

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Seasonal Uniform Change	NUMBER: SM 2019-51	
EFFECTIVE DATE: April 23, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Effective May 1, 2019, the summer uniform shall be worn.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Click It or Ticket Overtime Grant Details		
NUMBER: SM 2019-52		ISSUED BY: Captain Steven Gerling
EFFECTIVE DATE: April 25, 2019	DISTRIBUTION TO: All Personnel	APPROVED BY: Chief James Riccio
CANCELLATION DATE:		

Any Police Officer interested in working a Click It or Ticket overtime detail should submit an Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **May 6, 2019**.

Click It or Ticket: 4 Hour Block

Officers can submit for any date with a start time between 0800-1700 hours

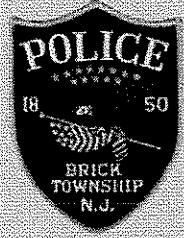
Dates: May: 22nd, 23rd, 24th, 25th, 26th, 28th, 29th, 30th, 31st

June: 1st, 2nd, 3rd, 4th

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log located in the booking room and an Overtime Report. E-Ticket summonses are no longer required to be submitted to Traffic Safety. Hand written summonses only are still to be turned into Traffic Safety.**

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Ptl. Scott Smith and K9 Echo

NUMBER:
SM 2019-53

EFFECTIVE DATE:
April 25, 2019

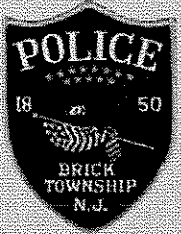
DISTRIBUTION TO:
All Personnel

ISSUED BY:
Captain Steven Gerling

CANCELLATION DATE:

APPROVED BY:
Chief James Riccio

On April 19, 2019 Ptl Scott Smith and K9 Echo completed their K9 Narcotics Detection class. Ptl Smith and K9 Echo are now fully certified as both a K9 Patrol Dog Team and a K9 Narcotics Detection Team. Congratulations to Ptl Smith and K9 Echo on successfully completing your 7 months of initial K9 training. The only difference between K9 Echo and our other Narcotics Detecting K9's is that he is not certified to detect Marijuana/Hashish, due to the possible legalization of Marijuana.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Cops In Shops Grant Overtime Details	NUMBER: SM 2019-54	
EFFECTIVE DATE: April 29, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

The Brick Township Police Department has been awarded grant funds to conduct the 2019 Cops-In-Shops, Summer Initiative. Any officer interested in working the two man detail should submit and Interoffice Memo to Traffic Safety no later than May 17, 2019 at 0800 hours.

Tentative Dates:

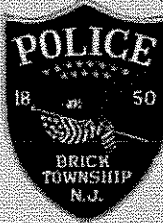
Friday:	May 24, 2019	1800-2200 hrs
Saturday:	May 25, 2019	1800-2200 hrs
Friday:	June 7, 2019	1800-2200 hrs
Saturday:	June 22, 2019	1800-2200 hrs
Friday:	July 5, 2019	1800-2200 hrs
Saturday:	July 20, 2019	1800-2200 hrs
Friday:	August 9, 2019	1800-2200 hrs
Saturday:	August 24, 2019	1800-2200 hrs

If you do not submit an inter-office memo, you will not be considered for the schedule, and will not be allowed to fill in once the schedule is posted.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Lockout Tool Video	NUMBER: SM 2019-55	
EFFECTIVE DATE: April 29, 2019	DISTRIBUTION TO: All Police Officers and Special Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Please see attached video for the Steck Big Easy Lockout tool. This short video explains how to use the lockout tool as well as some of its unique features.

<https://www.youtube.com/watch?v=JrZF-oBLYCU>

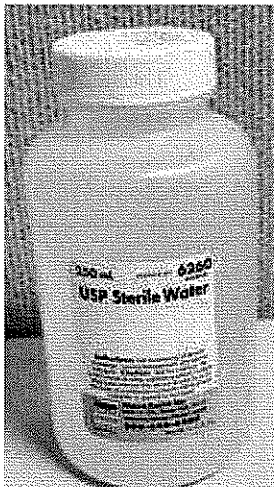
BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Designation of Liaisons	NUMBER: SM 2019-56	
EFFECTIVE DATE: May 2, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Detective Timothy McCarthy, badge #172, has been designated as liaison for the "Suspicious Activity Reporting System".

Lieutenant Terrence Covert, badge #166, has been designated as the liaison for the "Prison Rape Elimination Act".

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Sterile Water/Updated Trip Sheet	NUMBER: SM 2019-60	
EFFECTIVE DATE: May 20, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

- The below pictured bottle of sterile water has been placed in the first aid bags of each patrol vehicle.
- **The water is to be used for OC decontamination** or any other medical need.
- If you use the water during your shift, please note it on your trip sheet and it will be replaced.
- Once the bottle is opened, any unused contents should be disposed of.
- The trip sheet has been updated to have a place to check off the status of the water.



**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Locker Room Ramp

**NUMBER:
SM 2019-61**

**EFFECTIVE DATE:
May 20, 2019**

**DISTRIBUTION TO:
All Police Officers**

**ISSUED BY:
Captain Steven Gerling**

CANCELLATION DATE:

**APPROVED BY:
Chief James Riccio**

Between the hours of 0700 – 1700 on 5/22/19 & 5/23/19 there is to be no parking on the ramp leading to the Men's Locker Room/Boiler Room building entrances. The new lockers for the men's locker room addition will be installed during this timeframe and ramp area will be occupied by the installation company.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Aggressive Driver and Pedestrian Safety Overtime Grant Details	NUMBER: SM 2019-62	
EFFECTIVE DATE: May 23, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any Police Officer interested in working an Aggressive Driver or Pedestrian Safety detail for the month of June, should submit an Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **May 30, 2019**.

Aggressive Driver: 3 Hour Block

Officers can submit for any date in June with a start time between 0800-1700 hours

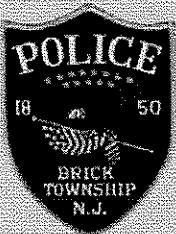
Pedestrian Safety: 4 Hour Block

Officers can submit for any date in June with a start time between 0800-1700 hours

The Interoffice Memo should include the detail, dates and start time you are interested in working.
Example: Aggressive Driver: 6/6/19 @ 0800, 6/15/19 @ 1600, 6/24/19 @ 1200....

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log located in the booking room and an Overtime Report. E-Ticket summonses are no longer required to be submitted to Traffic Safety. Hand written summonses only are still to be turned into Traffic Safety.**

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Over the Limit-Under Arrest Grant Details	NUMBER: SM 2019-63	
EFFECTIVE DATE: May 23, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any Police Officer interested in working an Over the Limit – Under Arrest detail for the month of June, should submit an Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **May 30th**.

Over the Limit – Under Arrest: 4 Hour Block

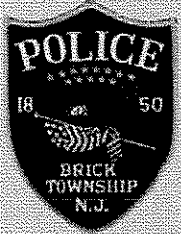
Officers can submit for any date with a start time between 2000-2400 hours

Dates:

Tuesday, June 4th
Thursday, June 6th
Monday, June 10th
Wednesday, June 12th
Tuesday, June 18th
Thursday, June 20th
Monday, June 24th
Wednesday, June 26th

Productivity will be taken into consideration for future scheduled details.

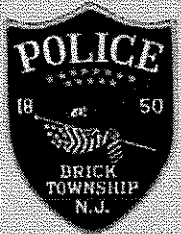
*** All Officers working the details must fill out the specific grant daily activity log located in the booking room and an Overtime Report. E-Ticket summonses are no longer required to be submitted to Traffic Safety. Hand written summonses only are still to be turned into Traffic Safety.**

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: DUI Overtime for June	NUMBER: SM 2019-64	
EFFECTIVE DATE: May 23, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Anyone interested in working DUI overtime for the month of May please submit an inter-office memo to the Traffic Safety Unit no later than 0800 hours on June 3, 2019.

Friday & Saturday shifts can start anytime between 2200-2400 hrs. unless otherwise noted.

Friday	6/7/2019	_____
Saturday	6/8/2019	_____
Friday	6/14/2019	_____
Saturday	6/15/2019	_____
Friday	6/21/2019	_____
Saturday	6/22/2019	_____
Friday	6/28/2019	_____
Saturday	6/29/2019	_____

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Speed Calibration Testing of Police Vehicles	NUMBER: SM 2019-65	
EFFECTIVE DATE: May 24, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Please be advised that representatives from Certified Speedometer Inc, Old Tappan, NJ will be here on Wednesday, May 29th. They will be in the back parking lot of the Police Department at 0800 hours performing the tri-annual speed calibration testing of police vehicles. The process is used to validate speedometer output against the true vehicle traveling speed – necessary for court purposes in moving radar speed violations and pacing.

The testing process itself is not time consuming. They will be here early so as to test day shift vehicles prior to going out, and will in turn test those coming in from midnights. Any other vehicles wishing to be certified that are not here in the back parking lot should make themselves available for testing.

Questions regarding this can be directed to the Traffic Safety office.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Body Worn Cameras

**NUMBER:
SM 2019-66**

**EFFECTIVE DATE:
May 24, 2019**

**DISTRIBUTION TO:
All Personnel**

**ISSUED BY:
Captain Steven Gerling**

CANCELLATION DATE:

**APPROVED BY:
Chief James Riccio**

Effective 12:00 hrs, May 24, 2019, Body Cameras will be placed back in service.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



**SUBJECT: Anne Reuter - Per Diem Communications
Operator**

**NUMBER:
SM 2019-67**

**EFFECTIVE DATE:
May 24, 2019**

**DISTRIBUTION TO:
All Personnel**

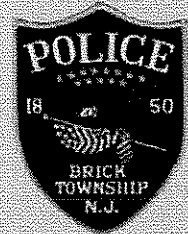
**ISSUED BY:
Deputy Chief Donald Ling**

CANCELLATION DATE:

**APPROVED BY:
Chief James Riccio**

Effective May 23, 2019, Anne Reuter #804, resigned from her position as a per diem dispatcher. She has been an exemplary dispatcher with the department for 42 years.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Steven Kontogiannis - Special Police Officer

**NUMBER:
SM 2019-68**

**EFFECTIVE DATE:
May 24, 2019**

**DISTRIBUTION TO:
All Personnel**

**ISSUED BY:
Deputy Chief Donald Ling**

CANCELLATION DATE:

**APPROVED BY:
Chief James Riccio**

Effective May 24, 2019, Steven Kontogiannis has resigned from his position as a Special Police Officer and is no longer employed by the Township of Brick. No access should be granted to areas of the municipal complex other than those routinely accessed by the public.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Judiciary's Problem Reporting Desk Phone Number Change	NUMBER: SM 2019-69	
EFFECTIVE DATE: May 29, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Please be advised that effective immediately, the Judiciary's Problem Reporting Desk phone number has been changed to [REDACTED] for all users, including Law Enforcement. The new number [REDACTED] replaces the 1-800 number. The new number is routed to the Superior Court Clerk's Office Information Center and when prompted, [REDACTED] for Municipal Court Inquires. For Municipal Court staff that currently have access to the BMC Service Desk, you can continue to log incidents directly without calling. However, if you need to call in a problem (i.e. hardware problem, no access to the Service Desk) then the new number should be used. In addition to the phone number change, we are in the process of updating all ATS/ACS, MACS and eCDR screens as well as user manuals to display the new number.

IMPORTANT NOTE: JUATS should continue to be used for municipal court security changes, new ID's, equipment relocation, violation updates etc. JUPOLICE should continue to be used to request new police ID's, changes in police security etc.

If you have any additional questions, contact the On-Line Judiciary Problem Reporting Desk or call [REDACTED]. Please also notify your serving law enforcement agency of this change.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: New Uniform Supplier	NUMBER: SM 2019-70	
EFFECTIVE DATE: May 29, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Be advised Action Uniform Company is now our uniform supplier. They are located at: 1520 Rt 37 West Toms River, NJ 08755. We no longer use Samzies Uniforms.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: HIPPA Guide for Law Enforcement	NUMBER: SM 2019-71	
EFFECTIVE DATE: May 31, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Recently there has been some confusion as to what information HIPAA covered entities (Hospitals, PESS, etc.) can disclose to law enforcement. The attached document explains under what circumstances a HIPAA covered entity may disclose protected health information (PHI) to law enforcement. I recommend printing the attached document out and carrying it in your patrol bag, in the event that a HIPAA covered entity does not know what information that they can disclose to law enforcement.

Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule: A Guide for Law Enforcement

What is the HIPAA Privacy Rule?

The Health Insurance Portability and Accountability Act of 1996 (*HIPAA*) Privacy Rule provides Federal privacy protections for individually identifiable health information, called protected health information or PHI, held by most health care providers and health plans and their business associates. The HIPAA Privacy Rule sets out how and with whom PHI may be shared. The Privacy Rule also gives individuals certain rights regarding their health information, such as the rights to access or request corrections to their information.

Who must comply with the HIPAA Privacy Rule?

HIPAA applies to health plans, health care clearinghouses, and those health care providers that conduct certain health care transactions electronically (e.g., billing a health plan). These are known as covered entities. Hospitals, and most clinics, physicians and other health care practitioners are HIPAA covered entities. In addition, HIPAA protects PHI held by business associates, such as billing services and

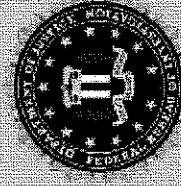
others, hired by covered entities to perform services or functions that involve access to PHI.

Who is not required to comply with the HIPAA Privacy Rule?

Many entities that may have health information are not subject to the HIPAA Privacy Rule, including:

- employers,
- most state and local police or other law enforcement agencies,
- many state agencies like child protective services, and
- most schools and school districts.

While schools and school districts maintain student health records, these records are in most cases protected by the Family Educational Rights and Privacy Act (FERPA) and not HIPAA. HIPAA may apply however to patient records at a university hospital or to the health records of non-students at a university health clinic.



Under what circumstances may a HIPAA covered entity disclose PHI to law enforcement?

A HIPAA covered entity may disclose PHI to law enforcement with the individual's signed HIPAA authorization.

A HIPAA covered entity also may disclose PHI to law enforcement without the individual's signed HIPAA authorization in certain incidents, including:

- To report PHI to a law enforcement official reasonably able to prevent or lessen a serious and imminent threat to the health or safety of an individual or the public.
- To report PHI that the covered entity in good faith believes to be evidence of a crime that occurred on the premises of the covered entity.
- To alert law enforcement to the death of the individual, when there is a suspicion that death resulted from criminal conduct.
- When responding to an off-site medical emergency, as necessary to alert law enforcement to criminal activity.
- To report PHI to law enforcement when required by law to do so (such as reporting gunshots or stab wounds).

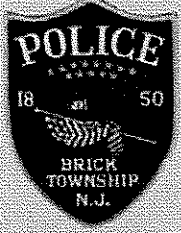
- To comply with a court order or court-ordered warrant, a subpoena or summons issued by a judicial officer, or an administrative request from a law enforcement official (the administrative request must include a written statement that the information requested is relevant and material, specific and limited in scope, and de-identified information cannot be used).

- To respond to a request for PHI for purposes of identifying or locating a suspect, fugitive, material witness or missing person, but the information must be limited to basic demographic and health information about the person.

- To respond to a request for PHI about an adult victim of a crime when the victim agrees (or in limited circumstances if the individual is unable to agree). Child abuse or neglect may be reported, without a parent's agreement, to any law enforcement official authorized by law to receive such reports.

For More Information

This is a summary of the relevant provisions and does not include all requirements that are found in the HIPAA Privacy Rule. For complete information, please visit the U.S. Department of Health and Human Service's Office for Civil Rights HIPAA web site at <http://www.hhs.gov/ocr/privacy>.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Aggressive Driver, Distracted Driver and Pedestrian Safety Overtime Grant Details	NUMBER: SM 2019-72	
EFFECTIVE DATE: June 6, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any Police Officer interested in working an Aggressive Driver or Pedestrian Safety detail for the month of July, should submit an Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **June 17, 2019**.

Aggressive Driver: 3 Hour Block

Distracted Driver: 4 Hour Block

Pedestrian Safety: 4 Hour Block

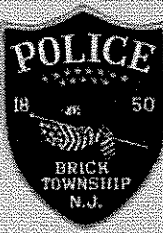
**Officers can submit for any date in July except July 4th
with a start time between 0800-1700 hours**

The Interoffice Memo should include the detail, dates and start time you are interested in working.

Example: Aggressive Driver: 7/6/19 @ 0800, 7/15/19 @ 1600, 7/24/19 @ 1200....

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log located in the booking room and an Overtime Report. E-Ticket summonses are no longer required to be submitted to Traffic Safety. Hand written summonses only are still to be turned into Traffic Safety.**

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Alco-Test Machine	NUMBER: SM 2019-73	
EFFECTIVE DATE: June 7, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

On Tuesday, June 11, 2019 our Alco-test machine will be sent out for servicing and calibration with the manufacturer (Draeger). This will take a few weeks. During this time, you may transport D.U.I. arrestees to Point Pleasant Borough Police, Lakewood Twp. Police and Toms River Police to utilize their Alco-test machine. Please contact the department prior to transport and speak to the Watch Commander to ensure that there is no problem that would prevent us using their machine. Also, ensure that one of our operators follows the prisoner to operate the Alco-test machine.

Sergeant Keith Donnelly contacted each department and notified them that our machine will be out of service. If you have any questions Sergeant Donnelly can be contacted at [REDACTED]

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Courses in DMS

NUMBER:
SM 2019-74

EFFECTIVE DATE:
June 12, 2019

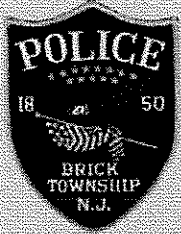
DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief Donald Ling

CANCELLATION DATE:

APPROVED BY:
Chief James Riccio

Bloodborne Pathogens, Sexual Harassment, and CJIS Operator recertification courses have been assigned in DMS. If assigned one or all of these courses, they must be complete by July 31, 2019. While in DMS check to assure that you do not have any overdue courses that need to be completed.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Damaged Property Reports	NUMBER: SM 2019-75	
EFFECTIVE DATE: June 12, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

When completing a damaged property report involving contact between two vehicles (door to door, door to car body) please verify insurance if the persons drove to the scene and include the insurance information on the report, if available, from both vehicles involved.

A recent similar incident occurred in which insurance information was not checked and the victim later discovered that the other vehicle was not insured. Vehicle contact damage is covered by vehicle insurance, not homeowners insurance, as some believe.

If you have any questions, contact Sgt. Keith Donnelly at [REDACTED]

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: NJ Learn Training	NUMBER: SM 2019-76	
EFFECTIVE DATE: June 13, 2019	DISTRIBUTION TO: All Police Officers and Communications Operators	ISSUED BY: Deputy Chief Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

All police officers and communications operators have been assigned the following courses on DMS:

Domestic Violence
Prison Rape Elimination Act
Active Shooter

Courses must be completed by August 14, 2019.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Body Worn Cameras	NUMBER: SM 2019-77	
EFFECTIVE DATE: June 14, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Effective immediately, it is no longer necessary to state your location and case number at the beginning of each video. Officers must now state the case number only, prior to turning off your camera for every video.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Police Quads – Brick Beaches	NUMBER: SM 2019-78	
EFFECTIVE DATE: June 17, 2019	DISTRIBUTION TO: All Police Officers and Special Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Officers are reminded that the Police quads are not to be driven on or across the blue matting that is located on the Brick beaches.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Metedeconk Dredging Project	NUMBER: SM 2019-79	
EFFECTIVE DATE: June 19, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

The Metedeconk Dredging Project will resume today, June 19, 2019. The first few days will consist of day shift only, which will eventually ramp up to 24/7. The early start will allow the contractor to start dredging in the Green Cove Channel which has limited access due to tide and lack of overall space. The contractor has been advised to be cautious of summer boat traffic and to light all barges and moorings in accordance with Coast Guard Regulations.

The Community Relations Hotline for resident inquires is [REDACTED] or via email [REDACTED]. Upon completion of the Green Cove Channel, the contractor will move to the Mantoloking 4 Channel, which is nearest the Bayside Swamp Cove Park and along the waterfront homes (off Normandy Drive). Below is the anticipated schedule.

- Green Cove Channel – 6/19/19 – 6/26/19
- Mantoloking 4 Channel – 7/1/19 – 7/3/19
- Kettle Creek Sailors Quay – 7/5/19 – 8/14/19
- Beaver Dam Creek North – 8/15/19 – 9/6/19
- Beaver Dam Creek South – 9/7/19 – 9/21/19
- Winter Yacht Basin – 9/25/19 – 9/26/19
- Bay Head Channel – 9/26/19 – 10/2/19
- Upper Metedeconk – 10/6/19 – 11/20/19

* Subject to change.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Anticipated Retirements 2020	NUMBER: SM 2019-80	
EFFECTIVE DATE: June 20, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Anyone who is anticipating retirement in 2020, please submit an interoffice memorandum indicating when you will be retiring, to my office by July 5, 2019.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: DUI Overtime for July

NUMBER:
SM 2019-81

EFFECTIVE DATE:
June 20, 2019

DISTRIBUTION TO:
All Police Officers

ISSUED BY:
Captain Steven Gerling

CANCELLATION DATE:

APPROVED BY:
Chief James Riccio

Anyone interested in working DUI overtime for the month of July please submit an inter-office memo to the Traffic Safety Unit no later than 0800 hours on June 30, 2019.

Friday & Saturday shifts can start anytime between 2200-2400 hrs. unless otherwise noted.

Friday	7/5/2019	_____
Saturday	7/6/2019	_____

Friday	7/12/2019	_____
Saturday	7/13/2019	_____

Friday	7/19/2019	_____
Saturday	7/20/2019	_____

Friday	7/26/2019	_____
Saturday	7/27/2019	_____

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Live Scan	NUMBER: SM 2019-82	
EFFECTIVE DATE: June 28, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Our Live Scan fingerprinting machine is currently out of service due to a computer virus. Until further notice, if an arrestee needs to be fingerprinted due to their arrest charges, they are to be transported to the Point Pleasant Boro Police Department for fingerprinting. Once at Point Pleasant Boro PD, an officer will log onto their Live Scan system. You will then need to change the ORI to our ORI. Once this is completed, you will be able to enter the complainant officer's information in and fingerprint the arrestee. It is unknown at this point how long our Live Scan computer will be out of service for.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Body Worn Cameras	NUMBER: SM 2019-85	
EFFECTIVE DATE: July 11, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Deputy Chief Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Officers are reminded to state the case number just prior to shutting of the camera “each and every time”.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Bernie Cooke Skate Park	NUMBER: SM 2019-86	
EFFECTIVE DATE: July 11, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

The Bernie Cooke Skate Park is now equipped with a chain and lock so that the entry gate can be secured when the park is closed. The lock is a [REDACTED] keyed lock. Effective immediately, an officer is to close the Skate Park, by locking the gate, as close to 9pm as possible. An officer will then reopen the Skate Park as close to 7am as possible. Please be sure to secure the chain by locking it to the fence post when opening the Skate Park. CAD is going to auto generate a call for an Area Check at 0645 hrs and 2045 hrs for this detail. This is to be done every day.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Rescheduled Summerfest	NUMBER: SM 2019-87	
EFFECTIVE DATE: July 11, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

The July 11th Summerfest has been rescheduled to Monday, August 5, 2019. Any officer interested in working this flex detail should contact Lt. Covert as soon as possible.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Megan's Law Registration	NUMBER: SM 2019-88	
EFFECTIVE DATE: July 12, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

In accordance with the attached letter from the Ocean County Prosecutor's Office, dated July 5, 2019, if anyone responds to the police department looking to register, and a detective is not working, the on-call detective should be contacted. The detective will respond and complete the attached documents.

BRADLEY D. BILLHIMER
Ocean County Prosecutor

VINCENT A. PETRECCA
Chief of Detectives



MICHAEL T. NOLAN JR.
First Assistant Prosecutor

ROBERT J. ARMSTRONG
Deputy First Assistant Prosecutor

OFFICE OF THE PROSECUTOR
Courthouse Annex Building
119 Hooper Avenue
P.O. Box 2191
Toms River, New Jersey 08754-2191
732-929-2027

TO: Ocean County Police Chiefs & Megan's Law Liaisons
FROM: Natalie Pouch, Assistant Prosecutor, Ocean County Prosecutor's Office
DATE: July 5, 2019
RE: Megan's Law Registrations (N.J.S.A. 2C:7-2)

As a follow-up to the training held on May 7, 2019, please be reminded that each local police department should have someone available at all times to register an offender who appears at the station to register. If the Megan's Law Liaison for the department is unavailable for any reason when a Registrant appears for registration, any other member of the department should, at a minimum, complete the following:

- Sex Offender Registration Form (copy enclosed);
- Acknowledgment of Duty to Register form, which is then to be signed by the Registrant (copy enclosed);
- Live-scan fingerprint and mug shot of the Registrant.

The Megan's Law Liaison for the department can finish the registration process and complete the Offender Watch information upon his or her return to duty. In short, no Registrant should ever be turned away when he or she comes to the Police Station to register. Turning away the Registrant, even once, may provide the Registrant with a defense to a 'failure to register' charge. More significantly, it may enable the Registrant to live in the community without notice to your department and, as appropriate, to the community.

If you need additional Acknowledgement of Duty to Register forms, they can be picked up at the Megan's Law Unit, 16 Madison Avenue, Building 2, 2nd Floor, Toms River. Should you have any questions, please do not hesitate to contact the Megan's Law Unit of the Ocean County Prosecutor's Office at [REDACTED] or [REDACTED].

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Police Range	NUMBER: SM 2019-90	
EFFECTIVE DATE: July 23, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Be advised that the Police Range will be closed temporarily for maintenance August 12th , 2019, through August 17th, 2019.

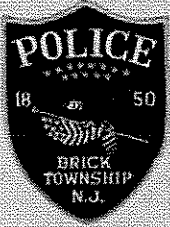
BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: New Dispatch Procedure	NUMBER: SM 2019-91	
EFFECTIVE DATE: July 23, 2019	DISTRIBUTION TO: All EMT's and Dispatchers	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Please be advised that effective July 24, 2019, a new dispatch procedure will be implemented.

When a unit is dispatched, headquarters will be putting that unit in "dispatch" status. Once EMTs are physically in the ambulance and driving to the call, that unit will advise headquarters that they are "en route", which will then change that unit's status to "en route". Units must not sign "en route" until they are physically in the ambulance. In addition please remember to call out "on-scene" so that headquarters can update your status to "on-scene".

This is not new and has always been the proper procedure. However, the Administrative Services Division has discovered that this procedure has not been followed for some time. Moving forward this is the procedure to be followed.

If you have any questions, please contact Robert Contreras, Director of EMS.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: DMS Training	NUMBER: SM 2019-92	
EFFECTIVE DATE: July 23, 2019	DISTRIBUTION TO: All Police Officers and Special Police Officers	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

The semi annual Use of Force and Pursuit courses have been assigned on DMS.
Be advised training must be completed by September 3, 2019.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Over The Limit Arrest Grant Details – Month of August	NUMBER: SM 2019-93	
EFFECTIVE DATE: July 23, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Any Police Officer interested in working an Over the Limit – Under Arrest detail for the month of August, should submit an Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **August 1st**.

Over the Limit – Under Arrest: 4 Hour Block

Officers can submit for any date with a start time between 2000-2400 hours

Dates:

Wednesday, August 7th
 Thursday, August 8th
 Monday, August 12th
 Wednesday, August 14th
 Tuesday, August 20th
 Thursday, August 22nd
 Monday, August 26th
 Wednesday, August 28th

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log located in the booking room and an Overtime Report. E-Ticket summonses are no longer required to be submitted to Traffic Safety. Hand written summonses only are still to be turned into Traffic Safety.**

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Alcotest 7110 Test Log

**NUMBER:
SM 2019-94**

**EFFECTIVE DATE:
July 29, 2019**

**DISTRIBUTION TO:
All Police Officers**

**ISSUED BY:
Captain Steven Gerling**

CANCELLATION DATE:

**APPROVED BY:
Chief James Riccio**

The Alcotest 7110 Test Log is now in the H Drive in the Forms file.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: CODIS Compliance Unit Fact Sheets	NUMBER: SM 2019-95	
EFFECTIVE DATE: August 8, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Steven Gerling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Two quick notes from the CODIS Compliance Unit:

1. There has been a Change to the Arrestee Law:

In June of this year, the statute governing DNA collection, N.J.S.A. 53:1-20.20, was amended to include all subsections of N.J.S.A. 2C:24-4, except for 2C:24-4(a)(2) (child abuse and neglect). There are now 42 criminal offenses on this list which require DNA collection at the time of arrest. To clarify, the commission or attempted commission (Criminal Attempt) of any of these 42 offenses requires DNA collection at the time of arrest. An updated chart can be found in the attached CODIS Fact Sheets.

2. New and Updated CODIS Fact Sheets Attached:

Each year, we will be reviewing and updating the CODIS fact sheets to keep them current and accurate. Attached is the most recent edition. This reference guide is in a PDF format, so feel free to distribute same electronically to personnel within your agency. This format also allows for storage and easy access on most cell phones.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Uniform Orders	NUMBER: SM 2019-96	
EFFECTIVE DATE: August 8, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Deputy Chief Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Effective immediately, officers will receive an email from Erin [REDACTED] in PSU advising them that their order from Action Uniform is ready to be picked up. The email will contain an attachment that will provide a form that will need to be completed by the officer. The form, as shown below, will already have the item filled in. Once complete, the form needs to be returned to Erin in PSU. This can be done by email, interoffice memo or leaving it in the mailbox outside of PSU.

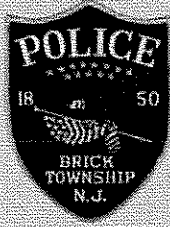
Address to Action Uniform:
1520 NJ-37, Toms River, NJ 08755
[REDACTED]

Any questions call Erin [REDACTED]

Initial Uniform Received

DATE: January 1, 2020 _____

ITEM	BADGE	SIGNATURE
Holster		
Cuff case		
Leather Set		

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: TRO Search Warrants: Probable Cause Requirement State v. Hemenway	NUMBER: SM 2019-97	
EFFECTIVE DATE: August 13, 2019	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

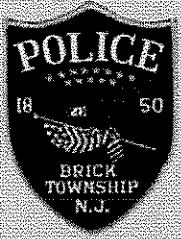
The following was received from Assistant Prosecutor Samantha Tucker, Ocean County Prosecutor's Office, regarding new case State v. Hemenway, 081206, 2019 WL 3310365, at *14 (N.J. July 24, 2019).

Despite the language in N.J.S.A. 2C:25-28(j), in this case the New Jersey Supreme Court held that "before issuing a search warrant for weapons as part of a TRO under the Domestic Violence Act, a court must find that there is

- (1) probable cause to believe that an act of domestic violence has been committed by the defendant, *Dispoto*, 189 N.J. at 120, 913 A.2d 791;
- (2) probable cause to believe that a search for and seizure of weapons is "necessary to protect the life, health or well-being of a victim on whose behalf the relief is sought," see N.J.S.A. 2C:25-28(f); and
- (3) probable cause to believe that the weapons are located in the place to be searched. See *Harris*, 211 N.J. at 601, 50 A.3d 15 (Albin, J., dissenting)."

The Court noted that "transposed into the context of a domestic violence search warrant for weapons, probable cause requires that the issuing court only have a well-grounded suspicion." It also noted that "in considering the issuance of a domestic violence search warrant for weapons," victims should be asked "questions that will elicit the victim's basis of knowledge that the defendant possesses weapons and that the weapons will be found at a home or other location." The Court further discussed that the reviewing "court may make reasonable inferences and accredit trustworthy hearsay when establishing a victim's basis of knowledge regarding the abuser's ownership and location of weapons."

Please immediately ensure that your department is now using a probable cause standard (and probable cause language) in all TRO search warrant applications.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Extreme Risk Protection Orders Training	NUMBER: SM 2019-100	
EFFECTIVE DATE: August 23, 2019	DISTRIBUTION TO: All Police Officers	ISSUED BY: Deputy Chief Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

All officers are to complete the course assigned in DMS for Extreme Risk Protection Orders Training (ERPO). The new law takes effect on September 1, 2019. The class should be completed on your first day of work.