

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT:

NUMBER:

COURT OVERTIME FOR FEBRUARY

SM 2014-01

EFFECTIVE DATE:
JANUARY 6, 2014

DISTRIBUTION TO:
ALL POLICE OFFICERS

ISSUED BY:
DEPUTY CHIEF JAMES RICCIO

CANCELLATION DATE:

APPROVED BY:
CHIEF NILS R. BERGQUIST

Any police officers interested in working Municipal Court overtime for the following dates in February please submit an inter-office memo to Lt. Ling no later than 0800 hrs on January 20, 2014.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
02/03/14	Monday	1530 hrs
02/05/14	Wednesday	0830 hrs
02/06/14	Thursday	1515 hrs
02/12/14	Wednesday	0830 hrs
02/13/14	Thursday	1515 hrs
02/17/14	Monday	1530 hrs
02/19/14	Wednesday	0830 hrs
02/20/14	Thursday	1515 hrs
02/24/14	Monday	1530 hrs
02/26/14	Wednesday	0815 hrs
02/27/14	Thursday	1515 hrs

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Retired Officer Mike Ryan #24

NUMBER:
SM 2014-03

EFFECTIVE DATE:
January 27, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Please be advised that Mike Ryan, retired Brick Township Police Officer, badge #24 passed away in Florida over the weekend. As of this date, funeral arrangements have not been set.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Comprehensive Traffic Safety Grant

**NUMBER:
SM 2014-04**

**EFFECTIVE DATE:
January 27, 2014**

**DISTRIBUTION TO:
All Personnel**

**ISSUED BY:
Deputy Chief James Riccio**

CANCELLATION DATE:

**APPROVED BY:
Chief Nils R. Bergquist**

Any Police Officer interested in working grant detail should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **February 2, 2014**. The Grant Interoffice Memo is located at the front of the briefing room. Dates and times are specific and no changes will be allowed. Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

AGGRESSIVE DRIVER

Fri, February 7, 2014:	1500-1800 hours	Wed, February 19, 2014:	1600-1900 hours
Tue, February 11, 2014:	1200-1500 hours	Fri, February 21, 2014:	1200-1500 hours
Thu, February 13, 2014:	1500-1800 hours	Tue, February 25, 2014:	0800-1100 hours
Sat, February 15, 2014:	1200-1500 hours	Thu, February 27, 2014:	1600-1900 hours

PEDESTRIAN SAFETY

Sat, February 8, 2014:	1200-1600 hours	Tue, February 18, 2014:	1600-2000 hours
Mon, February 10, 2014:	1600-2000 hours	Thu, February 20, 2014:	1100-1500 hours
Wed, February 12, 2014:	1100-1500 hours	Sat, February 22, 2014:	1000-1400 hours
Fri, February 14, 2014:	1200-1600 hours	Wed, February 26, 2014:	1600-2000 hours

WIRELESS HAND-HELD DEVICE

Fri, February 7, 2014:	0800-1200 hours	Wed, February 19, 2014:	0800-1200 hours
Mon, February 10, 2014:	1200-1600 hours	Fri, February 21, 2014:	1600-2000 hours
Wed, February 12, 2014:	1600-2000 hours	Mon, February 24, 2014:	1200-1600 hours

Officers with expired radar certifications will not be eligible to work any details.

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log and grant overtime form located in the booking room. Both the activity logs and summonses must be turned directly into Traffic Safety following the detail.**

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Cold Water Suit Training

NUMBER:
SM 2014-05

EFFECTIVE DATE:
February 4, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any officer interested in attending cold water suit training should submit an interoffice memo to my office no later than February 11, 2014.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Basic SWAT School	NUMBER: SM 2014-06	
EFFECTIVE DATE: February 5, 2014	DISTRIBUTION TO: All Police Officers	ISSUED BY: Deputy Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

Any officer interested in attending the Basic SWAT School, March 24, 2014 through March 28, 2014, should submit an interoffice memo to Captain Mazza no later than February 14, 2014.

The interoffice memo should include reasons why you want to attend, your interest in being on the department's SERT team and must have the recommendation of your supervisor's.

Attendance to this school does not guarantee a position on the SERT team.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: SET Team Position

**NUMBER:
SM 2014-07**

**EFFECTIVE DATE:
February 7, 2014**

**DISTRIBUTION TO:
All Personnel**

**ISSUED BY:
Deputy Chief James Riccio**

CANCELLATION DATE:

**APPROVED BY:
Chief Nils R. Bergquist**

Officers interested in a one year assignment to the SET Team shall submit an interoffice memorandum to me expressing their interest no later than Friday, February 21, 2014.

Officers shall submit a resume detailing their experience, qualifications, and a paragraph detailing why they should be considered for the assignment. The selection process will consist of a review of the applicant's resume, work experience, productivity, attendance and an interview.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Court Overtime for March

NUMBER:
SM 2014-08

EFFECTIVE DATE:
February 12, 2014

DISTRIBUTION TO:
Police Officers

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in March please submit an inter-office memo to Lt. Ling no later than 0800 hrs on February 19, 2014.

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
03/03/14	Monday	1530 hrs
03/05/14	Wednesday	0830 hrs
03/06/14	Thursday	1515 hrs
03/12/14	Wednesday	0830 hrs
03/13/14	Thursday	1515 hrs
03/17/14	Monday	1530 hrs
03/19/14	Wednesday	0830 hrs
03/20/14	Thursday	1515 hrs
03/24/14	Monday	1530 hrs
03/26/14	Wednesday	0815 hrs
03/27/14	Thursday	1515 hrs

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Speed Calibration Testing of Police Vehicles

NUMBER:
SM 2014-09

EFFECTIVE DATE:
February 24, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Please be advised that representatives from Certified Speedometer Inc, Old Tappan, NJ will be here on **Tuesday, February 25th**. They will be in the back parking lot of the police department between 0600 – 0700 hours performing the tri-annual speed calibration testing of police vehicles. The process is used to validate speedometer output against the true vehicle traveling speed – necessary for court purposes in moving radar speed violations and pacing.

The testing process itself is not time consuming. They will be here early so as to test day shift vehicles prior to going out, and will in turn test those coming in from midnights. Any other vehicles wishing to be certified that are not here in the back parking lot should make themselves available for testing.

Questions regarding this can be directed to the Traffic Safety office.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Blood Draw Procedures for DWI

NUMBER:
SM 2014-10

EFFECTIVE DATE:
February 24, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Recent changes were made to the "Blood Draw Procedures for DWI" paperwork which was outlined on DMS (Ocean County Prosecutor's Office Directives LED 2014-008). As such, officers should only use the new copies which can be found in the Alcotest/Booking room by the blood draw paperwork. New versions are there together in packets.

Officers who may have older versions in their patrol vehicles or duty bags should discard them for the newer updated version. Do not use the older version.

The directive LED 2014-008 supersedes LED 2014-005. This directive is being re-issued for the sole purpose of changing the word accident to "collision" and to provide cleaner printable forms.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Comprehensive Traffic Safety Grant

**NUMBER:
SM 2014-11**

**EFFECTIVE DATE:
February 25, 2014**

**DISTRIBUTION TO:
All Personnel**

**ISSUED BY:
Deputy Chief James Riccio**

CANCELLATION DATE:

**APPROVED BY:
Chief Nils R. Bergquist**

Any Police Officer interested in working grant detail for the month of March, should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **March 2, 2014**. The Grant Interoffice Memo is located at the front of the briefing room. Dates and times are specific and no changes will be allowed. Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

AGGRESSIVE DRIVER

Fri, March 7, 2014:	1500-1800 hours	Wed, February 19, 2014:	1600-1900 hours
Sat, March 8, 2014:	1600-1900 hours	Fri, March 21, 2014:	1200-1500 hours
Thu, March 13, 2014:	1500-1800 hours	Tue, March 25, 2014:	0800-1100 hours
Mon, March 17, 2014:	2000-2300 hours	Thu, March 27, 2014:	1600-1900 hours

PEDESTRIAN SAFETY

Sat, March 8, 2014:	1600-2000 hours	Mon, March 17, 2014:	1800-2200 hours
Mon, March 10, 2014:	1600-2000 hours	Thu, March 20, 2014:	1100-1500 hours
Wed, March 12, 2014:	1100-1500 hours	Sat, March 22, 2014:	1000-1400 hours
Fri, March 14, 2014:	1200-1600 hours	Wed, March 26, 2014:	1600-2000 hours

WIRELESS HAND-HELD DEVICE

Fri, March 7, 2014:	0800-1200 hours	Wed, March 19, 2014:	0800-1200 hours
Mon, March 10, 2014:	1200-1600 hours	Fri, March 21, 2014:	1600-2000 hours
Wed, March 12, 2014:	1600-2000 hours	Mon, March 24, 2014:	1200-1600 hours

Officers with expired radar certifications will not be eligible to work any details.

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log and grant overtime form located in the booking room. Both the activity logs and summonses must be turned directly into Traffic Safety following the detail.**

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT:
HANDICAPPED PARKING – GREENBRIAR I

NUMBER:
SM 2014-12

EFFECTIVE DATE:
March 10, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Chief Nils R. Bergquist

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

It has been brought to my attention that there is a discrepancy in Township Ordinance §288-7: Parking prohibited certain hours. In Schedule II (§288-32), Greenbriar I states no parking on all streets between 0200-0600 hours. In the original ordinance, certain handicapped vehicles were exempt from the restricted hours. When revising §288-32 in 2009, the section pertaining to handicapped vehicles was mistakenly omitted. The Traffic Safety Unity and the Clerk's Office are working on correcting this issue.

As of today, Monday, March 10, 2014, until further notice, vehicles displaying a handicapped placard or bearing a handicapped license plate, are not subjected to Township Ordinance §288-7 and no violations are to be issued.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT:
Court Overtime for April

NUMBER:
SM 2014-13

EFFECTIVE DATE:
March 13, 2014

DISTRIBUTION TO:
All Police Officers

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in April please submit an inter-office memo to Lt. Ling no later than 0800 hrs on March 20, 2014

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

DATE	DAY	START TIME
04/02/14	Wednesday	0830 hrs
04/03/14	Thursday	1515 hrs
04/07/14	Monday	1530 hrs
04/09/14	Wednesday	0830 hrs
04/10/14	Thursday	1515 hrs
04/16/14	Wednesday	1530 hrs
04/17/14	Thursday	1515 hrs
04/21/14	Monday	1530 hrs
04/23/14	Wednesday	0800 hrs
04/24/14	Thursday	1515 hrs
04/28/14	Monday	1530 hrs
04/30/14	Wednesday	0830 hrs

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM



SUBJECT: Comprehensive Traffic Safety Grant

**NUMBER:
SM 2014-14**

**EFFECTIVE DATE:
March 25, 2014**

**DISTRIBUTION TO:
All Personnel**

**ISSUED BY:
Deputy Chief James Riccio**

CANCELLATION DATE:

**APPROVED BY:
Chief Nils R. Bergquist**

Any Police Officer interested in working grant detail for the month of April, should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **March 30, 2014**. The Grant Interoffice Memo is located at the front of the briefing room. Dates and times are specific and no changes will be allowed. Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

APRIL IS NATIONAL MOVE OVER LAW AND DISTRACTED DRIVING AWARENESS MONTH. OFFICERS WORKING THE DETAIL ARE EXPECTED TO HEAVILY ENFORCE THESE VIOLATIONS.

AGGRESSIVE DRIVER

Mon, April 7, 2014:	0900-1200 hours	Mon, April 21, 2014:	1200-1500 hours
Wed, April 9, 2014:	1600-1900 hours	Tue, April 22, 2014:	0900-1200 hours
Fri, April 11, 2014:	1500-1800 hours	Fri, April 25, 2014:	1600-1900 hours
Mon, April 14, 2014:	0900-1200 hours	Sat, April 26, 2014:	1000-1300 hours
Wed, April 16, 2014:	1600-1900 hours	Tue, April 29, 2014:	1200-1500 hours

PEDESTRIAN SAFETY

Sat, April 12, 2014:	0800-1200 hours	Thu, April 24, 2014:	1000-1400 hours
Wed, April 16, 2014:	1600-2000 hours	Sat, April 26, 2014:	1400-1800 hours
Tue, April 22, 2014:	1100-1500 hours	Wed, April 30, 2014:	1000-1400 hours

WIRELESS HAND-HELD DEVICE

Tue, April 8, 2014:	0800-1200 hours	Wed, April 16, 2014:	0900-1300 hours
Wed, April 9, 2014:	1200-1600 hours	Thu, April 17, 2014:	1600-2000 hours
Thu, April 10, 2014:	1600-2000 hours	Mon, April 21, 2014:	1000-1400 hours
Sat, April 12, 2014:	1000-1400 hours	Wed, April 23, 2014:	0900-1300 hours
Mon, April 14, 2014:	1600-2000 hours	Fri, April 25, 2014:	1200-1600 hours
Tue, April 15, 2014:	1200-1600 hours	Tue, April 29, 2014:	1000-1400 hours

Officers with expired radar certifications will not be eligible to work any details.

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log and grant overtime form located in the booking room. Both the activity logs and summonses must be turned directly into Traffic Safety following the detail.**

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: NATIONAL DISTRACTED DRIVING AWARENESS MONTH	NUMBER: SM 2014-15	
EFFECTIVE DATE: April 11, 2014	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief Nils R. Bergquist
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

April is National Distracted Driving Awareness month. In addition to variable messaged boards, public service announcements and grant details, specifically targeting distracted driving, all patrol officers are requested to enforce the appropriate distracted driving statutes.

Officers are also reminded to set the example and refrain from engaging in distracted driving.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Court Overtime for May

NUMBER:
SM 2014-16

EFFECTIVE DATE:
April 14, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in May please submit an inter-office memo to Lt. Ling no later than 0800 hrs on April 20, 2014

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

DATE	DAY	START TIME
05/01/14	Thursday	1515 hrs
05/05/14	Monday	1530 hrs
05/07/14	Wednesday	0830 hrs
05/08/14	Thursday	1515 hrs
05/14/14	Wednesday	0830 hrs
05/15/14	Thursday	1515 hrs
05/19/14	Monday	1530 hrs
05/21/14	Wednesday	0830 hrs
05/22/14	Thursday	1515 hrs
05/28/14	Wednesday	0830 hrs
05/29/14	Thursday	1515 hrs

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Click It or Ticket Grant	NUMBER: SM 2014-17	
EFFECTIVE DATE: April 23, 2014	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

Any Police Officer interested in working Click It or Ticket, should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on May 8, 2014. The Grant Interoffice Memo is located at the front of the briefing room. Dates and times are specific and no changes will be allowed. Details with two officers assigned are to be conducted at fixed locations. Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

Click It or Ticket			
Mon, May 19th :	0800-1200 hours 1400-1800 hours	Fri, May 23rd :	1300-1700 hours (Fixed Location) 1300-1700 hours
Tue, May 20th :	1300-1700 hours (Fixed Location) 1300-1700 hours	Wed, May 28th :	0800-1200 hours 1400-1800 hours
Wed, May 21st :	1000-1400 hours 1400-1800 hours	Thu, May 29th :	1000-1400 hours 1400-1800 hours
Thu, May 22nd :	0800-1200 hours 1600-2000 hours	Fri, May 30th :	1300-1700 hours (Fixed Location) 1300-1700 hours

Officers with expired radar certifications will not be eligible to work any details.

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log and grant overtime form located in the booking room. Both the activity logs and summonses must be turned directly into Traffic Safety following the detail.**

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Comprehensive Traffic Safety Grant	NUMBER: SM 2014-18	
EFFECTIVE DATE: April 28, 2014	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

Any Police Officer interested in working grant detail for the month of May, should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **May 2, 2014**. The Grant Interoffice Memo is located at the front of the briefing room. Dates and times are specific and no changes will be allowed. Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

AGGRESSIVE DRIVER			
Fri, May 8, 2014:	1600-1900 hours	Sat, May 17, 2014:	1000-1300 hours
Mon, May 12, 2014:	1200-1500 hours	Wed, May 21, 2014:	0900-1200 hours
Wed, May 14, 2014:	0900-1200 hours	Fri, May 23, 2014:	1600-1900 hours
Fri, May 16, 2014:	1600-1900 hours		
PEDESTRIAN SAFETY			
Sat, May 9, 2014:	1000-1400 hours	Thu, May 22, 2014:	1600-2000 hours
Tue, May 13, 2014:	1600-2000 hours	Sat, May 24, 2014:	1400-1800 hours
Sat, May 17, 2014:	1100-1500 hours	Tue, May 27, 2014:	1000-1400 hours
Tue, May 20, 2014:	0900-1300 hours	Fri, May 30, 2014:	1100-1500 hours
WIRELESS HAND-HELD DEVICE			
Mon, May 12, 2014:	0800-1200 hours	Fri, May 23, 2014:	1500-1900 hours
Wed, May 14, 2014:	1200-1600 hours	Sat, May 24, 2014:	1600-2000 hours
Mon, May 19, 2014:	1600-2000 hours	Wed, May 28, 2014:	1000-1400 hours
Thu, May 22, 2014:	1000-1400 hours		

Officers with expired radar certifications will not be eligible to work any details.

Productivity will be taken into consideration for future scheduled details.

* All Officers working the details must fill out the specific grant daily activity log and grant overtime form located in the booking room. Both the activity logs and summonses must be turned directly into Traffic Safety following the detail.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Court Overtime for June

NUMBER:
SM 2014-20

EFFECTIVE DATE:
May 13, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in **June** please submit an inter-office memo to Lt. Ling **no later than 0800 hrs on May 23, 2014**

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

DATE	DAY	START TIME
06/02/14	Monday	1530 hrs
06/04/14	Wednesday	0830 hrs
06/05/14	Thursday	1515 hrs
06/11/14	Wednesday	0830 hrs
06/12/14	Thursday	1515 hrs
06/16/14	Monday	1530 hrs
06/18/14	Wednesday	0830 hrs
06/19/14	Thursday	1515hrs
06/23/14	Monday	1530 hrs
06/25/14	Wednesday	0815 hrs
06/26/14	Thursday	1515 hrs
06/27/14	Friday	0830 hrs

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: SET Team Position

NUMBER:
SM 2014-21

EFFECTIVE DATE:
June 20, 2014

DISTRIBUTION TO:
All Police Officers

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Officers interested in a one year assignment to the SET Team must submit an interoffice memorandum to me expressing their interest no later than Friday, July 4, 2014.

Officers shall submit a resume detailing their experience, qualifications, and a paragraph detailing why they should be considered for the assignment. The selection process will consist of a review of the applicant's resume, work experience, productivity, attendance and an interview.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Court overtime for August

NUMBER:
SM 2014-22

EFFECTIVE DATE:
July 11, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in August please submit an inter-office memo to Lt. Ling no later than 0800 hrs on July 23, 2014

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

DATE	DAY	START TIME
08/04/14	Monday	0830 hrs
08/06/14	Wednesday	0830 hrs
08/07/14	Thursday	1515 hrs
08/13/14	Wednesday	0830 hrs
08/14/14	Thursday	1515hrs
08/18/14	Monday	0830 hrs
08/20/14	Wednesday	0830 hrs
08/21/14	Thursday	1515 hrs
08/25/14	Monday	1530 hrs
08/27/14	Wednesday	0830 hrs
08/28/14	Thursday	1515 hrs

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Comprehensive Traffic Safety Grant

NUMBER:
SM 2014-23

EFFECTIVE DATE:
July 14, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any Police Officer interested in working grant detail for the month of August, should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **July 20, 2014**. The Grant Interoffice Memo is located at the front of the briefing room. Dates and times are specific and no changes will be allowed. Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

AGGRESSIVE DRIVER			
Thursday, August 7, 2014:	1600-1900 hours	Thursday, August 21, 2014:	1000-1300 hours
Wednesday, August 13, 2014:	1200-1500 hours	Monday, August 25, 2014:	1600-1900 hours
PEDESTRIAN SAFETY			
Friday, August 1, 2014:	1000-1400 hours	Monday, August 18, 2014:	0800-1200 hours
Monday, August 4, 2014:	1600-2000 hours	Wednesday, August 20, 2014:	1400-1800 hours
Wednesday, August 6, 2014:	1100-1500 hours	Friday, August 22, 2014:	1000-1400 hours
Friday, August 8, 2014:	1600-2000 hours	Tuesday, August 24, 2014:	1100-1500 hours
Tuesday, August 12, 2014:	1000-1400 hours	Thursday, August 26, 2014:	1600-2000 hours
Thursday, August 14, 2014:	1100-1500 hours	Friday, August 27, 2014:	1600-2000 hours
Saturday, August 15, 2014:	1000-1400 hours	Sunday, August 31, 2014:	1000-1400 hours

Officers with expired radar certifications will not be eligible to work any details.

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log and grant overtime form located in the booking room. Both the activity logs and summonses must be turned directly into Traffic Safety following the detail.**

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Mourning Bands

NUMBER:
SM 2014-24

EFFECTIVE DATE:
July 18, 2014

DISTRIBUTION TO:
All Police Officers

ISSUED BY:
Chief Nils R. Bergquist

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Effective 1200 hours, July 18, 2014, mourning bands shall be worn due to the recent line of duty deaths of two police officers. Officer Melvin Santiago, Jersey City Police Department was killed on July 13, 2014 and Officer Christopher Goodell, Waldwick Police Department was killed on July 17, 2014. Mourning bands should be worn until July 25, 2014.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Cops-In-Shops	NUMBER: SM 2014-25	
EFFECTIVE DATE: July 21, 2014	DISTRIBUTION TO: All Personnel	ISSUED BY: Deputy Chief James Riccio
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

The Brick Township Police Department has been awarded grant funds to conduct the 2014 Cops-In-Shops, Summer Initiative. Any officer interested in working the two man detail should submit and Interoffice Memo to Traffic Safety no later than July 27, 2014 at 0800 hours.

Tentative Dates:

Friday:	August 8, 2014	1800-2200 hrs
Saturday:	August 9, 2014	1800-2200 hrs
Friday:	August 15, 2014	1800-2200 hrs
Saturday:	August 16, 2014	1800-2200 hrs
Friday:	August 22, 2014	1800-2200 hrs
Saturday:	August 23, 2014	1800-2200 hrs
Friday:	August 29, 2014	1800-2200 hrs
Saturday:	August 30, 2014	1800-2200 hrs
Friday:	September 5, 2014	1800-2200 hrs

If you do not submit an inter-office memo, you will not be considered for the schedule, and will not be allowed to fill in once the schedule is posted.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: SERT TRYOUTS	NUMBER: SM 2014-26	
EFFECTIVE DATE: August 5, 2014	DISTRIBUTION TO: All Sworn Personnel	ISSUED BY: Chief Nils R. Bergquist
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

On October 15th, 2014, there will be Special Emergency Response Team tryouts. Officers must have at least three years' experience, as of 10/15/2014, to be considered. Officers interested in trying out must submit their letter of intent by September 17th, 2014, to the Chief's Office. Officers must have the written recommendation of their Supervisor(s) to be considered. Officers will have to successfully complete physical and shooting requirements, along with a peer review. The physical and shooting will make up 40% of their overall score while the peer review will make up 60% of their overall score.

The physical fitness portion will consist of the following events:

- 1) Vertical Jump-must obtain at least 21 inches
- 2) Sit Ups-must obtain at least 37 sit ups in one minute
- 3) 300 meter run-must complete in 54 seconds or less
- 4) Push Ups-must obtain at least 32 push-ups in one minute
- 5) Mile and a half run-must complete in 12:51 or less
- 6) Gas Mask run - must complete in 6 minutes or less followed by Gas Mask Shoot.

The firearms portion will consist of the following events:

- 1) Two sixty round A.G.'s daytime courses-must have a 95% or better combined average
- 2) One forty round A.G.'s night course-must score 95% or better
- 3) Gas Mask Shoot-5 shotgun rounds and 10 handgun rounds.

Interested officers will wear Class C Uniform with regular duty belt and body armor. The SERT Commander reserves the right to eliminate any applicant during any time of the tryout process. No applicant will receive any second chances to successfully complete any portion of the test.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Court Overtime for September

NUMBER:
SM 2014-27

EFFECTIVE DATE:
August 12, 2014

DISTRIBUTION TO:
Police Officers

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in September please submit an inter-office memo to Lt. Ling no later than 0800 hrs on August 23, 2014

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
09/03/14	Wednesday	0830 hrs
09/04/14	Thursday	1515 hrs
09/10/14	Wednesday	0830 hrs
09/11/14	Thursday	1515 hrs
09/15/14	Monday	0830hrs
09/17/14	Wednesday	0830 hrs
09/18/14	Thursday	1515 hrs
09/22/14	Monday	1530 hrs
09/24/14	Wednesday	0815 hrs
09/25/14	Thursday	1515 hrs

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Beach Buggy Permits Suspended

NUMBER:
SM 2014-28

EFFECTIVE DATE:
August 18, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Due to the ongoing work with the beach revetment project and beach replenishment program, the Mayor and Township Council have decided to suspend the issuance of beach vehicle permits for the upcoming season. In previous years the permits would allow holders to operate their vehicles on the beach between October 1st and April 30th. The ordinance which allows this has been suspended so as not to interfere with the ongoing work being completed.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM



SUBJECT: Armed Forces Benefit Association

NUMBER:
SM 2014-29

EFFECTIVE DATE:
August 22, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Chief Nils R. Bergquist

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Stephen Carter, a representative from the Armed Forces Benefit Association will be here on the dates and times listed below to speak to each division about life insurance that is available to all members of this department.

08/25/2014

6:45

Squad H (Days)
Squad I (Days)
Dispatch (Mids)

7:45

Squad H (Days)
Squad I (Days)
Dispatch (Days)

14:45

Squad M (Eves)
Squad N (Eves)

15:45

Squad M (Eves)
Squad N (Eves)
Dispatch (Eves)
Special Police

22:45

Squad A (Mids)
Squad B (Mids)

08/27/2014

6:45

Squad G (Days)
Squad J (Days)
Dispatch (Mids)

7:45

Squad F (Days)
Squad G (Days)
Squad J (Days)
Dispatch (Days)

14:45

Squad O (Eves)

15:45

Squad O (Eves)
Dispatch (Eves)
Special Police

22:45

Squad C (Mids)
Squad D (Mids)
Squad E (Mids)

08/28/2014

9:00

Records
ID
Admin Services

9:30

Traffic Safety
Special Police

10:00

Detective
Bureau

10:30

PSU

15:00

DEU

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Comprehensive Traffic Safety Grant

NUMBER:
SM 2014-30

EFFECTIVE DATE:
September 4, 2014

DISTRIBUTION TO:
Police Officers

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any Police Officer interested in working grant detail for the month of September, should submit a Grant Interoffice Memo to the Traffic Safety Unit no later than 0800 hours on **September 11, 2014**. The Grant Interoffice Memo is located at the front of the briefing room. Dates and times are specific and no changes will be allowed. Once details are assigned, only switches will be permitted. If a switch is not possible, notify Traffic Safety and the detail will be re-assigned.

PEDESTRIAN SAFETY

Tue, September 16 th	1000-1400 hours	Mon, September 22 nd	1600-2000 hours
Wed, September 17 th	1600-2000 hours	Tue, September 23 rd	1400-1800 hours
Thu, September 18 th	1100-1500 hours	Wed, September 24 th	1000-1400 hours
Fri, September 19 th	0900-1300 hours	Thu, September 25 th	1100-1500 hours
Sat, September 20 th	1100-1500 hours	Fri, September 26 th	1600-2000 hours

WIRELESS HAND-HELD DEVICE

Mon, September 15 th	0800-1200 hours	Fri, September 19 th	1600-2000 hours
Wed, September 17 th	1200-1600 hours	Sun, September 21 st	1000-1400 hours

Officers with expired radar certifications will not be eligible to work any details.

Productivity will be taken into consideration for future scheduled details.

*** All Officers working the details must fill out the specific grant daily activity log and grant overtime form located in the booking room. Both the activity logs and summonses must be turned directly into Traffic Safety following the detail.**

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: October Court Overtime

NUMBER:
SM 2014-31

EFFECTIVE DATE:
September 12, 2014

DISTRIBUTION TO:
All Police Officers

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in **October** please submit an inter-office memo to Lt. Ling no later than 0800 hrs on September 21, 2014

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
10/01/14	Wednesday	0830 hrs
10/02/14	Thursday	1515 hrs
10/06/14	Monday	0830 hrs
10/08/14	Wednesday	0830 hrs
10/09/14	Thursday	1515hrs
10/15/14	Wednesday	0830 hrs
10/16/14	Thursday	1515 hrs
10/20/14	Monday	0830 hrs
10/22/14	Wednesday	0830 hrs
10/23/14	Thursday	1515 hrs
10/27/14	Monday	1530 hrs
10/30/14	Thursday	1515 hrs

**BRICK TOWNSHIP POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Drug Overdose, Non-Lethal Notification
Procedure

NUMBER:
SM 2014-32

EFFECTIVE DATE:
September 18, 2014

DISTRIBUTION TO:
Police Officers

ISSUED BY:
Chief Nils R. Bergquist

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

As per the Ocean County Prosecutor's Office, Law Enforcement Directive 2014-029 (attached), when responding to a drug overdose that does not result in death, all pertinent reports and CAD entries shall be forwarded to the Ocean County Prosecutor's Office Special Operations Group as soon as possible but not to exceed 24 hours. This will be accomplished by the primary officer (district car) responding to the scene or a detective if one has responded. On duty supervisors will ensure that this Special Memorandum is being followed.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Route 35 Reconstruction Project

NUMBER:
SM 2014-33

EFFECTIVE DATE:
September 18, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

The following contact information was provided by members of the NJ DOT. Any citizens having complaints regarding the project should be directed to call and leave a message for either of the listed DOT representatives.

Route 35 Reconstruction Project

R. Jeffery Lanigan or Lisa Ginther
NJDOT Community Outreach Team
24/7 Hotline: 732-230-7356

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Oxygen Tanks		
NUMBER: SM 2014-34		
EFFECTIVE DATE: September 30, 2014	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief Nils R. Bergquist
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

The following oxygen tanks need to be swapped out with bottles at the First Aid Annex:

The numbers are 31, 41, 50, 59, 61, 66, 71, 75, 82, 83, 88, 92, 93, 95, 97, 107, 113, 122, 128, 129, 131, 137, 138 and 144

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Bridge Inspections and Closure

NUMBER:
SM 2014-35

EFFECTIVE DATE:
October 2, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Please be advised that the NJDOT will be inspecting the Mantoloking and Beaver Dam Bridges in November.

Beaver Dam Bridge Inspection: Thursday, November 6, 2014

Mantoloking Bridge Inspection: Wednesday, November 12, 2014

The inspections will run from 0900-1500 hours. During the inspections the NJDOT will allow vehicular traffic to travel over the bridge for 15 minutes and then close the bridge to vehicular traffic for 15 minutes continually during the 6 hours they will be onsite. Traffic delays are expected.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Ocean County Narcotics Strike Force Position And Detective Bureau Position	NUMBER: SM 2014-36	
EFFECTIVE DATE: October 6, 2014	DISTRIBUTION TO: All Sworn Personnel	ISSUED BY: Chief Nils R. Bergquist
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

Officers interested in a one year assignment to either the Detective Bureau or the Ocean County Narcotics Strike Force shall submit an interoffice memorandum through the chain of command to the Chief expressing their interest no later than November 7, 2014, by 1500 hours.

Officers shall submit a resume detailing their experience, qualifications and a paragraph detailing why they should be considered for the assignment(s) he/she is applying for. A separate resume is requested for each position applied for. The selection process will consist of a review of the applicant's resume, work experience, productivity, attendance and an interview.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Octoberfest Overtime Detail

NUMBER:
SM 2014-37

EFFECTIVE DATE:
October 8, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any officer interested in working Octoberfest at Windward Beach on October 18, 2014 should submit an interoffice memorandum to Sgt. Henry Drew no later than 0800 hours on October 14, 2014. The event will run from 1100 hrs to 1700 hrs. Class B uniform and hat must be worn. Nine officers will be needed for this detail (Supervisors will be provided by the Community Policing Unit).

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Speed Calibration Testing of Police Vehicles

NUMBER:
SM 2014-38

EFFECTIVE DATE:
October 8, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Please be advised that representatives from Certified Speedometer Inc, Old Tappan, NJ will be here on **Monday, October 20th**. They will be in the back parking lot of the police department between 0600 – 0700 hours performing the tri-annual speed calibration testing of police vehicles. The process is used to validate speedometer output against the true vehicle traveling speed – necessary for court purposes in moving radar speed violations and pacing. The testing process itself is not time consuming. They will be here early so as to test day shift vehicles prior to going out, and will in turn test those coming in from midnights. Any other vehicles wishing to be certified that are not here in the back parking lot should make themselves available for testing. Questions regarding this can be directed to the traffic safety office.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Free Flu Shots

NUMBER:
SM 2014-39

EFFECTIVE DATE:
October 14, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

The Ocean County Health Department is offering flu shots to police department employees. They will be in Council Chambers A & B on Wednesday, October 29th from 9:00 – 11:00 and again from 3:00 to 4:30. The shots are free and will only be administered with proper identification.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: November Court Overtime

NUMBER:
SM 2014-40

EFFECTIVE DATE:
October 14, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in November please submit an inter-office memo to Lt. Ling no later than 0800 hrs on October 23, 2014

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
11/03/14	Monday	0830 hrs
11/05/14	Wednesday	0830 hrs
11/06/14	Thursday	1515 hrs
11/12/14	Wednesday	0830 hrs
11/13/14	Thursday	1515hrs
11/17/14	Monday	0830 hrs
11/19/14	Wednesday	0830 hrs
11/20/14	Thursday	1515 hrs
11/24/14	Monday	1530 hrs

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Shift Preference Requests for the year 2015	NUMBER: SM 2014-41	
EFFECTIVE DATE: October 20, 2014	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief Nils R. Bergquist
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

Please find attached the Shift Preference Request form for the year 2015. Officers are to list their preferences as outlined on the form.

Request forms for each officer will be distributed by their respective supervisor. Shift Preference Forms should be forwarded to the Chief's office via your chain of command no later than Monday, November 3, 2014

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: 2014 Asbury Park Press Readers Choice Award	NUMBER: SM 2014-42	
EFFECTIVE DATE: November 3, 2014	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief Nils R. Bergquist
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

It is my honor to once again congratulate you for recognition in the Asbury Park Press Readers Choice Awards. This year the department was selected as "Best of the Best" Police Department in Ocean County. What makes this award so significant is that selection comes from the people we serve.

The repeated recognition, of this department, by the readers of the Asbury Park Press is certainly a reflection of the dedication, professionalism and quality of each of you. The success of this organization is a direct result of your hard work and commitment. Each of you sworn and civilian deserve to be proud. I certainly am proud to be part of your team.

Keep up the good work.

Attachment

c Mayor John G. Ducey
Business Administrator Joanne Bergin
Council President Susan Lydecker

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Barrier Island Revetment Wall

NUMBER:
SM 2014-43

EFFECTIVE DATE:
November 10, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Chief Nils R. Bergquist

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Due to erosion on the oceanfront, the steel revetment wall has a drop of approximately 10 feet on the east side of the revetment.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: GSP Project

**NUMBER:
SM 2014-44**

**EFFECTIVE DATE:
November 10, 2014**

**DISTRIBUTION TO:
All Personnel**

**ISSUED BY:
Chief Nils R. Bergquist**

CANCELLATION DATE:

**APPROVED BY:
Chief Nils R. Bergquist**

The Parkway at Interchange 88 SB will be shut down on Monday night, November 10, from 7pm to 8am Tuesday. During the closure, all traffic will exit at Interchange 89 and be detoured to Route 70 via Cedar Bridge Avenue. As a result, there may be higher than normal volume.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM



SUBJECT: Holiday Plaza Patrol Overtime

NUMBER:
SM 2014-45

EFFECTIVE DATE:
November 12, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Officers interested in working the details listed below, should submit an interoffice memo to Deputy Chief James Riccio no later than 0800 hours, Sunday November 23, 2014. Any officers interested in working the November 28th, 29th or 30th detail should contact Lt. Ling at extension 1650 as soon as possible.

Friday	November 28	1800-2200	one supervisor and two officers
Saturday	November 29	1200-1600	one supervisor and two officers
Sunday	November 30	1200-1600	one supervisor and two officers
Friday	December 5	1800-2200	two officers
Saturday	December 6	1200-1600	two officers
Sunday	December 7	1200-1600	two officers
Friday	December 12	1800-2200	two officers
Saturday	December 13	1200-1600	two officers
Sunday	December 14	1200-1600	two officers
Friday	December 19	1800-2200	two officers
Saturday	December 20	1200-1600	two officers
Sunday	December 21	1200-1600	two officers
Monday	December 22	1800-2200	two officers
Tuesday	December 23	1800-2200	two officers
Wednesday	December 24	1200-1600	two officers
Friday	December 26	1800-2200	two officers

This detail will consist of a two officer walking post. The officers should make every attempt to contact the loss prevention officers/employees of the stores in the area they are patrolling. MC1 will be utilized for the November 28th, 29th and 30th details. The supervisors assigned to those details will be notified where MC1 will be utilized each day. Officers working this detail must wear the Class B uniform and hat. In the event of inclement weather, the uniform for this detail shall be the uniform of the day.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Holiday Plaza Patrol Overtime *REVISED*

NUMBER:
SM 2014-45

EFFECTIVE DATE:
November 12, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Officers interested in working the details listed below, should submit an interoffice memo to Deputy Chief James Riccio no later than 0800 hours, Sunday November 23, 2014. Any officers interested in working the November 28th, 29th or 30th detail should contact Lt. Ling at extension 1650 as soon as possible.

Friday	November 28	1000-1400	one supervisor and two officers
Friday	November 28	1400-1800	one supervisor and two officers
Friday	November 28	1800-2200	one supervisor and two officers
Saturday	November 29	1300-1700	one supervisor and two officers
Saturday	November 29	1700-2100	one supervisor and two officers
Sunday	November 30	1300-1700	one supervisor and two officers
Sunday	November 30	1700-2100	one supervisor and two officers
Friday	December 5	1800-2200	two officers
Saturday	December 6	1200-1600	two officers
Sunday	December 7	1200-1600	two officers
Friday	December 12	1800-2200	two officers
Saturday	December 13	1200-1600	two officers
Sunday	December 14	1200-1600	two officers
Friday	December 19	1800-2200	two officers
Saturday	December 20	1200-1600	two officers
Sunday	December 21	1200-1600	two officers
Monday	December 22	1800-2200	two officers
Tuesday	December 23	1800-2200	two officers
Wednesday	December 24	1200-1600	two officers
Friday	December 26	1800-2200	two officers

This detail will consist of a two officer walking post. The officers should make every attempt to contact the loss prevention officers/employees of the stores in the area they are patrolling. MC1 will be utilized for the November 28th, 29th and 30th details. The supervisors assigned to those details will be notified where MC1 will be utilized each day. Officers working this detail must wear the Class B uniform and hat. In the event of inclement weather, the uniform for this detail shall be the uniform of the day.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: December Court Overtime

NUMBER:
SM 2014-46

EFFECTIVE DATE:
November 12, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in December please submit an inter-office memo to Lt. Ling no later than 0800 hrs on November 23, 2014

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

DATE	DAY	START TIME
12/01/14	Monday	0830 hrs
12/03/14	Wednesday	0830 hrs
12/04/14	Thursday	1515 hrs
12/10/14	Wednesday	0830 hrs
12/11/14	Thursday	1515hrs
12/31/14	Wednesday	0830 hrs

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Retirements	NUMBER: SM 2014-47	
EFFECTIVE DATE: November 13, 2014	DISTRIBUTION TO: All Personnel	ISSUED BY: Chief Nils R. Bergquist
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

In order to maintain staffing levels through 2015 it is important to anticipate attrition.

Personnel who anticipate retiring within the next twelve months should inform this office as soon as possible to allow the department to plan and recruit in 2015.

Thank you for your anticipated cooperation.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: Anticipated Vacancies – Detective Bureau Sergeant SET Unit Sergeant, and SET Unit Officer	NUMBER: SM 2014-48	
EFFECTIVE DATE: November 18, 2014	DISTRIBUTION TO: All Sworn Personnel	ISSUED BY: Chief Nils R. Bergquist
CANCELLATION DATE:		APPROVED BY: Chief Nils R. Bergquist

Vacancies are anticipated for the following positions:

Detective Bureau Sergeant
SET Unit Sergeant
SET Unit Officer

Sergeants and Officers interested in the above listed positions shall submit an Interoffice memorandum through the chain of command to the Chief expressing their interest no later than December 8, 2014, by 1500 hours.

Personnel shall submit a resume detailing their experience, qualifications and a paragraph detailing why they should be considered for the assignment(s) he/she is applying for. A separate resume is requested for each position applied for. Any letters of recommendation must be submitted by December 8th, 2014. The selection process will consist of a review of the applicant's resume, work experience, productivity, attendance and an interview.

BRICK POLICE DEPARTMENT SPECIAL MEMORANDUM		
SUBJECT: FUEL PUMPS	NUMBER: SM 2014-49	
EFFECTIVE DATE: NOVEMBER 21, 2014	DISTRIBUTION TO:	ISSUED BY: CHIEF NILS R. BERGQUIST
CANCELLATION DATE:		APPROVED BY: CHIEF NILS R. BERGQUIST

On Monday, November 24, 2014, and Tuesday, November 25, 2014, the fuel pumps across the street will be getting work done. Fueling for all police vehicles will be done at the Department of Public Works. The pump at DPW will be on override. To gain access to DPW yard after hours officers shall use the [REDACTED]

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Walmart Security

NUMBER:
SM 2014-50

EFFECTIVE DATE:
November 26, 2014

DISTRIBUTION TO:
All Police Officers

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

On Thursday, November 27th Walmart will have 4 armed guards from Cambridge Security at the store from 1500-2000 hours. The security officers will be [REDACTED]

Contact info:

Anthony Racanelli, Cambridge Security [REDACTED]

Guards in store:

1. Kevin Jones
2. Jim Malone
3. Jeff Eaton
4. TBD

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Restricted Days 2015

NUMBER:
SM 2014-61

EFFECTIVE DATE:
December 9, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Please note the following restricted days in 2015. Limited or no vacation/personal time will be granted on these dates:

Memorial Day	Friday, May 22 nd	3 rd shift
	Saturday, May 23 rd	all shifts
	Sunday, May 24 th	all shifts
	Monday, May 25 th	1 st & 2 nd shifts
Independence Day	Friday, July 3 rd	2 nd & 3 rd shifts
	Saturday, July 4 th	all shifts
	Sunday, July 5 th	all shifts
Labor Day	Friday, September 4 th	3 rd shift
	Saturday, September 5 th	all shifts
	Sunday, September 6 th	all shifts
	Monday, September 7 th	1 st & 2 nd shifts
Mischief Night	Friday, October 30 th	3 rd shift
Halloween	Saturday, October 31 st	1 st & 3 rd shifts

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Documenting the use of Narcan

NUMBER:
SM 2014-52

EFFECTIVE DATE:
December 17, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Effective immediately in all instances where Narcan is administered by a police officer or EMS personnel the incident will be documented on a case form with an occurred incident type of CDS – Influence. Additionally, in the significant event tab Narcan shall be chosen.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: January Court Overtime

NUMBER:
SM 2014-53

EFFECTIVE DATE:
December 30, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any police officers interested in working Municipal Court overtime for the following dates in **January** please submit an inter-office memo to Lt. Ling **no later than 0800 hrs on January 6, 2015**

This is a continuing overtime detail that will be scheduled in the same rotating manner as road jobs. If you do not submit a request to work the detail your name will be skipped in the rotation.

<u>DATE</u>	<u>DAY</u>	<u>START TIME</u>
01/07/15	Wednesday	0830 hrs
01/08/15	Thursday	1515 hrs
01/14/15	Wednesday	0830 hrs
01/15/15	Thursday	1515hrs
01/21/15	Wednesday	0830 hrs
01/22/15	Thursday	1515 hrs
01/26/15	Monday	1530 hrs
01/28/15	Wednesday	0830 hrs
01/29/15	Thursday	1515 hrs

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Community Policing Division (EMS)
Sergeant Position Opening

NUMBER:
SM 2014-54

EFFECTIVE DATE:
December 30, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Any sergeant interested in the EMS Supervisor position in the Community Policing Division should submit an interoffice memorandum to the Chief's office no later than Tuesday, January 13, 2015.

**BRICK POLICE DEPARTMENT
SPECIAL MEMORANDUM**



SUBJECT: Animal Control Services

NUMBER:
SM 2014-55

EFFECTIVE DATE:
December 31, 2014

DISTRIBUTION TO:
All Personnel

ISSUED BY:
Deputy Chief James Riccio

CANCELLATION DATE:

APPROVED BY:
Chief Nils R. Bergquist

Effective January 1, 2015, at 0000 hours, the Jersey Shore Animal Shelter will no longer provide animal control services to the township. A-Academy will be the vendor for those services. The contact information is listed below:

A-Academy Animal Control Monday - Friday 8:00 am - 5:00 pm
1 (800) 624-1709

After 5:00 pm and weekends

- 1) Michael San Juan
- 2) Bill Honeker
- 3) Marcus Perry
- 4) Vinny Fabricatore

Any after-hours calls and weekend calls must be emergencies only. A-Academy must be provided with contact name, address and phone number. Response times should be under 45 minutes, weather permitting.