1384

CITY OF PASSAIC
OPEN PUBLIC RECORDS ACT REQUEST FORM

330 Passaic Street
Passaic, NJ 07055
(973) 365-5584 Fax Number(973) 365-0115
OPRA@cityofpassaicnj.gov
Amada D. Curling, RMC, CMR
City Clerk

10/27/2022

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Frank MI ____ Last Name Toia

E-mail Address Franktoia1@gmail.com

Mailing Address 100 Shepherds Lane, APT 405

City Totowa State NJ Zip 07512

Telephone 862-324-1877 FAX ____

Preferred Delivery: Pick Up ____ US Mail ____ On-Site Inspect ____ Fax ____ E-mail ✓

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I *HAVE / HAVE NOT* been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [signature] Date 10/18/22

Payment Information

Maximum Authorization Cost $

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - $0.05 per page
Legal size pages - $0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

1- A list of Property addresses that, as of today, have delinquent property taxes and open property liens. This list needs to include amounts of balances owned.

2- A list of property addresses that have received any code violations since the beginning of the year. Please provide the type of violation.

3- A list of all residential property addresses that are currently vacant or abandoned.

AGENCY USE ONLY

Est. Document Cost ____
Est. Delivery Cost ____
Est. Extras Cost ____
Total Est. Cost ____
Deposit Amount ____
Estimated Balance ____

Deposit Date ____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open ____
Denied - Closed ____
Filed - Closed ____
Partial - Closed ____

AGENCY USE ONLY

Tracking Information

Tracking # ____
Rec'd Date ____
Ready Date ____
Total Pages ____

Final Cost

Total ____
Deposit ____
Balance Due ____
Balance Paid ____

Records Provided

CITY CLERK'S OFFICE PASSAIC, NJ
2022 OCT 19 A 8:35
RECEIVED

Custodian Signature ____ Date ____