

MAYOR

Denice DiCarlo

TOWNSHIP COMMITTEE

Megan Kerr
James Mehaffey
Adam Reid
Jim Robinson



WEST DEPTFORD TOWNSHIP

Municipal Building

400 Crown Point Road
West Deptford, New Jersey 08086
Phone (856) 845-4004

Acting Township Administrator

Lee Ann DeHart

Chief Finance Officer

Michael Kwasizur

Registered Municipal Clerk

Lee Ann DeHart

April 1, 2020

(Via email only: opra+request-10450-dfle5263@requests.opramachine.com)

Anonymous

Re: Open Public Records Act Request

Dear Anonymous:

The West Deptford Township Clerk's Office has received your request for records pursuant to the Open Public Records Act (OPRA).

On March 20, 2020, Governor Murphy signed a series of coronavirus-related bills into law. Among them was A3849, which suspended OPRA's seven business-day deadline by which public agencies must respond to an OPRA request during a declared state of emergency, public health emergency, or state of local disaster emergency. As amended, OPRA requires that the custodian of a government record to make a reasonable effort, as the circumstances permit, to respond to a request for access to a government record within seven business days or as soon as possible thereafter.

Please be advised that given the nature of your OPRA request, we will be unable to process and complete your request within seven business days. We will, however, respond to your request as soon as possible given the existing circumstances and the availability of municipal resources and staffing.

Please advise whether you will voluntarily withdraw your request at this time in light of the declared emergency in order to conserve temporarily limited municipal resources. We welcome resubmission of your request at a later date.

Thank you for your consideration.

Sincerely,

Jill S. Magill
Deputy Clerk
jmagill@westdeptford.com
856-845-4004 Extension 174