



**CITY OF CAMDEN**  
**OPEN PUBLIC RECORDS ACT REQUEST FORM**

520 Market Street, Rm. 105, Camden, NJ 08101

(856) 757-7223 & Fax (856) 757-7220  
City Custodian: Municipal Clerk's Office  
OPRREQUEST@CI.CAMDEN.NJ.US



**Important Notice**

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

**Requestor Information – Please Print**

First Name Rhonda MI      Last Name Thomas  
E-mail Address RWARETHOMAS@GMAIL.COM  
Mailing Address PO BOX 254  
City Sicklerville State NJ Zip 08081  
Telephone 856-470-0774 FAX       
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒  
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.  
Signature [Signature] Date 07.04.2022

**Payment Information**

Maximum Authorization Cost \$       
Select Payment Method  
Cash ☐ Check ☐ Money Order ☐  
Fees: Letter size pages - \$0.05 per page  
Legal size pages - \$0.07 per page  
Other materials (CD, DVD, etc) – actual cost of material  
Delivery: Delivery / postage fees additional depending upon delivery type.  
Extras: Special service charge dependent upon request.

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Ownership + property information  
on  
1565 Mt. Ephraim Ave.  
Camden, NJ 08104  
(vacant land)

**AGENCY USE ONLY**

Est. Document Cost       
Est. Delivery Cost       
Est. Extras Cost       
Total Est. Cost       
Deposit Amount       
Estimated Balance       
Deposit Date     

**AGENCY USE ONLY**

**Disposition Notes**  
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐  
Denied ☐ Closed ☐  
Filled ☐ Closed ☐  
Partial ☐ Closed ☐

**AGENCY USE ONLY**

| Tracking Information            |             | Final Cost       |             |
|---------------------------------|-------------|------------------|-------------|
| Tracking #                      | <u>    </u> | Total            | <u>    </u> |
| Rec'd Date                      | <u>    </u> | Deposit          | <u>    </u> |
| Ready Date                      | <u>    </u> | Balance Due      | <u>    </u> |
| Total Pages                     | <u>    </u> | Balance Paid     | <u>    </u> |
| Records Provided                |             |                  |             |
| Custodian Signature <u>    </u> |             | Date <u>    </u> |             |