



Town of Secaucus

Municipal Government Center Secaucus, N.J. 07094

Tel: 201-330-2000

Web: www.secaucusnj.org

October 26, 2023

Betsy
Via Email:

Dear Betsy,

The Town of Secaucus received your Open Public Records Act (OPRA) request on October 18, 2023. As such, the seven (7) business day deadline to respond to your request is October 27, 2023. Please accept this letter in response to your request.

Your OPRA request sought access to the following:

“Records requested: police report for police case #:20-01566.”

Your request requires additional time beyond the seven (7) business days to fulfill because the Police Department is still working on your request. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5. i. Specifically, OPRA states that, “the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied.”

Your request requires an extension of time until November 7, 2023.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Town of Secaucus to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Michael Marra
Town of Secaucus
201-330-2017



Secaucus

OPEN PUBLIC RECORDS ACT REQUEST FORM

Date Received: 10/27/2023

Tracking Number:

OPRA-Req-23-0478

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information

Name: BETSY
Address: _____
City: _____ State: NJ Zip: _____
Telephone: _____ Fax: _____
Email: opira+request-54239-bba6b9c7@requests.opramachine.com
Preferred Delivery: E-Mail

Payment Information

Maximum Authorized Cost 0
Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

If you are requesting records containing personal information: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature: _____ Date: _____

Record Request Information:

Location: police

☐ Includes Common Law Request

Records requested: police report for police case #:
20-01566

AGENCY USE ONLY:

Est. Document Cost: _____
Est. Delivery Cost: _____
Est. Extras Cost: _____
Total Est. Cost: _____
Deposit Amount: _____
Estimated Balance: _____
Deposit Date: _____

AGENCY USE ONLY:

Disposition Notes:

Custodian: If any part of request cannot be delivered in seven business days, detail reason here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY:

Tracking Information:

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Bal. Due	_____
Total Pages	_____	Bal. Paid	_____

Final Cost:

Records Provided:

Custodian Signature: _____

Date: _____