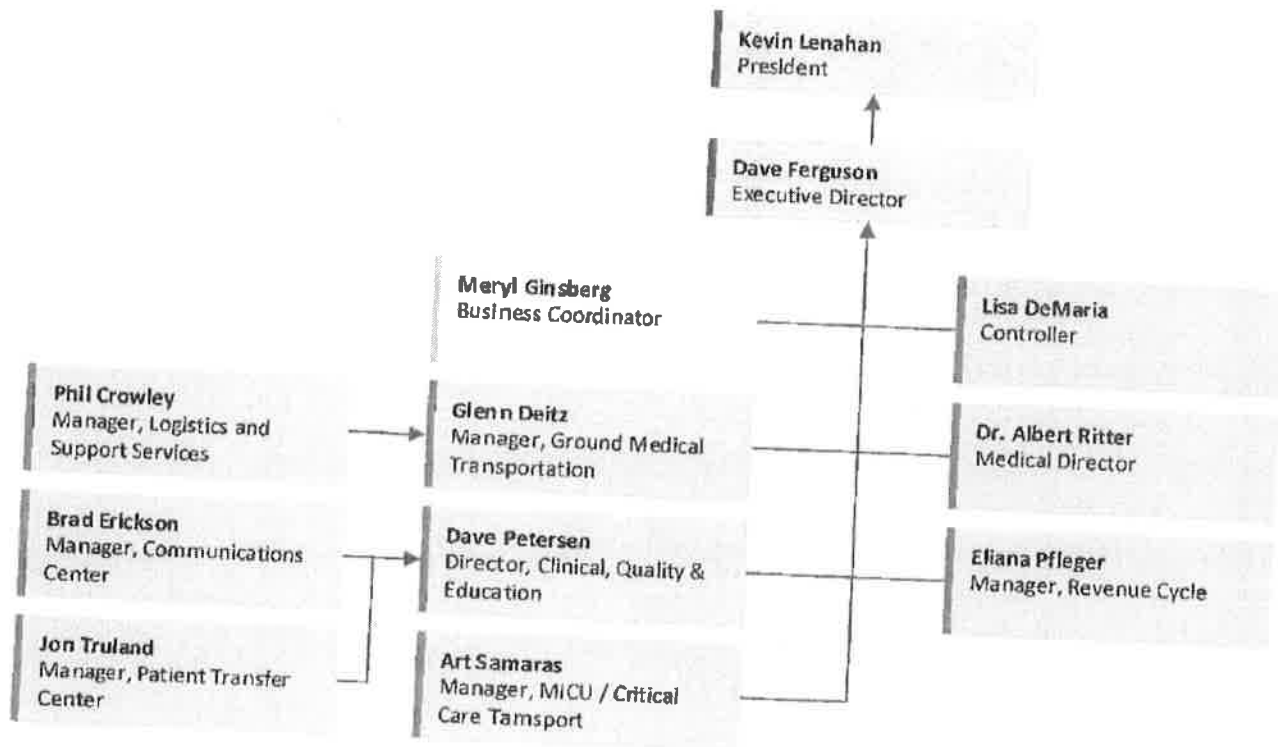
10.0 Evaluation Criteria of Bidder Proposals – Acknowledged

11.0 Term of Contract – Acknowledged

12.0 Default and Termination - Acknowledged

Green Brook Township Emergency Medical Services

Appendix A – Table of Organization



Appendix B – Ambulances



We thank you for the opportunity to provide a proposal for
Green Brook Township Emergency Medical Services!