

22-186



BOROUGH OF ELMWOOD PARK
GOVERNMENT RECORDS REQUEST FORM
182 Market Street
Elmwood Park, NJ 07407
Phone: 201-796-1457 Ext. 600
Fax: 201-794-0976
Municipal Clerk's Office
smorris@elmwoodparknj.us



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Omar MI _____ Last Name _____
E-mail Address _____
Mailing Address _____
City _____ State _____ Zip _____
Telephone _____ FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: PLEASE BE AS SPECIFIC AS POSSIBLE IN DESCRIBING THE RECORDS BEING REQUESTED. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

see attached.

AGENCY USE ONLY

Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
Due Date - 7/6
In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking # _____	Total _____		
Rec'd Date _____	Deposit _____		
Ready Date _____	Balance Due _____	Total _____	Pages _____
	Balance Paid _____		
Records Provided _____			
Custodian Signature _____		Date _____	

22-186

Marlene DiStefano

From: Shanee Morris
Sent: Friday, June 24, 2022 2:34 PM
To: Marlene DiStefano
Subject: Fwd: OPRA request - Property Records

Get Outlook for iOS

From: Omar <opra+request-33152-dd8b68ab@requests.opramachine.com>
Sent: Friday, June 24, 2022 2:29:02 PM
To: Shanee Morris <smorris@elmwoodparknj.us>
Subject: OPRA request - Property Records

Dear Elmwood Park Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message, and thank you for your consideration of the following matter.

Public records requested:

1. Addresses of all residential properties (Property Class 2) that are marked as vacant and/or abandoned
2. Addresses of all residential properties (Property Class 2) that are marked as condemned
3. Addresses of all residential properties (Property Class 2) that have had a notice of abatement issued, specifically from 1/1/2022 to the present day
4. Addresses of all residential properties (Property Class 2) that are fire damaged, specifically from 1/1/2022 to the present day
5. Addresses of all residential properties with delinquent property taxes, specifically for the past 2 quarters
6. Addresses of all residential properties with delinquent water and sewer bills, specifically for the past 2 quarters
7. Addresses of all residential properties with an active municipal owned lien
8. Addresses of all residential properties that have had a code enforcement complaint opened for high grass and/or junk/debris, specifically from 1/1/2022 to the present day

You may redact all confidential and personal information under N.J.S.A. 47:1A-1, but I am requesting the addressees of such properties. I am requesting the above public records in electronic form, preferably in Excel format.

Yours faithfully,

Omar

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-33152-dd8b68ab@requests.opramachine.com

Is Smorris@elmwoodparknj.us the wrong address for OPRA requests to Elmwood Park Borough? If so, please contact us using this form:

File

Date	Address
1/1/2022	11 North Street
1/10/2022	118 Iozia Terrace - A
1/23/2022	73 Summit Avenue
3/14/2022	5A 16th Avenue
3/23/2022	33B Linwood Avenue
3/28/2022	34 Palsa Avenue
3/28/2022	34 Palsa Avenue
4/30/2022	11 Augusta St

Building
vacant Properties

248 Rudolph Ave

74 Bellevue Ave.

100 Godwin Ave.

691 River Drive