

DiPISA & LAGO, LLC
ATTORNEYS AT LAW

Mark A. DiPisa, Esq.
Michelle Lago, Esq.

Reply to Hasbrouck Heights Office

194 Boulevard
Hasbrouck Heights, NJ 07604
Phone: (201) 426-5666
Fax: (201) 426-5667
Email: mark@dllaw.net

701-703 McCarter Highway
Newark, NJ 07102
Phone: (973) 242-2142
Fax: (973) 242-2143
Email: michelle@dllaw.net

December 18, 2019

Via Hand Delivery

Hector Olmo, Borough Administrator
Borough of Wallington
24 Union Boulevard
Wallington, New Jersey 07057

Re: Response to Request for Qualifications for Prosecutor

Dear Mr. Olmo:

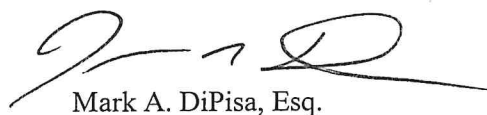
Please accept the attached as the Response of Mark A. DiPisa, Esq. and DiPisa & Lago, LLC to the Borough of Wallington's Request for Qualifications for services for Prosecutor. Also attached hereto is a letter of experience, firm resume, list of references, and a New Jersey Business Registration Certificate. Two (2) copies are enclosed.

Mark DiPisa is the firm's managing partner and his legal background focuses primarily on the representation of various public entities, including serving as general counsel and Prosecutor to municipalities and other local agencies. Mr. DiPisa currently serves as the Prosecutor in the Borough of Lodi and Assistant Prosecutor in the Borough of River Edge.

As a small law office, we have the ability to provide quality legal services at a cost effective rate. We are confident that, if chosen, Mark DiPisa and the DiPisa & Lago law firm will provide effective legal services necessary to fulfill the needs of the Borough. Thank you for your consideration of the attached Proposal.

Very truly yours,

DIPISA & LAGO LLC



Mark A. DiPisa, Esq.

Enclosures

DiPISA & LAGO, LLC
ATTORNEYS AT LAW

Mark A. DiPisa, Esq.
Michelle Lago, Esq.

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Executive Summary for Prosecutor

December 18, 2019

Via Hand Delivery

Hector Olmo, Borough Administrator
Borough of Wallington
24 Union Boulevard
Wallington, New Jersey 07057

Re: Response to Request for Qualifications for Prosecutor

Please accept this Response to the Request for Qualifications on behalf of Mark A. DiPisa and the law firm of DiPisa & Lago, LLC. This response is being submitted for professional services for the Borough of Wallington (the "Borough") Request for Qualifications for Prosecutor. Attached to this executive summary is the resume of Mark A. DiPisa, Esq. an Affirmative Action Statement, a copy of the firm Business Registration Certificate, as well as all other documents requested.

Mark DiPisa has an office in Hasbrouck Heights, New Jersey. The firm performs legal services in a variety of areas with representation of both public and private entities. One of the firm's primary focuses is municipal practice. We respectfully submit that our firm is best qualified to serve as Prosecutor for the Borough for the reasons discussed below.

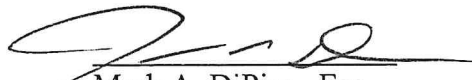
Our firm's senior partner, Mark A. DiPisa has significant experience serving as a prosecutor and a public defender for various municipalities and has represented various private

clients in municipal court. Mr. DiPisa has served as prosecutor for the Borough of Lodi for the past 3 years and Alternative Prosecutor for the Borough of River Edge for the past year. Mr. DiPisa previously served as Public Defender for the Township of Rochelle Park, the Borough of Bogota, the Borough of North Plainfield, and the City of Rahway for approximately four (4) years. In this capacity, Mr. DiPisa handled litigation in the areas of legal interest such as domestic violence, assault, terroristic threats, harassment, shoplifting, criminal mischief, trespassing, resisting arrest, and all motor vehicle offences, including but not limited to, driving while intoxicated. Mr. DiPisa maintained his professional responsibility to his clients by providing them with proper representation while working with the court staff to ensure that all matters were resolved rapidly and efficiently.

Mr. DiPisa is admitted to practice law in the state of New Jersey and the United States District Court for the District of New Jersey. Mr. DiPisa grew up in Hasbrouck Heights New Jersey and is a lifelong resident of Bergen County. Due to his experience working with municipalities, Mr. DiPisa is knowledgeable of the Borough's needs and has the ability to resolve cases efficiently as the prosecutor.

We are confident that, if chosen, Mark A. DiPisa will provide effective legal services necessary to fulfill the needs of the Borough.

Respectfully submitted,
DIPISA & LAGO LLC



Mark A. DiPisa, Esq.

DiPisa & Lago, LLC
ATTORNEYS AT LAW

Mark A. DiPisa, Esq.
Michelle Lago, Esq.

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“Prosecutor”

December 18, 2019

Via Hand Delivery

Hector Olmo, Borough Administrator
Borough of Wallington
24 Union Boulevard
Wallington, New Jersey 07057

Re: Request for Qualifications for Prosecutor

In response to your request for Qualifications to engage a Prosecutor for the Borough of Wallington (“Borough”), we submit the following information in response to the Request for Qualifications:

1. Contact Information:

DiPisa & Lago, LLC
194 Boulevard
Hasbrouck Heights, New Jersey 07604
Telephone number (201) 426-5666
Facsimile number (201) 426-5667
Electronic mail: Mark@dllaw.net

Contact Person:
Mark A. DiPisa, Esq.

2. Description of Business:

DiPisa & Lago, LLC is a limited liability corporation that has been in business under the current name since approximately August 2013. The principals of the firm are Mark A. DiPisa and Michelle Lago. Our office is located in close proximity to Wallington at 194 Boulevard, Hasbrouck Heights, New Jersey.

3. Vendor's Experience.

The firm's managing partner Mark A. DiPisa has provided representation to various governmental entities, corporations, and individuals in several specialized areas of practice including: municipal law, public entity law; public finance; real estate; commercial transactions and litigation; and labor/employment law. Our firm brings together experienced attorneys dedicated to, and capable of, providing clients the highest quality services in an efficient, timely, result-oriented, and cost-effective manner.

Our firm's senior partner, Mark A. DiPisa has significant experience serving as a prosecutor and a public defender for various municipalities and has represented various private clients in municipal court. Mr. DiPisa has served as prosecutor for the Borough of Lodi for the past 3 years and Alternative Prosecutor for the Borough of River Edge for the past year. Mr. DiPisa previously served as Public Defender for the Township of Rochelle Park, the Borough of Bogota, the Borough of North Plainfield, and the City of Rahway for approximately four (4) years. In this capacity, Mr. DiPisa handled litigation in the areas of legal interest such as domestic violence, assault, terroristic threats, harassment, shoplifting, criminal mischief, trespassing, resisting arrest, and all motor vehicle offences, including but not limited to, driving while intoxicated. Mr. DiPisa maintained his professional responsibility to his clients by providing them with proper representation while working with the court staff to ensure that all matters were resolved rapidly and efficiently.

Mr. DiPisa is available to attend council meetings and is familiar with the Township of Rochelle Park. Mr. DiPisa served as the public defender for the Township of Rochelle Park from 2013 through 2016 and is extremely familiar with the Township as a result.

4. Staffing Plan.

Mark A. DiPisa, Senior Partner, will be the member of the firm responsible for the legal services rendered to the Fund as Defense Attorney.

Please see attached resume for Mark A. DiPisa, Esq.

Michelle Lago, Partner, concentrates her practice in the areas of immigration and matrimonial law.

Also attached is the Data Form as requested by the Department of Banking and Insurance pursuant to N.J.A.C. 11:15-2.6(c)8 and the Stockholder Disclosure Certificate.

5. Vendor's Experience.

Approximately Four (7) years experience representing municipalities as a Prosecutor and a Public Defender.

Approximately Six (7) years experience representing municipalities including but not limited to the Township of Aberdeen, Township of Cranford, the City of Linden, City of Newark and the Township of Edison (labor).

Approximately Six (6) years of general civil litigation experience and representing various private entities, including large corporations such as Village Supermarket, Inc., Maher Terminals, and GK1 Sports Inc.

Approximately three (3) years experience representing school boards such as the Bloomfield Board of Education, Township of Livingston Board of Education, the Green Brook Township Board of Education, and the Sparta Board of Education.

Approximately one (3) year of experience as a member of the New Jersey Public Housing Authority Joint Insurance Fund Defense Panel.

5. Description of Resources.

DiPisa & Lago, LLC is a full service law firm. Our attorney qualifications and background are set forth in number three (3) above and attached resume. As to our firm's experience, please see our responses to numbers two (2) and four (4) above. Our firm has two locations, one office is located at 194 Boulevard, Hasbrouck Heights, New Jersey and the other office is located at 701-703 McCarter Highway, Newark, New Jersey. Each office is equipped with all the resources necessary to operate a successful practice and service clients properly. Mark A. DiPisa and Michelle Lago have approximately (18) sixteen years of collective experience practicing law.

6. Location of Office.

Our law firm has two offices. The first office is located at 194 Boulevard, Hasbrouck Heights, New Jersey. The second office is located at 701-703 McCarter Highway, Newark, New Jersey. Our firm represents clients and handles matters throughout the State of New Jersey.

We are not registered as a small business enterprise with the New Jersey Commerce and Economic Growth Commission New Jersey's Set-Aside Program.

7. Our firm has had no judgments for which any attorney has been adjudicated liable for professional malpractice.

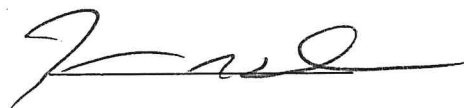
8. Our firm has never been involved in any bankruptcy or reorganization proceedings.

9. Mark A. DiPisa is licensed to practice law in the State of New Jersey and the District Court of New Jersey.

10. Please see attached Business Registration Certificate.

11. DiPisa & Lago, has and will maintain during the period of engagement malpractice insurance of at least \$100,000.

DIPISA & LAGO LLC

A handwritten signature in dark ink, appearing to read 'Mark A. DiPisa', written over a horizontal line.

**MARK A. DIPISA, ESQ.
ATTORNEY AT LAW
STATE OF NEW JERSEY**

MARK A. DIPISA, ESQ.
194 Boulevard
Hasbrouck Heights, New Jersey 07604
(201) 426-5666 phone / (201) 426-5667 fax
Email: mark@dllaw.net

EXPERIENCE:**DIPISA & LAGO, LLC****Partner****October 2013 - Present**

Partner in a general civil and criminal litigation practice that provides representation to private and public entities, and individuals. Mr. DiPisa focuses his practice in areas of legal interest including, but not limited to, criminal litigation, public entity law, commercial transactions, contract negotiation, labor and employment law, and municipal law.

- **Prosecutor – Borough of Lodi** (Jan 1, 2016 – present)
- **Alt. Prosecutor – Borough of River Edge** (Jan 1, 2019 – present)
- **Public Defender – Township of Rochelle Park** (Oct 2013 – Dec 2015)
- **Public Defender – Borough Bogota** (Oct 2013 – Dec 2015)

ROGUT MCCARTHY, LLC**Senior Associate****April 2010 – October 2013**

Represented a wide spectrum of public and private entities, including municipalities and local housing authorities, in matters ranging from personnel and labor, general litigation, contract negotiation, Open Public Records Act issues, Local Public Contracts Law, and constitutional law and Criminal law. Also served as public defender for various municipalities.

- **Public Defender – City of Rahway Municipal Court**
- **Public Defender – Borough of North Plainfield Municipal Court**

SCHWARTZ SIMON EDELSTEIN & CELSO, LLC**Associate****August 2008 – April 2010**

Served as an associate in the labor, commercial practice and litigation department. Represented public and private entities including school boards and municipalities in all areas of litigation and employment matters. Defended the Essex County Improvement Authority from claims regarding environmental contamination. Represented clients in mediations and settlement negotiations.

HONORABLE RICHARD J. DONOHUE, SUPERIOR COURT OF NEW JERSEY**Judicial Clerk****September 2007- August 2008**

Handled various high profile civil litigation matters including, but not limited to, personal injury cases involving the Polio vaccine. Certified through the administrative office of the courts in mediation skills.

DECOTTIS FITZPATRICK & COLE, LLP**Summer Associate****May 2006 – October 2006****EDUCATION:****SETON HALL UNIVERSITY LAW SCHOOL****Newark, New Jersey**

Judis Doctorate

May 2007

Best Oral Advocate, Appellate Advocacy 2006

Peter W. Rodino Society Student Leadership Award 2006 receipt

Monmouth University

Bachelor of Arts

May 2003

Monmouth University Football, 4 year starter 1999-2002

ADMISSIONS:

State of New Jersey; United States District Court for the District of New Jersey

ASSOCIATIONS:

Bergen County Housing Authority, Commissioner

Sept 2011 – April 2017

DiPISA & LAGO, LLC
ATTORNEYS AT LAW

Mark A. DiPisa, Esq.
Michelle Lago, Esq.

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Letter of Intent

December 13, 2019

Via Hand Delivery

Hector Olmo, Borough Administrator
Borough of Wallington
24 Union Boulevard
Wallington, New Jersey 07057

Dear Mr. Olmo:

The undersigned, as Respondent, has submitted the attached Qualification Statement in response to a Request for Qualifications (RFQ), issued by the Borough of Wallington ("Borough"), dated November 26, 2019, in connection with the Borough's need for a Prosecutor.

DiPisa & Lago, LLC HEREBY STATES:

1. The Qualification Statement contains accurate, factual and complete information. We affirm that the contents of our Proposal of Qualifications State (which Qualification State is incorporated herein by reference) are accurate factual and complete to the best of our knowledge and belief and that Qualification Statement is submitted in good faith upon expressed understanding that any false statements may result in the disqualification of the undersigned Respondent.

2. DiPisa & Lago, LLC is interested in being invited to respond to the Borough of Wallington request for Proposal of Qualifications (RFQ). It is the intent of DiPisa & Lago, LLC to complete and submit a Qualification Statement for the provision of services set forth above and to enter into a contract for said services if selected and awarded a contract by the Mayor and Council of the Borough of Wallington.

3. DiPisa & Lago agrees to participate in good faith in the procurement process as described in the RFQ and to adhere to the Borough's procurement schedule.

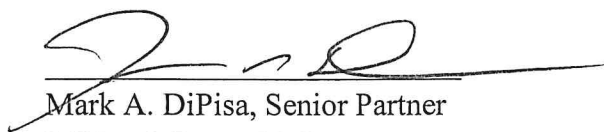
4. DiPisa & Lago, LLC agrees that all costs incurred by it in connection with the preparation and submission of the Qualification Statement and any response prepared and submitted in response to the RFP, or any negotiation which results therefrom shall be borne exclusively by the Respondent.

5. DiPisa & Lago, LLC hereby declares that the only persons participating in this Qualification Statement as Principals are named therein and that no person other than those herein mentioned has any participation in this Qualification Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participation Principals, but only if acceptable to the Borough. DiPisa & Lago, LLC declares that this Qualification Statement is made without connection with any other person, firm or parties who has submitted a Qualification Statement, except as expressly set forth below and that it has prepared and has been submitted in good faith without collusion or fraud.

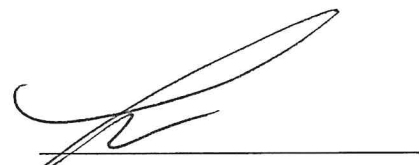
6. DiPisa & Lago, LLC acknowledges and agrees that the Borough may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the Borough shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFQ.

7. DiPisa & Lago, LLC acknowledges that any contract executed with respect to the provision of Prosecutor must comply with all applicable affirmative action and similar laws. Respondent hereby agrees to take such actions as are required in order to comply with such applicable laws.

8. DiPisa & Lago, LLC acknowledges and agrees that it will be obligated to satisfy the requirements set forth in Section Two of this RFQ at the time of submission of its Proposal of Qualification Statement. The Respondent hereby states that (as of the date hereof) it has a reasonable expectation that it will be able to satisfy such criteria and requirements as of the date of its submittal.


Mark A. DiPisa, Senior Partner
DiPisa & Lago, LLC

Dated: 12/18/19


Michelle Lago, Partner
DiPisa & Lago, LLC

Dated: 12/18/2019

DISCLOSURE OF OWNERSHIP

(If the Consultant is a sole proprietorship, check here ☐ and do not complete this statement.)

The UNDERSIGNED, as a Consultant, in accordance with N.J.S.A. 52:25-24.2, declares and submits this Statement of Ownership:

The Consultant is a Corporation ☐ Partnership ☐ Joint Venture ☐ Limited Liability Company ☒

☒ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

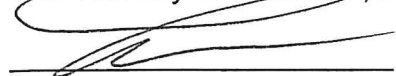
	Full Name of Individual (Stockholder) (Partner)	Home Address of Individual (Stockholder) (Partner)	
1.	Mark A. DiPisa	134 Terrace avenue, Lodi, NJ 07644	50%
2.	Michelle Lago	134 Terrace avenue, Lodi, NJ 07644	50%
3.			
4.			
5.			
6.			
7.			

THIS STATEMENT MUST BE INCLUDED WITH PROPOSAL SUBMISSION

Notes: Attach additional sheets in this format, if necessary.

Subscribed and sworn before me

This 13th day of December, 2019



Attorney at Law of the State of New Jersey

MICHELLE LAGO, ESQ
ATTORNEY AT LAW
STATE OF NEW JERSEY



Mark A. DiPisa, Principal

Disclosure of Investment Activities in IRAN

BID/RFP/Solicitation Number: _____

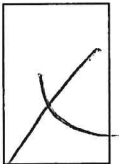
Bidder/Offeror: _____

Part 1: Certification

BIDDERS ARE TO COMPLETE PART 1 BY CHECKING **EITHER BOX.**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

PLEASE CHECK THE APPROPRIATE BOX:



I certify, pursuant to Public Law 012. c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran

pursuant to P.L. 2012. c. 25 ("Chapter 25 List"). I further certify that I am the person listed above. or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR



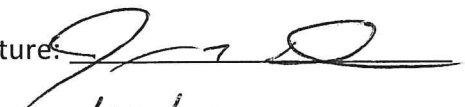
I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below.

Part 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran on additional sheets provided by you.

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name: (Print): MARK A. DIPISA, ESQ.
ATTORNEY AT LAW
STATE OF NEW JERSEY

Signature: 

Title:

Date: 12/18/19

DISCLOSURE STATEMENT

The attention of prospective bidders is drawn to the provisions of the Local Government Ethics Law (N.J.S.A. 40A:9-22-1, et seq.) which prohibits a Borough Officer or employee or member of his/her immediate family from having an interest in a business organization or engaging in any business transaction, or professional activity which is in substantial conflict with the proper discharge of his duties in the public interest.

In furtherance thereof, every bidder must disclose below, being a Wallington officer or employee or whether an immediate family member is a Wallington officer or employee. If the bidder is a business organization, then disclosure shall be made with respect to anyone having an interest in the business and their immediate family members.

Please answer the following:

Is the bidder, or a member of the bidder's immediate family, or anyone having an interest in the bidder's business organization including their immediate family members, an officer or employee of Borough of Wallington

NO

X

YES



* President, Vice President or Signature of
Authorized Representative

MARK A. DIPISA
Print Name

Attorney
Title

If yes, provide the name of the individual and identify the position held, below, and notify in writing the Office of the Borough Administrator, 24 Union Boulevard, Wallington, NJ 07057. (Attach a copy of the correspondence to this form).

NOTE: All terms used herein are to be construed in accordance with their meaning under the Local Government Ethics Law, cited above.

*** FAILURE TO SIGN THIS AFFIDAVIT BY A DULY AUTHORIZED COMPANY OFFICIAL MAY RESULT IN REJECTION OF THIS PROPOSAL.**

APPENDIX B
CERTIFICATIONS

In addition to responding to the foregoing items, the undersigned Respondent certifies that:

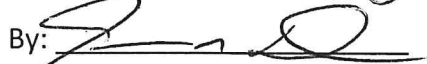
A. The firm's participation in the matters contemplated by this RFQ will not create any conflict of interest for the firm or any of its officers or employees.

B. The firm is an equal opportunity employer and does not discriminate against applicants or employees on the basis of race, color, religion, sex, age, disability, national origin, or ancestry.

C. The firm is not currently in violation of or under any investigation or review for a violation of any state or federal law or regulation that might have a material adverse impact on the firm's ability to serve if selected.

D. The firm understands and agrees that during the time it is a member of the group of qualified firms it will not be eligible to serve as financial advisor to the Borough of Wallington, and that it does not, and will not during that time, have a financial interest in any firm providing financial advisory services to the Borough of Wallington.

Firm: DIPISA + Lago, LLC

By: 

Name Mark A. Dipisa

Title: Attorney

Dec 18, 2019