

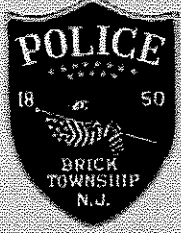
BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: July Court Security	NUMBER: SM 2017-51	
EFFECTIVE DATE: June 15, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any patrol officers interested in working Municipal Court for flex time (5 hours) for the following dates in **July** please submit an inter-office memo to Captain Ling **no later than 0800 hrs on June 26, 2017.**

*Court security will be a **5 hour** flex detail. If court runs over 5 hours, officers will be paid overtime for the remainder of the time worked*

This is a continuing detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
07/03/17	Monday	0800 hrs
07/05/17	Wednesday	0800 hrs
07/06/17	Thursday	1515 hrs
07/12/17	Wednesday	0800 hrs
07/13/17	Thursday	1515 hrs
07/17/17	Monday	0800 hrs
07/19/17	Wednesday	0800 hrs
07/20/17	Thursday	1515 hrs
07/24/17	Monday	0800 hrs
07/24/17	Monday	1530 hrs
07/26/17	Wednesday	0800 hrs
07/27/17	Thursday	1515 hrs

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Police Sergeant Promotional Announcement	NUMBER: SM 2017-52	
EFFECTIVE DATE: June 21, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

The announcement for the Police Sergeant promotional exam will be posted on July 1, 2017. Online applications must be submitted by July 21, 2017. The test is tentatively scheduled for October.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Cops-In-Shop Grant Overtime Detail Requests	NUMBER: SM 2017-53	
EFFECTIVE DATE: June 23, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

The Brick Township Police Department has been awarded grant funds to conduct the 2017 Cops-In-Shops, Summer Initiative. Any officer interested in working the two man detail should submit and Interoffice Memo to Traffic Safety no later than June 30, 2017 at 0800 hours.

Tentative Dates:

Saturday:	July 8, 2017	1800-2200 hrs
Friday:	July 14, 2017	1800-2200 hrs
Friday:	July 21, 2017	1800-2200 hrs
Saturday:	July 29, 2017	1800-2200 hrs
Friday:	August 4, 2017	1800-2200 hrs
Saturday:	August 12, 2017	1800-2200 hrs
Friday:	August 18, 2017	1800-2200 hrs
Saturday:	August 26, 2017	1800-2200 hrs
Friday:	September 1, 2017	1800-2200 hrs
Saturday:	September 2, 2017	1800-2200 hrs

If you do not submit an inter-office memo, you will not be considered for the schedule, and will not be allowed to fill in once the schedule is posted.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Traffic Safety Grant Requests for July 2017	NUMBER: SM 2017-54	
EFFECTIVE DATE: June 23, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Any Police Officer interested in working a grant detail for the month of July, should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **June 29, 2017**. **Dates are specific; however times can be changed to accommodate new shift assignments.** Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

AGGRESSIVE DRIVER			
Sat, July 1 st	0930-1230 hours (Route 35)	Wed, July 12 th	0800-1100 hours
Sun, July 2 nd	0930-1230 hours (Route 35)	Wed, July 19 th	1645-1945 hours
Wed, July 5 th	1645-1945 hours	Wed, July 26 th	0800-1100 hours
PEDESTRIAN SAFETY			
Thu, July 6 th	1645-2045 hours	Thu, July 20 th	1000-1400 hours
Tue, July 11 th	1000-1400 hours	Mon, July 24 th	0800-1200 hours
Thu, July 13 th	1645-2045 hours	Tue, July 25 th	0900-1300 hours
Mon, July 17 th	0900-1300 hours	Thu, July 27 th	1645-2045 hours
Tue, July 18 th	1200-1600 hours	Fri, July 28 th	0800-1200 hours
OVER THE LIMIT-UNDER ARREST			
Thu, July 6 th	4 hour detail. Start time can	Thu, July 20 th	4 hour detail. Start time can
Wed, July 12 th	be between 1900-2330 hours	Tue, July 25 th	be between 1900-2330 hours

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the APPROPRIATE grant daily activity log located in the booking room and an Overtime Report. E-Ticket summonses are no longer required to be submitted to Traffic Safety. Hand written summonses only are still to be turned into Traffic Safety.**

Officers with expired radar certifications will not be eligible to work any details.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: DUI Overtime for July	NUMBER: SM 2017-55	
EFFECTIVE DATE: June 23, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Anyone interested in working DUI overtime for the month of July please submit an inter-office memo to the Traffic Safety Unit no later than 0800 hours on June 30, 2017.

If interested in working July 1st or 2nd, contact Ptl. Lampiasi 156 immediately

Friday & Saturday shifts run from 2300-0300 or 2400-0400 hrs. unless otherwise noted.

Saturday 07/1/2017: _____
Sunday 07/2/2017: _____

Friday 07/7/2017: _____
Saturday 07/8/2017: _____

Friday 07/14/2017: _____
Saturday 07/15/2017: _____

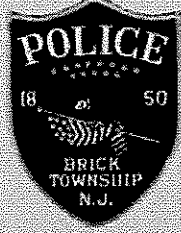
Friday 07/21/2017: _____
Saturday 07/22/2017: _____

Friday 07/28/2017: _____
Saturday 07/29/2017: _____

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: DNA Arrestee Buccal Swab Training	NUMBER: SM 2017-56	
EFFECTIVE DATE: June 23, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Be advised that all police officers that have not completed "DNA Arrestee Buccal Swab Training" have been assigned to the course on NJ Learn. This course must be completed no later than July 21, 2017.

If you were not assigned the course and you have not completed it, please contact Lieutenant David Forrester.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: New Intersections	NUMBER: SM 2017-57	
EFFECTIVE DATE: June 26, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief Robert Mazza
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

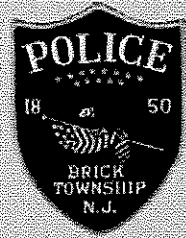
With the construction of the new GSP 91 Entrances/Exits the following intersections have been created. When entering these intersections into the CAD the **local street name must be entered first** then the GSP Entrance or Exit. The access roads have also been named in the event there is a Call for Service in that area. The new intersections are listed below including miscellaneous locations that will make entering Traffic Stops and MVA's into the CAD easier.

- Herborn Ave / Lanes Mill Rd
- Lanes Mill Rd / Entrance 91 SB
- Burnt Tavern Rd/Exit 91 SB
- Burnt Tavern Rd / Bridge Entrance 91 SB
- Burnt Tavern Rd / Bridge Entrance 91 NB
- Burnt Tavern Rd / Entrance 91 NB
- Lanes Mill Rd / Entrance 91 NB
- Burrsville Rd / Entrance 91 NB
- Burrsville Rd / Exit 91 NB
- North Commuter Lot/Entrance 91 NB
- Dorado Lot/ Exit 91 SB
- Lanes Mill Rd/ Exit 91 SB
- GSP SB Access Ramp
- GSP NB Access Ramp
- GSP Commuter Lot Access Ramp

Additional Intersections

- Chambers Bridge Rd/Kohls Entrance
- RT70/ Kohls Entrance
- RT 70/Lowes
- RT 70/Costco
- Costco/Shorrock St

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Michaela Kopp (Per Diem
Communications Operator) **NUMBER:**
SM 2017-58

EFFECTIVE DATE:
June 26, 2017

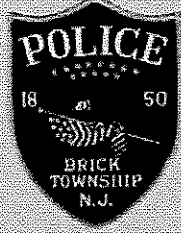
DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief Robert Mazza

CANCELLATION DATE:

APPROVED BY:
Chief James Riccio

Effective immediately, Michaela Kopp (Per Diem Communications Operator) is no longer an employee of the Township of Brick. No access should be granted to areas of the municipal complex other than those routinely accessed by the public.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Non-Mandatory Training for SERT	NUMBER: SM 2017-59	
EFFECTIVE DATE: June 27, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Officers who are interested in attending SERT trainings in the future, should submit an interoffice memo to Lt. Vincent Coburn via the Chain of Command by July 21, 2017. Training dates will vary depending on the type and location of the training. Your participation may be requested on short notice. Training will consist of Physical Fitness Training to start most training days, followed by but not limited to: Simunitions reality based training, range courses of fire and marksmanship skills, vehicle assaults and high risk vehicle stops, structure entry techniques and tactics etc.

At this time there is not a list of dates. Lt. Coburn is just looking for those officers that would be interested in attending a few select dates.

All time off, use of flex-time, or receiving of compensation time for attendance will be set and approved by the officer's Division Commander.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Ocean Medical Center Cafeteria	NUMBER: SM 2017-60	
EFFECTIVE DATE: June 30, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Ocean Medical Center has extended an invitation to officers to utilize the team member cafeteria at any time during their shift. They have late evening hours as well, with a hot meal service from 11:30 pm to 1:30am.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Kristal Ocasio (Special Police Officer)	NUMBER: SM 2017-62	
EFFECTIVE DATE: July 6, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Effective immediately, Kristal Ocasio (Special Police Officer) is no longer an employee of the Township of Brick. No access should be granted to areas of the municipal complex other than those routinely accessed by the public.

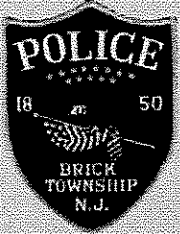
BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Defibrillators/Narcan	NUMBER: SM 2017-63	
EFFECTIVE DATE: July 6, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

If an officer is experiencing issues with a defibrillator that they cannot rectify, the officer shall leave the defibrillator near Sgt. Pedersen's desk with a note stating what the issue is.

If the defibrillator is beeping, make sure the adult pads are attached to the unit. If the pads are not attached, it will cause it to beep.

Used Narcan units should NOT be put back in the case. Used Narcan units should be disposed of at the hospital or with the EMS squad. Empty Narcan cases should be left near Sgt. Pedersen's desk with a copy of the deployment form and replenishment form.

If you have any questions regarding the above procedures, please feel free to contact Sgt. Pedersen at extension [REDACTED]

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: DMS - CJIS Test	NUMBER: SM 2017-65	
EFFECTIVE DATE: July 10, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief Robert Mazza
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

If you have failed the CJIS Test multiple times and you were unable to obtain a passing grade please do the following:

Log on to DMS

Go to Inbox

Test

Click History

Click on Score (91 for example)

You will then see your test with the Right/Wrong Answers

After you review it; click Retake on the top right hand side of the page

If you still have issues please contact Lt. David Forrester via email.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Xavier Gibbs – Communications Operator	NUMBER: SM 2017-66	
EFFECTIVE DATE: July 11, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief Robert Mazza
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Communications Operator Xavier Gibbs has been suspended with pay until further notice. No access should be granted to areas of the municipal complex other than those routinely accessed by the public.

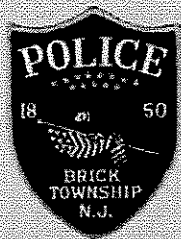
BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: July 13 th Summerfest	NUMBER: SM 2017-67	
EFFECTIVE DATE: July 11, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any officer interested in working the July 13th Summerfest for flex time (10 hours) should contact the Operations Division as soon as possible. There are two open spots.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Honor Guard/Rescue Diver	NUMBER: SM 2017-68	
EFFECTIVE DATE: July 13, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any officer interested in joining the Honor Guard Unit must submit an interoffice memo to me no later than July 28, 2017.

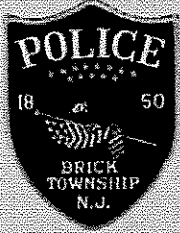
Any officer interested in becoming a rescue diver must submit an interoffice memorandum to me no later than July 28, 2017. Officers should list any certifications or qualifications they possess or if you would need training.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: August Court Security	NUMBER: SM 2017-69	
EFFECTIVE DATE: July 14, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any patrol officers interested in working Municipal Court for flex time (5 hours) for the following dates in **August** please submit an inter-office memo to Captain Ling **no later than 0800 hrs on July 27, 2017.**
 *Court security will be a **5 hour** flex detail. If court runs over 5 hours, officers will be paid overtime for the remainder of the time worked*

This is a continuing detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
08/02/17	Wednesday	0800 hrs
08/03/17	Thursday	1515 hrs
08/07/17	Monday	0800 hrs
08/09/17	Wednesday	0800 hrs
08/10/17	Thursday	1515 hrs
08/16/17	Wednesday	0800 hrs
08/17/17	Thursday	1515 hrs
08/21/17	Monday	0800 hrs
08/23/17	Wednesday	0800 hrs
08/24/17	Thursday	1515 hrs
08/28/17	Monday	0800 hrs
08/28/17	Monday	1530 hrs
08/30/17	Wednesday	0800 hrs
08/31/17	Thursday	1515 hrs

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Car Wash Services	NUMBER: SM 2017-70	
EFFECTIVE DATE: July 14, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

As a reminder to all personnel - Car wash services for township vehicles was awarded to New Era Car Wash and Route 88 Car Wash back in May. Some township employees have still been using Country Sudser Car Wash on Aurora Drive, which is no longer an authorized location for car wash services and should not be used.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Xavier Gibbs – Communications Operator	NUMBER: SM 2017-71	
EFFECTIVE DATE: July 14, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief Robert Mazza
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Effective July 11, 2017, Xavier Gibbs has resigned from his position as a Communications Operator and is no longer employed by the Township of Brick. No access should be granted to areas of the municipal complex other than those routinely accessed by the public.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Traffic Safety Grants – August 2017

**NUMBER:
SM 2017-72**

**EFFECTIVE DATE:
July 17, 2017**

**DISTRIBUTION TO:
All Police Officers**

**ISSUED BY:
Captain Donald Ling**

CANCELLATION DATE:

**APPROVED BY:
Chief James Riccio**

Any Police Officer interested in working a grant detail for the month of July, should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **July 24, 2017**. **Dates are specific; however times can be changed to accommodate shift assignments.** Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

AGGRESSIVE DRIVER			
Wed, Aug 2 nd	0800-1100 hours	Wed, Aug 16 th	1645-1945 hours
Mon, Aug 7 th	1330-1630 hours	Mon, Aug 21 st	0800-1100 hours
Wed, Aug 9 th	1645-1945 hours	Fri, Aug 25 th	1645-1945 hours
Sat, Aug 12 th	0930-1230 hours (Route 35)	Sat, Aug 26 th	0930-1230 hours (Route 35)
PEDESTRIAN SAFETY			
Fri, Aug 4 th	1645-2045 hours	Sat, Aug 19 th	1000-1400 hours
Tue, Aug 8 th	1000-1400 hours	Tue, Aug 22 nd	0800-1200 hours
Thu, Aug 10 th	1645-2045 hours	Thu, Aug 24 th	1200-1600 hours
Tue, Aug 15 th	0800-1200 hours	Mon, Aug 28 th	1645-2045 hours
Thu, Aug 17 th	1200-1600 hours	Wed, Aug 30 th	0800-1200 hours
CLICK IT OR TICKET			
Tue, Aug 1 st	1000-1400 hours	Fri, Aug 18 th	1645-2045 hours
Fri, Aug 11 th	1200-1600 hours	Wed, Aug 23 rd	0800-1200 hours
Mon, Aug 14 th	0800-1200 hours	Tue, Aug 29 th	1645-2045 hours
OVER THE LIMIT-UNDER ARREST			
Tue, Aug 8 th	4 hour detail. Start time can be between 1900-2330 hours	Tue, Aug 22 nd	4 hour detail. Start time can be between 1900-2330 hours
Thu, Aug 10 th		Thu, Aug 24 th	
Wed, Aug 16 th		Wed, Aug 30 th	

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the APPROPRIATE grant daily activity log located in the booking room and an Overtime Report. E-Ticket summonses are no longer required to be submitted to Traffic Safety. Hand written summonses only are still to be turned into Traffic Safety.**

Officers with expired radar certifications will not be eligible to work any details.

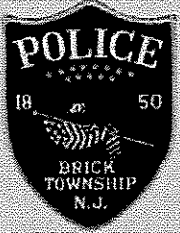
BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: D.U.I Checkpoint - Route 35 August 19, 2017	NUMBER: SM 2017-73	
EFFECTIVE DATE: July 17, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any officer interested in working a DUI Sobriety Checkpoint detail on **Saturday, August 19, 2017** should submit an interoffice memorandum to Traffic Safety no later than 0800 hours on **Monday, August 1, 2017**. There are ten (10) positions available for this detail (preferably to include one K-9 officer and one DRE).

The checkpoint will begin at 2200 hours (Saturday, August 19, 2017) and continue until 0300 hours (Sunday, August 20, 2017). The checkpoint is a **five (5) hour detail** and those working will be paid at the rate of overtime for each individual officer.

The checkpoint will be conducted in conjunction with the Ocean County Prosecutor's Office (NJHTSA grant) and held in the parking lot of the Brick Township Police Substation on Route 35.

Officers who do not submit an interoffice memorandum will not be considered for the detail.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Burglary Details	NUMBER: SM 2017-74	
EFFECTIVE DATE: July 18, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any officers interested in working a 5 hour burglary detail for flex time on Wednesday, 7/19/17 from 2300 hrs to 0400 or Thursday, 7/20/17 from 2300 hrs to 0400 hours should contact Sgt. Burgess as soon as possible to be scheduled.

The details will be 2 man details, plain clothes in unmarked vehicles.

These details will continue weekly, with further dates to be announced until the suspect is apprehended.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Contacting DPW	NUMBER: SM 2017-75	
EFFECTIVE DATE: July 20, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief Robert Mazza
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

During business hours, any non-callout requests for work to be completed by DPW must be made to the DPW Supervisor of the respective division within DPW. Contacting a DPW worker directly without contacting their respective supervisor, is prohibited. If you attempted to contact the DPW supervisor with negative results, contact the DPW Main Office to make the request. For example, if a sign needs to be made by the sign shop, you must contact and make the request through Robert Lutkiewicz (Sign Shop Supervisor).

Furthermore, your Division Commander must approve all requests prior to contacting DPW.

In those situations where DPW is needed to handle an emergent situation, we should follow standard DPW call-out procedures by contacting Dispatch (i.e. Tow of police vehicle, replacement of a downed stop sign).

Below is the list of DPW Supervisors and their respective divisions:

Township Roads, storm drains, sinkholes:

Ken Somers – [REDACTED]
[REDACTED]

TJ (Anthony) Ventrino – [REDACTED]
[REDACTED]

Joe Brancato – [REDACTED]
[REDACTED]

Building & Grounds:
Bryan Campbell – [REDACTED]
[REDACTED]

Sign Shop:
Robert Lutkiewicz – [REDACTED]
[REDACTED]

Fleet/Vehicle Maintenance:

Stephen Krakovsky – [REDACTED]
[REDACTED]

Dominic LaBrutto – [REDACTED]
[REDACTED]

Parks:
Ken Mathis – [REDACTED]
[REDACTED]

Rob Byrnes
[REDACTED]

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: NJ Learn Course	NUMBER: SM 2017-76	
EFFECTIVE DATE: July 27, 2017	DISTRIBUTION TO: All Police Officers, Special Police Officers and Communications Operators	ISSUED BY: Deputy Chief Robert Mazza
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

All officers, SLEO's, and Communication Operators have been assigned "Active Shooter Response" and "Domestic Violence for Law Enforcement" courses on NJ Learn. This course must be completed no later than September 1, 2017.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM



**SUBJECT: Comprehensive Traffic Safety Grants-
August 2017**

**NUMBER:
SM 2017-77**

**EFFECTIVE DATE:
July 27, 2017**

**DISTRIBUTION TO:
All Personnel**

**ISSUED BY:
Captain Donald Ling**

CANCELLATION DATE:

**APPROVED BY:
Chief James Riccio**

The following officers have been assigned to work the following grant details for the month of August:

AGGRESSIVE DRIVER

Wed, Aug 2 nd 0800-1100 hours <u>Turrin 199</u>	Mon, Aug 21 st 0800-1100 hours <u>B. Williams 220</u>
Mon, Aug 7 th 1330-1630 hours <u>Person 262</u>	Mon, Aug 21 st 0800-1100 hours <u>Theibault 258</u>
Wed, Aug 9 th 1645-1945 hours <u>Prendeville 223</u>	Fri, Aug 25 th 1645-1945 hours <u>Williams 180</u>
Sat, Aug 12 th 0930-1230 hours <u>Feeney 200</u>	Fri, Aug 25 th 1645-1945 hours <u>Zurica 242</u>
	Sat, Aug 26 th 0930-1230 hours <u>Carter 280</u>

PEDESTRIAN SAFETY

Fri, Aug 4 th 1645-2045 hours <u>Williams 180</u>	Sat, Aug 19 th 1000-1400 hours <u>Carter 280</u>
Tue, Aug 8 th 1000-1400 hours <u>Ziobro 196</u>	Tue, Aug 22 nd 0800-1200 hours <u>Miller 218</u>
Thu, Aug 10 th 1645-2045 hours <u>Turrin 199</u>	Thu, Aug 24 th 1200-1600 hours <u>Nixon 209</u>
Tue, Aug 15 th 0800-1200 hours <u>Feeney 200</u>	Mon, Aug 28 th 1645-2045 hours <u>Waleski 157</u>
Thu, Aug 17 th 1200-1600 hours <u>DeMaio 194</u>	Wed, Aug 30 th 0800-1200 hours <u>Mulcahey 130</u>

CLICK IT or TICKET

Tue, Aug 1 st 1000-1400 hours <u>Scelfo 189</u>	Fri, Aug 18 th 1645-2045 hours <u>LaRocca 239</u>
Fri, Aug 11 th 1200-1600 hours <u>Prendeville 223</u>	Wed, Aug 23 rd 0800-1200 hours <u>Newlund 285</u>
Mon, Aug 14 th 0800-1200 hours <u>Albanese 257</u>	Tue, Aug 29 th 1645-2045 hours <u>Ziobro 196</u>

OVER THE LIMIT UNDER ARREST

Tue, Aug 8 th <u>Rossi 240</u>	Tue, Aug 22 nd <u>Catalina 229</u>
Thu, Aug 10 th <u>Naiduk 195</u>	Thu, Aug 24 th <u>Person 262</u>
Wed, Aug 16 th <u>Thergesen 249</u>	Wed, Aug 30 th <u>Newlund 285</u>

Start between 1900-2330 hours Start between 1900-2330 hours

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log and overtime form located in the booking room. Both the activity logs and the overtime form must be turned directly into Traffic Safety following the detail. Copies of hand written summonses ONLY must be turned in as well.**

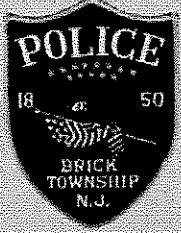
Dates are specific; however times can be changed to accommodate new shift assignments. Please contact Ptl. Lampiasi in Traffic Safety prior to the detail if you need to adjust your time. Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

Productivity will be taken into consideration for future scheduled details.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Open Vacancy – SET Unit	NUMBER: SM 2017-78	
EFFECTIVE DATE: July 27, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Any police officer interested in a position in the SET Unit shall submit an interoffice memorandum through the chain of command to the Chief expressing their interest no later than August 10th, 2017.

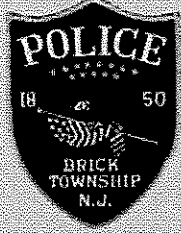
Officers shall submit a resume detailing their experience, qualifications, and a paragraph detailing why they should be considered for the assignment he/she is applying for. Any letters of recommendations must be submitted by August 10th, 2017. The selection process will consist of a review of the applicant's resume, work experience, productivity, attendance and an interview.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Alcotest Machine	NUMBER: SM 2017-79	
EFFECTIVE DATE: July 28, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Officers are reminded that the Alcotest machine cannot be moved. It was recently moved which caused a hose to become disconnected from the machine. This resulted in the machine going out of service.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Parkway Changes	NUMBER: SM 2017-80	
EFFECTIVE DATE: July 28, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

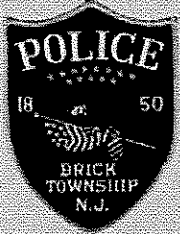
Officers should be aware of the following changes coming in the next few weeks in the area of Exit 91. On Monday, 7/31/17, the new traffic signal and pattern on Burnt Tavern Road and The Boulevard will go into effect. On 8/10/17, the new Lanes Mill Road signal, located at the commuter lot will be turned on, and the new parkway ramp located there will open. It will only utilize one lane at this time and one lane will be closed at the current parkway entrance on Burnt Tavern Road. The rest of the parkway exits and entrances will not open until 8/21 or 8/22. When the rest of the entrances open, the current entrance on Burnt Tavern Road will be permanently closed. The rest of the project, which includes the new configuration of the Lanes Mill/Burnt Tavern intersection, is delayed, possibly until after Labor Day. The delays are caused by Verizon and JCP&L. The contractor will be placing multiple variable message boards to give additional advance notice. Any questions or concerns please contact Ptl. Scott Dierking #204.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Marine Unit Training	NUMBER: SM 2017-81	
EFFECTIVE DATE: July 27, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

All officers that have been assigned to the boat for any shifts (operator or crew member) must attend Marine Unit training. Training for A side officers will be held on Monday, August 14th and Monday, August 21st. Training will begin at 0830 hrs in the PSU training room. Uniform of the day will be the Marine Unit uniform or the Class C uniform. This training will be a 10 hour Flex day and will be conducted by Ptl. Fogarty #211.

Officers who put in for details but did not receive any shifts, may attend the training in case any shifts open up.

Officers must submit an interoffice memorandum to the Operations Division indicating which day they will attend training no later than August 10, 2017.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Summerfest – August 23rd & August 28th	NUMBER: SM 2017-83	
EFFECTIVE DATE: August 1, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any officer interested in working the Summerfest make-up dates on Wednesday, August 23rd or Monday, August 28th for flex time (10 hours), should submit an interoffice memorandum to the Operations Division no later than August 18, 2017.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Flex Time	NUMBER: SM 2017-85	
EFFECTIVE DATE: August 15, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

As a reminder, all patrol officers are responsible for managing their flex time. Any schedule changes or switches, must be approved through the Operations Division.

Any details worked or schools attended in excess of the required 90 flex detail hours, will be voluntary and compensated with comp time.

OCF forms must be completed for all details/schools.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: September Court Security	NUMBER: SM 2017-86	
EFFECTIVE DATE: August 15, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

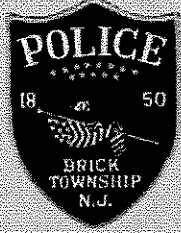
Any patrol officers interested in working Municipal Court for flex time (5 hours) for the following dates in **September** please submit an inter-office memo to Captain Ling **no later than 0800 hrs on August 25, 2017.** *Court security will be a **5 hour** flex detail. If court runs over 5 hours, officers will be paid overtime for the remainder of the time worked*

This is a continuing detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
09/06/17	Wednesday	0800 hrs
09/07/17	Thursday	1515 hrs
09/13/17	Wednesday	0800 hrs
09/14/17	Thursday	1515 hrs
09/18/17	Monday	0800 hrs
09/20/17	Wednesday	0800 hrs
09/21/17	Thursday	1515 hrs
09/25/17	Monday	0800 hrs
09/25/17	Monday	1530 hrs
09/27/17	Wednesday	0800 hrs
09/28/17	Thursday	1515 hrs

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Kohl's Plaza	NUMBER: SM 2017-88	
EFFECTIVE DATE: August 17, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

The Kohl's Plaza parking lot will be paved, beginning on Monday 8/21/17. Most of the work will be done in the overnight hours, but there is work being completed during day time hours. Officers should be aware that entire sections of the lot and fire lanes will be completely closed off. Night time work will begin at 2100 hours and be completed by 0600 hours. The emergency contact is Vincent Antonini [REDACTED] A copy of the plans are in roll call. Any questions see Traffic Safety.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Flex Time	NUMBER: SM 2017-89	
EFFECTIVE DATE: August 17, 2017	DISTRIBUTION TO: All Patrol Officers	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

To clear up any confusion regarding SM 2017-85, officers are only permitted to sign up for details in excess of the 90 required flex detail hours to cover details that have the possibility of being cancelled (Summertimefest, Fall Fest, Trunk or Treat).

If an officer has already signed up for their 90 hours and they elect to attend a school or training that puts them past the 90 hours before the scheduled details are worked, they may work their details for comp time, or coverage for that detail must be found by the officer.

All details, schools and training will be entered in as flex time until the 90 hours have been completed. Once the 90 required hours have been completed, an officer can submit for comp for details, schools or training that they are scheduled for. Comp time for details will be calculated at time and a half and school/training days are straight time.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Open Vacancies	NUMBER: SM 2017-90	
EFFECTIVE DATE: August 24, 2017	DISTRIBUTION TO: All Lieutenants	ISSUED BY: Deputy Chief Robert Mazza
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Anticipated retirements and promotions may create supervisor vacancies in the Professional Standards Unit and the Administrative Services Division. Lieutenants interested in either assignment shall submit an interoffice memorandum through the chain of command to the Chief expressing their interest no later than September 11, 2017.

Personnel shall submit a resume detailing their experience, qualifications and a paragraph detailing why they should be considered for the assignment. The selection process will consist of a review of the applicant's resume, work experience, productivity, attendance and an interview.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Garden State Parkway Ramps	NUMBER: SM 2017-91	
EFFECTIVE DATE: August 24, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Please be advised the new Garden State Parkway Ramps are now open for northbound traffic. The Burnt Tavern Road entrance is now permanently closed. Please be mindful of the new signs in place to get you to the correct ramp.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: NJ Waterway Vessel Counts	NUMBER: SM 2017-92	
EFFECTIVE DATE: August 25, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Greenman-Pedersen, Inc has been contracted by the NJDOT Bureau of Research and the Office of Maritime Resources to conduct vessel counts at various channels along the NJ shoreline. One of the designated channels is Gunner's Ditch/ICW located in Brick. They will be performing the vessel counts on Friday, August 25th and Saturday, August 27th between 0600 hours and 1930 hours. Personnel from Greenman-Pedersen will be performing the count from Traders Cove Marina and will have proper ID, a safety vest and an NJDOT authorization letter which contains contact information.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Shooting Incident – Periodic Checks of Residences of the Officers Involved in Shooting	NUMBER: SM 2017-93	
EFFECTIVE DATE: August 28, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

I was informed by the Prosecutor's office that as a result of recent case law and in response to an OPRA request, they will be releasing the names of our officers who were involved in the recent shooting incident. I have contacted each of the officers and offered a security detail which they have declined. There have been no threats or any other indication that added security is warranted however if circumstances change that offer will be reconsidered. Regardless, until further notice district cars are instructed to perform periodic checks of the involved officers' homes.

Sgt. Donald Smith #133

[REDACTED]
[REDACTED]

Ptl. Ryan Osborn #260

[REDACTED]
[REDACTED]

Ptl. Richard Zimmerer #272

[REDACTED]
[REDACTED]

Ptl. Anthony Chadwick #281

[REDACTED]
[REDACTED]

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Patrol Vehicle Calibrations	NUMBER: SM 2017-94	
EFFECTIVE DATE: August 30, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

Please be advised that representatives from Certified Speedometer Inc., Old Tappan, NJ will be here tomorrow, Thursday, August 31, 2017. They will be in the back parking lot of the Police Department at 0700 hours performing the tri-annual speed calibration testing of police vehicles. The process is used to validate speedometer output against the true vehicle traveling speed – necessary for court purposes in moving radar speed violations and pacing.

The testing process itself is not time consuming. They will be here early so as to test day shift vehicles prior to going out, and will in turn test those coming in from midnights. Any other vehicles wishing to be certified that are not here in the back parking lot should make themselves available for testing.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Grant Requests for September 2017 Wireless Hand Held Device and Over The Limit	NUMBER: SM 2017-95	
EFFECTIVE DATE: September 1, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James J. Riccio
CANCELLATION DATE:		APPROVED BY: Chief James J. Riccio

**WIRELESS HAND-HELD DEVICE ENFORCEMENT GRANT
OVER THE LIMIT-UNDER ARREST GRANT**

Any Police Officer interested in working a Wireless Hand-Held Device or Over the Limit-Under Arrest detail for the month of September, should submit an Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **September 7, 2017**.

Wireless Hand-Held Device: 4 Hour Block

Officers can submit for any date in September with a start time between 0800-1700 hours

Over the Limit-Under Arrest: 4 Hour Block

Officers can submit for any date in September with a start time between 1700-2330 hours

Any Officer interested in working one of these grant details prior to September 7th with the exception of September 4th should contact Ptl. Lampiasi 156 immediately.

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log located in the booking room and an Overtime Report. E-Ticket summonses are no longer required to be submitted to Traffic Safety. Hand written summonses only are still to be turned into Traffic Safety.**

Officers with expired radar certifications will not be eligible to work any details.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Judge Damian Murray Availability	NUMBER: SM 2017-96	
EFFECTIVE DATE: September 5, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

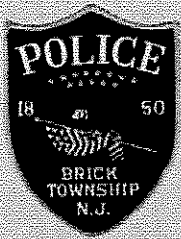
Please be advised that Judge Damian Murray will be out of the country from Wednesday, September 6, 2017 until Monday, September 18, 2017. He will be unavailable for temporary restraining orders, violations of orders, search warrants or any other court business. Officers should utilize the backup list during this time.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Sergeant's Exam – October 28, 2017	NUMBER: SM 2017-97	
EFFECTIVE DATE: September 12, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

In an effort to cover manpower issues that may arise, any officer that is scheduled to take the Sergeant's Exam on Saturday, October 28, 2017 shall submit an interoffice memorandum to the Operations Division by September 27, 2017.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Jacob Wetmore – Special Police Officer	NUMBER: SM 2017-98	
EFFECTIVE DATE: September 13, 2017	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

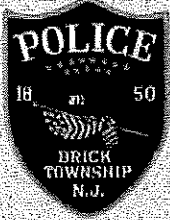
Effective September 12, 2017, Jacob Wetmore has resigned from his position as a Special Police Officer and is no longer employed by the Township of Brick. No access should be granted to areas of the municipal complex other than those routinely accessed by the public.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: October Court Security	NUMBER: SM 2017-99	
EFFECTIVE DATE: September 15, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

Any patrol officers interested in working Municipal Court for flex time (5 hours) for the following dates in **October** please submit an inter-office memo to Captain Ling **no later than 0800 hrs on September 25, 2017.** *Court security will be a **5 hour** flex detail. If court runs over 5 hours, officers will be paid overtime for the remainder of the time worked*

This is a continuing detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
10/04/17	Wednesday	0800 hrs
10/05/17	Thursday	1515 hrs
10/11/17	Wednesday	0800 hrs
10/12/17	Thursday	1515 hrs
10/16/17	Monday	0800 hrs
10/18/17	Wednesday	0800 hrs
10/19/17	Thursday	1515 hrs
10/23/17	Monday	0800 hrs
10/23/17	Monday	1530 hrs
10/25/17	Wednesday	0800 hrs
10/26/17	Thursday	1515 hrs

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Property Disposal Request Waiver Form	NUMBER: SM 2017-100	
EFFECTIVE DATE: September 18, 2017	DISTRIBUTION TO: All Police Officers	ISSUED BY: Captain Donald Ling <i>DL</i>
CANCELLATION DATE:		APPROVED BY: Chief James Riccio

This shall serve as a reminder that as per Ocean County Prosecutor's Office Law Enforcement Directive 2016-006 "Property Disposal Request Waiver Form", the attached waiver must be filled out when a citizen voluntarily turns property (specifically weapons) over to the police that they would like disposed. A copy of this waiver can also be found on the H Drive under "Forms".