



PROPOSAL



GREYHAWK

CONSTRUCTION MANAGERS + CONSULTANTS

KENILWORTH BOARD OF EDUCATION

CONSTRUCTION MANAGEMENT SERVICES

JANUARY 25, 2023

2000 MIDLANTIC DRIVE, SUITE 210
MOUNT LAUREL, NJ 08054
856.722.1800
888.280.HAWK
www.greyhawk.com



Construction Managers + Consultants

January 20, 2023

Mr. Vincent A. Gonnella
Business Administrator / Board Secretary
Kenilworth Board of Education
426 Boulevard
Kenilworth, NJ 07033

RE: Proposal for Construction Management Services

Dear Mr. Gonnella:

GREYHAWK is pleased to provide our proposal for construction management services in response to your Request for Proposal. As requested, enclosed please find one (1) original, three (3) copies and a pdf on USB drive.

We have carefully reviewed the RFP, addenda, available documents and conducted a site visit to observe the existing schools and conditions. We are confident we have an excellent understanding of your construction management needs and we believe we are exceptionally qualified to provide construction management services to the Kenilworth Board of Education.

The distinguishing factors listed below are useful in evaluating our proposed team.

- **GREYHAWK has a long history of successfully completing NJ K-12 school construction projects including working with more than 60 Districts on hundreds of projects worth more than \$1.5 billion.**
- **Robert Dinan, Project Executive, is licensed NJ Professional Engineers, Certified Construction Manager, LEED Accredited Professional and Certified OSHA Trainer** and brings 20+ years of experience providing construction management services for NJ School Districts.
- **Our proposed staff members have recently completed similar NJ K-12 construction projects and stand ready to transition to your program.**
- **GREYHAWK is NJDPMC and NJSDA qualified with an unlimited rating in Construction Management, Construction Field Inspection, Building Commissioning, Claims Analysis, CPM Scheduling, Estimating/Cost Analysis, Value Engineering and Roofing Inspection.**
- **GREYHAWK's strength is our full-service capabilities and expertise we bring to every assignment representing our client's needs.**

We look forward to your favorable response and to partnering with you on this exciting program. Should you have any questions or require clarifications on the enclosed proposal, please call me directly at 610.207.2117.

Sincerely,

Ronald C. Kerins, Jr., CCM, LEED AP
President

RJC/kmk
Enclosure

WE ARE

TRUSTED ADVISORS FOR
THE BUILT ENVIRONMENT

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ROSE A. LOPEZ ELEMENTARY SCHOOL | PERTH AMBOY, NJ



WHAT WE DO BEST

GREYHAWK's corporate philosophy is characterized by its dedication to the client's needs, assertive hands-on leadership, quality services and work product.

We are an easy, straightforward, professional firm with which to do business. You'll find our staff to be proactive, cooperative and responsive.

BUSINESS ORGANIZATION

GREYHAWK was organized in 1996 and is headquartered in Mount Laurel, New Jersey.

GREYHAWK has provided professional construction management, consulting and commissioning services for more than 26 years with an average staff of approximately 30 professionals for the past three years. Our staff consists of construction managers, architects, engineers, certified cost engineers, schedulers, HVAC commissioning specialists, LEED accredited professionals, roof inspectors, and claims consultants.

Our company structure is focused into the following practice areas:

- Program, Project and Construction Management
- Commissioning and LEED Consulting
- Claims Consulting, Dispute Resolution and Litigation Support



The GREYHAWK team has extensive experience in education facility construction, and their careers are built on a foundation of quality service and dedication to project success. We all have practical field experience and we offer Owners the benefits and values derived from managers having worked on similar projects.

CONTACT INFORMATION

Ronald C. Kerins, Jr., President of GREYHAWK, will have corporate responsibility for this assignment:

Ronald C. Kerins, Jr., CCM, LEED AP - President
GREYHAWK
2000 Midlantic Drive, Suite 210
Mount Laurel, NJ 08054
856.722.1800 (office)
610.207.2117 (cell)
rkerins@greyhawk.com



PREQUALIFICATIONS AND CERTIFICATIONS

GREYHAWK holds prequalification status with the New Jersey Schools Development Authority and the New Jersey Division of Property Management and Construction with an unlimited rating to provide construction management services, as well as other services.

GREYHAWK also holds a New Jersey Business Registration Certificate and a New Jersey Certificate of Employee Information Report as evidence of Affirmative Action Compliance.

Proof of certifications are required in Section 7 - Forms.

LEGAL INFORMATION

GREYHAWK has never been terminated from a project. Neither the firm, nor any individuals assigned to this engagement, are disbarred, suspended or otherwise prohibited from professional practice by any federal, state or local agency.

GREYHAWK is not in violation of any regulatory rules and regulations that may have an impact on our firm's operations. There have been no judgments against GREYHAWK for professional malpractice.

INSURANCE

GREYHAWK holds Professional Liability insurance and meets the requirements of the New Jersey School Development Authority. GREYHAWK also maintains Worker's Compensation and Employer's Liability insurance in accordance with New Jersey law.

Evidence of insurance is provided in Section 7 - Forms.

AVAILABILITY

Services for the Kenilworth Board of Education will be managed through our corporate headquarters office located in Mount Laurel. We are proposing key staff who reside in central New Jersey, who can readily access the project, enabling us to easily respond to meetings, conferences, training and emergency situations at the your facilities quickly.

EVALUATION CRITERIA

The following distinguishing factors are useful in evaluating our team:

- We employ some of the leading authorities on Construction Management in the industry. Several members of our staff have earned certification (CCM and CMIT) by the Construction Management Association of America and others served on CMAA Board of Directors, on a regional and national level.
- GREYHAWK professionals hold a variety of individual professional licenses and registrations, including Professional Engineer, Certified Construction Manager, Project Management Professional, Leadership in Environmental and Energy Design, and Certified Commissioning Professional.
- GREYHAWK has a long history of successfully completing New Jersey K-12 school construction projects including working with more than 60 Districts on hundreds of projects worth more than \$1.5 billion.
- Specific and relevant experience includes a variety of school construction projects including experience working on new construction, renovations and additions and in occupied and phased projects.
- GREYHAWK has established in-house processes and procedures that have proven successful in providing quality control measures on our construction management assignments.



- We provide in-house HVAC commissioning services to our clients. When contracted to do so, we provide the required level of commissioning services to projects enhancing building system efficiency and optimizing system integration.
- As a full-service professional construction services firm, we have scheduling and cost estimating services in house.
- With in-house claims consulting professionals, GREYHAWK is uniquely qualified to apply our proactive style to mitigate project issues.
- We are experts in working with designers and Owners to get projects built. Our staff has been instrumental in applying practical approaches to problem solving and unique philosophies that have resulted in cooperation between all members of the project team.

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PROJECT TEAM



FRANK CICARELL ACADEMIC SCHOOL | ELIZABETH, NJ

WHAT WE DO BEST . . .

Owners benefit from the expertise GREYHAWK provides and our ability to drill down to details representing you and protecting your interests.

We pride ourselves on the careful selection and thought we give in assigning particular staff to projects.

KEY STAFF

We are confident in our ability to offer the Kenilworth Board of Education an experienced team of construction management professionals.

In addition to the project specific team assigned to your projects, we have in-house staff skilled in the disciplines of architecture, engineering, CPM scheduling, cost estimating, commissioning, construction law, dispute resolution, surety work, claims/litigation support, and expert witnesses.

We are proposing staff who we believe more than satisfies your requirements. Our proposed team members have:

- Professional Engineer licenses
- Certified Construction Manager credentials
- LEED AP and Commissioning certifications
- Completed numerous NJ K-12 projects

The organization we propose will utilize a simple, clear allocation of responsibility.

Key staff positions are identified below.

PRESIDENT

RONALD C. KERINS, JR., CCM, LEED AP

Ronald Kerins, a degreed Architect and Engineer and Certified Construction Manager, is President of GREYHAWK and recognized leader in the field of construction management. Ron has more than 30 years of extensive experience building and renovating public facilities, including school facility construction projects.

Ron will have corporate responsibility and will work closely with our team to see that all of the contract deliverables are provided in a timely and efficient manner.

PROJECT EXECUTIVE

ROBERT DINAN, PE, CCM, LEED AP

We propose Robert Dinan as Project Executive for your project. Rob is a licensed Professional Engineer, Certified Construction Manager, LEED Accredited Professional, and certified OSHA instructor. Robert is also a Colonel in the United States Army Reserves. Robert has provided construction management services to New Jersey public schools for more than 25 years.

Recent assignments include Holmdel School District, Gloucester County Special Services and Vocational School Districts, Logan Township, Winslow Township, Haddon Township, Willingboro, Lenape Regional, and Florence School Districts. These programs included new construction, renovations and upgrade/improvement projects, multi-contract and phased construction projects.

Robert will be in communication with the Board of Education, the design team and our field manager and will attend job meetings. Rob's consistent involvement will assure that GREYHAWK maintains complete understanding of the project dynamics, history of decision making, and communication with all parties involved. Robert's background, management skills and determination to succeed make him ideally suited to lead our team.



CONSTRUCTION MANAGER

TANIA RABITSKY

We propose Tania Rabitsky as Construction Manager for your project. Tania is a degreed Civil Engineer with more than 25 years of experience. She brings a long history of providing construction management services to New Jersey public school districts. She consistently delivers successful projects within time and budgetary constraints.

Recent assignments include construction projects at Rumson Borough Public Schools, Paterson Elementary School #5, Rose Lopez Elementary School in Perth Amboy, Frank Cicarell Academic High School in Elizabeth. These programs included new construction, renovations and upgrade/improvement projects, multi-contract and phased construction projects.

As our on-site Construction Manager, she will provide daily oversight in an effort to protect your interests in the work and to keep the project moving forward. She will be dedicated to your project, will respond to issues and resolve problems, provide project leadership, motivate contractors, monitor safety, pursue quality construction while performing all construction management field services.

SUPPORT SERVICES

Supporting our project staff, we have identified **Ross Caldwell, Senior Managing Consultant and in-house Scheduler**, to formalize your project schedule, keeping it updated through pre-construction; work with the GC's consultant to develop a quality baseline CPM schedule; participate in updates; and will review and report on each update.

GREYHAWK also offers a complementary service to owners in the form of Commissioning.

We have a comprehensive understanding of the operational challenges that exist on projects related to the environmental control of the spaces. We have long promoted building commissioning and have created a separate service led by our **in-house Commissioning Manager, Jeff Riggs, CCP**. For more than 30 years,

Jeff has provided commissioning services on numerous institutional, commercial and industrial facilities throughout the region.

Together, our team brings significant and relevant experience to your program with unmatched dedication to our clients and serious commitment to project success.

Resumes for key staff are provided on the attached pages.



RONALD C. KERINS, JR., CCM, LEED AP

President/Corporate Oversight



EDUCATION

MBA / LEADERSHIP STUDIES / PENNSYLVANIA STATE UNIVERSITY

BS / ARCHITECTURE / TEMPLE UNIVERSITY

BS / CIVIL ENGINEERING CONSTRUCTION TECHNOLOGY / TEMPLE UNIVERSITY

LICENSES & REGISTRATIONS

CERTIFIED CONSTRUCTION MANAGER (CCM)

LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN ACCREDITED PROFESSIONAL (LEED AP)

PROFESSIONAL AFFILIATIONS

AMERICAN INSTITUTE OF ARCHITECTS (AIA) / AFFILIATE MEMBER

CONSTRUCTION MANAGEMENT ASSOCIATION OF AMERICA (CMAA) / MEMBER / NATIONAL BOARD (2004-2010) / MID-ATLANTIC PRESIDENT (2001-2004) / EXECUTIVE COMMITTEE (2007-2010)

TEMPLE UNIVERSITY

- MEMBER, COLLEGE OF ENGINEERING INDUSTRIAL ADVISORY BOARD
- PRESIDENT, COLLEGE OF ENGINEERING ALUMNI BOARD (2008 – 2010)
- MEMBER, ALUMNI ASSOCIATION BOARD – TRUSTEES FACILITY COMMITTEE LIAISON
- MEMBER, COLLEGE OF ENGINEERING BOARD OF VISITORS
- MEMBER, GALLERY OF SUCCESS
- ADJUNCT PROFESSOR

WIDENER UNIVERSITY, ADJUNCT PROFESSOR

PHILADELPHIA ENGINEERS CLUB, MEMBER – INSTRUCTOR

ACE MENTORING OF EASTERN PA, CHAIRMAN OF THE BOARD OF DIRECTORS

OVERVIEW

Ronald Kerins has over 30 years of experience in the construction industry and is a President of GREYHAWK. Ron has a strong background in pre-construction activities and believes that careful planning is critical to the success of construction phase operations, as well as adherence to budget and schedule constraints. He believes it is important to take into account the operational aspects of a facility in order to achieve project success for the owner. He also believes that attention to these details during the pre-construction phase will result in a high performing facility, and as such, has achieved the status of LEED Accredited Professional.

Ron prepares and manages budgets ranging in excess of \$100 million and has developed business strategies to improve operations. He provides cost, claims, and project management services to a variety of public and private clients. He has provided full program management services through design, procurement, construction, and post-construction phases on public and private projects.

At GREYHAWK, Ron leads the firm in aspects of finance and business development as well as leading project management operations and resource allocation. His overseeing of the standards of practice promotes a focus that enforces GREYHAWK mantra of “Do the RIGHT THING and FINISH STRONG!”

REPRESENTATIVE PROJECT EXPERIENCE

Community College of Philadelphia - Career and Advanced Technology Center, Philadelphia, PA (\$35 Million)

GREYHAWK is serving as the Construction Manager to the Community College of Philadelphia (CCP) in the administration and construction management of the new Career & Advanced Technology Center. The new Career & Advanced Technology Center consists of a three-story, 75,000 SF building at the corner of 48th and Market Streets as part of CCP West Philadelphia Regional Center. The building will offer both academic and technology programs in support of regional workforce development. The project budget is \$35 Million, including construction, FF&E, and fees. Ron serves as Principal in Charge.

Gloucester County Special Services and Vocational Technical School Districts, Sewell, NJ (\$30 Million)

GREYHAWK was hired by the Gloucester County Special Services and Vocational School District to provide full construction management services through design, bid and award, and construction phases for the following projects at Bankbridge Regional School, Bankbridge Elementary School and Gloucester County Vocational-Technical School. The scope of work at these three campuses includes, but is not limited to exterior renovations to parking as well as roofing replacement, upgrades to building systems, particularly mechanical equipment and controls. Additional work includes interior renovations throughout the building associated with upgrades to building systems, particularly mechanical equipment and controls, and upgrades to restrooms for ADA compliance. Ron serves as Principal in Charge.



RONALD C. KERINS, JR., CCM, LEED AP

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Rowan College of South Jersey – Workforce Development Building (\$8 Million)

GREYHAWK was hired by Rowan College of South Jersey to provide construction management services for the new Workforce Development Center to be occupied by the NJ Department of Labor, the Gloucester County Chamber of Commerce, and the Gloucester County Department of Economic Development. The projects consist of a single story 16,000 SF building that will include staff offices, conference rooms, training rooms, interview rooms and waiting room. Ron serves as Principal in Charge.

Logan Township School District (\$8.5 Million)

GREYHAWK provided construction management services for projects at Logan Elementary School, Logan Middle School and Center Square School. Exterior renovation includes roof restorations, window replacements, parking lot restoration and playground improvements. Building systems include new DDC controls and valves, replace the chiller and appurtenances, electrical upgrades, replace the walk-in freezer, convert two shower rooms to storage rooms and construct secure vestibules. Ron serves as Principal in Charge.

Winslow Township School District, Winslow, NJ (\$10.1 Million)

GREYHAWK was hired by the Winslow Township Board of Education to provide full construction management services through design, bid and award, and construction phases for District-wide capital projects at Winslow Township Schools #1 through #6, Middle School and High School. Ron served as Principal in Charge.

Penn-Delco School District, Aston, PA (\$40.5 Million)

GREYHAWK provided construction management services to the Penn-Delco School District in support of the renovations and additions to Northley Middle School as well as new construction of Coebourn Elementary School. The first project was a major renovation and addition to the Northley Middle School located in Aston Township. The project consisted of existing building renovations of 133,700 SF, including both the indoor pool and the kitchen areas, as well as MEP renovation, including a hybrid geothermal HV AC system. Also included were approximately 15,000 SF of additions which include classrooms, circulation and administrative spaces. The second project was the construction of a new 66,490 SF Coebourn Elementary School, located in Brookhaven Borough. Preliminary plans indicate a hybrid geothermal HVAC system. Ron served as Principal in Charge.

Rutgers University School of Nursing & Science Building, Camden NJ (\$40 Million)

GREYHAWK provided construction management services for new 100,000 SF building that includes nursing simulation laboratories, lecture halls, classrooms, auditorium, seminar and computer labs, biology laboratories, physics laboratories with prep rooms and stack rooms and a physics research lab. Ron served as Principal in Charge.

West Chester University Academic and Classroom Complex, Business and Public Affairs College (BPAC), PA (\$38 Million)

GREYHAWK provided project management services for the Pennsylvania Department of General Services (PADGS) and West Chester University (WCU) for the demolition of an existing dormitory and construction of a new five story building. The scope of services included being the liaison between PADGS, WCU, the Design Professionals, the Contractors and the municipal and state inspection agencies. The project included hazardous materials abatement, demolition and construction of the project in the middle of an active university campus. The new building is a 90,000 SF, state-of-the-art structure for the College of Business and Public Affairs. The project set a goal of LEED Gold Certification. Ron served as Principal in Charge.

s approved by New Jersey Historic Preservation Office. Ron served as Principal in Charge.

Delsea Regional School District, Franklinville, NJ (\$21 Million)

GREYHAWK was hired by the Delsea Regional Board of Education team to provide full construction management services for this multi-package project. Projects included both High School and Middle School facilities. Ron served as Principal in Charge.

Haddon Township Schools, NJ (\$48 Million)

GREYHAWK was hired by the Haddon Township Board of Education to provide full construction management services through design, bid and award, and construction phases of this multi-building, multi-package project. Projects included a combination of improvements and renovations throughout, including: roof replacement, interior and exterior doors, restroom upgrades, HVAC replacements, electrical and security system replacements and sitework improvements at the Haddon Township High School, Edison Elementary School, Stoy Elementary School, Jennings Elementary School and Van Sciver Elementary School. Ron served as Principal in Charge.



ROBERT DINAN, PE, CCM, LEED AP

Project Executive



EDUCATION

BS / CIVIL ENGINEERING / DREXEL UNIVERSITY

MSA / GENERAL ADMINISTRATION / CENTRAL MICHIGAN UNIVERSITY

MS / NATIONAL RESOURCE STRATEGY / NATIONAL DEFENSE UNIVERSITY - EISENHOWER SCHOOL

LICENSES & REGISTRATIONS

PROFESSIONAL ENGINEER (PE), NJ, PA

CERTIFIED CONSTRUCTION MANAGER (CCM)

LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN, ACCREDITED PROFESSIONAL

CERTIFIED OSHA TRAINER (CONSTRUCTION OUTREACH)

PROFESSIONAL AFFILIATIONS

AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE) / MEMBER

NATIONAL CIVIL ENGINEERING HONOR SOCIETY / CHI EPSILON

NATIONAL ENGINEERING HONOR SOCIETY / TAU BETA PI

UNITED STATES ARMY RESERVE / COLONEL

OVERVIEW

Robert Dinan has more than 25 years of experience. He has strong focus on his projects and uses a proactive approach to identify and resolve project issues. Robert has a sense of urgency to meet a project schedule, making sure that all contractors do their work with attention to detail and bring matters to closure. Throughout his career, he has demonstrated that the client's primary objective is the first priority on a project.

Robert has managed project teams, designed scopes of work, and monitored construction schedules to deliver projects on time and within budget. His responsibilities have also included coordinating prime contractors, monitoring contractors' adherence to plans and specs, managing monthly payment process, analyzing potential change orders for validity, developing monthly reports for the client, facilitating job coordination meetings, ensuring that proper inspections are done by the local authorities during the sequence of work, and project closeout.

Mr. Dinan is a Colonel in the United States Army Reserves. Robert was selected to be an Observer Controller Trainer for various Training Support Units to serve as an evaluator and subject matter expert for US Army Engineering Operations. COL Dinan was chosen to participate in a year-long program of study at the Eisenhower War College of the National Defense University which focuses on national security and resource strategy. He is currently the Brigade Commander for the Mission Command Support Group of the 99th Readiness Division and a Veteran of Operation Enduring Freedom.

REPRESENTATIVE PROJECT EXPERIENCE

Gloucester County Special Services and Vocational Technical School Districts, Sewell, NJ (\$30 Million)

GREYHAWK was hired by the Gloucester County Special Services and Vocational School District to provide full construction management services through design, bid and award, and construction phases for the following projects at Bankbridge Regional School, Bankbridge Elementary School and Gloucester County Vocational-Technical School. The scope of work at these three campuses includes, but is not limited to exterior renovations to parking as well as roofing replacement, upgrades to building systems, particularly mechanical equipment and controls. Additional work includes interior renovations throughout the building associated with upgrades to building systems, particularly mechanical equipment and controls, and upgrades to restrooms for ADA compliance. Robert services as Project Executive.

Holmdel School District, Holmdel, NJ (\$40.3 Million)

GREYHAWK provided full construction management services through design, bid and award, and construction phases for all four schools in the District: Village Elementary School, Indian Hill Elementary School, William R. Satz Middle School and Holmdel High School. Projects included three additions at Holmdel High School/William R. Satz Middle School Complex, interior renovations at all four schools, capital improvements at all four schools and significant field reconstruction at Holmdel High School. Robert serves as Project Executive.





Logan Township School District (\$8.5 Million)

GREYHAWK was hired by the Logan Township Board of Education to provide full construction management services through design, bid and award, and construction phases for construction projects at the Logan Elementary School, Logan Middle School and Center Square School. Exterior renovation scopes of work include roof restorations, window replacements, parking lot restoration and playground improvements. Robert serves as Project Executive.

Cheltenham High School and Modular Building Renovations, Cheltenham, PA (\$3.6 Million)

GREYHAWK provided construction management services to Cheltenham School District for the renovations project that included interior and exterior, sitework, HVAC/building systems and roof reseaming. At Cheltenham High School, the specific work consisted of renovating several classrooms into Life Skills Suite and STEM Lab and renovate restrooms to be ADA compliant. At the Modular Building, which is used by the District for various academic and administrative functions, the work consisted of the general scope, listed above. Robert served as Project Executive.

Howell School Retro-Commissioning (ESIP Project), NJ (\$13.5 Million)

GREYHAWK is providing retro-commissioning for the Howell Board of Education ESIP project and includes the following schools: Adelphia School, Greenville School, Memorial School, North Middle School, and South Middle School. Robert served as Project Executive.

Somers Point School District, Somers Point, NJ (\$7.4 Million)

GREYHAWK provided construction management and commissioning services for the mechanical renovations projects at Jordan Road, Dawes Avenue, and New York Avenue Schools, a total of 145,000 SF. The areas of renovation consisted of classrooms, administration offices, science labs, gyms, kitchens, auditoriums, media centers, and common spaces. Rob served as Project Executive.

Winslow Township School District, Atco, NJ (\$10.1 Million)

GREYHAWK provided construction management for their 2018 Capital Project program. The scope of work included renovations to 6 Elementary Schools, Middle School, High School and Admin. Building. Project specifics included new freezer / refrigerator walk-in boxes, new high efficiency boilers, new packaged roof top units, new building management system, new entrance canopies, new security vestibules, new ceiling grid and tile and new green house. Rob served as Project Executive.

Willingboro High School Chiller Replacement (\$1.1 Million)

GREYHAWK provided construction management services for the chiller replacement and new security systems at Willingboro High School. The chiller replacement project included construction management and mechanical commissioning services for the replacement of the chiller. The new security systems were part of the Burlington County School Safety Program. GREYHAWK provide professional construction management services related to the development of the budget cost, and oversight of the design, procurement, construction, and closeout of the projects. Robert served as Project Executive.

West Windsor-Plainsboro School District, Maurice Hawk Elementary School Additions/ Renovations, NJ (\$12.4 Million)

GREYHAWK was retained by the West Windsor-Plainsboro Board of Education to provide commissioning services for additions and renovations to Maurice Hawks Elementary School. The project will add 19 new classrooms, new office space, conference space, faculty work room, new rest rooms, and common space. The entire existing school was renovated and completely new HVAC controls were added. The total square footage is increased by 31,083 SF to accommodate approximately 1,000 students. Robert served as Project Executive.

Willingboro Township School District - Renovations, NJ (\$67 Million)

GREYHAWK provided construction management services for various upgrades to eight schools in the district. The scope of improvements included HVAC upgrades and boiler replacement, new HVAC controls, electrical upgrades, interior and exterior door replacement, science lab upgrades, ADA restroom renovations, asbestos abatement and auditorium renovations. Rob served as Project Executive.

Lenape Regional High School District - Lenape High School Additions and Renovations, Mount Laurel, NJ (\$47 Million)

GREYHAWK provided construction management services during alterations and additions to the Lenape Regional High School. The project consists of two major additions totaling 77,000 SF and renovations throughout the existing 197,000 SF school. Site improvements added approximately 300 new parking spaces, new tennis courts, and a lacrosse field. Rob served as the Project Manager.

TANIA RABITSKY

Construction Manager



EDUCATION

DEGREE IN CIVIL ENGINEERING (TUNNEL AND BRIDGE CONSTRUCTION), LENINGRAD ACADEMY OF RAILWAY ENGINEERS, ST. PETERSBURG, RUSSIA (EQUIVALENT TO UNITED STATES MS IN CIVIL ENGINEERING)

LICENSES & REGISTRATIONS

OSHA CERTIFICATION

OVERVIEW

Tania Rabitsky has more than 25 years of experience in the construction industry. She is a construction professional with a proven track record of project, construction and design management.

Recent experience includes construction and design management in educational sector, specifically for New Jersey Schools Development Authority K-12 construction programs. Additional experience includes pharmaceutical, retail, industrial and heavy civil/tunnels projects. She has provided full service project management in the environment of renovation and new construction. Tania has a proven success rate at bringing projects to a completion on schedule and below budget.

Tania has excellent technical, planning, scheduling, estimating, cost control, reporting, contract preparation, negotiations and interpersonal skills combined with the ability to liaise effectively at all levels. She is goal oriented, conscious of a client's needs and strong team player.

REPRESENTATIVE PROJECT EXPERIENCE

Rumson School District, NJ

GREYHAWK was hired by Rumson Board of Education to provide construction management services for additions and alterations at multiple schools. Projects are located at Deane-Porter Elementary School and Forrestdale School. Responsibilities include serving as an extension of the Board of Education's staff and be the liaison amongst all project entities. Services include professional, on-site management, project controls to track submittals, requests for information and payment applications, review and comment on the contractor's schedule updates, review monthly payment application, perform value analysis of any change proposals, facilitate meetings, manage contract administration, facilitate inspections and supervise contract closeout. Tania served as Project Manager.

Rose Lopez Elementary School, Perth Amboy, NJ (\$43 Million)

GREYHAWK was hired by the NJ Schools Development Authority for the new Seaman Avenue Elementary School to provide design-build construction management services. The new Seaman Avenue Elementary School is a three-story, approximately 128,000 SF elementary school designed to educate approximately 724 students in grades K-5 located in the Perth Amboy School District. Tania serves as Project Manager

Elizabeth School District - Frank Cicarell New Academic High School, NJ (\$60 Million)

GREYHAWK providing construction management services for the new 185,000 SF high school in an urban setting in which the structure occupies the entire 1.54 acre site from sidewalk to sidewalk. The building consists of general classrooms, robotic lab, forensic lab, science and computer labs, art studio, music studio, photography lab, resource rooms, media center, cafeteria, auditorium, main and auxiliary gymnasiums, interior and exterior courtyards, as well as administrative and support facilities. Site work included unsuitable soil removal, two underground detention basins, sidewalks, curbs and landscaping. Tania served as Project Manager.





Orange School District (NJ Schools Development Authority) - Park Avenue Elementary School, NJ (\$23.4 Million)

GREYHAWK served as Construction Manager for the New Jersey Schools Development Authority for Park Ave Elementary School in Orange. The project consisted of renovation of an existing school facility, built in 1890, and building an addition with new classroom wing, gym, cafeteria and media center; improving overall site infrastructure. The 101, 356 SF school serves 434 students, K through 8th grade. Responsibilities included oversight of construction progress; managing change order process, approving invoices; handling document control. Tania served as Construction Manager.

Kedrion RhoGAM Lab, Melville, NY (\$12 Million)

GREYHAWK provided construction management services for the renovations to Kedrion Melville Inc. (KMI) production plant. Kedrion Melville is a cGMP facility and the new RhoGAM Project occupies space adjacent to existing plasma production line, which had to on-line throughout the project. GREYHAWK worked closely with Kedrion's design team throughout the design phase to confirm constructability, establish project schedule; verify owner project requirements, define bid packages, review and provide comments on in-house contracts. GREYHAWK construction phase services included project controls for the project including preparation of the project schedule, preparation and coordination of all new tie-ins, both for plant utilities and process lines, and scheduling critical work to be completed during the plant's annual 4-week long shutdown. GREYHAWK also assisted Kedrion with the commissioning and validation processes. Tania served as Project Manager.

Long Branch School District - New Gregory Elementary School, NJ (\$25 Million)

GREYHAWK served as the Project Management firm for the New Jersey Schools Construction Corporation (now NJ Schools Development Authority) for the new 94,000 SF Gregory Elementary School in Long Branch. Responsibilities include oversight of design and construction; interfacing with both the NJSCC (now NJSDA) and School District; monitoring design and construction progress as well as reviewing and approving payment applications; chairing progress meetings and reporting progress to client. GREYHAWK coordinated code inspection with DCA; maintained safety requirements and a secured site; and coordinated construction with other vendors including FF&E, IT. Tania served as Construction Manager.

Manchester School District (NJ Schools Development Authority) - Whiting Elementary School, NJ \$2.5 Million)

GREYHAWK served as the Project Management firm for the New Jersey Schools Construction Corporation (now NJ Schools Development Authority) for the Whiting Elementary School project in Manchester Township. The project consisted of a 4,600 SF addition and 4,100 SF renovations. The new building provides four new classrooms and renovation space with upgrades to the existing media room and computer lab. Responsibilities include oversight of design and construction; interfacing with both the SCC and School District; monitoring design and construction progress as well as reviewing and approving payment applications; chairing progress meetings and reporting progress to client. Tania served as Construction Manager.

GlaxoSmithKline, King of Prussia, PA

Construction Manager for retrofit of the existing biotech facility to accommodate new drug scale up. This 17,500 SF design-build project had a construction budget of \$11 million. Responsible for both procurement and site supervision of fast-paced project.

Bristol Myers Squibb, Inc., Lawrenceville, NJ

Project Manager for two-story cafeteria expansion of existing facility. This 19,900 SF project had a budget of \$10 million. Also managed small renovation projects on the same site that included substation replacement and conference room renovation.

Merck & Co., Inc., West Point PA

Project Manager for renovation project. Duties included preparing estimates and schedules, subcontractors' procurement and award, daily site management, supervision and coordination of all trade subcontractors. Projects included new laboratories, AHU replacement, corridors renovation and ADA compliance renovations for bathrooms, corridors and elevator.

ROSS CALDWELL, CCM, PMP, LEED AP

Senior Managing Consultant / Scheduler



EDUCATION

BS / CONSTRUCTION MANAGEMENT / DREXEL UNIVERSITY

LICENSES & REGISTRATIONS

PROJECT MANAGEMENT PROFESSIONAL (PMP)

LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN ACCREDITED PROFESSIONAL (LEED AP)

CERTIFIED CONSTRUCTION MANAGER (CCM)

ENGINEER IN TRAINING (EIT)

OSHA 30 HOUR

INDUSTRY AFFILIATIONS

CONSTRUCTION MANAGEMENT ASSOCIATION OF AMERICA (CMAA)

PROJECT MANAGEMENT INSTITUTE (PMI)

OVERVIEW

Ross Caldwell has 35 years of experience. At GREYHAWK, Ross serves in an oversight role on multiple projects. He has also been involved in multi-million dollar new construction projects as well as renovations and historical restoration. Previous assignments have included institutional, continuing care, industrial, wastewater, water treatment, and transit.

Recent assignments include the new Nursing and Science School for Rutgers in Camden, Delsea Regional School District, Kedron Melville production plant and the Penn-Delco School District in Delaware County, Pennsylvania. Previously, Ross worked on behalf of the Campbell Soup Company for construction of their new LEED certified Employee Services Building which included the redevelopment of 70 acres of property.

Ross' construction management skills include value engineering, preconstruction analysis involving review of plans and specifications, estimating, scheduling, contract administration, oversight/inspection and monitoring progress, payment application request processing, change order negotiation, and construction claims evaluation.

REPRESENTATIVE PROJECT EXPERIENCE

Community College of Philadelphia - Career and Advanced Technology Center, Philadelphia, PA (\$35 Million)

GREYHAWK is serving as the Construction Manager to the Community College of Philadelphia (CCP) in the administration and construction management of the new Career & Advanced Technology Center. The new Career & Advanced Technology Center consists of a three-story, 75,000 SF building at the corner of 48th and Market Streets as part of CCP West Philadelphia Regional Center. The building will offer both academic and technology programs in support of regional workforce development. The project budget is \$35 Million, including construction, FF&E, and fees. Ross serves as Project Executive.

Millville High School, Millville, NJ (\$114 Million)

GREYHAWK was hired by the NJ Schools Development Authority for the Millville High School project to provide design-build construction management services including design, submittal and shop drawing and schedule reviews for compliance with the new state design-build performance specifications, design and materials standards and the bridging documents, and construction and post-construction services. This project is a multiple phase project which consists of renovations, additions and selective demolition of the existing High School, all while classes are held inside the school on a regular basis. Ross serves as Senior Project Scheduler.

Perth Amboy - Seaman Avenue Elementary School, Perth Amboy, NJ (\$43.5 Million)

The project consists of the construction of a new elementary school to accommodate approximately 800 students, grades k-5. The building is a three-story structure approximately 128,000 SF, situated in an urban setting. The project also includes the construction of a parking lot. GREYHAWK was hired by the NJ Schools Development Authority for the new Seaman Avenue Elementary School to provide design-build construction management services. Ross served as Senior Project Scheduler.



ROSS CALDWELL, CCM, PMP, LEED AP

... continued



Rutgers University School of Nursing & Science Building, Camden, NJ (\$40 Million)

GREYHAWK provided pre-construction, construction and post-construction phase services. The new 100,000 SF building includes nursing simulation laboratories, lecture halls, case study classrooms, auditorium, seminar and computer labs, biology laboratories, physics laboratories with prep rooms and stock rooms and a physics research lab. The school also includes conference rooms, lecturer hall, case study classroom, medium classrooms, scale up classrooms, and seminar rooms. Students have group study rooms, student lounges and food service area. In addition, a small retail area is on the first floor. Ross served as Project Executive.

Delsea Regional School District, Franklinville, NJ (\$21 Million)

GREYHAWK was hired by the Delsea Regional Board of Education team to provide full construction management services through design, bid and award, and construction phases for this multi-package project. The projects include both the High School and the Middle School facilities. The scope of work for the Middle School projects consists of a complete roof replacement including transom windows, full replacement of all HVAC systems including the addition of AC to the Cafeteria and Gymnasium and a building-wide DDC system, as well as electrical service upgrades and fire alarm modifications. Work also includes the construction of a 4,650 GSF addition to house classrooms, offices, and bathrooms including site work. High School projects scope of work consists of a complete roof replacement, interior door replacements, replacement of all HVAC systems including the addition of AC to classrooms in the original portion of the building and a building-wide DDC system, a new hot water generation system, and electrical service upgrades and fire alarm modifications. The scope also included replacement of the original underground well water storage tank. Ross served as Project Executive.

Penn-Delco School District, Aston, PA (\$40.5 Million)

GREYHAWK provided construction management services to the Penn-Delco School District in support of the renovations and additions to Northley Middle School as well as new construction of Coebourn Elementary School. The Northley Middle School consisted of building renovations of 133,700 SF, including both the indoor pool and the kitchen areas, as well as MEP renovation, including a hybrid geothermal HVAC system. Also included were approximately 15,000 SF of additions which include classrooms, circulation and administrative spaces. The second project was the construction of a new 66,490 SF Coebourn Elementary School. Ron served as Principal in Charge. Ross served as Project Executive.

Rowan University - Cooper Medical School, Camden, NJ (\$110 Million)

GREYHAWK served as the owner's representative to Rowan University for their new Cooper Medical School project providing pre-construction, construction and post-construction phase services. The new 200,000 SF, six-story Cooper Medical School of Rowan University included developing and constructing a new medical education and basic science research facility in Camden, adjacent to the Cooper University Hospital campus. The project was developed by Rowan University, Cooper University Hospital and the Camden County Improvement Authority. Ross served as Project Manager.

Camden County College - New Life Sciences Building, Blackwood, NJ (\$40 Million)

GREYHAWK provided the Camden County College with program management services for the design through construction phases for the new Life Sciences Building on Campus. Services included oversight of the design process as well as project management support during the construction phase of the project. This new Life Science Building is a 107,000 SF LEED certified construction project that allows for the expansion of the colleges allied health program and has both health related areas as well as general classroom and lecture hall spaces. Ross served as Project Manager.

Medford School District - Additions, Renovations and New Construction, NJ (\$48 Million)

GREYHAWK provided construction management services throughout this aggressive expansion program, including two new elementary schools and additions and renovations to several other school buildings. Ross served as Project Manager.



JEFFERY RIGGS, CCP

Commissioning Manager



EDUCATION

BA / ROWAN UNIVERSITY

CERTIFICATION / LOCAL 322 JOURNEYMAN NIGHT SCHOOL

LOCAL 322 APPRENTICESHIP PROGRAM

LICENSES & REGISTRATIONS

CERTIFIED COMMISSIONING PROFESSIONAL (THROUGH BUILDING COMMISSIONING CERTIFICATION BOARD [BCCB])

NEW JERSEY STATE MASTER HVACR

NEW JERSEY STATE MASTER PLUMBER

NEW JERSEY STATE MASTER/MEDICAL GAS PIPING INSTALLER

ASSE BACKFLOW PREVENTER ASSEMBLY TESTER

PROFESSIONAL AFFILIATIONS

MEMBER – AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR CONDITIONING ENGINEERS (ASHRAE)

CHAIRMAN OF THE PLUMBERS EXAMINING BOARD
DELAWARE VALLEY REGIONAL PLANNING COMMISSION - MEMBER

OVERVIEW

Jeffery Riggs has over 30 years of experience specializing in the mechanical construction industry, most spent working directly for a mechanical contractor. He holds a Journeyman certification for instrumentation, welding, backflow preventer testing, foreman's course, medical gas installation and brazing. In addition to earning his Certified Commissioning Professional credentials, Jeff also holds current licenses as master plumber, master HVAC, master/medical gas piping installation and ASSE backflow preventer assembly tester.

Jeff's specific experience includes coordination of all aspects of plumbing and mechanical piping installation, managing layout of all plumbing and HVAC piping and equipment, expediting plumbing materials and coordination of subcontractors. He has managed jobs throughout the Mid-Atlantic region.

Jeff brings a deep understanding of the mechanical construction industry and his excellent communication skills to each project. His experience on construction sites, including working with project owners and contractors / subcontractors brings a positive perspective to getting the job done.

Prior to joining GREYHAWK, Jeff worked as a Plumbing / Mechanical Foreman for several mechanical contractors in the area. In this role, he was also responsible for providing cost estimating services.

REPRESENTATIVE PROJECT EXPERIENCE

Gloucester County Special Services and Vocational School District Sewell, NJ (\$30 Million)

GREYHAWK was hired by the Gloucester County Special Services and Vocational School District to provide full construction management services through design, bid and award, and construction phases for the following projects at Bankbridge Regional School, Bankbridge Elementary School, and Gloucester County Vocational-Technical School. Jeff serves as Commissioning Manager.

Holmdel School District, Holmdel, NJ (\$40.3 Million)

GREYHAWK was hired by the Holmdel Township Board of Education to provide full construction management services through design, bid and award, and construction phases for all four schools in the District: Village Elementary School, Indian Hill Elementary School, William R. Satz Middle School and Holmdel High School. Projects included three additions at Holmdel High School/William R. Satz Middle School Complex, interior renovations at all four schools, including all MEP related improvements, capital improvements at all four schools and significant field reconstruction at Holmdel High School, comprised of two baseball fields, two softball fields, a soccer and multi-purpose field and a five-court tennis complex. Jeff serves as Commissioning Manager.

Willingboro School District, Levitt School Mechanical System, NJ

GREYHAWK is providing construction management and mechanical commissioning services for Willingboro Board of Education. Services provided relate to the new





mechanical systems at Levitt School and include development of the budget cost, and oversight of the design, procurement, construction and closeout of the project. GREYHAWK is working with the Engineer of Record throughout the process to assure that intent is met and the Facilities Department is trained in the operation and maintenance of the new mechanical systems. Jeff serves as Commissioning Manager.

Bridgeton High School – Building Envelope, Roof and Masonry Repairs, NJ (\$10 Million)

GREYHAWK is providing construction management services for the 170,000 SF high school educating approximately 1,298 students in grades 9 through 12. The Bridgeton High School will receive an installation of a new EPDM roof (white membrane) fully adhered system along with exterior masonry (brick) restoration in various locations per field conditions. The new roof system when completed will cover the entire school save for the Library (which is a newer addition). When completed the new system carries a twenty 20-year manufacturer's warranty. Jeff serves as Commissioning Manager.

Logan Township School District (\$8.5 Million)

GREYHAWK was hired by the Logan Township Board of Education to provide full construction management services through design, bid and award, and construction phases for construction projects at the Logan Elementary School, Logan Middle School and Center Square School. Exterior renovation scopes of work include roof restorations, window replacements, parking lot restoration and playground improvements. Building systems scopes of work include new DDC controls and select valves, replace the chiller and appurtenances, electrical upgrades, replace the walk-in freezer, convert two shower rooms to storage rooms and construct secure vestibules. Jeff serves as Commissioning Manager.

Atlantic Cape Community College Student Center, Mays Landing, NJ (\$11 Million)

GREYHAWK provided commissioning services for the new three-story, 22,000 SF Student Success and Career Planning Center addition to the campus Student Center. The addition consists of classrooms, administrative offices, math lab, writing lab, cyber café and common spaces. GREYHAWK's scope of services included basic commissioning of the HVAC and ATC system including, AHU's, VAV's, HRU's, DSS, perimeter radiation, boilers, pumps, CUH's, UH's, domestic hot water, and TAB. Jeff served as Commissioning Manager.

Hazlet School District – Multiple Schools, Hazlet, NJ (\$20 Million)

GREYHAWK provided commissioning services for multiple schools throughout Hazlet School District. GREYHAWK's scope of services included basic commissioning of the HVAC and ATC system including boilers, pumps, AC units, CU's, CUH's, UH's, DSS, EF's, and TAB. Schools included Cove Road ES, Hazlet MS, Middle Road ES, Raritan HS, Raritan Valley ES, and Sycamore Drive ES. Jeff served as Commissioning Manager.

Elizabeth School District - New Academic High School, NJ (\$60 Million)

GREYHAWK provided construction management and commissioning services for the new approximately 185,000 SF high school. The facility houses 1,091 students in grades 9 through 12. The building consists of general classrooms, robotic lab, forensic lab, science and computer labs, art studio, music studio, photography lab, resource rooms, media center, cafeteria, auditorium, main and auxiliary gymnasiums, interior and exterior courtyards, as well as administrative and support facilities. Jeff served as Commissioning Manager.

Willingboro Township School District - Renovations, NJ (\$67 Million)

GREYHAWK provided construction management and commissioning services for various upgrades to eight schools in the district. The scope of improvements include HVAC upgrades and boiler replacement, new HVAC controls, electrical upgrades, interior and exterior door replacement, science lab upgrades, ADA restroom renovations, asbestos abatement and auditorium renovations. During pre-construction GREYHAWK managed the design team efforts, preparing master summary schedules, project budgets and conducting design/ constructability reviews. Jeff served as Commissioning Manager.

Rowan College at Gloucester County - Math and Engineering Center (\$5.2 Million)

GREYHAWK was hired by Rowan College at Gloucester County to provide commissioning services during the construction phase of the new Academic Center. The project consisted of construction of a one-story new building. The building consists of eight classrooms, a large student lounge, six administrative offices with associated support facilities, storage room and toilet rooms. The Academic Center area is 18,627 SF. Jeff served as Commissioning Manager.



3 EXPERIENCE

GLoucester City Middle School | GLoucester, NJ



WHAT WE DO BEST . . .

We specialize in managing education facility construction projects.

GREYHAWK has built its reputation representing public clients for a variety of projects since our inception in 1996.

GREYHAWK EXPERIENCE

GREYHAWK has experience working with an extensive list of public facility owners, including NJ K-12 schools, providing services that include planning, pre-construction, procurement, construction management, start-up and commissioning. We are actively involved with each phase and our clients consistently recognize our hands-on approach as being unique in our profession.

The proposed GREYHAWK team will bring to this project experience gained managing similar school construction projects throughout the region.

We have demonstrated value to our clients by:

- Maintaining accurate budgets throughout the project
- Effectively managing construction to avoid costly claims and litigation
- Protecting the Owner's interests relative to construction quality and timeliness
- Following up on details and issues to get the job done on time

Project profiles detailing selected recent relevant construction management assignments are provided on the following pages.



**\$1.5+
Billion**

GREYHAWK has managed more than \$1.5 billion in project value for k-12 education facility construction projects.

**60+ NJ
Districts**

GREYHAWK has provided construction management services for more than 60 New Jersey School Districts state-wide.

**150+
Buildings**

GREYHAWK has provided construction management services on more than 150 k-12 education buildings throughout the region.

**26+
Years**

GREYHAWK has been providing professional construction management and consulting services for more than 26 years.



GREYHAWK was hired by the Rumson Borough Board of Education to provide full construction management services for additions and alterations at Forrestdale and Deane-Porter Schools. The projects exceeded 135,000 square feet combined. Projects were divided into seven phases::

- Forrestdale School Renovations
 - Floor replacement in corridors
 - Doors & hardware replacement in classrooms
 - Replacement of HVAC systems in classrooms
 - Media Center renovation
- Deane-Porter School Renovations
 - Floor and ceiling replacement in corridors
 - Door and hardware replacement in classrooms
 - Replacement of HVAC systems in classrooms
 - Building permanent partitions in 8 classrooms
 - Media Center Renovation
- New Multipurpose Room, 13,850 SF to connect two school buildings
- New basketball courts and playgrounds
- New landscaping and hardscaping
- New, larger, transformer

GREYHAWK services include contractor coordination and contract administration, monitoring the work in progress, monitoring payment process, managing the change order process and maintaining communication among all team members. GREYHAWK is documenting daily activities and critical issues, conduct regular job progress meetings, acting as the liaison between all parties involved and following up on all issues and details to keep the project progressing.

Rumson Borough School District Rumson, NJ

Client/ Rumson Borough BOE
Contact: Denise McCarthy
 School Business Administrator
 60 Forrest Avenue
 Rumson, NJ 07760
 T: (732) 842-0354
 dmccarthy@xxxxxxxxxxxxx.xtg

Architect: Spiegle Architectural Group

Complete: 2022

Cost: \$20.3 Million

CO's: 5%

Service: Construction Management





GREYHAWK was hired by the Holmdel Township Board of Education to provide full construction management services through design, bid and award, and construction phases for all four schools in the District:

- Village Elementary School
- Indian Hill Elementary School
- William R. Satz Middle School
- Holmdel High School

Projects included three additions at Holmdel High School/William R. Satz Middle School Complex, interior renovations at all four schools, capital improvements at all four schools and significant field reconstruction at Holmdel High School.

The construction work includes sports flooring replacement, door replacement, stadium lighting replacement, gym HVAC replacement, interior renovations (Engineering Wing, TV Studio, Media Center and Science Labs), security cameras, field reconstruction, roofing restoration, paving, auditorium upgrades, PA system upgrades, addition/alterations, locker room renovations, turf replacement, and corridor locker replacement.

During the construction phase, GREYHAWK was involved daily in the field providing oversight, conducting project meetings, monitoring the schedule, maintaining the project budget, review and approval of payment applications, dealing with sensitive issues, and working with the design and construction team to ensure that key issues are addressed and the project completes on time.

Holmdel School District Holmdel, NJ

Client/Contact: Holmdel Board of Education
Michael R. Petrizzo
School Business Administrator
65 McCampbell Road
Holmdel, NJ 07733
T: (732) 946-1800 ext. 6018
mpetrizzo@holmdelschools.org

Architect: Spiegle Architects

Complete: 2021

Cost: \$40.3 Million
CO's: 0%

Service: Construction Management



GREYHAWK was hired by the Gloucester County Special Services and Vocational School District to provide full construction management services through design, bid and award, and construction phases for the following projects at:

- Bankbridge Regional School
- Bankbridge Elementary School
- Gloucester County Vocational-Technical School

The scope of work at these three campuses includes:

Bankbridge Regional School - Work included exterior renovations to parking as well as roofing replacement. Work also included upgrades to building systems, particularly mechanical equipment and controls, and installation of a new chiller.

Bankbridge Elementary School - Work included exterior renovations to parking as well as roofing replacement. Work also included upgrades to building systems, particularly mechanical equipment and controls. Installation of new exterior windows throughout the building also occurred.

Gloucester County Vocational- Technical School (GCIT) - Work included the following: exterior renovations to parking, roof restoration, locker room and restroom renovations, extensive mechanical renovations, new natatorium HVAC and pool filter equipment, 70 new roof top units, new mechanical controls, renovation of the auditorium lighting, audio-visual, acoustical treatment, seating, flooring, renovations to the TV studio, new dressing room addition, new LED lamps and fixtures throughout.

Gloucester County Special Services and Vocational School District Sewell, NJ

Client/ BOE of Special Services SD
and Vocational SD of
County of Gloucester
Contact: Amy Capriotti, Asst. Supt.
1360 Tanyard Road
Sewell, NJ 08080
T: (856) 468-1445
acapriotti@gccnj.org

Architect: Garrison Architects

Complete: 2022

Cost: \$30 Million
CO's: <1%

Service: Construction Management





The project consists of the construction of a new elementary school to accommodate approximately 800 students (grades K thru 5). The building is a three-story structure containing approximately 128,000 SF, situated in an urban setting. The project also included the construction of a parking lot adjacent to the south-western corner of the proposed school site. The design is based on the current NJSDA Kit of Parts for K-5 elementary schools with associated play areas, accessible parking and community spaces.

The school includes 38 classrooms, six Small Group Instruction rooms, four basic skills/ESL/resource rooms, a science demonstration room, a speech room, vocal and instrumental music rooms, a computer lab, a gymnasium, a media center, a cafeteria, a multipurpose room with stage, outdoor play and learning areas.

GREYHAWK was hired by the NJ Schools Development Authority for the new Seaman Avenue Elementary School to provide design-build construction management services including design, submittal and shop drawing and schedule reviews for compliance with the new State design-build performance specifications, design and materials standards, and the State's bridging documents; construction services; and post-construction services.

Construction phase services provided by GREYHAWK include the daily monitoring of all construction activities, tracking of the Design-Builder's daily manpower, analysis of the Design-Builder's baseline schedule and monthly schedule updates, and review of Design-Builder's monthly application for payment. All construction phase activities are documented and reported on a bi-weekly basis to the project team, and also documented in the CM's monthly reports.

Rose Lopez (New Seaman Avenue) Elementary School Perth Amboy, NJ

**Client/
Contact:** Perth Amboy School District
Derek J. Jess, Business Admin.
178 Barracks Street
Perth Amboy, NJ 08861
T: (732) 376-6200

NJ Schools Development Auth.
Andrew Oakley, Program Director
32 East Front St
Trenton, NJ 08625
T: (609) 858-5140

Architect: DIGroup Architecture, LLC

Complete: 2019

Cost: \$43.6 Million
COs: 0%

Service: Construction Management





GREYHAWK was hired by the NJ Schools Development Authority to provide full construction management services including; bid and award, constructability reviews, full-time on-site construction oversight, scheduling and estimating, and post-construction and project closeout services. The project is new construction of approximately 185,000 SF, four-story steel structure with masonry back-up, punched openings and curtainwall. The building is designed to house 1,091 students in grades 9 – 12 in three separate learning academies of 300 students each. The site for school is in a busy urban center, directly adjacent to City Hall and surrounded by historic buildings, a residential neighborhood, and a park.

The following is a representation of the majority of the spaces: 36 regular education classrooms, eight science labs, eight Small Group Instruction classrooms, five self-contained Special Education classrooms, gym with lockers and showers, auditorium, cafeteria and a full-service kitchen, media center, health and fitness suite, photo lab with a dark room, computer aided drafting classroom, career resource center, engineering and robotics resource room, international marketplace resource room, law and forensic science resource room, art studio, choral room and band room, computer science room, teacher workrooms, administrative offices, and a nurse's suite.

Elizabeth Academic High School (Frank J. Cicarell Academy) Elizabeth, NJ

Client/Contact: Elizabeth School District
Harold Kennedy, Business Admin.
500 North Broadway
Elizabeth, NJ 07208
T: (908) 436-5000

NJ Schools Development Auth.
Robert Ryan, Deputy Director
32 East Front Street
Trenton, NJ 08625
T: (609) 858-5186

Architect: Skidmore, Owings & Merrill, LLP

Complete: 2016

Cost: \$43 Million

Service: Construction Management
Commissioning





GREYHAWK was hired by the NJSDA to provide design-build construction management services for a multi-phase renovation and addition project at Millville Senior High School. The design-build construction management services including design review, submittal and shop drawing reviews and schedule reviews.

This Millville Senior High School project is a multiple phase project consisting of selective demolition, interior renovations (57,550 SF), and new additions (230,000 SF), all while classes are held on a regular daily basis. The completed facility will include over 100 classrooms, science labs, a new gymnasium, a renovated auxiliary gymnasium, a new auditorium, a new cafeteria and new media center. The project will be completed in four phases to allow for the education of 2,026 students in grades 9 through 12.

Construction phase services include on-site monitoring of all construction activities, tracking daily manpower, analyzing the Design-Builder's baseline schedule and monthly schedule updates, reviewing the monthly application for payment and chairing progress meetings meeting. GREYHAWK coordinates the permitting process, which is extensive due to the multiple phases. All construction phase activities are documented in the NJSDA's Primavera Contract Manager, which gives stakeholders the ability to review the current status of the project. GREYHAWK provides a Monthly Progress Report to the NJSDA providing an overview of work completed the previous month and notes outstanding issues, concerns or open items that need to be addressed. Post Construction activities include scheduling furniture deliveries and placement, resolution of open issues, confirmation of punch list completion, acceptance of the Commissioning Report, review and acceptance of all required project close out documentation.

Millville High School Millville, NJ

Client/Contact: Millville School District
Richard Davidson, Business Admin.
110 N. Third Street
Millville, NJ 08332
T: (856) 327-6005

NJ Schools Development Auth.
Steve Wendling, Deputy Director
32 East Front St
Trenton, NJ 08625
T: (609) 656-3015

Architect: Paul, Sokolowski and Sartor (PSS)

Complete: 2024

Cost: \$114 Million
CO's: TBD

Service: Construction Management





The existing Paul Robeson Community Elementary School underwent a renovation of all its 59,400 SF of space. It is also received a 60,500 SF addition. The school house students from Pre-K to Grade 5. The design student capacity is 823. The addition consists of a multi-purpose room, additional classrooms and small instructional rooms.

GREYHAWK was hired by the NJ Schools Development Authority for the addition and renovations to the Paul Robeson Community Theme School for the Arts to provide design-build construction management services including design, submittal and shop drawing and schedule reviews for compliance with the new State design-build performance specifications, design and materials standards, and the State's bridging documents; construction services; and post-construction services.

Construction phase services provided by GREYHAWK included the daily monitoring of all construction activities, tracking of the Design-Builder's daily manpower, analysis of the Design-Builder's baseline schedule and monthly schedule updates, and review of Design-Builder's monthly application for payment. All construction phase activities were documented and reported on a bi-weekly basis to the project team, and also documented in the CM's monthly reports.

This project has achieved LEED Gold certification.

Paul Robeson Community School New Brunswick, NJ

**Client/
Contact:** New Brunswick Public Schools
Richard Jannarone, Bus. Admin.
268 Baldwin Street
New Brunswick, NJ 08901
T : (732) 745-5300

NJ Schools Development Auth.
Robert Ryan, Deputy Director
32 East Front St
Trenton, NJ 08625
T : (609) 858-5186

Architect: PS&S Architecture

Complete: 2018

Cost: \$32 Million
CO's: 6%

Service: Construction Management



GREYHAWK was hired by the NJ Schools Development Authority for the new Gloucester City Elementary – Middle School to provide design-build construction management services including design, submittal and shop drawing and schedule reviews for compliance with the new State design-build performance specifications, design and materials standards and the bridging documents, and construction and post-construction services.

The new school is a three story, 120,000 GSF elementary school situated in an urban setting and houses approximately 687 students in grades 4 through 8. Its functional components consist of 27 general classrooms, specialized instructional rooms, technology, art, music and science laboratories, cafetorium, gymnasium and media center as well as administrative office suite, nurse's office suite and support facilities.

The project site is located approximately five blocks from the Delaware River on Market Street, between 5th and 6th Avenues. The neighborhood is predominately residential with some commercial and light industrial. Site development consisted of fields, courts, play areas, traffic maneuvering and limited parking.

This project is LEED Certified.

Gloucester City Elementary-Middle School Gloucester City, NJ

**Client/
Contact:** Gloucester City Public Schools
Margaret McDonnell, Bus. Admin.
520 Cumberland Street
Gloucester City, NJ 08030
T: (856) 456-7000

NJ Schools Development Auth.
Steve Wendling, Deputy Director
32 East Front St
Trenton, New Jersey 08625
T: (609) 858-5187

Architect: Manders Merighi Potadin Farrell

Complete: 2016

Cost: \$50.5 Million

Service: Construction Management





GREYHAWK provided the Willingboro Township Board of Education professional construction management services for the renovations to eight schools throughout the District, including Garfield Elementary School, Hawthorne Elementary School, Stuart Elementary School, Twin Hills Elementary School, W. R. James Elementary School, Levitt Middle School, Memorial Middle School, and Willingboro High School.

The renovations consisted of a new electrical service and system, new emergency generators, new mechanical systems to include boilers, piping, equipment and controls, new windows and exterior doors, new interior doors and hardware, new fire alarm control panels, and new security cameras and new bathrooms at all eight of the educational sites. In addition, the high school complex received renovations to their auditorium, locker rooms and science labs. Hazardous materials abatement was a precursor to all construction activities.

Pre-construction services began during the design phase and included design/constructability reviews and value management services to maintain the project budget. Our pre-construction services helped to tailor the bid process and bid alternates to assure projects were awarded without compromise to referendum scope basis.

GREYHAWK's scope also included HVAC commissioning, encompassing: submittal review of HVAC equipment/ systems; HVAC primary system commissioning (Boilers, Pumps, Air Handling Units, Roof Top Units); HVAC terminal equipment commissioning 20% (Unit Ventilators, Unit Heaters, Exhaust Fans, Finned-tube Radiation, and Split Systems); Building Automation System commissioning; O&M Manual review; and training verification.

Willingboro Township Schools Willingboro, NJ

Client/ Willingboro Township BOE
Contact: Kelvin Smith, Business Admin.
Willingboro, NJ 08046
T: (609) 835-8600
kxxxxx@xxxx.xxt

Architect: Garrison Architects

Complete: 2016

Cost: \$67 Million
CO's: 0%

Service: Construction Management





GREYHAWK was hired by the Winslow Township Board of Education to provide full construction management services through design, bid and award, and construction phases for District-wide capital projects at Winslow Township Schools #1 through #6, Middle School and High School.

The scope of work included:

Winslow Township Schools #1 and #2 and High School -- Food Service Equipment Replacement Upgrades

Winslow Township Elementary Schools #1 - #6, Admin and High School - HVAC Work

Winslow Township Schools #1 - #6 and Middle School - Main Entrance Work
Replace main entrance at School #3 and #4 including demolition of the existing entry canopy. .

Winslow Township All Schools - Interior Renovations including corridor ceiling replacement including removal of existing, salvaging, protecting and reinstalling other miscellaneous ceiling mounted devices.

Winslow Township School District Westmont, NJ

Client/ Winslow Township School District
Contact: Tyra McCoy-Boyle, Bus. Adm.
40 Cooper Folly Road
Atco, NJ 08004
T: (856) 767-2850 ext. 7510

Architect: Garrison Architects

Complete: 2018

Cost: \$8.5 Million
CO's 0%

Service: Construction Management





GREYHAWK was retained by the NJSDA to provide full service program management services for the New George L. Catrambone Elementary School replacement located on the existing Elberon Elementary School site in Long Branch City. GREYHAWK was retained to provide full pre-construction, bid and award, construction and post-construction services in the management of this work. GREYHAWK provided cost estimating, design and constructability reviews.

A new 109,000 SF grade Pre-K to 5 replacement school was constructed to accommodate 784 students. All spaces were constructed as per the approved DOE District model. The school includes 10 Pre-K classrooms, 7 kindergarten classrooms, 28 classrooms, an art room, choral and instrumental music rooms, computer and science exploration labs, an OT/PT room, 6 small group instruction rooms, a cafeteria with interior and exterior stage, an elementary school-sized gymnasium, media center with world language lab, and an administrative center (including nurse's suite). In addition to the new building, the site was reconfigured for a new parking, drop off lane and play fields. Additional work items included a new Pre-K protected playground.

NJSDA implemented several new processes during the project, including a Value Management Analysis process at Design Development Phase and the Construction Document Phase which saved the project approximately \$1.045M. This was the fourth project under the new Homeland Security Standards and the first project under the newly established Constructability Review Phase. The review resulted in approval of a change order of \$107,000, which was less than ½ of 1 percent.

George L. Catrambone Elementary School Long Branch, NJ

Client/Contact: Long Branch City BOE
Michael Salvatore, Supt.
Peter Genovese, Business Admin.
540 Broadway
Long Branch, NJ 07740
T: (732) 571-2868

NJ Schools Development Auth.
Andrew Oakley
32 East Front St
Trenton, New Jersey 08625
T: (609) 439-3538

Architect: Becica Associates

Complete: 2014

Cost: \$43 Million
CO's: <1%

Service: Construction Management





GREYHAWK was hired by the Delsea Regional Board of Education to provide full construction management services through design, bid and award, and construction phases for this multi-package project.

The projects address both the High School and the Middle School facilities during a 23-month period of phased construction.

Middle School Projects [Phase I and II] – The scope of work consists of a complete roof replacement including replacement of transom windows; a full replacement of all HVAC systems including the addition of AC to the cafeteria and gymnasium; a building-wide DDC system; electrical service upgrades; and fire alarm modifications.

Also included as part of a Phase II project is the construction of a 4,650 GSF addition to house classrooms, offices and bathrooms including site work.

High School Projects [Phase III] - The scope of work consists of a complete roof replacement; interior door replacements; complete replacement of all HVAC systems including the addition of AC to classrooms in the original portion of the building; a building-wide DDC system; new hot water generation system; electrical service upgrades; and fire alarm modifications.

The scope also included replacement of the original underground well water storage tank.

Delsea Regional School District Franklinville, NJ

Client/Contact: Delsea Regional School District
Joseph Collins, Business Admin.
242 Fries Mill Road
Franklinville, NJ 08322
T: (856) 694-0100

Architect: Garrison Architects

Complete: August 2016

Cost: \$21.3 Million

Service: Construction Management



WHAT WE DO BEST . . .

GREYHAWK possesses a full range of construction management and consulting services in house.

We possess all facets of construction management services and tailor these services to specifically meet each Owner's project requirements.

PROJECT UNDERSTANDING

GREYHAWK is excited to join the Kenilworth Board of Education team to provide construction management services for the projects at David Brearley Middle/High School and Warren Harding Elementary School, both of which reside on one conjoined site.

We have carefully reviewed the Request for Proposal and performed a site visit with your staff to get a better understanding of your program.

The Kenilworth School District passed a \$31.5 million referendum in October 2022 for the construction of additions and interior alterations at David Brearley Middle/High School, HVAC upgrades including unit ventilator replacements at both Brearley and Warren Harding Elementary School, and improvements to the outdoor athletic facilities including converting a natural grass field to synthetic turf.

We understand that the design in progress and the construction is planned to be divided into three bid packages:

Package 1: Field Improvements -- Replace natural grass football field with synthetic turf; replace track. This package also includes regrading and drainage at the natural grass baseball/softball fields, as well as sidewalk and fencing replacement; this work may be shifted to Package 3.

Current Schedule: Issue for bid August 2023; substantial completion June 2024.



Package 2: HVAC Improvements -- Replace unit ventilators and building control systems at both schools and selected rooftop equipment.

Current Schedule: Issue for bid March 2023; most work occurring summer 2024; substantial completion October 2024.



Package 3: Additions and Interior Alterations --

Construct a 21,000 sf new two-story addition at Brearley; construct a small lobby addition; renovate auditoriums in both schools; interior renovations at Brearley.

Schedule: Issue for bid August 2023; substantial completion September 2025 (with interim milestone completion dates for renovation areas).



APPROACH

GREYHAWK will always work to protect your interests and be an advocate for your needs. We know that we work exclusively for the Board of Education. Our management style is to be tough and demanding regarding contractor's performance and adherence to the Owner's needs, while being firm but fair with respect to contract administration.

The following includes a more detailed description of our typical construction management services.

PRE-CONSTRUCTION PHASE

Our focus in the Design/Pre-Construction Phase will be a thorough review of the design documents. The following outlines our services during this phase.

DESIGN MANAGEMENT

Our project team approach maintains communication among all members and memorializes value-based decisions. We will focus on a thorough review of the design documents prepared by the design team.

Program Review - The GREYHAWK team will review the documents that have been prepared to date as well as any Design Development documents that have been developed to become familiar with program and Owner Project Requirements. In conjunction with the Owner's team, we will review the cost, schedule and constructability of any alternative programmatic and operational approaches of the current design.

Design Phase Meetings – Our team will provide input relative to phasing, materials and system selection, and validate that the design is proceeding in a coordinated fashion between the design team and their subconsultants. We will provide advice and guidance regarding bid strategy and bid packaging.

Constructability and Biddability Review - We attribute much of our success to conducting design constructability review sessions and preparing formal design review comments at project milestones. Constructability, biddability, coordination of disciplines, phasing, and value analysis are considered. During this process we will review and confirm facility requirements, preferences, building systems, construction options, lessons learned, phasing/logistical restrictions, utility needs, coordination, etc. Our full project team approach maintains critical communications among all members and memorializes those value-based decisions.

General Conditions for Construction, Specifications and Drawings – Our team will provide suggested modifications to the General Conditions of Construction Contract, Specifications and Drawings. Our input is based on lessons learned from similar projects as well

as our involvement as a claims specialist in resolving disputes that could have been addressed with proper contract language.

COST MANAGEMENT

Developed by our in-house estimators, It is our goal to minimize assumptions and project accurate cost estimates and schedules for our clients relative to this initial and vitally important phase of the development process. We believe that providing a quality work effort during the Design Phase will minimize risk to our clients and provide guidance that leads to a quality project.

Project Budget - Based on the scope and phasing of the project, the GREYHAWK team will create a



comprehensive budget that addresses both hard and soft costs for the scope of work required to support the Owner's requirements.

TIME MANAGEMENT

GREYHAWK's in-house schedulers will prepare and implement the Master Schedule. Our team regularly provides Critical Path Method (CPM) scheduling, schedule analysis and schedule management services. The Master Schedule, when used properly, is a vital tool in project management. Our work product and deliverables are prepared using the latest versions of the industry's scheduling software, including Primavera® (P3 and P6).

Pre-Construction Schedule – We will expedite the flow of information within the team. The GREYHAWK team will monitor the schedule, apprise other team members when there are actual or potential constraints to achieving the schedule goals, and will recommend corrective action.

Master Schedule - The Master Schedule will contain key milestones and will become the roadmap for the entire project, from beginning to end, through the various phases of design as well as providing a baseline for the contractor's construction schedule. The Master Schedule is updated during progress meetings, assuring all project parties are performing their obligations in proper sequence. Further, this schedule identifies activities that are open or may be slipping.

Permit and Approval Management – Our team understands the need to track and coordinate the transmittal of documents to regulatory agencies and utility providers necessary to obtain all required permits, approvals, and utility agreements/connections. We include these activities in our Master Schedule for proper tracking.

BIDDING | PROCUREMENT PHASE

Bidding is yet another area where GREYHAWK provides unparalleled experience. We will assist the Board of Education as well as the design team in determining the most effective packaging method for the project.

PRE-PURCHASED ITEMS

Prior to bids, a detailed assessment of long lead items will be made to list project materials or equipment may present an issue with scheduling of the project.

BID DOCUMENTS

GREYHAWK will assist Board of Education and the design team, as needed, in preparing the Invitation to Bid, Form of Proposal, Front End documents including General Conditions, Supplementary Conditions, and any Special Conditions for the contracts.

GENERATE BIDDER INTEREST

The GREYHAWK team will contact potential bidders on a regular basis throughout the bid period, including major subcontractors and suppliers. If necessary, a campaign will be conducted to stimulate and maintain bidder interest.

PRE-BID MEETING

GREYHAWK will assist the design team and Board of Education in conducting the pre-bid conference(s). These conferences will be a forum to present the project requirements to the bidders. GREYHAWK will be responsible to present the overall schedule, phasing and information pertinent to the various project and/or relocations activities.

BID EVALUATIONS

The GREYHAWK team will assist with coordination of receipt of bids, including preparation of a bid tabulation sheet to evaluate bids. Upon review by the team, we will provide recommendations for award of the contracts.

CONSTRUCTION PHASE

We will provide leadership, maintain focus on the schedule, effectively communicate with all parties, monitor progress of the trades, provide adequate project documentation, and follow up on details.

PRE-CONSTRUCTION CONFERENCE

The GREYHAWK team will conduct, with Board of Education and the design team, a pre-construction conference for the benefit of the successful contractors. These meetings focus on understanding roles and responsibilities; reporting and administrative procedures; and reinforcement of site rules prior to actual construction. Procedures for submittal review, RFI (Request for Information) submission, payment applications and change management will be clearly communicated.

PROJECT ADMINISTRATION / CONTRACT ADMINISTRATION

GREYHAWK will act as the primary liaison for the overall administration and management of all contracts related to the construction project, including prime contracts for construction, consultants and professional services such as Surveyors, Independent Testing Labs, Specialty Consultants and local sub-code officials.



We will provide appropriate notification to the Owner and Architect when work is not being performed in accordance with the contract drawings.

PROJECT DELIVERY STRATEGY / SITE LOGISTICS

It has always been GREYHAWK's policy to pay particular attention to the logistics of our projects. Our past experience managing construction projects enables us to understand the importance of early decisions. One of the greatest challenges of a construction project is the logistical coordination of the constant activity of an occupied campus. Our team will review the site constraints and develop phased construction plans. The primary goal will be to complete all of the required construction with minimal disruption to the on-going operations. Factors such as swing space, staging areas, access to and from the buildings and the site, and economies of various construction procedures will be discussed and analyzed.

A carefully thought out staging program as part of the logistics could be the difference between an efficiently managed project and one that is needlessly frustrating. Once agreed upon, the phasing and staging plans will clearly outline the proposed sequence of construction and properly address the existing surrounding areas that may be impacted.

PROJECT SCHEDULING

GREYHAWK will continue to track and update progress based on the Master Schedule developed during the Pre-Construction Phase. As with any schedule, we review permitting issues, labor and material availability, and we analyze and implement strategies for completion of the project within the contract completion dates.



Our philosophy is to be proactive; we anticipate and advise on the impact of any decision on time and money. We will develop and propose real and practical recommendations to mitigate potential schedule slowdowns or additional costs.

The General Conditions will require the contractors to develop a base bid project schedule and update that schedule on a monthly basis. GREYHAWK will provide the expertise and tools to evaluate these schedules to ensure that accurate information is being reported.

MONTHLY REPORTS

Establish monthly project status report format to include: budget and schedule baselines, contractor's schedule of values and schedule, and actuals/accrual and percent complete forecast at completion and variances. Data will be updated regularly.

PROJECT MEETINGS

The GREYHAWK team will participate in bi-weekly project meetings to review progress and upcoming scheduled work, review potential conflicts or coordination issues, facilitate technical clarification, and discuss all relevant project issues. Minutes/meeting summary will be issued to the designated project team members. In addition, our team will participate in and document any special or executive meetings, when requested.

We will attend Emergency Meetings called by the District and/or the design team in response to project construction issues encountered. Our managers will issue minutes for such Emergency Meetings to document action items assigned and proposed solutions any decisions made by the project team.

PROJECT CONTROLS

GREYHAWK provides the following project controls:

- Formalize and maintain a Request for Information (RFI) system
- Track fabrication and delivery of owner pre-purchased equipment and coordinate logistics
- Monitor shop drawing submittal/review process
- Enforce updating and maintenance of the project schedule; develop summary schedule
- Review the contractors' overall management of trade activities, coordination, daily manpower profiles, and general implementation strategy
- Review monthly payment requisitions, secure temporary lien waivers, appropriate insurance and bonding, and recommend for approval
- Ensure the general contractor maintains a daily project diary

- Coordinate quality control inspections with the Design Team; ensure contractor compliance with documented issues requiring remediation

COST ANALYSIS

Review all change order proposals, including:

- Evaluation of entitlement and appropriateness of proposed or approved cost
- Potential impact to project quality and/or project completion
- Analysis of delay claims

SAFETY PROGRAMS

Receive and log the safety programs developed by each of the contractors as required by their contract documents. GREYHAWK will endeavor to promote safety during all phases of this project.

PROJECT RECORDS

Develop and maintain a comprehensive document control system, including:

- Construction Manager's daily reports, including photos to document the progress of work
- Drawings and specifications and addenda
- Submittals/shop drawings
- Contract documentation and internal reports
- Project meeting minutes and monthly reports
- Monthly requisition requests and support documentation
- RFI's and responses
- Warranty & Operations Manuals

PROJECT MANAGEMENT SOFTWARE

GREYHAWK utilizes Newforma Project Management software as our project management software to facilitate the project controls. New Form is available to the project team, including District administration.

PROJECT INSPECTION

Our team makes holistic preparations to obtain inspection approvals from authorities having jurisdiction. This starts with gathering conformed documents, approved submittals, approved shop drawings, and inspection reports. And, prior to scheduling the final inspections, we coordinate with the independent third-party inspections to provide the code inspector the certified inspection report.

We will develop “work-to-complete” list in advance of the punch list contractually required and prepared by the contractor. We will review that punch list with Owner and Architect to finalize the “official” punch list of items to achieve Substantial Completion.

THIRD PARTY PROFESSIONAL SERVICES

We will provide our successful Request for Proposal prototype to seek and recommend the hiring of an independent third-party inspection firm. We will also coordinate inspections by that third-party testing and all other inspection agencies and required inspections by authorities having jurisdiction. As a part of our Daily Reports we document the inspections and approvals received.

If requested, we will provide the Request for Proposal and recommend the hiring of a Mechanical Commissioning Agent and a Testing, Adjusting and Balancing Agent for assurance that the new Mechanical Equipment and Systems are operating in

accordance with the design intent. GREYHAWK will facilitate the integration of these professional services into the project.

CLOSE OUT PHASE

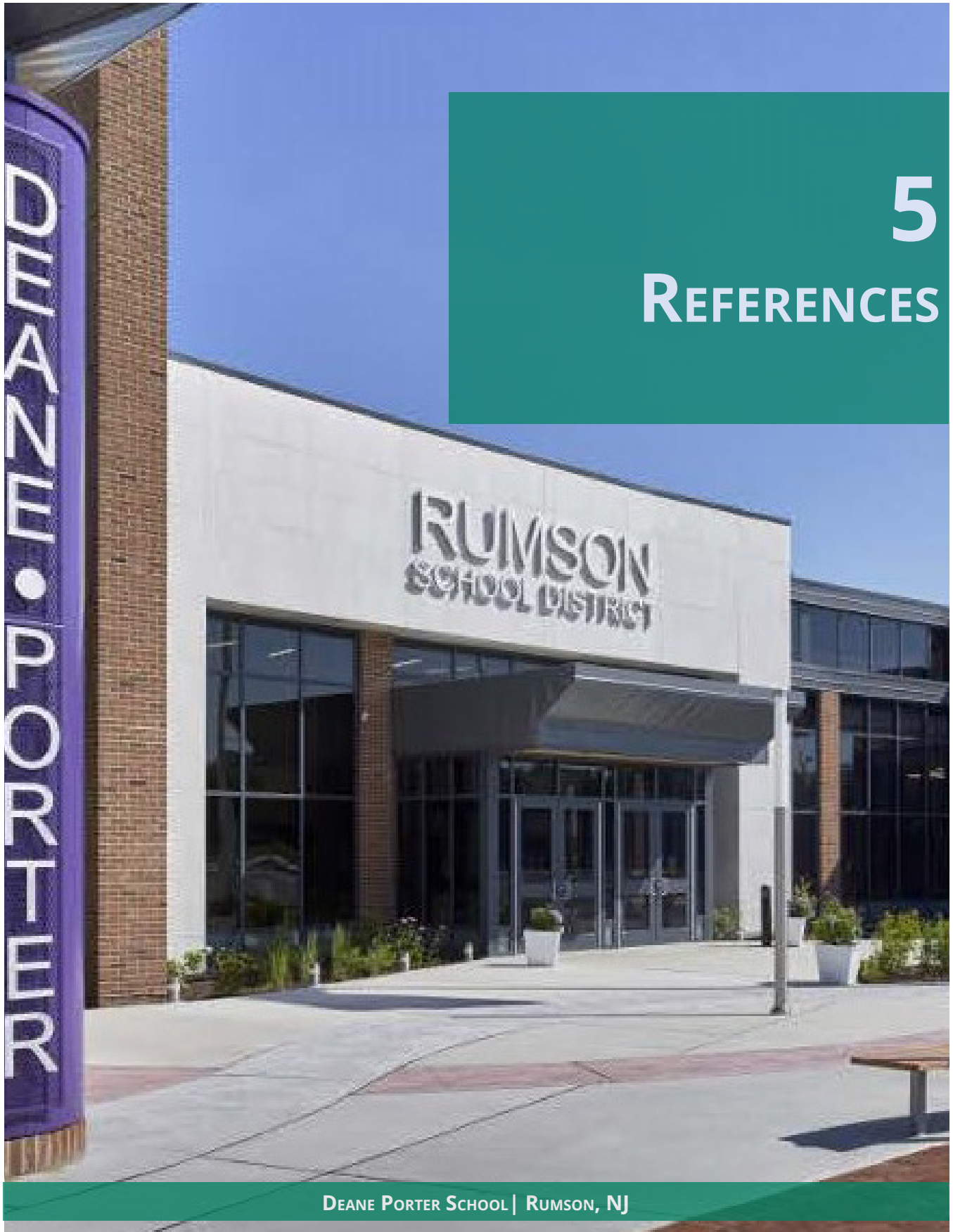
As the project begins to wind down and the prime contractors have submitted their respective certificates of substantial completion, the GREYHAWK team will begin project closeout services.

These services are outlined as follows

- Assist and monitor the contractor’s completion to attain final approvals
- Assist the Board of Education and the design team on punch list preparation
- Monitor and support the contractor’s timely completion of the punch list items
- Assist contractor in providing final documentation including maintenance manuals, guarantees and warranties, release of liens, certificate of occupancy, etc.
- Assist in attaining inspections and municipal sign-offs for Certificate of Occupancy
- Provide observation and verification that “As-Built” (record drawings) are kept current
- Coordinate training of operations staff with building systems and equipment, as necessary

Upon satisfaction of the above, we will initiate a final assessment of completion and make recommendations to the Board of Education on final payments and close procedures.





5

REFERENCES

WHAT WE DO BEST . . .

GREYHAWK prides ourselves on our excellent client relationships.

Though communication, reporting, follow up and accessibility we have cultivated long-lasting and positive relationships.

CLIENT REFERENCES

Below are references from recent / current clients.

Rumson Borough School District of Education

Denise McCarthy, School Business Administrator
60 Forrest Avenue
Rumson, NJ 07760
T: (732) 842-0354
Email: dmccarthy@rumsonschool.org

Dunellen School District

Daniel Ross, Superintendent
400 High Street
Dunellen, NJ 08812
T: (732) 400-5900
rxxxx@xxxxxxxxxxxxxxxxxxg

Perth Amboy School District

Derek J. Jess, School Business Administrator
(former) -- currently at Summit Public Schools
T: (908) 918-2100 x 3200

Holmdel School District

Michael R. Petrizzo, Business Administrator
65 McCampbell Road
Holmdel, NJ 07733
T: (732) 946-1800 ext. 6018
F: (732) 946-1875
Email: mpetrizzo@holmdelschools.org

NJ Schools Development Authority

Steve Wendling, Deputy Director
32 East Front St
Trenton, NJ 08625
T: (609) 858-5187
Email: swendling@njsda.gov

NJ Schools Development Authority

Bob Ryan, Deputy Director
32 East Front Street
Trenton, NJ 08625-0991
T: (609) 858-5186
Email: rryan@njsda.gov





6
FEE PROPOSAL

PAUL ROBESON COMMUNITY THEME SCHOOL FOR THE ARTS | NEW BRUNSWICK, NJ

**KENILWORTH BOARD OF EDUCATION
REQUEST FOR PROPOSALS FOR
CONSTRUCTION MANAGEMENT SERVICES**

FEE PROPOSAL FORM

Pre-Construction Services (Lump Sum per Package)

Package 1: \$27,332.00

Package 2: \$ 7,040.00

Package 3: \$29,064.00

Construction Phase (Fixed Cost per Month)

Cost per Month: \$27,575.00

Total 25 Months (Sept 2023 through Sept 2025): \$689,375.00
(Cost per Month x 25)

Post-Construction Phase (Lump Sum per Package)

Package 1: Included in Construction Phase

Package 2: Included in Construction Phase

Package 3: \$27,575.00

When completing this form, proposers should fill out the amounts/costs on each line as indicated.

- For Pre-Construction Services, provide a separate cost for each package. It is acknowledged that some of this work would overlap among packages; however, KBOE is requesting pricing for each project as a stand-alone fee.
- For Construction Phase, it is currently anticipated that full-time on-site services will be required from September 2023 through September 2025.
 - Because the total duration of construction phase services may change based on final bid and construction schedules, KBOE is requesting monthly pricing.
 - By submitting a monthly price, the proposer is certifying that they can and will provide their full level of proposed services within that amount, with no added costs.

7 FORMS



MILLVILLE HIGH SCHOOL | MILLVILLE, NJ



FORMS

The required forms can be found on the following pages:

- Fee Proposal Form
- Ownership Disclosure Certification
- Non-Collusion Affidavit
- C. 271 Political Contribution Disclosure
- Insurance Statement
- Evidence of Insurance
- Disclosure of Investment Activities in Iran Certification
- Equal Employment Opportunity Language/Certification
- References (included in Section 5)
- NJDPMC Notice of Classification
- NJSDA Prequalification Status
- NJ Business Registration Certificate

To be completed, signed and returned with Bid/Proposal

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of

Organization: GREYHAWK North America, LLC

Organization

Address: 2000 Midlantic Drive, Suite 210

City, State, ZIP: Mount Laurel, NJ 08054

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☒ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II Check the appropriate box

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
GREYHAWK Holding Corp.	2000 Midlantic Drive, Suite 210, Mount Laurel, NJ 08054

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

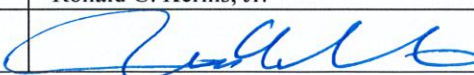
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **KENILWORTH Board of Education** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the **Board of Education** to notify the **Board of Education** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Board of Education** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Ronald C. Kerins, Jr.	Title:	President
Signature:		Date:	January 12, 2023

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

NON-COLLUSION AFFIDAVIT

State of New Jersey
County of Burlington

ss:

I, Ronald C. Kerins, Jr. residing in Mount Laurel
(name of affiant) (name of municipality)
in the County of Burlington and State of New Jersey of full age,
being duly sworn according to law on my oath depose and say that:

I am President of the firm of GREYHAWK
(title or position) (name of firm)

_____ the bidder making this Proposal for the bid

entitled On-Site Construction Management, and that I executed the said proposal with
(title of bid proposal)

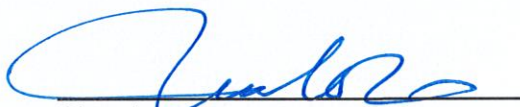
full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the Kenilworth Board of Education relies upon
(name of contracting unit)

and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by
GREYHAWK.

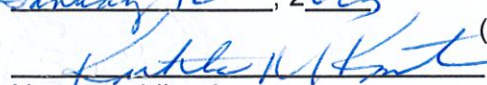
Subscribed and sworn to

before me this day


Signature

Ronald C. Kerins, Jr., President

(Type or print name of affiant under signature)

January 12, 2023

Notary public of

Kathleen M. Kostluk
NOTARY PUBLIC
State of New Jersey
ID # 2286851
My Commission Expires 4/22/2027

My Commission expires _____

(Seal)

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26
KENILWORTH BOARD OF EDUCATION

This form or its permitted facsimile must be submitted to the local unit
no later than 10 days prior to the award of the contract.

Part I - Vendor Information

Vendor Name:	GREYHAWK North America, LLC		
Address:	2000 Midlantic Drive, Suite 210		
City:	Mount Laurel	State:	NJ
		Zip:	08054

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature  Printed Name Ronald C. Kerins, Jr. Title President

Part II - Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
None			\$

☐ Check here if the information is continued on subsequent page(s)

KENILWORTH BOARD OF EDUCATION

Office of Business Administration

PROPOSAL DOCUMENT

CERTIFICATE OF INSURANCE STATEMENT

The proposer fully understands the Kenilworth Board of Education insurance requirements outlined in this Request for Proposal and agrees to provide all insurance required by these documents prior to award of contract.



Ronald C. Kerins, Jr., President
Signature and Title

January 12, 2023

Date

NOTE:

FAILURE TO SIGN THIS DOCUMENT MAY RESULT IN THE REJECTION OF YOUR PROPOSAL



GREYNOR-01

SBITMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/4/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER American Global LLC 100 South Jefferson Road Suite 101 Whippany, NJ 07981	CONTACT NAME: Stephanie Bitman	
	PHONE (A/C, No, Ext): (610) 915-2012	FAX (A/C, No):
	E-MAIL ADDRESS: Stephanie.bitman@americanglobal.com	
INSURED Greyhawk North America, LLC 2000 Midlantic Drive Suite 210 Mount Laurel, NJ 08054	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Sentinel Insurance Company	
	INSURER B: The Continental Insurance Company	
	INSURER C: Beazley America Insurance Company, Inc.	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	X	X	12 SBA AF0548	5/1/2022	5/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	X		12 SBA AF0548	5/1/2022	5/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000	X		12 SBA AF0548	5/1/2022	5/1/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	7033898288	5/1/2022	5/1/2023	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liab			C1E87E220601	5/1/2022	5/1/2023	Per Claim/Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 EVIDENCE OF INSURANCE ONLY.

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>American Global LLC</i>

IRAN DISCLOSURE OF INVESTMENT ACTIVITIES N.J.S.A. 18A:18A-49.4

The Board of Education, pursuant to N.J.S.A. 18A:18A-49.4, shall implement and comply with Public Law 2012, c.25, Disclosure of Investment Activities in Iran—N.J.S.A. 52:32-55 et seq.

Certification Required—Prior to the Award of Contract—N.J.S.A. 52:32-58 (a)

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify, prior to the award of contract, that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

If the Board determines that a person or entity has submitted a false certification concerning its engagement in investment activities in Iran under section 4 of P.L.2012, c.25 (C.52:32-58), the board shall report to the New Jersey Attorney General the name of that person or entity, and the Attorney General shall determine whether to bring a civil action against the person to collect the penalty prescribed in paragraph (1) of subsection a. of section 5 of P.L.2012, c.25 (C.52:32-59).

In addition, bidders must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes on the lower portion of the enclosed form.

The Board has provided within the specifications, a Disclosure of Investments Activities certification form for all persons or entities, that plan to submit a bid, respond to a proposal, or renew a contract with the board, to complete, sign and submit with the proposal. Such certification is required to be submitted prior to the award of contract.

The Disclosure of Investment Activities in Iran Form is to be completed, certified and submitted prior to the award of contract.

**KENILWORTH BOARD OF EDUCATION
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM**

BID SOLICITATION/PROPOSAL TITLE On-Site Construction Management Services - Kenilworth BOE
VENDOR/BIDDER NAME GREYHAWK

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

☒ I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran. **OR**

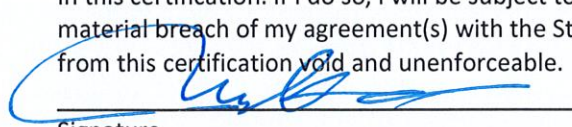
☐ I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities	_____
Relationship to Vendor/ Bidder	_____
Description of Activities	_____
Duration of Engagement	_____
Anticipated Cessation Date	_____

Attach Additional Sheets If Necessary

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.



Signature
Ronald C. Kerins, Jr., President
Print Name and Title

January 12, 2023

Date

Version REV. 2.1 2021

This form is to be completed, certified and submitted prior to the award of contract.

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

The failure to submit such appropriate evidence will result in rescission of the contract.

AFFIRMATIVE ACTION QUESTIONNAIRE

EXHIBIT B

This form is to be completed and returned with the bid. However, the Board will accept in lieu of this Questionnaire, Affirmative Action Evidence stapled to this page.

1. Our company has a federal Affirmative Action Plan approval. ☐ Yes ☒ No

If yes, please attach a copy of the plan to this questionnaire.

2. Our company has a N.J. State Certificate of Employee Information Report ☒ Yes ☐ No

If yes, please attach a copy of the certificate to this questionnaire.

3. If you answered "**NO**" to both questions No. 1 and 2, you must apply for an affirmative action Employee Information Report – Form AA302.

Please visit the New Jersey Department of Treasury website for the Division of Public Contracts Equal Employment Opportunity Compliance:

www.state.nj.us/treasury/contract/compliance/

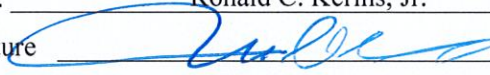
- Click on "Employee Information Report"
- Complete and submit the form with the appropriate payment to:

Department of Treasury
Division of Public Contracts/EEO Compliance
P.O. Box 209
Trenton, NJ 08625-0002

All fees for this application are to be paid directly to the State of New Jersey. A copy shall be submitted to the Board of Education within seven (7) days of the notice of the intent to award the contract or the signing of the contract.

I certify that the above information is correct to the best of my knowledge.

Name: Ronald C. Kerins, Jr.

Signature 

Title President Date January 12, 2023

Name of Company GREYHAWK

Address 2000 Midlantic Drive Suite 210

City, State, Zip Mount Laurel, NJ 08054

Certification 35444

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

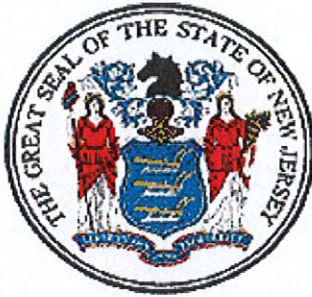
This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-MAY-2020 to 15-MAY-2027

GREYHAWK NORTH AMERICA, L.L.C.
2000 MIDLANTIC DRIVE, STE 210
MOUNT LAUREL NJ 08054



Elizabeth Maher Muoio

ELIZABETH MAHER MUOIO
State Treasurer



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION

NOTICE OF CONSULTANT PREQUALIFICATION

FIRM: GREYHAWK NORTH AMERICA, LLC
ADDRESS: 2000 MIDLANTIC DRIVE, SUITE 210
MOUNT LAUREL, NJ 08054

☐ INITIAL ☐ REVISED ☒ RENEWAL

DATE OF ISSUE: OCTOBER 18, 2021
EXPIRATION DATE: OCTOBER 31, 2023
FEDERAL ID NUMBER: 113 337 521

☐ MBE ☐ WBE ☒ SBE ☐ VOB

The Experience Questionnaire (FORM 48A), submitted by your firm, has been reviewed. As a result of this review, your firm may be invited to submit proposals for projects involving the checked discipline(s) having a not to exceed Construction Cost Estimate (CCE) as noted. For the purposes of this form, NA = no fixed amount.

☐ ARCHITECTURE	_____	☐ ROOFING CONSULTANT	_____
☐ ELECTRICAL ENGINEERING	_____	☐ ACOUSTICS	_____
☐ HVAC ENGINEERING	_____	☐ ASBESTOS DESIGN	_____
☐ PLUMBING ENGINEERING	_____	☐ ASBESTOS SAFETY MONITORING	_____
☐ CIVIL ENGINEERING	_____	☒ CLAIMS ANALYSIS	NA
☐ SANITARY ENGINEERING	_____	☐ TELECOMMUNICATIONS	_____
☐ STRUCTURAL ENGINEERING	_____	☐ FEASIBILITY PLANNING	_____
☐ MECH. ENG. (ELEV., CONVEYORS, ETC.)	_____	☐ FIRE DETECTION SYSTEMS	_____
☐ SOILS ENGINEERING	_____	☐ FIRE PROTECTION SYSTEMS	_____
☐ FIRE PROTECTION ENGINEERING	_____	☐ FOOD SERVICE	_____
☐ ENVIRONMENTAL ENGINEERING	_____	☐ HYDRAULICS/PNEUMATICS	_____
☐ MARINE ENGINEERING	_____	☐ HYDROLOGY	_____
☐ LANDSCAPE DESIGN	_____	☐ SECURITY SYSTEMS	_____
☐ PLANNING	_____	☐ SITE PLANNING	_____
☐ LAND SURVEYING	_____	☐ HISTORIC PRESERVATION CONSULTANT	_____
☐ AERIAL SURVEYING	_____	☐ ENERGY AUDITING	_____
☐ HYDROGRAPHIC SURVEYING	_____	☐ TRAFFIC	_____
☐ FIRE & LIFE SAFETY RENOVATIONS	_____	☐ TRANSPORTATION	_____
☒ BUILDING COMMISSIONING	UNLIMITED	☐ WASTE/WATER TREATMENT	_____
☐ BOILER/STEAM LINES/HIGH PRESSURE SYS.	_____	☐ ENERGY MANAGEMENT CONTROL SYSTEM	_____
☐ DAM/LEVEE DESIGN	_____	☐ RENEWABLE ENERGY CONSULTANT	_____
☐ BARRIER FREE/ADA DESIGN	_____	☒ CONSTRUCTION FIELD INSPECTION	UNLIMITED
☒ ESTIMATING/COST ANALYSIS	NA	☒ PROJECT MANAGEMENT	UNLIMITED
☐ INTERIOR DESIGN/SPACE PLANNING	_____	☐ ENVIRONMENTAL CONSULTANT	_____
☐ ROOFING INSPECTION	UNLIMITED	☐ STORAGE TANK REMOVAL	_____
☒ CONSTRUCTION MANAGEMENT	UNLIMITED	☐ STORAGE TANK INSTALLATION	_____
☒ CPM	UNLIMITED	☐ PERIMETER SECURITY FENCING	_____
☐ ARCHAEOLOGY	_____	☐ INDOOR AIR QUALITY TESTING	_____
☐ GEOLOGY	_____	☐ LANDFILL CLOSURE	_____
☒ VALUE ENGINEERING	NA	☐ LEAD PAINT EVALUATION	_____
☐ HISTORIC PRESERVATION/RESTORATION	_____		

PREPARED BY:

Pamela Sullivan

PAMELA SULLIVAN
MANAGER, PREQUALIFICATION UNIT

APPROVED BY:

Richard S. Flodmand

RICHARD S. FLODMAND
DEPUTY DIRECTOR

NOTE: THIS IS AN ORIGINAL DOCUMENT. IT MAY BE REQUIRED AS PROOF OF YOUR PREQUALIFICATION STATUS.
PLEASE RETAIN THIS FORM FOR YOUR RECORDS.

**CONSULTANT NOTICE OF PREQUALIFICATION**

for

GREYHAWK North America LLC
2000 Midlantic Drive, Suite 210
Mount Laurel, NJ 08054

In accordance with N.J.A.C. 19:38A, your firm has been approved with the NJSDA for Prequalification:

Effective Date: October 20, 2021

Expiration Date: October 31, 2023

☐ Architecture		☐ Electrical Engineering	
☐ HVAC Engineering		☐ Plumbing Engineering	
☐ Civil Engineering		☐ Sanitary Engineering	
☐ Structural Engineering		☐ Mechanical Engineering	
☐ Soils Engineering		☐ Fire Protection Engineering	
☐ Environmental Engineering		☐ Marine Engineering	
☐ Landscape Design		☐ Planning	
☐ Land Surveying		☐ Aerial Surveying	
☐ Hydrographic Surveying		☐ Fire & Life Safety Renovations	
☒ Building Commissioning	\$ UNLIMITED	☐ Boiler/Steam Lines/High Pressure Systems	
☐ Dam/Levee Design		☐ Barrier Free/ADA Design	
☒ Estimating/Cost Analysis	\$ UNLIMITED	☐ Interior Design/Space Planning	
☒ Roofing Inspection	\$ UNLIMITED	☒ Construction Management	\$ UNLIMITED
☒ CPM Scheduling	\$ UNLIMITED	☐ Archaeology	
☐ Geology		☒ Value Engineering	\$ UNLIMITED
☐ Historical Preservation/Restoration		☐ Roofing Consultant	
☐ Acoustics		☐ Asbestos Management & Design	
☐ Asbestos Safety Control Monitoring		☒ Claims Analysis	\$ UNLIMITED
☐ Telecommunications		☐ Feasibility/Master Planning	
☐ Fire Detection Systems		☐ Fire Protection Systems	
☐ Food Service		☐ Hydraulics/Pneumatics	
☐ Hydrology		☐ Security Systems	
☐ Site Planning		☐ Historic Preservation Consultant	
☐ Energy Auditing		☐ Traffic	
☐ Transportation		☐ Waste/Water Treatment	
☐ Energy Management Control Systems		☐ Renewable Energy Design Consultant	
☒ Construction Field Inspection	\$ UNLIMITED	☒ Project Management	\$ UNLIMITED
☐ Environmental Consultant		☐ Underground Storage Tank Removal	
☐ Underground Storage Tank Installation		☐ Premier Security Fencing	
☐ Indoor Air Quality		☐ Landfill Closure	
☐ Lead Paint Evaluation/Inspection			

ANY ATTEMPT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS NOTICE MAY RESULT IN PROSECUTION, DEBARMENT, AND/OR DISQUALIFICATION.

Information contained in this notice can be verified at: <https://sda03.njsda.gov/PublicReportsUI/VendorSearch.aspx>

03/30/15

Taxpayer Identification# 113-337-521/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

GREYHAWK NORTH AMERICA LLC

TRADE NAME:

ADDRESS:

2000 MIDLANTIC DRIVE STE 210
MOUNT LAUREL NJ 08054

SEQUENCE NUMBER:

0098998

EFFECTIVE DATE:

08/08/01

ISSUANCE DATE:

03/30/15



Director
New Jersey Division of Revenue

FORM-BRC

~~This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.~~

104-061, D205846V

THANK YOU

FOR CONSIDERING US!

Our team has extensive experience in public facility construction, and their careers continue to be built on a foundation of quality service and dedication to project success.

We have practical field experience and we offer Owners the benefits and values derived from managers having worked on similar projects.

We stand ready to begin supporting the Kenilworth Board of Education.



2000 Midlantic Drive, Suite 210
Mount Laurel, NJ 08054
856.722.1800



www.greyhawk.com // 1-888-280-HAWK