

Department:

TOWNSHIP OF WAYNE
OFFICE OF THE TOWNSHIP CLERK
475 Valley Road
Wayne, New Jersey 07470
Fax: 973-709-1524
Email: opra@waynetownship.com

OPRA No. 22-1308

Date Due:
OCTOBER 20, 2022

REQUEST FOR PUBLIC RECORDS

A request for access to or for a copy of Public Records should be submitted on this form to the Office of the Township Clerk

FOR MUNICIPAL USE ONLY

Date Received: 10/11/2022

Date of Response: 10/19/22

SEE INFORMATION ON REVERSE SIDE
(Applicant Must Sign On Reverse Side)

Name: FRANCESCO TOIA

Mailing Address: _____

City/State/Zip: _____

Telephone (Day): _____ Fax: _____

Email: Francesco Toia <opra+request-35928-9c27854c@requests.opramachine.com>

Preferred Delivery: Pick up ☐ US Mail ☐ Fax ☐ Email ☒ On-Site Inspection ☐

NOTE: Depending on the request, some delivery options may not be available. If US Mail is selected the requestor is responsible for postage.

***PLEASE BE ADVISED*:** Your request **MUST NAME SPECIFICALLY IDENTIFIABLE RECORDS**. A records custodian is not required to research files to figure out which records, if any, might be responsive to a broad and/or unclear request. An overly broad and/or unclear request will not be processed until clarification is provided. (I.e. if you are seeking permits and/or violation notices, **you must include the property address, TYPE of PERMIT(S)/VIOLATION(S) (i.e. building, etc.) and a DATE RANGE**).

1. A list of property addresses that, as of today, have delinquent property taxes and open property liens. This list needs to include amounts of balances owed.
2. A list of property addresses that have received any code violations since the beginning of the year. Please provide the type of violation.
3. A list of all residential property addresses that are currently vacant or abandoned.

Information on a Specific Property:

Address _____

Block _____ Lot _____