



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

ANDREW J. CASAIS, RMC, QPA
BOROUGH CLERK /
QUALIFIED PURCHASING AGENT
(908) 245-6222
acasais@rosellepark.net

October 18, 2019

Adriana Ondarza

Sent via E-Mail (opra+request-7676-2d7633c8@requests.opramachine.com)

Re: OPRA Request Received 10-18-19

Dear Ms. Ondarza,

Please be advised that my office received your request for public records pursuant to the New Jersey Open Public Records Act (NJ-OPRA), N.J.S.A. 47:1A-1 et seq.

Please be further advised that pursuant to statute my office has seven (7) business days to respond to your request in a timely manner. Therefore, you should receive your requested information no later than Tuesday, October 29, 2019. In the event a request for a deadline extension is desired by my office, or another agency of the Borough, my office will reach out to you, in writing, to secure such an extension.

Should you have any questions about the processing of your requests please feel free to contact my office.

Regards,

Andrew J. Casais, RMC, QPA
Borough Clerk / Qualified Purchasing Agent

CC: File