



City of Hoboken
Custodian of Records
GOVERNMENT RECORDS REQUEST FORM
94 Washington Street
Hoboken, NJ 07030
Phone: 201-420-2000 ext. 2005 Fax: 201-420-2035
Email: opra@hobokennj.gov | Website: www.hobokennj.gov



OPRA REQUEST COVER SHEET

Original Date: 2/28/21

Follow Up Date: _____

To: Jo Ann / Sharon

Department: T/C

The attached OPRA Request was received by the City Clerk. Records responsive are due from your department on or before the due date listed herein. If you require additional time you **MUST** inform the Clerk's office immediately upon receipt of this packet. Failure to follow the requirements of OPRA and the procedural requirements enacted by the City of Hoboken to assure compliance with OPRA may subject you to discipline up to and including removal as well as penalties from the State of New Jersey Government Records Council.

LOG#: 21-206 Due to Clerk: 3/4/21 Date due to requestor: 3/6/21

CLERK NOTES:

Departmental Responses:

- ☐ Responsive records are attached and provided (# of pages) Email Two files
- ☐ No responsive records exist in this department
- ☐ Responsive records are privileged and/or Confidential for the following reasons:

- ☐ The Department requires more time to respond until _____ because _____
- ☐ Other: _____

IMPORTANT

X <u>Sharon Cusack</u> SIGNATURE OF DEPARTMENTAL RESPONDER	X <u>Sharon Cusack</u> PRINTED NAME OF THE DEPARTMENTAL-RESPONDER	<u>2/26/2021</u> DATE
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*****PLEASE ATTACH RESPONSIVE RECORDS TO THIS DOCUMENT, AND RETURN BOTH TO THE CITY CLERK, ON OR BEFORE THE DUE DATE LISTED HEREIN *****



*Log # 21-256-TK
21-257-JRP*

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Email: OPRA@hobokennj.gov Website: www.hobokennj.gov



IMPORTANT NOTICE

The LAST PAGE of this form contains important information related to your rights concerning government records. Please read it carefully.

Requester Information

First Name: Jordan Last Name: Santoro

E-mail Address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ FAX: _____

Requested Delivery*: ☐ Pick up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email
Special Requests Regarding Delivery Format: _____

*All requests will be via hard copy mail delivery unless otherwise specified.

If you are requesting records containing personal information, please select one:

Under penalty of perjury and N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☐ HAVE NOT
been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature: _____ Printed Name: _____ Date: _____

If you are a crime victim and you hereby certify under penalty of perjury and N.J.S.A. 2C:28-3 that you are requesting
Records herein relating to your victimization please check the box and sign and date below:

☐ Signature: _____ Printed Name: _____ Date: _____

Maximum Authorized Cost \$ _____ Select Payment Method ☐ Cash ☐ Check ☐ Money Order

Fees: \$0.05 per letter page / \$0.07 per legal page or larger / Actual Costs will be charged for alternative methods of delivery

Delivery: Additional delivery/postage fees will apply, where applicable, depending upon delivery type. Extras: Special service charge fees will apply dependent upon request

Please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. (Bold items are, generally, immediate access documents)

☐ Budget ☐ Bills/Invoices/Vouchers ☐ Contracts ☐ Salary/Overtime Information ☐ Ordinance/Resolution ☐ Police Records ☐ Fire Department ☐ Other

PLEASE BE AS SPECIFIC AS POSSIBLE IN DESCRIBING THE RECORDS BEING REQUESTED.

See attached e-mail

RECEIVED
2021 FEB 25 PM 3:27
CITY CLERK
HOBOKEN, NJ 07030

City Clerk *Log*

21-257 - JMS
From: Jordan Santiago <opra+request-20534-a5538d1d@requests.opramachine.com>
Sent: Thursday, February 25, 2021 2:04 PM
To: OPRA
Subject: OPRA request - Property Records

Dear Hoboken City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

1. A list of all residential vacant land, single family, and multifamily properties that are delinquent on their taxes, behind 1-3 years from today. Please include balance owed, address, and owner name.
2. A list of all residential single family, and multi family properties with code violations on them for the last 3 months from today. Address, and owner name provided please.
3. A list of all residential single family and multi family properties that are delinquent on their utilities. Address, owner name, and balance owed provided please.
4. A list of all residential single family and multi family properties that are flagged abandoned.
5. A list of all residential single family and multi family properties that are fire damaged in the past month.

Yours faithfully,

Jordan Santiago

Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-20534-a5538d1d@requests.opramachine.com

Is opra@hobokennj.gov the wrong address for OPRA requests to Hoboken City? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=hoboken_city

Disclaimer: This message and any reply that you make will be published on the internet and privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/property_records_65

RECEIVED
2021 FEB 25 PM 3:27
CITY CLERK
HOBOKEN, NJ 07030

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.